

Chairman Mark Behrens convened the adjourned session with Feucht, Koedam, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

General Assistance Director Lisa Rockhill met with the Board to give a general assistance update. Rockhill also asked about mileage reimbursement for meetings she is attending for the Sioux Rivers Region. It was determined that the mileage line item for 18/19 be re-estimated for those meetings.

The minutes of the February 5 and 6, 2019 meetings were reviewed. Motion made by Koedam to approve minutes, seconded by Feucht. Motion carried.

Conservation Director Craig Van Otterloo explained the forest/fruit tree reservation property tax credit that has been applied for by Karin and Brian Vander Stoep. The credit has been allowed in the state since 1906, but this is the first one Van Otterloo has been involved in. Van Otterloo states the application is submitted to the assessor and requires approval from NRCS and Van Otterloo is required to inspect the area as well. After inspection Van Otterloo states that the parcels applied for meet all requirements. No income can be generated off the exempted land or the exemption is removed. Van Otterloo explained that approval doesn't mean the exemption is guaranteed each year as inspection of the property will be done each year. Motion by Koedam to approve the Forest/Fruit Tree Property Tax exemption by Karin and Brian Vander Stoep for parcels located in 21-98-48, seconded by Birkey. Motion carried.

Conservation Director Craig Van Otterloo and Conservation Board member Jeff Schram joined the Board to discuss the FY20 Budget and FY19 re-estimates. Van Otterloo pointed out that the road asphalt overlay project at the park will be done after FY20. Van Otterloo states that this line item will decrease significantly as the road updates will be finished for a while at the park. Van Otterloo included a 2.1% wage increase for employees. Secretary hours decreased due to online reservations requiring less office hours. Van Otterloo informed the Board that online reservations for Lake Pahoja can be made 3 years out, however there is no refund option for cancellations. Conservation will give a gift certificate to be used at another time but will not refund money. It was noted that the revenue from the online reservation system has not yet been deposited. The auditing firm noted that they would like to see the deposits made at least quarterly. The park has two aging septic systems that Van Otterloo is hoping to get replaced by doing a training with the Sanitarian for local plumbers. This training would help to cover costs of updating the system. The Board and Van Otterloo discussed the upcoming nature center project. Van Otterloo is planning on using \$425,000 from 71000 fund, \$100,000 REAP dollars, \$500,000 SubFund dollars, and planning on \$100,000 in donations for a total of \$1,125,000. Van Otterloo also stated that he plans on applying for a CAT grant which will pay up to 10% of the project cost. Van Otterloo is waiting to apply until after bids are let to have a solid project cost number. The estimated cost of the

project is \$1.2 million. Van Otterloo stated that the public hearing is planned for mid March with the bids being opened on that same date. The Conservation Board is meeting Feb 13th to review the blueprints, make changes if needed and set the public hearing. The agreement to allow funds to be moved to fund 71000 again in FY20 (\$129,680) was discussed with the Board stating they would review the agreement and decide later today or tomorrow.

County Engineer Laura Sievers presented the final vouchers for the bridge projects 60-CO60-114 and 60-CO60-115 on A34 West of Hwy 75. The vouchers show the project is done and paid in full. Motion by Koedam, second by Birkey to approve Chairman signature on final vouchers. Motion carried.

Sievers has received 13 utility accommodation applications from Lyon Rural Electric Cooperative. The application are in multiple locations throughout the county and applications are available for viewing at the Lyon County Engineer's Office. Motion by Herman, second by Birkey to approve and Chairman sign utility accommodation applications. Motion carried. Sievers mentioned that the Board could pass a resolution giving Sievers the authorization to approve and sign the utility accommodation applications without Board review. Sievers would put in the resolution that Board review would be considered in situations of abnormal applications or for certain utility companies if the Board wishes. The Board asked Sievers to draft a resolution for review.

As the federal government is looking to give money to bridge projects that would allow them to test new concrete and specs, Sievers put in two bridges for consideration. BROS-CO60(119)-8J-60 and BROS-CO60(120)-8J-60 were approved to receive federal dollars as part of this program. Sievers needs Board approval of the federal aid agreement that goes along with the projects to receive the funds. Sievers also states that majority of the projects will be paid for with regular federal bridge funds, these program funds, and minimal local funds. Motion by Feucht, second by Birkey to approve and Chairman sign the Federal Aid Agreements for both projects. Motion carried.

In agreeing to accept federal aid, the bridges mentioned above need to move to the correct FY for DOT budgeting. The bridges will be in the DOT Budget for FY20 but will be built in our FY20/21. Motion by Koedam, second by Feucht to approve the amendments to the DOT construction program. Motion carried.

