

LYON COUNTY AUDITORS OFFICE
February 25, 2013

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Michael and Koedam present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the February 11, 2013 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Koedam. Motion carried.

A liquor license renewal was received by Otter Valley Country Club. It is a one year Class C license with outside and Sunday sales. Motion by Behrens to approve and sign license, seconded by Peters. Motion carried.

A letter was received from Health Services informing the Board that Shanna Geerdes has been hired as Director of the Homemaker Home Care Aide program. She will begin full time employment on March 6, 2013 at \$22.77/hour.

Development Director Simons joined the meeting to inform the Board he would be going to a wind & solar conference in Sioux City tomorrow. He invited the Supervisors to join him if they were interested. Simons also informed the Board that the Blood Run program being put on by the South Dakota group is being held tonight at 7:00 pm at Frontier Bank.

Simons also said the Development Advisory Board would hopefully be meeting in March for a brainstorming session on how to grow off the casino resort area. Simons also stated that work continues with the Consortium on bylaws and policies with Jim Haberkorn and Steve Wells. Dave DeNoble has filed the paperwork for the 5013c.

At 9:20 a.m. Attorney Mayer joined the Board meeting and asked for a closed session under Iowa Code Ch. 21.5(c) to discuss pending litigation. Motion to enter closed session under 21.5(c) made by Michael, seconded by Peters. Chairman Bosch asked for roll call vote: Dist. 1 support; Dist. 2 support; Dist. 3 support; Dist. 4 support and Dist. 5 support. Motion carried.

At 9:52 Motion to close closed session made by Michael, seconded by Behrens. Chairman Bosch asked for roll call vote: Dist. 1 support; Dist. 2 support; Dist. 3 support; Dist. 4 support and Dist. 5 support. Motion carried. Board has decided to offer a settlement to avoid possible litigation.

Supervisor Behrens asked Attorney Mayer to review a 28E agreement that the Mental Health Re-Design Committee is thinking of using for our region.

Supervisor Michael brought up the subject of the department of Courthouse Security. Michael and Attorney Mayer both agree that it would be a better fit for the department to be moved into the Sheriff's Office Department. The Sheriff's Office would then be in charge of scheduling and hiring the security guards for courthouse security. There was also discussion about using deputies when there is no one else available as there is currently only 3 people to work courthouse security. Supervisor Michael said he would talk with Sheriff Vander Stoep about it also.

Laura Sievers, County Engineer, informed the Board that she had sent a letter to Mr. Schletzbaum, the President of the Iowa County Engineer Association Executive Board requesting an extension on the county's HBP funding. The county would need to have a project let by October to not lose \$97,096 in funding. Due to the size of the bridge project on Ibex and 220th, Sievers feels that the county will not be able to have all aspects of the project ready to be let by October. She stated the executive board granted our county a 12 month extension. The Board thanked her for her work on getting the extension.

Sievers also told the Board that when she had a little more information about the project she will send the landowners a letter about an informational meeting. She will put a notice in the paper about the meeting inviting the public to attend also. The Board urged her to keep on the project as they would like to get it started as soon as possible. Sievers said she would keep the Board updated as she gets more information.

The Board also discussed setting up a committee of two supervisors to work with Sievers in setting up standards for looking at bridges and a system of replacing / closing bridges. Sievers said she would be open to that idea.

Sievers said she had been contacted by Everett Kracht who owns land across from the casino to the west. He has concerns about the traffic piling up on A10 and Hwy 9. Sievers said she would request a special traffic count for that area.

Chairman Bosch presented an engagement letter from Nyhart, a company that does GASB 45 actuarial services for the county, to start collecting information that will be needed for our FY13 audit. Motion made by Behrens to sign letter, seconded by Michael. Motion carried.

Auditor Smit reported there were no public comments received for the Nick Kellenberger construction permit in section 20 of Allison Township. The Board will score the master matrix the same as in the application. Motion to approve construction application for Nick Kellenberger made by Koedam, seconded by Peters. Motion carried.

The Board recessed at 11:00 am to be a part of the Assessor's Budget Hearing.

The Board reconvened at 11:20.

Auditor Smit talked to the Board about the panic alarms and the camera system in the courthouse and annex building. During a test it was found that the alarm no longer comes through an alarm box at dispatch and the camera system is not available for dispatch to view. The panic alarm rings a phone in their office which is not a 911 phone. The concern is that if an employee has set the alarm off and dispatch is busy with 911 calls or officers, the phone may be answered and put on hold. The system gives a recorded message which dispatch said is not very informative, especially if the camera system is down because they cannot scan the system to see which office the emergency

is in. Smit has contacted Electronic Engineering and they plan to come down to check it.

The supervisors had discussion about the Weed Commissioner applicants. After discussion there was a motion to appoint John C. Van Veldhuizen to the west side weed commissioner position contingent upon completion of training made by Koedam, seconded by Behrens. Motion carried. Smit will contact Mr. Van Veldhuizen and send letters to the other applicants.

Supervisor Peters attended Eggs and Issues.

Supervisor Behrens attended Landfill meeting and a Mental Health ReDesign meeting.

Supervisor Michael attended a Conservation meeting.

Payroll dated 2-15-2013 was reviewed and approved.

Payroll Warrant Register in the amount of \$60,410.82 is listed by fund.

General Basic Fund	8,544.76
Rural Service Basic Fund	13,725.23
Secondary Road Fund	38,140.83

Payroll Disbursement Register in the amount of \$26,932.73 is listed by Fund.

General Basic Fund	3,243.46
Rural Service Basic Fund	5,950.95
Secondary Road Fund	17,738.32

Claims dated 2-12-2013 in the amount of \$26,139.27 were reviewed and approved. Check sequence #102009-102038.

Air Conditioning-Heating INC	Furnace Repair-Motor	212.40
Alliance Communications	LPRA Telephone, LD & Inte	92.76
AT & T Mobility	Cell Phone	134.86
Campbell Supply	Softner Salt	17.16
Carlson Systems, LLC	Repair Nailer, nails	73.20
City of Rock Rapids Municipal	Office Utilities	267.94
Clasen Excavating Harlan Clase	Parking Lot Repair - Offi	98.53
Cooperative Energy Company	Jan Fuel 95.34 G Gasahol	291.49
Cooperative Energy Company	Seat kit, regulator & vent	237.92
Feikema Builders LLC	Shop - Balance Due	18380.00
HickoryTech	Office Telephone & Intern	126.76
Hiller Lumber Company	House Window Supply & Mis	413.25
ISU Extension - Lyon County	Study Guide	20.00
Klein's Corner	Bait & Food	17.65
Krull Wood Products	Firewood	60.00
Lyon & Sioux Rural Water	17,000 G Water	86.75
Lyon County Recorder	Boat Registrations	240.70
Lyon Rural Electric Coop	LPRA Electric	1006.48
Marco	Copier Contract & Overage	74.68
Menards	Shop Office Materials	945.60
Oak Street Station	Tire Repairs & Tubes	87.25

Reliable Office Supplies	Inkjet Cartridges	89.40
Rock Rapids Ace Hardware	Packing Tape	3.99
Royle Technology Corp	Alter Pallet Racking	80.00
Stewart Construction Inc.	Break Back Saw Rental(win	150.00
Sturdevant's	Pole	8.59
Sunshine Foods	EE Supply	3.70
Todd's True Value	Paint & Misc PVC Parts	187.01
United Farmers Coop	Shop Materials	2226.28
US Bank - Purchase Card Purcha	Gasahol, supplies,drywall	436.92
WebClimber Services c/o Scott	Projector Bag	68.00
Grand Total		26139.27

General Basic Fund	7,759.27
CS Projects & Acquistions	18,380.00

Handwritten warrant #102088 to D&L Hill Painting in the amount of 2,500.00 was reviewed and approved.

General Basic Fund	2,500.00
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Claims dated 2-25-2013 in the amount of \$166,256.32 were reviewed and approved. Check sequence #102089-102196.

Alliant Energy	George shop utilities	742.05
Alliant Energy	LR shop and shed utilities	722.75
Alliant Energy	Nite Lite acct 93-34-018-0450-01	10.89
AT & T	911 Recurring 233-0016	61.47
Kristi Baker	2/1/13 Doon Twp Mtg	30.00
Harley A. Behrens	1/28/13 Garfield Twp Mtg	45.00
Alan Bruggeman	3/10/12 Cleveland Twp Mtg	15.00
Butler Machinery Company	remanufactured fan#19, bits, filters,core chg #19, mirror	4221.65
Cardiac Science Corp.	4 AED Batteries	980.00
Carlson & Stewart Refrigeratio	1/15-1/16 Immun.Fridge Ma	213.13
Carpenter Uniform/Promotional	1 Duty Pants 605	61.74
Cellebrite USA, Inc.	1 Yr Software Upgrade	999.00
Century Link	2/13-3/12 911 Recurring	409.61
City of George	utilities	27.75
Culligan Soft Water Serv.	Oct-Jan Salt / Jail	235.00
D & L Hill Painting	Tax Office Remodel Bid	5592.50
Wesley DeGroot	1/31/13 Garfield Twp Mtg	30.00
Greg Dengler	10/15/12 Rock Twp Mtg	30.00
Department of Human Services	Feb 2012 Service - Clarinda	8903.33
Department of Human Services	March 2012 Service - Clarinda	7299.51
Department of Human Services	April 2012 Service - Clarinda	6912.18
Doon Press	HH Dir Ad, Tres Remodel Ad	694.16
	Aud office Ad, Brd minutes	
Lowell Drenth	1/23/13 Elgin Twp Mtg	30.00
O. A. Drenth	10/15/12 Rock Twp Mtg	30.00
Electronic Engineering	Install 911 Callworx 30%	39075.52
Erv's Farm Repair	repair skid plate & pins	167.07
First Administrators, Inc.	March Ins 25s/64f	23199.41
First Administrators, Inc.	March Admin Fees	1944.65
Frontier	Feb 911 Recurring/GE phone	172.89
Frontier Bank	1/21/13 Snow Removal	56.25
George Office Products	Pencils, office supplies,paper	390.90
H & S Homebuilding Center	Electrical Work Dispatch	1662.65

Allen D. Hansman	January Transportation	900.00
Randy Hayenga	1/23/13 Elgin Twp Mtg	30.00
Hope Haven	January 2013 Service	16991.61
Clayton Huisman	2/1/13 Midland Twp Mtg	30.00
I Wireless	2/3-3/2 Tracking #5554	13.10
I Wireless	2/8-3/7 cell phones Sheriff off.	599.35
Inwood Body Shop	FrontEnd Alignment 604	65.00
IOVA - CP	Certification Fee / HH	55.00
Iowa Information Inc.	Homemaker Ad	204.12
ISAA c/o Wayne Schwickerath	2013 Annual Dues FC	600.00
Jack's Uniforms & Equipment	Expandable Baton Holder	30.94
Jackson Recovery Centers, Inc.	Commitment DownPayment	350.00
Jim Hawk Tr Trailers Inc.	3 snowplow light kits, air line	2196.40
	Connectors, 3 batteries	
Daryl Klaassen	11/19/12 Midland Twp Mtg	45.00
Roger R. Klaassen	1/23/13 Elgin Twp Mtg	30.00
Gary Koedam	2/1/13 Garfield Twp Mtg	15.00
Hedy Kruger	2/15/13 Mileage 159 Miles	79.50
Fred Langfeldt	2/1/13 Doon Twp Mtg	30.00
Lewis Family Drug, LLC	Jan Inmate RX	25.13
LexisNexis	Jan Online Services	103.00
Lyon County Treasurer	Deposit Slips 12/31/12	48.15
Lyon Rural Electric Coop	utilities - Lester shop	618.85
Marco	copier serv agreement	172.87
Matt Parrott & Sons Co.	Supv Minute Book #21	200.68
Leon Meiburg	3/10/12 Cleveland Twp Mtg	15.00
Mid American Energy	Alvord/Inwood Utilities	993.53
Mike's Sales & Service	New Hose for PowerWasher	284.45
Modern Gas Company	Propane Assistance -	200.00
Modern Gas Company	150.1 gal LP Larchwood	195.13
Michael Munns	10/15/12 Rock Twp Mtg	45.00
Brad Nagel	1/23/13 Elgin Twp Mtg	30.00
Neopost USA Inc	1/30-4/29/13 Stamp Mach	53.85
New Century Press	Brd Minutes 1/28 & 2/4	268.13
New Century Press	Budget Hearing Assr	22.52
North Iowa Transition Center	January 2013 Service	233.50
Northern States Supply Inc.	hardware	68.59
PCC, Inc. Physician's Claim Co	1/23-2/11 Ambulance Billi	1509.37
Premier Network Solutions d/b/	March IT Contract	850.00
Public Safety Center	4 ReCharge Flashlight Bat	101.11
Wayne Ranschau	2/1/13 Doon Twp Mtg	30.00
Rapid Auto Repair Michael D. K	A2 Oil Change/Filter	69.95
Norm Reck	2/1/13 Midland Twp Mtg	30.00
Rock Bottom Dairy	Fill 2 Wells	800.00
Sam's Club	Membership 6011, office supplies	44.37
Sanford Health	Jan Inmate Medical Treatm	337.00
Sanford Health	Pre-employ physical/drug tests	227.00
Sanford Sheldon Medical Center	Reg Fee - Drug & Alcohol	80.00
Sanford USD Medical Center	Jan Physical Therapy, supplies	1707.39
Seasons Northwest Iowa Mental	Feb 13 Consult/Dec 12 Services	7133.00
Siebring Electric & Lock	Antenna Mount/GE Repeater	600.00
Loren Silvey	3/10/12 Cleveland Twp Mtg	15.00
Vicki Slack	Feb Amb Laundry 4x\$25	100.00
Eldon H. Sneller	2/1/13 Garfield Twp Mtg	15.00
Snow Removal & Sanding Arthur	Jan Snow Removal	345.00
Solutions, Inc.	3 CPUs/2 monitors/tech help	4900.40
Sunshine Services, Inc.	January 2013 Service	1593.94

