

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

Sheriff Vander Stoep met with the Board to talk about the decreases made to the sheriff budget. The step increases have been removed for deputies for 18/19 as well as the salary increases for jailers. The tough books would also be removed for 17/18 and 18/19 as the order has been cancelled through the vendor. This will make Lyon County one of 6 counties in the state without the tough books. The Board encouraged VanderStoep to apply for riverboat funds to cover some of the costs of the tough books. Vander Stoep pointed out that the jail averages around 8 Lincoln county inmates and 4 federal prisoners on a monthly basis. Vander Stoep increased estimated revenue another 36,000 with \$31,000 added to the Lincoln County revenue and \$5,000 to the federal contract. Total capacity of the jail is 27 but Vander Stoep commented when census gets past 20, it tends to get to be too much. Body cameras for deputies were also discussed. The Board thanked Vander Stoep for the cooperation during this budget year.

Winding Meadows Dairy has applied for a construction permit for an expansion of a 920 head of dairy to their current dairy facility in Doon Township, Section 32. The Board has received no comments regarding the facility nor has the Auditor's Office. Motion by Koedam, second by Behrens to approve and have Chairman sign DNR approval letter. Motion carried.

Jared Ageson and County Attorney Mayer gave a presentation regarding the attorney's fine collection program. Ageson explained the avenues of collection as well as the division of revenue collected once the county meets the \$25,000 threshold each fiscal year (28% to county and 5% of that to county attorney incentive fund). Ageson reported that the program has collected roughly 30% more than what was collected in 2017 at this time.

Attorney Mayer states the procurement policy has been revised to include the required language as well as language that secondary roads agrees to. Mayer recommends that the policy is approved today in order to no longer hold up emergency management's grant money. If for some reason the policy isn't acceptable to the State, then it will need to be rescinded and reapproved with acceptable wording. Chairman Bosch introduced Resolution 2018-04 adopting the procurement policy.

Resolution Number 2018-04

A RESOLUTION OF THE LYON COUNTY BOARD OF SUPERVISORS ADOPTING THE PROCUREMENT POLICY FOR FEDERALLY and NON-FEDERALLY FUNDED PROJECTS

WHEREAS, the Lyon County receives federal and nonfederal grant funds; and

WHEREAS, Lyon County is implementing a Procurement Policy describing the procedures, and standards by which the program will be managed; and

WHEREAS, staff has prepared a procurement policy, including evaluation criteria and a code of conduct in compliance with the guidelines and requirements established for the receipt of federal funds; and

WHEREAS, said Procurement Policy is in the best interests of Lyon County for federally and non-federally funded projects;

NOW THEREFORE BE IT RESOLVED that the Lyon County Board of Supervisors does hereby approve and adopt the attached Procurement Policy for all future federally and non-federally funded projects.

/s/ Randy Bosch
County Board of Supervisors Chair

ATTEST:/s/ Jen Smit
County Auditor

Motion by Michael, second by Peters to approve the policy and sign Resolution 2018-04 adopting the policy. Rollcall vote: District 1 Support, District 2 Support, District 3 Support, District 4 Support and District 5 Support. Motion carried.

Jared Ageson, Veteran Affairs Director gave the Veteran Affairs quarterly report and short overview of statistics of the department.

County Engineer Laura Sievers presented the bid letting numbers for PCC paving projects being done this summer. Project STP-S-CO60(116)-5E-60 which is Hwy K30 from IA 9 North to MN state line near Lester; and STP-S-CO60(117)-5E-60 which is L-14 from IA 9 North to MN state line(old 91) were bid as one project. The bids were as follows: Manatt's, Inc. \$3,354,726.19, Knife River Corporation d/b/a Knife River Midwest LLC \$3,433,375.21, Cedar Valley Corp., LLC. \$3,459,309.19, Croell, Inc. \$3,590,375.94, and Flynn Company, Inc. \$3,649,358.99. The projects will be a total of 10.24 miles. Sievers reminded the Board that the County will take care of the 24' and City of Lester will be responsible for the rest of (116) that runs through Lester. Motion by Peters to accept the lowest bidder Manatt's, Inc. at \$3,354,726.19 and signing of contract once arrived, second by Koedam. Motion carried.

