

LYON COUNTY AUDITORS OFFICE
January 28, 2020

ROCK RAPIDS, IOWA

Chairman Mark Behrens convened the adjourned session with Koedam, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Feucht was absent.

The minutes of the January 14, 2020 meeting were reviewed. Motion made by Birkey, to approve minutes, seconded by Koedam. Motion carried.

Conservation Director Craig Van Otterloo was present to talk to the Board about the nature center project. Van Otterloo stated the Conservation Board received 7 bids this time for the project. Peska Construction has the lowest bid at \$1,567,000 plus \$30,200 for Alternate 1. Van Otterloo also stated he is expecting very few change orders, and Van Otterloo has discussed that expectation with Peska. Currently the funding for the project is \$600,000 low the low bid. Van Otterloo requests the Board fund the shortfall which would be paid back either through the camping fee agreement and/or the foundation. The project is set for an April 1 start date depending on weather. The contract includes a December finish date. The representative from Peska states if the project can start on time and there is good, dry weather they are hoping for an October/November completion date. Van Otterloo asked the Board to consider the request. Van Otterloo will be back on Feb 5th to present his FY21 budget and will answer any other questions the Board may have then.

Lyon County Fair Association members Wes DeGroot and Alvin Smidstra joined the meeting to give a 2019 report and make a FY21 request. It was decided that there will not be a meter put in by the commercial building to track the electricity used by secondary roads. The FY21 request remains the same as past years at \$16,000.

Lyon County Economic Development Director Steve Simons gave the Supervisors a 2019 annual report overview regarding Iowa's business, retention, and expansion program. The information is put together from 66 counties across the state of Iowa showing 848 companies that take part in the program.

Road Superintendent Dave Jackson and County Engineer Laura Sievers presented truck quotes and are requesting a Mack due to the other manufacturers (Freightliner & Western Star) having issues whether in machines or service work. Supervisor Birkey noted there are two quotes, but both are from same vendor. Sievers explained that the department would prefer not to purchase from one of the vendors due to previous issues with current trucks. The other vendor the department would like to quote but due to being in a certain territory, the department chooses not to quote vendor due to poor service department records. Motion by Koedam, second by Herman to purchase the Macks with Allison transmission and extra horsepower for \$138,500 each including the \$101,464 in Sanitation Products equipment. Motion carried. Birkey Nay due to process of quotes. This is to purchase two trucks at this price, one in FY20 and one in FY21.

Sievers gave the bids for the LFM-(A34 Shoulder Widening)-73-60 project. Flewelling Earthmoving, Inc \$141,663.13, Caswell Excavating, Inc. \$151,160.62, and Midwest Contracting, LLC \$168,599.83. Motion by Koedam, second by Herman to approve low bid of \$141,663.13 by Flewelling Earthmoving, Inc. Motion carried.

Chairman Behrens introduced Resolution 2020-03 2020 County 5 Year Program. Due to unforeseen circumstances, there will be changes to the sequence, funding, and timing of the proposed work to bridge projects 79Y, 73Y, 8Y, and the A18 paving project. Motion by Birkey, second by Koedam to approve and Chairman sign Resolution 2020-03. Motion carried. The complete resolution can be found online at www.lyoncountyiowa.com or at the Auditor's Office.

The Board recessed to take part in the Conference Board meeting at 11:00 a.m. The Conference Board meeting was called to order by Chairman Behrens. Assessor Marilee Schleusner presented the FY21 and ReEstimated FY20 budgets. The assessor budget was approved as presented. The public hearing for the assessor budget will be Tuesday, Feb 28th at 11:00. Conference Board meeting adjourned at 11:55 am

Auditor Smit informed the Board that as there are more items needed to be listed for the budget amendment, the public hearing for the budget amendment needs to be moved back. Motion by Birkey, second by Herman to rescind budget amendment public hearing date of 1-28-2020. Motion carried. The hearing date will be set again at a later meeting.

Motion by Herman, second by Birkey to reappoint Dennis Winkowitsch to the Board of Adjustment and John Schulte to the Zoning Commission. Motion carried.

The Board recessed at 12:10 for lunch.

The Board reconvened at 1:10 p.m. with County Engineer Laura Sievers, Road Superintendent Dave Jackson, and Assistant to County Engineer Cole Knudson present to discuss the Secondary Road budget for FY21. Sievers gave a power point presentation including the budgeted expenditures and revenues for FY21. The Board thanked Sievers for the presentation and will contact her with any questions when they discuss the budget next week.

