

LYON COUNTY AUDITORS OFFICE  
March 7, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Koedam was absent

The minutes of the February 29, 2016 meeting were reviewed. Motion made by Behrens to approve minutes with corrections, seconded by Peters. Motion carried.

Supervisor Koedam joined the meeting at 9:30 a.m.

Economic Development Director Steve Simons informed the Board of the last two upcoming Blood Run information meetings on March 9 & 10. Simons also asked the Board if they would allow Simons to be a contact person for the Rock Rapids Development Corporation in any requests from Sanford Health for economic development assistance. The Board agreed to allow Simons to serve as the contact person.

Lyon County Safety Committee has updated the blood borne pathogens policy and needs the Board's approval. Motion by Behrens, second by Michael to approve and have Chairman sign the updated blood borne pathogens policy. Motion carried.

Leroy Wielenga and Dusty Timmerman with Lyon REC were present along with County Engineer Laura Sievers to discuss the utility accommodation application for placing utilities in REC's Proposed Section 406 Project Phase II. The project will be a 3 year project to put an estimated 90 miles of line underground. Sievers and the Board were concerned with Section 1-8 of the plan as it contains putting utility lines along A18 as in the past the County has had multiple slides. Putting lines in the shoulder has the potential to weaken the shoulder thereby increasing the possibility of more slides. Wielenga stated that they plan to work with the Engineer's Office to determine whether or not the sites will be bored or cut in. Wielenga also stated that on blacktops REC'S normal placement is up near the fence line, which would be the case in Sect 1-8. This placement plan reassured the Board and Sievers as it lowers the possibility of slides. It was decided that Wielenga and Lyon County Road Superintendent Gary Vogel will meet to discuss the project sections and notes will be made on the permits given to the contractor doing the work. Motion by Peters to approve and have Chairman sign utility accommodation application for section 1-8 with county engineer's approval, second by Michael. Motion carried. Motion by Michael, second by Koedam to approve and have Chairman sign all other sections (3-1, 3-2, 3-4, and 4-1 map available at Engineer's Office) of utility applications for Proposed Section 406 Project Phase II. Motion carried.

Premier Communications was present to inform the Board of Premier's plan to bury fiber optic lines and replace copper lines on the East end of the county near Little Rock. Sievers will have Road Superintendent Vogel look at the areas to make sure there aren't any with narrow shoulders prone to sliding.

Supervisors Correspondence: Peters-Compass Pointe, Shield, and met with Engineer, Supervisor Behrens and residents of Dale Township; Koedam-Compass Pointe; Behrens-met with Engineer, Supervisor Peters and residents of Dale Township.

The Board moved across the hallway to the Conference Room to hold the public hearing for the FY 2016/2017 Budget. Chairman Bosch opened the public hearing at 11:09 a.m. with Engineer Laura Sievers, Treasurer Russell Hopp, Recorder Eldon Kruse, Economic Development Director Steve Simons, Sheriff Stewart Vander Stoep, Auditor Jen Smit and Verdonna Kelly present. Bosch talked about the levies for 16/17, the valuation increase over 15/16, fund balances and the projects being done out of Dept.55. It was asked where the county planned on building a new secondary road shop. Sievers reported that the county is still looking for a site and that it would ideally be located near the outside of Rock Rapids. The public hearing was closed by Chairman Bosch at 11:16 a.m.

Resolution 2016-07 was introduced by Chairman Bosch. Due to Senate File 167 passed last year, the Board now needs to set elected official salaries by resolution.

**RESOLUTION 2016-07**

WHEREAS, the Lyon County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Lyon County Compensation Board met on November 4, 2015, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2016:

| <u>Elected Official</u> | <u>Current Salary</u> | <u>Proposed Increase</u> | <u>Recommended Salary</u> |
|-------------------------|-----------------------|--------------------------|---------------------------|
| Auditor                 | \$57,987              | 2%                       | \$59,147                  |
| County Attorney         | \$95,886              | 1.5%                     | \$97,324                  |
| Recorder                | \$57,987              | 2%                       | \$59,147                  |
| Sheriff                 | \$81,839              | 2%                       | \$83,476                  |
| Supervisors (4)         | \$25,928              | 2%                       | \$26,447                  |
| Board Chair             | \$26,992              | 2%                       | \$27,532                  |
| Treasurer               | \$57,987              | 2%                       | \$59,147                  |

THEREFORE, BE IT RESOLVED that the Lyon County Board of Supervisors approves the following the salary adjustments for the following elected officials for the fiscal year beginning July 1, 2016.