Sievers has the 92Y contract to be signed. This was approved in previous minutes to be signed when the contract was received. Chairman Bosch signed the contract.

The minutes of the February 5, 2018 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Peters. Motion carried.

The Board recessed to take part in the Assessor Conference Board meeting at 11:00 a.m. for the FY19 budget hearing. Chairman Bosch called the meeting to order and Assessor Schleusner read the minutes of the 1-22-2018 meeting. Minutes were approved. Chairman Bosch opened the public hearing at 11:04 a.m. to take comments or questions on the FY19 budget. Public hearing closed at 11:06 a.m. as there were no questions. Motion by Mantel, second by Cuttell to approve FY19 budget. The meeting was adjourned.

The Board reconvened at 11:18 a.m.

There were 5 applicants for the East side weed commissioner position. Motion by Peters, second by Behrens to reappoint John Smidstra as the East side weed commissioner starting March 1st for 2 years. Motion carried.

Motion by Behrens, second by Michael to approve ambulance write offs in the amount of \$6,966.12. Motion carried. Auditor Smit requested any suggestions

the Board has regarding how to locate people that have unpaid bills. Currently the sheriff's office, post office, and hospital are all contacted in the hopes one of those has updated contact information.

The Board canvassed the GLR Special Election held on 2-6-2018. The PPEL levy passed 86 to 25 for a total of 111 votes cast.

Correspondence: Peters and Koedam both attended a Compass Pointe meeting.

Handwritten claims dated 2-7-2018 in the amount of \$29,241.36 were reviewed and approved. Check sequence #132221-132223.

Innovative Benefit Consultants	1/30/18-2/4/18 Flex Claim	2520.25
Wellmark BlueCross BlueShield	Jan Administration Fees	26721.11
Grand Total		29241.36

Health Insurance Fund	26,721.11
Flex Benefits Account	2,520.25

Veteran Affairs claims dated 2-9-18 in the amount of \$504.43 were reviewed and approved. Check sequence #132224-132230.

Jared Ageson	Mileage (520) Education M	260.00
Jerry M. Baatz	Mileage (30) Feb Mtg	15.00
IACCVSO Decatur County Veteran	Spring School	60.00
Little Rock Free Lance	Advertising - VA	20.00
Lyon County News	Advertising	22.55
New Century Press	Advertising	48.00
Premier Communications	Office Phone - VA	78.88
Grand Total		504.43

General Basic Fund	504.43
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Claims dated 2-12-2018 in the amount of 490,937.96 were reviewed and approved. Check sequence #132231-132400.

A & B Business Solutions	Copier Contract 1/21-2/20	767.80
Advanced Systems, Inc.	2/7/18-5/6/18 Copier Cont	123.30
Ahlers & Cooney, P.C. Attn: Ac	Training, Union review, HRn	2636.00
Airgas USA LLC	4 1st aid kits	100.20
Alliance Communications Attn:	FEB 911 Recur, shop phones	285.21
Baete-Forseth HVAC	Crthouse HVAC Voucher #4/5	241128.05
Kristi Baker	2 Doon Twp Mtgs	30.00
Beck Engineering	surveying - new RR shop	326.25
Michael Boer	2 Doon Twp Mtgs	30.00
Boone Brothers Roofing	Crthouse Roof Voucher#2	19428.87
Vicki Borman	January Mileage (553)	276.50
Brown's Heavy Equipment Inc.	swivel group #52	2062.84
C.J. Cooper & Associates	random drug test	70.00
Calhoun-Burns & Associate Inc.	Bridges 4R/92Y Final Design	2307.00
Campbell Supply	Hammer drill, 7" cutter, parts	341.87
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	Jan Inmate Meals 374x\$6.0	2244.00
Cattoor Oil Company Inc.	105 gal oil, 55G antifreeze	725.90
Century Link - Business	Long Distance 12/16-1/15/18	259.03
Certified Testing Services Inc	Geotechnical Report - RR	2350.00
City of Doon	water - Doon shop	33.00