Public Health Administrator Melissa Stillson presented the Public Health and Sanitarian FY21 budgets as well as re-estimations for FY20. Stillson reviewed expenditures and staffing as well as revenue. Stillson reports that another homemaker will be hired as currently clients are needing to be declined due to not enough staff. Stillson has a couple different programs that can be implemented with the addition of an additional full time RN as well. All of these programs will also have a revenue tied to them. The department has had requests for drug testing and hearing testing from multiple businesses in the county but is unable to accommodate them currently due to not enough staff. Stillson also discussed environmental health being more than well closings and this thought is a trend across the nation. The salary for the sanitarian will remain the same for FY21 as Stillson is still researching the position and the requirements of the position. Upcoming inspections being switched from the State to the county could include tanning beds, public swimming pools and others. Stillson requested that the Board considers providing personal leave time to part-time staff on a prorated scale. Part-time employees are an integral part of some offices and Stillson feels that those employees should be able to earn leave time as well. The Board thanked Stillson for coming.

Supervisor correspondence: Koedam-NW IA Planning, RIDES, MidSioux, IA Workforce; Herman-YES Center, Eggs and Issues; Birkey-Eggs and Issues; Behrens-Eggs and Issues, Board of Health.

Handwritten claims dated 1-22-2020 in the amount of \$3,798.58 were reviewed and approved. Check sequence #144083-144084.

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| IBC Innovative Business Consul | 1/6/20 to 1/20/20 Flex C1 | 3798.58 |
| Grand Total | | 3798.58 |

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| Flex Benefits Account | 3,798.58 |
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Payroll dated 1-30-2020 was reviewed and approved.

Payroll Warrant Register in the amount of \$214,580.39 is listed by fund.

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| General Basic Fund | 126,760.32 |
| County MHD Services Fund | 2,835.56 |
| Rural Service Basic Fund | 20,075.45 |
| Economic Development Fund | 3,558.32 |
| Secondary Road Fund | 48,174.87 |
| Emergency Management Services | 2,565.22 |
| Co. Assessor Agency Fund | 10,610.65 |

Payroll Disbursement Register in the amount of \$285,215.59 is listed by Fund.

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| General Basic Fund | 105,576.84 |
| General Supplemental Fund | 48,838.05 |
| County MHD Services Fund | 2,690.09 |
| Rural Services Basic Fund | 36,467.95 |
| Economic Development fund | 3,592.66 |
| Secondary Road Fund | 73,988.97 |
| Emergency Management Services | 3,145.72 |
| Co. Assessor Agency Fund | 10,915.31 |

Claims dated 1-28-2020 in the amount of \$211,508.31 were reviewed and approved. Check sequence #144243-144321.

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| A & B Business Solutions | Copier Contract 1/21-2/20 | 762.32 |
| Access Systems Leasing | Printer/Copier Lease Cont | 142.38 |
| Alliant Energy | LR/GE shops | 928.54 |
| AT & T | 911 Recurring 712-233-001 | 45.53 |
| Blue Tarp Financial, Inc. | elec hoist - RR shop | 99.99 |
| Bound Tree Medical, LLC | 1 Adult AED Electrodes/battery | 640.88 |
| Buena Vista Sheriff Dept. | Sheriff Fees - #AGCR00607 | 82.26 |
| Century Link | 911 Recurring 712-233-001 | 390.83 |
| City of George | utilities | 47.25 |
| Dakota Riggers & Tool | plug tap | 28.18 |
| DeNoble, Austin & Company PC | FY2019 Audit | 56675.00 |
| DGR Engineering | K-30 PCC Overlay | 2361.00 |
| Doon Press | Brd minutes, notices | 395.10 |
| Dusty's Auto Body David Dreesm | Light bar/Deductible 609 | 470.00 |
| Electronic Engineering | FEB 911 PSAP Maint | 735.00 |
| Equipment Blades Inc. | Grader blades, bolts, nuts | 5918.40 |
| Frontier Bank | Annex Snow Removal | 130.00 |
| Frontier Precision, Inc. | Drone Pilot Certification | 790.00 |
| G & R Controls, Inc | 12/26/19 Replace Thermost | 482.26 |
| George Office Products | Office supplies | 630.83 |
| Gordon Flesch Company, Inc. | Monthly Xerox Copier Paym | 446.25 |
| HBRD Rentals | Rental Assistance - #29-6 | 200.00 |
| Health Service of Lyon Co | 5 random drug tests | 125.00 |
| IBC Innovative Business Consul | 1/22-1/26/20 Flex Claims | 325.27 |

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| Iowa DARE Association | 2020 Membership Dues | 100.00 |
| IA Dept. of Public Safety Attn | Oct-Dec Terminal IA Onlin | 978.00 |
| Iowa Law Enforcement Academy S | Firearms Certification-Hi | 75.00 |
| Iowa Prison Industries | Replace Sheriff Logo's 60 | 128.60 |
| ISAC | Spring Conf 3/12-3/13 Beh | 190.00 |
| Jim Hawk Tr Trailers Inc. | mirror #26 | 33.00 |
| Johnson County Sheriff | Sheriff Fees #AGCR006078 | 6.10 |
| Leuthold Plumbing/Heating Inc | 6" bore -VandeVegte/Haack | 2646.00 |
| Ashley Lewis | Reimb:Meal Ag appraisal c | 14.98 |
| Little Rock Free Lance | snow removal notice | 32.00 |
| Lyon County News | snow removal notice | 86.00 |
| Lyon County Sheriff Dept. | Sheriff Fees | 290.42 |
| Lyon Rural Electric Coop | utilities Lester/LRock shops | 727.33 |
| MidAmerican Energy | IW/ALV shops utilities | 654.67 |
| Modern Gas Company | 175.50 gal LP gas | 217.44 |
| New Century Press | Weed Comm E Ad,Brd minutes | 172.67 |
| OakLeaf Property Management | Rental Assistance #29-197 | 200.00 |
| P & K Pest Control Inc | 1/10/20 BiMonthly Maint A | 40.00 |
| PCC, Inc. Physician's Claim Co | Dec Amb Billing | 1548.91 |
| Precision Auto, Inc. | 11/1/19 Repair Windshield | 75.00 |
| Premier Network Solutions d/b/ | Dell 7820/3070 Computers | 4179.35 |
| Rapid Graphics | EMA decals for pickup | 250.00 |
| Rock Rapids Ace Hardware | 4 Gallons Paint,paint supplies | 376.29 |
| Kenneth D. Roemen | steel toe shoes | 224.70 |
| Sanford Health | 12/2019 Inmate Visits | 366.40 |
| Sanford Health Plan | Feb Health Insurance | 113140.33 |
| Sanford USD Medical Center | Electrodes/RN ride along | 102.89 |
| Sanitation Products, Inc. | sander spinner #12 | 364.01 |
| Marilee Schleusner | Mileage (210) 1/13-1/15 M | 105.00 |
| Daniel J.Schreurs Rachel J. Sc | safety glassess | 12.67 |
| Laura Sievers | meal exp - Engr Conf | 23.98 |
| Sioux County Auditor | FY19/2020 DHS Services | 3500.00 |
| Sioux County Sheriff | Sheriff Fees - Griffith | 60.76 |
| Siouxland District Health Dept | Jail Kitchen Inspection | 100.00 |
| John Smidstra | Weed Commission 2019Mileage | 295.50 |
| Snow Removal & Sanding Arthur | Dec Snow Removal 11 hrs | 825.00 |
| State Hygienic Laboratory | 12/3/19 Water Tests - DeJ | 56.00 |
| Tallgrass Recovery & Sober | Residential 30 Day Progra | 1500.00 |
| Trane | 12/30/19 Replace Gas Regu | 783.86 |
| US Foods, Inc Division #2355 | 1/15/20 Inmate Food | 677.54 |
| USPCA Region 21 | Dog Trials 4/5-4/7 | 200.00 |
| Van't Hul Repair | stainless steel plate #12 | 131.18 |
| Verizon Wireless | 1/10-2/9/2020 Cell Phone | 2168.24 |
| Warntjes Paint & Body Inc. | Put Decals on Charger/Durango | 675.00 |
| Wheelco Brake & Supply | studs #10 | 17.64 |
| Ziegler Inc. | wear strips, lamp, filter | 303.58 |
| Grand Total | | 211508.31 |

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| General Basic Fund | 73,403.27 |
| County MHD Services Fund | 42.66 |
| Rural Services Basic Fund | 1,055.44 |
| Economic Development Fund | 42.66 |
| Secondary Road Fund | 16,970.61 |
| Surcharge on E911 | 5,350.71 |
| Emergency Management Services | 915.00 |
| Co. Assessor Agency Fund | 262.36 |
| Health Insurance Fund | 113,140.33 |

Flex Benefits Account

325.27

There being no further business there was a motion by Birkey, seconded by Herman to adjourn. Motion carried.

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.