The Board recessed to take part in the Conference Board meeting at 11:00 a.m. Lyon County Board Chairman Behrens opened the Conference Board meeting at 11:08 a.m. In attendance were: County Board of Supervisors: Steve Herman, Jerry Birkey, Mark Behrens, Josh Feucht and Merle Koedam; School Board Members: Joel DeWit, Central Lyon and Scott Lee West Lyon; Mayors: Jason Chase, Rock Rapids, Dan Gerber, Lester; Dean Snyders, Larchwood; James Cuttell, George; Tim Mantel, Doon; Kenny Scholten, Inwood. Also present were Auditor Jen Smit, Assessor Marilee Schleusner and Deputy Assessor Pam Tille. Assessor Marilee Schleusner read the minutes from the February 12, 2018 meeting. Minutes were approved. Board of Review member Scott Sieperda was reappointed by motion. Behrens asked for discussion over review of the FY20

Assessor budget. Salaries were rebutted for Assessor and Deputy Assessor as there was a freeze last year and only one step increase should be given. The Planning and mapping were explained and discussed as well as the need for the contract that was signed in 2016 with Vanguard Appraisals for commercial reappraisal. Funds have been levied for and set aside for the last 3 years. The budget shows moving \$50,000 from the reserve account to the Assessor budget in order to start making payments on the project this fall. There was much discussion as to whether or not the project is needed. Schleusner explained that the reappraisal is needed to get all commercial properties equitable to avoid state equalization orders and the staff does not have the time or expertise to get all of that work done in a controlled time frame. Motion was moved and approved to transfer the \$50,000 from the reserve account. Motion was given and approved to schedule a Conference Board public hearing on the amended proposed Assessor budget for March 12, 2019 at 11:00 a.m. The complete minutes for the meeting are available in the Lyon County Assessor's Office.

Board recessed at 12:15 p.m. for lunch.

The Board reconvened at 1:30 p.m. to meet with department heads to discuss the general basic sub-fund (aka casino dollars). Chairman Behrens told the department heads present that the Board is interested in hearing ideas or needs that could be funded out of this fund. This fund includes all revenue received from the casino. Department heads offered ideas or needs that their departments have with the largest requests being: Conservation \$500,000 for the nature center, IT \$45,000 for updating all PC's to OS 10 before January 2020, Ambulance \$50,000 designation for FY20 for a new rig in the future, Elections \$21,340 for election equipment with \$10,670 being reimbursed by a LCRF grant, Sheriff \$100,000 for boiler, HVAC, or roof replacement at the jail in future. There were other larger requests but with no cost estimates available, as well as smaller requests under \$10,000. The Board thanked everyone for coming and the Board would make decisions regarding what will be funded for FY20 later today or tomorrow's budget work day.

The Board met with Shane Walter, CEO of Sioux Rivers Mental Health Region via phone to discuss the FY20 mental health budget. Also in attendance were: Lisa Rockhill, Lyon County Mental Health employee, Public Health Administrator Melissa Stillson, and County Attorney Shayne Mayer. Chairman Behrens asked Walter for an overview of what Rockhill's duties would be as of 7-1-2019 and why Walter believes Rockhill is needed full time. Walter stated that Rockhill would be serving as the Lyon County CPC delivering services, identifying client needs and reporting such information back to the region as a whole. Rockhill would also be specializing in outcome based services as Rockhill has expertise in this area. These outcome based services will be compiled for the three counties in the Sioux Rivers region. Lastly Walter stated that Rockhill would be expected to attend different meetings for the region in order to stay up to date on changes within mental health. The discussion then moved to how Lyon County will fund the Sioux Rivers region in the next couple fiscal years due to the transition. Walter stated that Lyon County can do it a number of ways. The most forward method would be to

subtract the administration cost from the current fund balance and send the rest of the dollars to the region after July 1, 2019. Lyon County would use fund balance to partially fund up to the per capita rate of \$22.58 for FY20. Payments would be made in the spring to fulfill the rest of the per capita dollars requested (\$226,263) if needed. Walter passed on the sentiment that the Sioux Rivers region is happy to have Lyon County join the region and looks forward to working with Lyon County. The Board thanked Walter for the discussion and would be making their determination regarding funding and Rockhill's position as either full or part time either later today or tomorrow.

Discussion turned to the current positions Rockhill holds for mental health and public health. Chairman Behrens asked Stillson about the ramifications of Rockhill no longer working part time for public health in the resource advocate program. Stillson stated if Rockhill is made fulltime with mental health the public health budget would remain the same as Stillson would fill those hours with a current employee. However, Stillson requested that she is made aware of the change sooner than later as Stillson is in the process of hiring other employees and would like to plan accordingly. The Board agreed to let Stillson know as soon as possible. The Board thanked Rockhill, Stillson and Mayer for the discussion.

The Board reviewed budgets. The Board cut \$70,000 in secondary road to better reflect true employee insurance costs. The Board again discussed salaries with no decision made.

Payroll dated 2-15-2019 was reviewed and approved.

Payroll Warrant Register in the amount of \$77,092.49 is listed by fund.

General Basic Fund	9,832.70
Rural Service Basic Fund	19,421.16
Secondary Road Fund	47,838.63

Payroll Disbursement Register in the amount of \$31,574.34 is listed by Fund.

General Basic Fund	4,010.37
Rural Services Basic Fund	8,702.04
Secondary Road Fund	18,861.93

Claims dated 2-12-2019 in the amount of \$241,296.82 were reviewed and approved. Check sequence #.

A & B Business Solutions	Copier Contract 11/21-12/	2122.48
AB Auto Allen O Hassebroek	Replace F Wheel Bearing 2	520.44
Access Systems Leasing	Copier Lease Agreement	138.04
Advanced Systems, Inc.	Copier Maint 2/7-5/6/19	173.51
Ahlers & Cooney, P.C. Attn: Ac	Dec/Jan HR Services	167.50
Alliance Communications Attn:	Feb 911 Recurring	284.66
Paul Altena	Wheeler Twp Mtgs	30.00
Kristi Baker	Doon Twp Mtgs	30.00
Mike Bathke	Wheeler Twp Mtgs	45.00

2-12-2019

Michael Boer	Doon Twp Mtgs	30.00
Vicki Borman	January Mileage (548)	274.00
Boyer Trucks	fender brace #22	84.94
C.J. Cooper & Associates	2 random alcohol tests	105.00
Campbell Supply	primer,shop supplies,hardware	263.83
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	Jan Inmate Meals 560x\$6	3360.00
Cattoor Oil Company Inc.	183G DEF,127G 10W-30,antifreeze	1783.75
Century Link - Business	12/16-1/15/19 long distance	237.46
Chase Companies	1/25/19 Career Day-Photos	75.00
City of Alvord	utilities	50.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	79.53
City of Rock Rapids City Offic	Career day rent, utilities	6745.71
Cooperative Energy Company	Jan Fuel,DEF, tires, repair	22480.77
Cooperative Farmers Elevator	bridge railing materials	292.84
Corner Service Merlin VerSteeg	Service 607 Silverado	55.00
Natalie Cross	January Mileage (1,253)	626.50
D-P Tools Inc.	terminal release kit - RR	96.32
Dakota Data Shred DDS	Jan Shred 571 lbs@.22	146.98
Dakota Embalming & Transport	Transport/Storage	165.00
Wesley DeGroot	Garfield Twp Mtgs	75.00
Denny's Sanitation Inc.	garbage service - Rock Ra	109.00
Connie Douglass	January Mileage (84)	42.00
Lowell Drenth	Elgin Twp Mtgs	30.00
Electronic Engineering	Fix jail camera	754.90
Equipment Blades Inc.	80 - 4' underbody blades	38098.80
Ferdsons Family Farms Inc	temp easement - BRS-SWAP(500.00
Filter Shop, Inc.	Standard Furnace Filters	379.88
Frontier	George telephone	75.70
Frontier Bank	Snow Removal	112.50
G & R Controls, Inc	1/11/19 Annex Air Handler	1816.20
George Office Products	Office supplies,toners,keyboard	999.56
GlaxoSmithKline	20 Doses of Shingrix Vacc	2689.12
H & S Homebuilding Center	galv nails	4.83
Randy Hayenga	Elgin Twp Mtgs	30.00
HCC Life Insurance Company	Feb Transplant Ins 26s/62	1542.38
Heartland Hardware LLC	grinding wheels	42.97
Herm's Sanitation	garbage service - Jan-Mar	54.00
Steve Herman	1/25/19 mtg Fuel S.O. 7.6	15.66
Heather Hernandez	January Mileage (68)	34.00
Todd Hilbrands	Fill Cistern	300.00
Hiller Lumber	materials for barricades	1160.72
Hillyard / Sioux Falls	Custodial supplies	634.95
IBC Innovative Business Consul	Jan2019 Benefit serv,flex	3402.14
IMAGETek, Inc.	RadixCloud Backup Jan-Jun	474.00
Iowa Dept of Natural Resources	renew NPDES Permit	175.00
Jack's Uniforms & Equipment	Vest Carrier - 609	236.77
JCL Solutions-Janitors Closet	2pk hand sanitizer refill	48.22
Jim Hawk Tr Trailers Inc.	battery studs,brake cleaner	807.28
Keith's Korner	Jan Fuel 602 - 24.383 G G	48.01
Roger R. Klaassen	Elgin Twp Mtgs	30.00
Shannon Klarenbeek	January Mileage (554)	277.00
Kathryn D. Kooima Revocable Tr	temp easement BRS-SWAP(95	500.00
Marilyn Lafrenz	January Mileage (742)	371.00
Larchwood Lumber Company	drill bits, shop supplies	39.92
Larchwood Quick Stop	142 gal gasahol	283.39

Lewis Family Drug, LLC	2pk EpiPen, 2pk EpiJunior	625.00
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	68.50
Lyon County Engineer	2018 LVM EnvH Hours (65.7	1704.90
Lyon County Sheriff Dept.	Sheriff Fees	877.04
Lyon County Treasurer - ACH I	JAN Wellmark StopLoss Cre	24634.60
Mail Services. LLC	February Renewals postage	353.76
Matheson Tri-Gas Inc	1/24/19 Oxygen Canisters	65.14
Mike's Sales & Service Michael	hose trolley for powerwas	2069.63
Modern Gas Company	351.1 gal LP gas	420.96
Joel Moser	Mileage July-Dec 2018 (1,	815.00
Brad Nagel	Elgin Twp Mtgs	30.00
Karlee Nagel	1/31/19 Amazon-Office Sup	37.97
New Century Press	SemiAnnual,Brd Min,Ord 18-04	958.82
NW Iowa Care Connection % O'Br	1st Q FY2019 Allocation	42564.57
Oak Street Station	Jan Fuel, tire repair,service	591.61
Osceola Rural Water	water - Little Rock Shop	38.65
Papik Motors	Service, tire rotation 603	53.83
Penguin Management Inc	3/1/19-2/29/20 EDispatch	5256.00
Popkes Car Care, Inc.	Jan Fuel - 54.21 G Dyed D	127.87
Porter Funeral Home	Funeral Assistance	1500.00
Premier Communications	Feb phone,internet,cable	3728.99
Print Express	8 uniform shirts/A.Borman	280.00
Wayne Ranschau	Doon Twp Mtgs	30.00
Rapid Auto Repair Michael D. K	Service Van - Crthouse	32.95
RB Electric Inc.	CrtRoom Lamp Post,outside timer	155.20
RELX Inc DBA LexisNexis	Jan online periodical	170.66
Reserve Account/Pitney Bowes	Postage Meter - Atty	450.00
Rock Rapids Ace Hardware	Parts, paint,snowblower repair	636.36
Rock Rapids Machine & Welding	tap holes #84	246.44
Rock Rapids Public Library	1/25/19 Career Day - rent	80.00
Lisa R. Rockhill	January Mileage (153)	76.50
Brooke Rozeboom	January Mileage (290)	145.00
Sanford Health	Inmate visits,OWI Investigation	523.20
Sanford Health Occupational -	Random drug tests,JFT Iwen	346.00
Sanford USD Medical Center	3 RN Transfers	133.00
Dwight Shaffer	Wheeler Twp Mtgs	60.00
Eldon Sneller	2/2/19 Garfield Twp Mtg	15.00
Stericycle, Inc.	Monthly sharps disposal	69.29
Melissa Stillson	January Mileage (182)	91.00
Sturdevant's Auto Parts	Belt Annex Air handler	173.87
Sunshine Foods	Inmate food,water,coffee	1201.79
The Shop	Service 6011 Ford Explore	65.00
Troy Thiessen	Doon Twp Mtgs	30.00
Town & Country	January Garbage Service	64.74
Trane	June 2018 Maint SO,Feb19 Maint	856.82
TransUnion Risk & Alternative	January Service	150.00
US Bank - Purchase Card Purcha	Pizza Career Day,Fuel,lodging	
	Postage,MS Office, 1095c file	10534.60
Van't Hul Repair	cut steel, 3" channel	91.30
Dennis VandeGriend	Garfield Twp Mtg	15.00
Larry VanOort	2/2/19 Garfield Twp Mtg	15.00
Wall Street Printers	4 Bx Window Envelopes	130.00
Wellmark BlueCross BlueShield	Jan Fees, claims,	37206.21
Woodbury County Auditor	FY18/2019 Court Admin Off	727.25
Ziegler Inc.	valve,bushings,wheel studs,	
	Seals, filters,labor	3011.14
Grand Total		241296.82

General Basic Fund	43,135.53
General Basic Sub Fund	42,564.57
Rural Services Basic Fund	3,334.90
Economic Development Fund	35.78
Secondary Road Fund	74,046.29
Surcharge on E911	7,759.76
County Attorney Incentive Fund	598.08
Development Project Fund	1,969.30
Emergency Management Services	453.73
Co. Assessor Agency Fund	211.61
Health Insurance Fund	65,505.13
Flex Benefits Account	1,682.14

There being no further business there was a motion by , seconded by to adjourn. Motion carried.

ATTEST	APPROVED
_____	_____
County Auditor	Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.