| <u>Elected Official</u> | <u>Current Salary</u> | <u>Proposed Increase</u> | <u>Recommended Salary</u> |
|-------------------------|-----------------------|--------------------------|---------------------------|
| Auditor                 | \$57,987              | 2%                       | \$59,147                  |
| County Attorney         | \$95,886              | 1.5%                     | \$97,324                  |
| Recorder                | \$57,987              | 2%                       | \$59,147                  |
| Sheriff                 | \$81,839              | 2%                       | \$83,476                  |
| Supervisors (4)         | \$25,928              | 1%                       | \$26,187                  |
| Board Chair             | \$26,992              | 1%                       | \$27,262                  |
| Treasurer               | \$57,987              | 2%                       | \$59,147                  |

Approved this 7<sup>th</sup> day of March, 2016.

LYON COUNTY BOARD OF SUPERVISORS  
/s/Randy Bosch, Chairperson

ATTEST:  
/s/Jen Smit, County Auditor

AYE:/s/Kirk Peters      /s/Mark Behrens      /s/Merle Koedam      /s/Steve Michaels  
Supervisor              Supervisor              Supervisor              Supervisor

NAY: NONE

Motion by Michaels, second by Peters to approve and sign Resolution 2016-07.  
Motion carried.

Resolution 2016-08 adopting the 2016-2017 budget was introduced by Chairman  
Bosch for approval.

**RESOLUTION 2016-08 ADOPTION OF 2016/2017 BUDGET**

**WHEREAS** Lyon County, Iowa held a Public Hearing on March 7, 2016 for input  
for the 2016/2017 Fiscal Year Budget and County Levies.

**WHEREAS** Iowa Code Section 331.434 authorizes the board of each county to  
certify property taxes annually at its March session.

**THEREFORE** on March 7, 2016 the Lyon County Board of Supervisors approved the  
following levies and property tax asking.

**Levies**

|         |                           |
|---------|---------------------------|
| 3.50000 | General Basic Levy        |
| 0.91580 | General Supplemental Levy |
| 0.28403 | Mental Health Levy        |
| 3.95000 | Rural Service Levy        |
| 0.25925 | Debt Service Levy         |
| -----   |                           |
| 8.90908 | Total Levies              |

**Property Tax Levied Dollars**

|           |                            |
|-----------|----------------------------|
| 3,029,348 | General Basic              |
| 792,651   | General Supplemental       |
| 245,836   | Mental Health              |
| 2,644,812 | Rural Service              |
| 236,100   | Debt Service               |
| -----     |                            |
| 6,948,747 | Total Property Tax Dollars |

**Committed Funds**

|           |   |
|-----------|---|
| \$ 75,419 | Fund 15000 - Economic Development Fund                |
| \$104,095 | Fund 32000 - Development Project Fund                 |
| \$239,825 | Fund 71000 - Conservation Projects & Acquisition Fund |
| -----     |   |
| \$419,339 | Total Committed Funds                                 |

**Passed and approved this 7<sup>th</sup> day of March, 2016.**

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST:/s/Jennifer Smit  
Lyon County Auditor

Motion by Behrens, second by Koedam to approve and have Chairman sign  
Resolution 2016-08. Motion carried.

Handwritten claim dated 3-1-2016 in the amount of \$17,077.06 was reviewed and  
approved. Check sequence #120610.

|                               |                        |          |
|-------------------------------|------------------------|----------|
| Wellmark BlueCross BlueShield | 2/20/16-2/26/16 Claims | 17077.06 |
| Grand Total                   |                        | 17077.06 |

Health Insurance Fund 17,077.06

Claims dated 3-7-2016 in the amount of \$113,633.55 were reviewed and  
approved. Check sequence #120611-120737.

|                                |                               |          |
|--------------------------------|-------------------------------|----------|
| A & B Business Solutions       | 2/21/16-3/20/16 copy mach     | 554.74   |
| Ahlers & Cooney, P.C. Attn: Ac | 1-9-16 HR Question            | 36.00    |
| Airgas USA LLC                 | argon, oxygen                 | 68.00    |
| Alliance Communications Attn:  | 911 Recurring, phone serv     | 430.98   |
| Arrow Manufacturing, Inc.      | strobe light #5               | 228.90   |
| Rick Bos                       | Reimb:10/23/15 Fuel - 8 G     | 17.00    |
| Ron Bos                        | 3 Richland Twp Mtgs           | 45.00    |
| Calhoun-Burns & Associate Inc. | bridge insp, 5 bridge designs | 40514.50 |
| Century Link                   | 911 Recurring 712-233-006     | 423.39   |
| Century Link - Business        | long dist service             | 217.56   |
| City of George                 | utilities                     | 26.25    |
| City of Larchwood              | utilities                     | 110.72   |
| City of Rock Rapids Municipal  | utilities                     | 7525.70  |
| Consolidated Communications fo | Phone, 911 recurring          | 1380.59  |
| Culligan Soft Water Serv.      | Salt, rental                  | 172.25   |
| D-P Tools Inc.                 | Impact wrench RR, bur set LR  | 439.90   |
| Tim Dammann                    | steel toe shoes               | 139.09   |
| Greg Dengler                   | 2/19/16 Rock Twp Mtg          | 15.00    |
| Denny's Sanitation Inc.        | Garbage Service               | 177.00   |
| Des Moines Stamp Mfg. Co.      | Stamps/Recorder               | 114.95   |
| District III Treasurer's Assn. | 4/13/16 Treas Mtg Registr     | 14.00    |
| Doon Rescue                    | NCC CEU cert cards            | 65.00    |
| Lowell Drenth Diane Drenth     | Perpetual/Temp easement-14Y   | 1400.00  |
| O. A. Drenth                   | 2/19/16 Rock Twp Mtg          | 15.00    |
| Electronic Engineering         | 911 Console & Repeater Ma     | 1000.00  |
| Electronic Engineering         | Program/Install for SO        | 1662.50  |
| Equipment Blades Inc.          | plow bolts #78                | 24.26    |
| Filter Care of Nebraska        | cleaned filter                | 25.40    |
| FleetPride                     | spring brake valve #20        | 257.41   |
| Austin Fluit                   | meal exp-Certification C1     | 17.97    |
| Fred Hoppe Marital Trust Linda | Perpetual/temp easement36W    | 3700.00  |
| Frontier Bank                  | 2/15/16 Snow Removal /Ann     | 45.00    |
| George EMS                     | NCC ceu certs, registrations  | 510.00   |
| George Office Products         | Paper, Office Supplies        | 753.38   |
| H & H Repair                   | orings, tail light #26        | 12.75    |
| H & S Homebuilding Center      | nails, bits, hardware         | 55.32    |

|                                |  |         |
|--------------------------------|--|---------|
| Dustin J Horstman              | meal exp-Certification Cl                            | 17.21   |
| Alvin C. Huyser                | meal exp - Certification                             | 14.98   |
| I Wireless                     | 2/16/16-3/15/16 Cell Phon                            | 187.39  |
| I-State Truck Center           | oil filter kit #5                                    | 89.80   |
| Innovative Benefit Consultants | Feb Benefit Services 85x\$20                         | 1700.00 |
| Inwood Hatchery & Feed Store   | power washer parts - Inwo                            | 17.50   |
| Iowa Emergency Management Assn | 2016 EMA Conf 5/11-5/13                              | 125.00  |
| ISAC                           | Spring Conf-K.Peters/Behrens                         | 340.00  |
| JCL Solutions-Janitors Closet  | Custodial items                                      | 315.64  |
| Jim Hawk Tr Trailers Inc.      | tail light boxex, strobes, tools                     | 546.99  |
| Keith's Korner                 | Feb Fuel / 86.07 G Gasaho                            | 135.00  |
| Randy Kock                     | 3 Richland Twp Mtgs                                  | 45.00   |
| Dale Kollis                    | 2 Richland Twp Mtgs                                  | 30.00   |
| Larchwood EMS                  | NCC ceu certs,AED train                              | 855.00  |
| Larchwood Quick Stop           | 57 gal gasahol                                       | 83.95   |
| Scott Lee                      | Assr Conf mtg Mileage(88)                            | 44.00   |
| Lester Rescue Squad            | NCC ceu certs,CPR reimb                              | 1270.00 |
| Little Rock EMS                | CPR Materials,NCC certs,EMT                          | 2445.00 |
| Little Rock Free Lance         | Annual Subscription Renew                            | 30.00   |
| Lyon & Sioux Rural Water       | water Lester/Larchwood shop                          | 56.00   |
| Lyon County Sheriff Dept.      | Sheriff Fees   | 152.36  |
| Lyon Manor & Rehab Center      | Feb Jail Meals 148x\$6.00                            | 888.00  |
| Mail Services. LLC             | March MV renewals- posta                             | 419.45  |
| Matheson Tri-Gas Inc           | 2/18/16 Oxygen                                       | 62.25   |
| Medical Excess                 | March transplant insur                               | 1545.12 |
| Loren Mellema                  | 2/19/16 Rock Twp Mtg                                 | 15.00   |
| MidAmerican Energy             | DN shop acct 11930-66002                             | 387.45  |
| Mindray DS USA, Inc.           | Repair BP/O2 Monitor #920                            | 345.39  |
| Michael Munns                  | 3 Rock Twp Mtgs                                      | 45.00   |
| Colette Nath                   | 2/19/16 Dist Mtg Mileage                             | 80.00   |
| New Century Press              | Brd Minutes,bidder notice,<br>Hearing notice,help ad | 740.76  |
| Northern Truck Equip Corp      | sander chain #17                                     | 1651.85 |
| Penguin Management Inc         | 3/1/16-2/28/17 eDispatche                            | 6013.00 |
| Popkes Car Care, Inc.          | 94.72 G Dyed Dies,fix tire                           | 230.71  |
| Premier Communications         | 911 recu,Phn,internet,cable                          | 2462.25 |
| Premier Network Solutions d/b/ | March IT   | 2362.50 |
| Radio & TV Center              | FrontEntry Camera & insta                            | 644.22  |
| Rapid Auto Repair Michael D. K | brakes, rotors calipers #                            | 568.01  |
| RB Electric Inc.               | Rewire Antique Wall Sconc                            | 543.84  |
| Norman Rentschler              | 3 Richland Twp Mtgs                                  | 45.00   |
| Rock Rapids Ace Hardware       | Paint, supplies,recip saw                            | 981.34  |
| Rock Rapids Machine & Welding  | iron, shaft, tubing                                  | 559.10  |
| Sanford Health                 | Inmate Bill, Autopsy                                 | 2594.00 |
| Sanitation Products, Inc.      | 6 screws for jacks on plow                           | 846.34  |
| Sibley Sheet Metal             | Vent for Annex Bldg                                  | 125.00  |
| Steve Simons                   | Reimb supplies,mileage(475)                          | 338.24  |
| Sioux Falls Two Way Radio      | mic hanger #67                                       | 11.98   |
| Alvin Smidstra Luella Smidstra | Perpetual/temp Easement12W                           | 4600.00 |
| Dean Snyders                   | Assr Conf Brd Mileage(28)                            | 14.00   |
| Barbara Sprock                 | Reimb:3 Iowa APCO Conf Regs                          | 255.00  |
| Storey Kenworthy / Matt Parrot | Absentee Voter Book #8                               | 229.61  |
| Sturdevant's                   | parts,filters  | 235.93  |
| Sunshine Foods                 | 8 Coffee/2 DeCaf,inmate food                         | 365.39  |
| Leslie Timmer Judith Timmer    | Perpetual/temp easement-3Y                           | 1900.00 |
| Scott Timmer Michelle Timmer   | Perpetual/temp easement-3Y                           | 2600.00 |
| Todd's True Value              | tape, cleaner  | 25.26   |

|                                |                              |           |
|--------------------------------|------------------------------|-----------|
| Trane                          | Fix Roof top heating unit    | 517.75    |
| Trane                          | Replace heat exchanger       | 4975.42   |
| US Bank Equipment Finance      | 2/9/16-3/9/16 Copier Cont    | 154.32    |
| Van's Auto Electric Danny D. A | alternator #68               | 175.00    |
| VanderLee Motors Inc.          | Patrol car service,battery   | 408.47    |
| Verizon Wireless               | 2/19-3/18 EMA Cell Phone     | 92.11     |
| Wall Street Printers           | Appointment Cards            | 19.50     |
| Ziegler Inc.                   | 2-1-16Level I Insp,level 4pm | 1863.66   |
| Grand Total                    |                              | 113633.55 |

|                               |           |
|-------------------------------|-----------|
| General Basic Fund            | 34,317.79 |
| Rural Services Basic Fund     | 330.00    |
| Economic Development Fund     | 425.95    |
| Secondary Road Fund           | 63,792.05 |
| Surcharge on E911             | 10,872.04 |
| Emergency Management Services | 217.11    |
| Co. Assessor Agency Fund      | 433.49    |
| Health Insurance Fund         | 3245.12   |

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

|                |                |
|----------------|----------------|
| ATTEST _____   | APPROVED _____ |
| County Auditor | Chairman       |