T & S Construction Clifford D.	Repair Jail Floor/PerDiem	1387.40
TeleCommunication Systems	Relocate 911 System Equip	1300.00
Troy Thiessen	2/1/13 Doon Twp Mtg	30.00
Treasurer State of Iowa	registration renewal	35.00
US Bank - Purchase Card Purcha	PDI Webinar Econ Dev.	92.22
US Bank - Purchase card	Lodging New Officer School Smit	212.80
US Bank - Purchase Card	USPS 1/9-2/5 passports	69.50
US Bank - Purchase Card	Postage, criminal proc book	189.39
US Bank - Purchase Card	2 US Flags, 2 IA Flags, shipping	131.38
US Bank - Purchase Card	Health Services-Scoliometer	56.85
US Bank - Purchase Card	DD Council 1/10/13-Lodging,meals	73.66
US Bank - Purchase Card	Legis MHDS 1/11/13-lodging, meals	93.62
US Bank - Purchase Card	Jan Fuel 19.75gal gasohol MH	60.22
US Bank - Purchase Card	ICSA Mtg MH 1/22 - lodging,meals	153.26
US Bank - Purchase Card	DM Reg renewal/Coffee	99.25
Henry VanOmmen	3/10/12 Cleveland Twp Mtg	15.00
Larry VanOort	2/1/13 Garfield Twp Mtg	15.00
Verizon Wireless	acct 586802200-00001	213.16
Vermeer Equipment	knife sharpening-chippers	40.97
Village Northwest Unlimit	January 2013 Service	1037.11
Wall Street Printers	Carbonless forms (500) Am	662.50
WebClimber Services c/o Scott	4GB Flashdrive 602	8.00
Wells Fargo Bank	1/1/13-6/30/13 Custodian	375.00
Wenzel Repair Douglas Dean Wen	Transmission Line Repair	363.84
Western Iowa Tourism Region	2013 LCED Membership	150.00
Ziegler Inc.	wear plates & replacement #63	1490.84
Ziegler Inc.	Tierod socket & replacement #57	1973.17
Ziegler Inc	Radiator, pulley, vbelt #59	4629.19
	Replace radiator #59	
Grand Total		166256.32

General Basic Fund	18,126.50
General Basic Sub Fund	5,742.50
Mental Health Fund	51,503.18
Rural Services Basic Fund	1,430.00
Economic Development Fund	92.22
Secondary Road Fund	19,442.78
Recorders Management Fund	2,353.96
Surcharge on E911	41,576.55
Emergency Management Services	35.00
Co. Assessor Agency Fund	809.57
Health Insurance Fund	25,144.06

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman