

LYON COUNTY AUDITORS OFFICE
August 11, 2020

ROCK RAPIDS, IOWA

Chairman Mark Behrens convened the adjourned session with Feucht, Koedam, and Birkey present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Herman was absent.

Melissa Stillson, Public Health Administrator gave a COVID 19 update. Lyon County as of yesterday has had 114 total cases and a 10% positivity rate. School will be starting at Central Lyon next week and the other schools the following week. Schools will be doing face to face learning to begin the year which will be monitored throughout the school year. Stillson reports that all facilities in the county have enough PPE. Stillson has been meeting with the schools each week in order to gear up for the beginning of school. Arden Kopishcke states that a PPE drop is scheduled for the schools that requested PPE. Both Stillson and Kopischke stress the importance of staying home when having signs of any illness, especially this year.

The minutes of the July 28, 2020, meeting were reviewed. Motion by Koedam to approve minutes, seconded by Feucht. Motion carried.

Chairman Behrens opened the public hearing at 8:45 for comment on the proposed amendment to the Lyon County Economic Development Urban Renewal Area. Present was New Century Press. As there were no questions, hearing was closed at 8:50 am.

Chairman Behrens introduced Resolution 2020-26 to approve amendment. The plan amendment contains two projects: Bridge 42R and Bridge 70Y. Motion by Birkey to approve and sign resolution second by Koedam. Motion carried. This is a summary of Resolution 2020-26. The complete text can be obtained at the Auditor's Office or online at www.lyoncountyiowa.com under Supervisors and Resolutions.

Chairman Behrens introduced Resolution 2020-27 to set a public hearing for comment on the proposal to incur noncurrent debt. The resolution sets out August 25th at 8:45 am to hold a public hearing on the proposal to incur noncurrent debt not to exceed \$500,000. Motion by Feucht, second by Birkey to approve and sign resolution. Motion carried. This is a summary of Resolution 2020-27. The complete text can be obtained at the Auditor's Office or online at www.lyoncountyiowa.com under Supervisors and Resolutions.

Motion by Koedam, second by Birkey to approve the appointment of Rodney Mogler to Clerk of Logan Township and Keith Moser to Logan Township trustee. Motion carried.

Shane Walter, CEO of Sioux Rivers Mental Health Region and Lisa Rockhill, DSC for Lyon County were present to discuss wording changes to the mental health job description. Walter hoped to take advantage of the skill sets in the job descriptions and is working towards regionalization within the job descriptions as well. Walter states that he has spoken with Attorney Mayer and states that Mayer was okay with the changes. There was also discussion on how the region is going and what services are being accessed and used. The building in Sioux City was also discussed. The idea behind purchasing the building and creating the crisis center was to have a place on a voluntary basis to stabilize clients, however it hasn't been utilized as hoped. Rolling Hills and Sioux Rivers share the building and Walter states that it needs some public relations as to the utilization of the building.

Motion by Birkey, second by Koedam to approve and sign the job description changes. Motion carried.

Ron Borchard, Gevo Inc., Nic Rowe, Pro Ag, and Jeff Melby, Pinnacle Engineering joined the meeting to give a presentation of the Gevo, Inc. Biogas Project and the pipeline access needs. Other present were: Jim Hoyer, Rock Rapids Utilities, Shane Walter, Sioux County Planning and Zoning, Pam Tille Lyon County Zoning, Marilee Schleusner Lyon County Assessor and Zoning Assistant, Steve Simons Economic Development, Daryl Albertson County Engineer, and Dave Jackson County Road Superintendent. Borchard explained the project would implement manure digestors at 3 dairies - Rock River Jerseys, Meadowvale, and Winding Meadows. The manure would be digested and the biogas/methane would be pipelined to a RNG site. The gas would then be delivered to a facility in Luverne, MN. The group has been working on private easements with landowners and have had some owners that are not interested/willing to give easements. Rowe would like to request access to the county right of way for those spots. Rowe estimates it is probably about $\frac{3}{4}$ of mile area. Rowe also explained that that could change as they are constantly working on different routes for the pipeline. The Board thanked the group for the presentation and encouraged them to work with the engineer's office regarding access to county right of way.

Steve Simons updated the Board on the George daycare, the census information for Lyon County as far as self-reporting, and June's unemployment information.

Road Superintendent Dave Jackson talked about the tree trimmer demo and that it didn't quite go as they had hoped. CAT is working on a solution to the track coming off and will contact Jackson once they have a solution. Jackson was asked about the big trees in fence lines. Jackson commented that the county doesn't go into fence lines. It was commented that trees should not be in the line of the right of way. Jackson reports again that the mowing on gravel roads has been bad this year as landowners have not done mowing.

Jackson asked about trying to resell the debris pile by George. The Board agreed to go through that process again.

Daryl Albertson County Engineer states he has talked with Sioux County Engineer Doug Julius and Lyon County Attorney Mayer regarding terminating the 28E Agreement for engineering services with Sioux County. Albertson states the agreement has a 20 day termination notice. Motion by Birkey, second by Feucht to discontinue the agreement with Sioux County and give a notice to Sioux County. Motion approved.

The Board contacted Tyler Buckingham with JCG Land Services, Inc by phone to discuss estimates for purchase of easements for bridge project BROSCHBP-CO60(124)-NC-60. Buckingham states that there are two property owners that will need easements. One for a temporary easement of .16 acres for \$110.00. Another will need permanent easement of .14 acres at \$1195.00 and temporary easement of .12 acres at \$85. Buckingham states they will need to work with property owners directly on getting permanent or temporary fence if have they have livestock in the easement areas. Buckingham stated that these are estimates and they have not been presented to property owners yet. Motion by Birkey, second by Koedam to offer estimated amounts and give JCG the authority to negotiate with clients if needed with negotiated amount to be approved by the Board. Motion carried.

Supervisor correspondence: Behrens-Board of Health, Sioux Rivers Mental Health; Birkey-Sioux Rivers Mental Health; Feucht - Farm Bureau mtg.

Employment changes: LeAnn Krull will be retiring from the Auditor Office as of October 15th, 2020.

Cole Knudson has submitted a letter of resignation from the Engineer Tech position with his last day as September 4th.

Payroll dated 7-30-2020 was reviewed and approved.

Payroll Warrant Register in the amount of \$238,619.04 is listed by fund.

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| General Basic Fund | 144,404.20 |
| County MHD Services Fund | 3,124.98 |
| Rural Service Basic Fund | 21,097.88 |
| Economic Development Fund | 3,691.93 |
| Secondary Road Fund | 52,351.63 |
| Emergency Management Services | 2,669.63 |
| Co. Assessor Agency Fund | 11,278.79 |

Payroll Disbursement Register in the amount of \$290,239.80 is listed by Fund.

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| General Basic Fund | 110,341.95 |
| General Supplemental Fund | 47,406.88 |
| County MHD Services Fund | 2,878.42 |
| Rural Services Basic Fund | 35,184.37 |
| Economic Development fund | 3,711.08 |
| Secondary Road Fund | 74,193.24 |
| Emergency Management Services | 3,195.96 |
| Co. Assessor Agency Fund | 11,327.90 |

Handwritten claim dated 8-3-2020 in the amount of \$1,888.14 were reviewed and approved. Check sequence #147383.

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| IBC Innovative Business Consul | 7/27-8/2/2020 Flex/Dep Claims | 1888.14 |
| Grand Total | | 1888.14 |

Flex Benefits Account 1,888.14

Conservation claims dated 8-6-2020 in the amount of \$121,876.46 were reviewed and approved. Check sequence #147384-147414.

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| Alliance Communications Attn: | LPRR Phone-Long Dist/Inte | 145.00 |
| Cooperative Farmers Elevator | Chemicals | 91.00 |
| Dakota Supply Group | Faucet Parts | 234.10 |
| Dave's Bulk Service | 401G Off Road Diesel, 543G Gasohol | 1678.06 |
| Alethea DeGroot | COVID refund | 75.00 |
| Denny's Sanitation Inc. | Dumpster Pickups | 430.00 |
| DRG Mechanical | Charge AC - Kyle's House | 295.00 |
| George Office Products | Post Its, Hole Punches, P | 26.28 |
| Gordon Flesch Company, Inc. | Copier Overages | 149.42 |
| Gordon Flesch Company, Inc. | Copier Cntr.-014-1321252- | 130.00 |
| Heiman Inc. | Annual Fire Extinguisher | 154.50 |
| Innovative Office Solutions | 4 White T-shirts | 12.00 |
| John Deere Financial | Spindle | 186.05 |
| Landegents' Appliance Inc Larr | Used small fridge | 150.00 |

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| Lyon & Sioux Rural Water | 117,000 G H2O | 474.80 |
| Lyon Rural Electric Coop | LPRA Electric | 5409.86 |
| Angela Majeres | COVID refund | 75.00 |
| Martin Gardner Architecture | Const. Admin & Mech/Elec | 3075.60 |
| Peska Construction Inc. | Voucher #4 Nature Center | 105589.89 |
| Premier Communications | Office phone, LD & broadb | 93.07 |
| Rock Rapids Ace Hardware | Plaster of Paris,line trimmer | 125.28 |
| Heather L. Serck | Cleaning Cabins | 2053.00 |
| Sioux River Goblin Ghosts c/o | 1/2 Table Sponsor | 275.00 |
| Stensland Creamery | Cheese Curds | 59.85 |
| Sturdevant's Auto Parts | Oil Filter | 21.58 |
| Sunshine Foods | EE Supplies | 81.23 |
| Todd's True Value | Blow Gun,lighter fluid | 24.78 |
| Tri-State Ready Mix Inc. | 1 yard redimix | 110.00 |
| US Bank - Purchase Card Purcha | EE supplies, ice cream,fuel | 493.73 |
| Verizon | Monthly Cell Phone | 77.39 |
| VH Marine Service, Inc. | Fuel Tank | 79.99 |
| Grand Total | | 121876.46 |

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| General Basic Fund | 13,210.97 |
| Capital Project Fund | 108,665.49 |

Claims dated 8-11-2020 in the amount of \$792,365.49 were reviewed and approved. Check sequence #147415-147521.

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| Ahlers & Cooney, P.C. Attn: Ac | HR services thru 7-19-202 | 748.50 |
| Ameritas Life Insurance Corp. | Annual Base Fee # 242382 | 400.00 |
| Misty Arends | July Mileage (1419) | 709.50 |
| Arrow Manufacturing, Inc. | Fix rear door on A3 | 300.00 |
| Nikki Baatz | July Mileage (926) | 463.00 |
| Bierschbach Equipment & Supply | tile probe/impact | 97.75 |
| Bound Tree Medical, LLC | Medical Supplies | 222.14 |
| C&B Opperations, LLC | oil line #81 | 65.46 |
| Calhoun-Burns & Associate Inc. | bridge inspections/designs | 12555.70 |
| Century Link - Business | 6/16-7/15/2020 Long Dist | 315.40 |
| City of Alvord | utilities | 50.50 |
| City of Doon | water - Doon shop | 33.00 |
| City of Larchwood | utilities | 32.65 |
| City of Rock Rapids Municipal | Utilities/Utility Assist | 6792.38 |
| CJ Cooper & Associates, Inc. | drug testing | 140.00 |
| Computer Clinic | Website Update | 1126.25 |
| Concrete Materials | 74.33 tons G-2 asphalt | 4088.15 |
| Construction Products & Consul | salt shed mixing pad RR s | 360.00 |
| Cooperative Energy Company | July Fuel | 102.97 |
| Cooperative Farmers Elevator | weed spray | 739.70 |
| Natalie Cross | July Mileage - (527) | 263.50 |
| Crossroads Trailer | 5th wheel assy,axle,fenderbrkt | 9481.52 |
| Culligan Soft Water Serv. | Filters,module,Chrome Faucet | 260.00 |
| Dakota Data Shred DDS | 7-14-2020 Shred 899 lbs | 231.40 |
| Dakota Fluid Power Inc. | quick disconnect,hose,couplers | 1061.92 |
| Dakota Riggers & Tool | shackle | 47.65 |
| Denny's Sanitation Inc. | garbage service | 116.00 |
| Dixon Construction Company | L-TIF 2020 (70Y) Voucher | 124451.73 |
| DJ's Service | 3,242 gal diesel | 5255.69 |
| Connie Douglass | July Mileage (30) | 15.00 |
| DRG Mechanical | Mop sink materials/instal | 2350.00 |
| Electronic Engineering | Aug-911 PSAP Maint./battery | 1055.00 |

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| FleetPride | blower wheel/resistor #26 | 417.04 |
| George Office Products | Printer Cart,office supplies | 481.38 |
| Gillund Enterprises | glass cleaner | 64.80 |
| Gordon Flesch Company, Inc. | 4/20-7/20/2020copies,contract | 291.17 |
| Hallett Materials OMG Midwest, | 947.08 tons gravel Ashton | 6534.81 |
| Heartland Hardware LLC | safety vest/glasses/clamp | 100.82 |
| Hiller Lumber | hardware | 272.81 |
| IBC Innovative Business Consul | July Employee Benefit/Flex | 1778.95 |
| IMAGETek, Inc. | Tech Support-7/17/2020 C. | 90.00 |
| Iowa Secretary of State | I-Voters Maint. Fee | 1483.48 |
| JCL Solutions-Janitors Closet | Bleach, Toilet Paper, Han | 145.71 |
| Jebro Inc. | 456 G CRS-2 | 1596.00 |
| Coreen Klarenbeek | July Mileage (244) | 122.00 |
| Shannon Klarenbeek | July Mileage (198) | 99.00 |
| KONE Inc | 6/26/2020 Repl Elev Cntr | 1792.82 |
| L.G. Everist, Inc. | Ballast material,riprap,fill | 8959.81 |
| Larchwood Quick Stop | 129.83 gal gasohol | 258.74 |
| Leuthold Plumbing/Heating Inc | Fastert 6" tile drill | 8340.00 |
| Lyon & Sioux Rural Water | Lest/Lwood shops/Utility Assist | 198.63 |
| Lyon County Sheriff Dept. | Sheriff fees | 87.40 |
| Martin Marietta Materials | 41.77 ton chips | 682.94 |
| Matheson Tri-Gas Inc | oxygen cylinders | 82.65 |
| Mid Country Machinery Inc. | oring #90 | 26.29 |
| MidAmerican Energy | Utility Assistance- #61-8 | 200.00 |
| Mills & Miller, Inc. | 28.58 tons salt @ 65.00/t | 1857.70 |
| Joel Moser | July Mileage (269) | 134.50 |
| Mouw Motor Company | actuator/sensor #27,labor | 441.67 |
| Nelson & Rock Contracting Inc. | BROS-C060(119&120)--8J-60 | 102752.10 |
| New Century Press | Brd Min/PT Work ads,SemiAnnRept | 1399.02 |
| Northwest Iowa Comm. College N | May/June CEU Certificates | 110.00 |
| Osceola Rural Water | water - Little Rock Shop | 34.57 |
| PCC, Inc. Physician's Claim Co | June Amb Billing Service | 1567.43 |
| Plains Area Mental Health PAMH | 6/10/2020 Service-Jail In | 100.00 |
| Popkes Car Care, Inc. | 150.8 gal propane- Larchw | 165.73 |
| Premier Communications | August Telephone,cable,internet | 3910.45 |
| Rapid Auto Repair Michael D. K | Tires, shocks, alignment/ | 739.26 |
| RELX Inc DBA LexisNexis | July online periodical | 175.96 |
| Rock Rapids Ace Hardware | Garden Sprayer,supplies,bushing | 148.27 |
| Sanford Health Occupational - | 7-23-20 Job Function Test | 261.50 |
| Daniel J.Schreurs Rachel J. Sc | safety work shoes | 72.23 |
| Steve Simons | July Mileage (267) | 133.50 |
| Stericycle, Inc. | Monthly sharps disposal | 69.29 |
| Sturdevant's Auto Parts | filters,oil,cleaner,parts | 1081.20 |
| Sunshine Foods | batteries safety light | 10.69 |
| Sheila Thomas | 7/23/2020 DOD Med Exam Fe | 273.00 |
| Thomson Reuters - West Payment | July collections search | 178.46 |
| Town & Country Disposal | garbage service-Little Ro | 25.99 |
| Transource Truck & Equipment | 2 - 2021 Mack Plow Truck | 278714.00 |
| Jessica Trei | July Mileage (142) | 71.00 |
| Tri-State Garage Door, Inc. | garage door opener - Larc | 1090.00 |
| Tri-State Ready Mix Inc. | 8 yds redimix | 880.00 |
| US Bank - Purchase Card Purcha | July Fuel,Covid supplies,office | |
| | Supplies,throttle body | 4601.14 |
| VanderPol Excavating, LLC | LFM-K30-7x-60 - pmt #3 | 181348.36 |
| VanHolland Lawn Service LTD Da | Repair Valve-Crthouse | 123.60 |
| Verizon | 7/19-8/23/2020 cell phone | 1310.84 |
| Wheelco Brake & Supply | fan clutch #9,parts | 544.32 |

Grand Total

792365.49

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|--------------------------------|------------|
| General Basic Sub Fund | 29,441.96 |
| County MHD Services Fund | 160.70 |
| Rural Services Basic Fund | 199.05 |
| Economic Development Fund | 133.50 |
| Secondary Road Fund | 633,554.59 |
| Surcharge on E911 | 2,353.76 |
| County Attorney Incentive Fund | 100.00 |
| Casino - TIF | 124,451.73 |
| Emergency Management Services | 165.94 |
| Co. Assessor Agency Fund | 25.31 |
| Health Insurance Fund | 1,520.00 |
| Flex Benefits Account | 258.95 |

There being no further business there was a motion by Feucht, seconded by Koedam to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.