2-12-2018

City of Larchwood	utilities	97.69
City of Rock Rapids Municipal	Dec Utilities	8281.34
Construction Products & Consul	wire ties	108.00
Cooperative Energy Company	437G gasohol, 7063G diesel,tire Repair	22814.30
Cooperative Farmers Elevator	Fuel,tire repair, materials	1340.93
Corner Service Merlin VerSteeg	Service 607 Pickup,tire repair	93.25
Dakota Data Shred DDS	1/9/18 Shredding 1659 lbs	400.65
Denekas Electric Inc.	Dispatch Lighting/Repair	925.07
Denny's Sanitation Inc.	Jan Garbage Service	437.75
DGR Engineering	Design Bill #3 Parking Lo	1311.00
Dixon Construction Company	Bridge 4R Voucher #1	84288.15
DJ's Service	27G gasohol,1271G diesel	3492.94
Doon Press	Pub SemiAnnual,brd min,ads	589.88
Doon Welding Inc.	labor repair forestry hea	42.00
DRG PLBG HVAC	HVAC service - Larchwood	1403.00
Electronic Engineering	Replaced Jail Camera/Exer	620.00
Emergency Medical Products,Inc	Medical Supplies	629.18
Erv's Farm Repair	parts, oxygen	71.26
Frontier	FEB 911 Recurring	203.25
George Office Products	Toners,supplies,cabinet	1620.65
H & H Repair	filters	96.21
H & S Homebuilding Center	Material for 911 Signs	102.15
Heartland Hardware LLC	tape, hardware	35.05
Heather Heimensen	2/1/18 Mtg Mileage (142)	71.00
Herman Motor Company	actuator asy, labor, supplies	1220.19
Heather Hernandez	January Mileage (26)	13.00
Chad Heyden	steel toe shoes	180.00
Hiller Lumber	materials for Doon shop	179.16
Hillyard / Sioux Falls	Custodial Supplies - Crth	840.73
I-State Truck Center	2 mirrors #5, #12	723.94
IMAGETek, Inc.	Jan-June RADIX Cloud Back	474.00
Innovative Benefit Consultants	Jan Benefit Serv, Flex claims	3902.93
Inwood Hatchery & Feed Store	1 gal sprayer, coupler -I	28.20
Iowa DARE Association	2018 DARE Membership Dues	100.00
IA Dept. of Public Safety Attn	Oct-Dec Terminal Billing	1380.00
Iowa Prison Industries	911 Sign Materials	436.92
JCL Solutions-Janitors Closet	Provisions for Jail	298.40
Jim Hawk Tr Trailers Inc.	light #63,battery #21	336.00
Carrie Johnson	2/6/18 Mileage GLR (40)	20.00
Keith's Korner	Jan Fuel - 121.52 G Gasah	294.01
Shannon Klarenbeek	January Mileage (200)	100.00
Paul Koch	Fill Well	500.00
Marilyn Lafrenz	January Mileage (556)	278.00
Maggie Landegent	January Mileage (180)	90.00
Larchwood Quick Stop	108 gal gasahol	261.28
Law Enforcement Systems	Forms-Receipt for Propert	96.00
Lawson Products Inc.	hardware	308.68
Lil' Chubs Corner Stop	58 gal gasahol	142.02
Little Rock Free Lance	NewYear Ad, Job vacancy	58.00
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	62.00
Lyon County News	PT Cust Ad,GLR Elect Notice	132.22
Lyon County Sheriff Dept.	Sheriff Fees	456.30
Lyon County Treasurer - ACH I	JAN Stop Loss Refund	21946.95
M & D Electric Duane Post	George shop heater repair	133.95
Mac's Inc.	jack for sander cart	36.99
Mail Services. LLC	February Renewal Postage	354.60

Marco	10/27/17-1/26/18 Copier M	106.91
Matheson Tri-Gas Inc	1/26/18 Oxygen	53.13
Shayne Mayer	2/2/18 Mileage IW (30)	15.00
Medical Excess	Feb Transplant Ins 23s/63	1535.97
Sarah Merry-Skoglund	January Mileage (1197)	598.50
MidAmerican Energy	acct 08790-10018	861.98
Modern Gas Company	175 gal LP gas	253.58
New Century Press	Semi-Annual Rep,brd min,PT	
	Cust ad,hearing notices	904.98
	winterfront #9	74.56
North American Truck & Trailer	FY2018 Local Match	5758.00
Northwest Iowa Regional Housin	Fuel,DEF,new tires,service	1046.02
Oak Street Station	water - Little Rock shop	35.18
Osceola County Rural Water	Jan-Dec Pest Control Sher	495.00
P & K Pest Control Inc	Dec Amb Billing	2080.52
PCC, Inc. Physician's Claim Co	3/1/18-2/18/19 Edispatch	5256.00
Penguin Management Inc	3.5 hrs hauling concrete	367.50
Pete Clauson Trucking Inc.	Samsung computer - front	69.99
Kyle Peters	Jan Fuel - 28.639 G DyedD	71.00
Popkes Car Care, Inc.	Feb Telephone,internet,cable	3750.74
Premier Communications	Feb Kaseya Workstations(5	3218.77
Premier Network Solutions d/b/	Cotton T-Shirts (6) Amb	90.00
Print Express	2 Doon Twp Mtgs	30.00
Wayne Ranschau	oil sample kits	673.90
RDO Equipment Company	Jan Online periodical	149.80
RELX Inc DBA LexisNexis	1/2 Atty Fees MH#500090	322.90
Rensink,Pluim,Vogel & Huyser A	Shop supplies,batteries	107.02
Rock Rapids Ace Hardware	metal #23,labor,oxygen	52.44
Rock Rapids Machine & Welding	January Mileage (128)	64.00
Lisa R. Rockhill	parts washer rental	327.66
Safety-Kleen	Random drug test,Inmate Visits	388.79
Sanford Health	Three Job Function Tests	485.00
Sanford Health Occupational	Reimb supplies, Jan Miles(701)	381.85
Steve Simons	Rent Assistance	200.00
Tony & Lisa Snyders	RoadEng Annual Subscripti	1425.00
Softree Technical Systems Inc.	January Mileage (178)	89.00
Melissa Stillson	Plat Book Envelopes/Suppl	442.50
Storey Kenworthy / Matt Parrot	parts,filters,oil,supplies	3670.45
Sturdevant's Auto Parts	Fill Well	500.00
Summit Farms Inc.	Jan Food for Inmates,coffee	810.90
Sunshine Foods	2 Doon Twp Mtgs	30.00
Troy Thiessen	Meds for Inmates	747.71
Thrifty White Pharmacy	shop supplies	51.73
Todd's True Value	garbage service - Little	24.96
Town & Country	Feb Service Agreement	442.67
Trane	Dec/Jan Billing	300.30
TransUnion Risk & Alternative	Dispatch 40Hr School 3/12	100.56
Treat America c/o ILEA	Fuel,lodging,meals,Symantec,	
US Bank - Purchase Card Purcha	Vericlock,Stop the bleed kits	7714.44
	Service DARE Truck,brakes,pads	592.29
VanderLee Motors Inc.	Disposal of Biohazard Sha	18.00
J.C. VanderZee D.D.S. Family D	ice auger rent for 25R	55.00
Jared VanEngen	Food for Inmates	1084.12
Variety Foods LLC	acct 4512330	5.07
Verizon Business	CellPhone/Hotspot,aircards	1383.20
Verizon Wireless	Air Meter	699.00
Virginia Lab Supply Corp	filters	671.38
Ziegler Inc.		

Grand Total

490937.96

General Basic Fund	47,043.81
General Basic Sub Fund	262,110.67
Rural Services Basic Fund	1,245.00
Economic Development Fund	6,659.52
Capital Project-Roadway Fund	86,595.15
Secondary Road Fund	50,811.58
Surcharge on E911	7,693.78
Emergency Management Services	836.67
Co. Assessor Agency Fund	174.29
Health Insurance Fund	25,584.56
Flex Benefits Account	2,182.93

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman