

LYON COUNTY AUDITORS OFFICE
August 25, 2020

ROCK RAPIDS, IOWA

Chairman Mark Behrens convened the adjourned session with Feucht, Koedam, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Birkey was present via phone.

The minutes of the August 11, 2020 meeting were reviewed. Addition of including the County Attorney in the access to county right of way regarding the Gevo presentation was requested. Motion made by Herman to approve minutes with addition, seconded by Koedam. Motion carried.

Chairman Behrens opened the public hearing at 8:34 a.m. to take public comment on the proposal of approving noncurrent debt in relation to the Lyon County Economic Development Urban Renewal Area. Present was New Century Press. No comments were received or presented. Chairman Behrens closed the public hearing at 8:45 a.m.

Chairman Behrens introduced Resolution 2020-30 to authorize an internal loan not to exceed \$500,000 to fund urban renewal project costs. The resolution approves an internal advance of funds in the amount of \$500,00 in order to pay the costs of the project. The loan will be repaid from future incremental property tax revenues to be derived from the urban renewal area. Motion by Feucht, second by Birkey to approve and Chairman sign Resolution 2020-30. Motion carried. This is a summary of Resolution 2020-30. The complete text can be obtained at the Auditor's Office or online at www.lyoncountyiowa.com under Supervisors and Resolutions.

Premier Communications was present with Doug Boone, Ryan Boone, Scott Te Stroete, and Cassie Radtke to present the broadband project that Premier has received the CARES grant dollars to undertake. Doug explained to the Board the reason to use fiber, potential broadband offerings, other public/private partnerships, and estimated costs of the broadband project. Premier is requesting a county contribution of \$450,000 (10% of project). Premier received \$2.25 million from the Iowa CARES broadband grant, with the total project estimated to be \$4.5 million. Doug talked about the Orange City project and how it differs in density of population compared to the proposed George project. It was asked what Premier would do if the county does not financially contribute. Doug stated that some of the areas outside of the George area would be looked at to see if the project would still be financially feasible to include those. Premier hopes to start work in the county starting in early September. The grant requires Premier to have at least 50% of the project completed by the end of December, and completion by June of 2021. The Board thanked Premier for coming. Supervisor Herman stated the county shouldn't be giving a private business, that is not headquartered out of the county, such a large sum to a project that has great potential to move forward with or without the contribution. Simons was asked to see if Premier would take a lower amount. Simons noted that Premier responded via text that Premier would take \$300,000 and still complete the whole project. Motion by Koedam to approve giving \$300,000 to Premier for the project to be funded through the Lyon County Economic Development Urban Renewal Area by TIF funds in FY23, second by Feucht. Rollcall vote: District 1 Support, District 2 Support, District 4 Nay, District 5 Nay. District 3 Behrens Support to break the tie. Motion carried. Simons will notify Premier of the decision and thanked the Board for their approval.

Zoning Administrator Pam Tille talked to the Board about possibly setting a cap on the zoning fees. Currently there is no cap set for values above \$25,001 and this could impose large zoning fees for new commercial/industrial projects as the fee is \$1.00/ \$1,000 of value. The Board tabled changing the current resolution associated with zoning fees. This tabled Resolution 2020-28 until 9-8-2020 meeting.

Motion by Feucht to appoint Kay Twedt to the unexpired term expiring 12-31-2022 on the Zoning Commission, second by Herman. Motion carried. This appointment is necessary due to the changes in House File 2477 (HF2477)

County Engineer Albertson and Road Superintendent Dave Jackson were present to give an update. Albertson stated that Woodbury County would like the bridge project (124) to be moving at a faster pace. The Lester project is paving East/West. The other projects in the county are proceeding well. Albertson will also be requesting more staff as Knudson will be done next week and the summer intern has also returned to college. Albertson will be starting the employment process. Albertson also commented that he was looking into combining the Alvord shop with another shop, but this is in the preliminary stages.

Chairman Behrens introduced Resolution 2020-29 to authorize Albertson as the County Engineer and authorizes Albertson to sign off on secondary road projects. Motion by Herman, second by Feucht to approve and sign resolution. Motion carried. This is a summary of Resolution 2020-29. The complete text can be obtained at the Auditor's Office or online at www.lyoncountyiowa.com under Supervisors and Resolutions.

Auditor Smit informed the Board that the election security policy needed to be updated. Motion by Koedam, second by Herman to approve and sign the election security policy. Motion carried.

Assessor Marilee Schleusner joined the meeting to find a date for the Board to sit down with Schleusner and learn more about the timeline from assessment to taxes. The Board decided to meet at 5:00 pm on Wednesday, September 2nd. This is a learning workshop for the Board and public comments will not be allowed.

The Board discussed the appointment of County Attorney Shayne Mayer to a District Court Judge in District 3A. As the vacancy did not exist 73 days or more before the General Election, the position cannot be on the General Election ballot per the Code of Iowa. The Board will have two options in filling the vacancy of county attorney by IA Code. The Board may appoint or call for a special election. The Board agreed that they would like to fill the vacancy by appointment. The process will begin once a resignation date is received from County Attorney Shayne Mayer. The Board gave Auditor Smit the authority to publish the vacancy notice and want ad upon receipt of Mayer's formal resignation.

Chairman Behrens had to travel to the mental health meeting and will join the meeting via phone. Behrens left the boardroom at 11:50 am. Behrens joined the meeting by phone at 12:00 pm

Attorney Mayer joined the Board to talk about county policies and the changes recommended due to HF2502. Mayer first recommends the Board rescind Resolution 2011-01 prohibiting firearms on county property as by the new law this is no longer lawful. Firearms are still allowed on 3rd floor during court days as the county provides armed security guards and screening for

firearms. Motion by Birkey, second by Herman to rescind Resolution 2011-01. Motion carried and resolution rescinded. Mayer talked about changes to the employee handbook and removing/changing wording to Sections 2.3 and 7.2 dependent on what the Board determines what they want to do. Mayer recommends striking the 2nd paragraph in total in 2.3 and #8 under 7.2. Motion by Behrens to strike the 2nd paragraph in total under Section 2.3 and #8 under Section 7.2 effective immediately, second by Birkey. Motion carried. Auditor Smit will send a notification to the employees of the changes to the handbook.

Attorney Mayer also informed the Board that she will be using the office that Judge Petersen also used while located in Lyon County. Mayer's last day will be September 30th as Lyon County Attorney. Mayer will start looking at individuals who will be willing to sign 28E's to help with the criminal docket in the interim time that the county may be without a county attorney. As Mayer gave her resignation date to the Board Auditor Smit will publish the vacancy notice and the county attorney position next week.

Supervisor correspondence: Koedam-Northwest Planning and Development; Behrens - Landfill mtg.

Employment changes: Randy Bos has resigned from a part time dispatcher position as of March 31, 2020.

Sheriff Deputy Kyle Oostra resigned his position as of August 17, 2020 as Oostra accepted a position with the Iowa State Patrol.

Payroll dated 8-14-2020 was reviewed and approved.

Payroll Warrant Register in the amount of \$94,683.35 is listed by fund.

General Basic Fund	12,452.63
Rural Service Basic Fund	20,397.35
Secondary Road Fund	61,833.37

Payroll Disbursement Register in the amount of \$40,760.59 is listed by Fund.

General Basic Fund	4,572.58
Rural Services Basic Fund	8,855.57
Secondary Road Fund	27,332.44

Handwritten claims dated 8-19-2020 in the amount of \$1,076.44 were reviewed and approved. Check sequence #147596.

IBC Innovative Business Consul	8/10-8/16/2020 Flex Claim	1076.44
Grand Total		1076.44

Flex Benefits Account 1,076.44

Veteran Affairs claims dated 8-24-2020 in the amount of \$529.61 were reviewed and approved. Check sequence #147597-147605.

Jerry M. Baatz	Mileage (30) Aug. Meeting	15.00
Doon Press	Advertising-VA	32.00
Gordon Flesch Company, Inc.	7/14/20 - Printer Repair	194.00
Douglas W. Hilbrands	Mileage (30) Aug. Meeting	15.00
Iowa Dept of Veteran's Affairs	Unspent FY20 Allocation M	134.80

Lewis Family Drug, LLC	VA Case #12	8.56
Little Rock Free Lance	Advirtising-VA	8.00
Lyon County News	Advertising-VA	30.00
Premier Communications	August Phone-VA	92.25
Grand Total		529.61

General Basic Fund 529.61

Claims dated 8-25-2020 in the amount of \$687,929.73 were reviewed and approved. Check sequence #147606-147697.

A & B Business Solutions A & B	Copier Contract 8/21-9/20	758.31
Access Systems Leasing	Printer/Copier Contract L	147.16
Alliance Communications Attn:	Aug 911 Recurring	150.00
Allied 100 LLC	Gown Purchase	123.96
AT & T	911 Recurring 712-233-001	46.03
Bound Tree Medical, LLC	Medical Supplies	103.86
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	July Inmate Meals 308@\$6	1848.00
City of George	utilities	37.50
City of Rock Rapids City Offic	Labor/LED Light,Utility Asst	295.85
Cooperative Energy Company	Fuel,labor,15 tires,service	24320.02
Corner Service Merlin VerSteeg	Service 60-7 Silverado	56.00
Crossroads Trailer	ringless disk	35.00
Dakota Riggers & Tool	wrench/ratchet/rope/spade	1219.13
DGR Engineering	22R Easements	756.00
Dixon Construction Company	L-TIF 2020 (70Y) - Vouche	86063.25
Donaker Tiling John Donaker	Donaker 8" tile	1050.00
DRG Mechanical	7/7/20-Fix Water Heater	332.00
Elderbridge Agency on Aging	FY2021 County Support	7587.00
Frontier	Aug 911 Recurring,GE shop phn	194.41
George Office Products	Cartridges,toner,office supplies	743.16
Gordon Flesch Company, Inc.	8/7-11/6/2020 Service	372.27
Gordon Flesch Company, Inc.	Xerox Copier Monthly Cont	158.23
Hallet Materials	2035.75 tons gravel	14046.74
Heiman Inc.	Fire extinguisher checks	1826.92
Hillyard / Sioux Falls	Custodial Supplies	501.02
IBC Innovative Business Consul	8/17-8/23/2020 Flex Claim	967.46
ICEOO Alice Ray, Treasurer	reg fee - Moser ICEOO	225.00
Image Trend, Inc	Annual License Fee	400.00
Jebro Inc.	463ga CRS-2	1620.50
Keith's Korner	July Fuel - 43.018 G Gaso	86.00
L.G. Everist, Inc.	474.78T EngFill,22.57T ballast	4323.68
Little Rock Free Lance	6/2/20 Primary Election N	170.00
Lyon County Sheriff Dept.	Sheriff Fees	324.08
Lyon Rural Electric Coop	electric LR Shop,LED security	508.28
Matheson Tri-Gas Inc	7/31/20-Oxygen Canisters	73.88
MidAmerican Energy	acct 08790-10018	110.55
Midwest Alarm Company, Inc.	Panic Button System - Jai	4337.82
Mills & Miller, Inc.	65.45 tons salt @ 65.00/t	4254.25
Moon Creek Veterinary Clinic	Medication - Athos	70.29
Motorola Solutions, Inc.	Mobile Radio-LW Fire	2219.50
Nelson & Rock Contracting Inc.	BROS-C060(120)--8J-60 - p	68993.19
New Century Press	Brd Minutes,Hrg noncurrent debt	767.91
Oak Street Station	July Fuel,tires,DEF	1882.96
Papik Motors	Repair 60-4,Service,battery	419.47
PCC, Inc. Physician's Claim Co	July Ambulance Billing	2111.37

Peska Construction Inc.	Voucher #5 - Nature Cent	63300.00
Pitney Bowes Global Financial	6/13-9/12/20 Meter Lease	387.42
Prahm Construction Inc.	58R bridge repair	37230.00
Print Express	Uniform - Jail Staff (2)	91.95
Rapid Auto Repair Michael D. K	Rep Dodge Journey,tire repair	199.63
Rapid Graphics	Amb-T-shirts/Polos order	600.00
Rensink,Pluim,Vogel & Huyser A	Sub. Abuse-Atty Fee MHMH5	500.92
Rock Rapids Ace Hardware	HP Oil-6pk,batteries,waspspray	85.46
Runnings Supply Inc.	Bulbs,Ratchet Straps,holesaw	191.43
Sanford Health	5/5/20 Inmate Visit - MAW	298.40
Sanford Health Occupational -	Pre-Empl. Fit & Drug Test	121.50
Sanford Health Plan	Sept Health Insurance Pre	108562.33
Sioux County Engineer	28E Agreement	5254.00
Solutions, Inc.	FY2021 Department Programs	36400.00
Sparkle CarWash Equipment &	Soap for Patrol Vehicles	143.34
Sturdevant's Auto Parts	Car Cleaner	30.52
Sunshine Foods	Emerg. Food Voucher,Inmate food	756.60
The Masters Touch, LLC	Taxes-Statements & Envelo	1195.52
The Shop Larchwood LLC	Service 60-4 Impala	66.95
Thrifty White Pharmacy	Inmate RX	92.04
Town & Country Disposal	July Garbage Service-Sher	40.50
Town & Country Implement	front glass skidloader,urethane	363.86
Trane	8/6/2020-Crth Repair Labo	391.00
US Bank - Purchase Card Purcha	July Fuel,USPS,Canine Supplies	2615.25
US Foods, Inc Division #2355	7/30/20 Inmate Food	1668.44
VanderPol Excavating, LLC	LFM-K30-7x-60 - pmt #4	183136.51
Vanguard Appraisals Inc.	Bill #4 - Reappraisal Pro	4979.70
Verizon	7/10-8/9-20 cell phone	2265.93
Ziegler Inc.	oil filter #65	54.52
Grand Total		687929.73

General Basic Fund	59,262.26
County MHD Services Fund	222.80
Economic Development Fund	43.17
Secondary Road Fund	356,036.12
Surcharge on E911	2,545.48
Casino TIF	86,063.25
Co. Assessor Agency Fund	10,926.86
Capital Project Fund	63,300.00
Health Insurance Fund	108,562.33
Flex Benefits Account	967.46

There being no further business there was a motion by Herman, seconded by Koedam to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.