

LYON COUNTY AUDITORS OFFICE
February 5, 2019

ROCK RAPIDS, IOWA

Chairman Mark Behrens convened the adjourned session with Feucht, Koedam, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Deputy Auditor LeAnn Krull was also present for the meeting.

The minutes of the January 21, 2019 meeting were reviewed. Motion made by Birkey to approve minutes, seconded by Koedam. Motion carried.

Lyon County Economic Development Director Steve Simons gave a report on the Career Exploration Program that was held on Friday, January 25th. Simons reported that 340 kids were registered for the event. Simons also stated that they are working on a job shadowing program for juniors and seniors that would be interested in the opportunity.

The Board discussed the Forest/ Fruit Tree Reservation Property tax exemption application received from Karin and Brian Vander Stoep. The Board decided to table the approval until Feb. 12th when both County Conservation Director Craig Van Otterloo and County Assessor Marilee Schleusner can be present to answer questions.

Sheriff Vander Stoep joined the meeting to go over the FY20 budget and Re-estimates for FY19. VanderStoep talked about the LCRF grant received to help defray costs of the in car laptops for patrol. The increase in new equipment shows the payment for the in car laptops. Vander Stoep also talked about the fact that the jail has been housing anywhere from 18 to 22 (can hold up to 27 but additional staff is needed for numbers above 23) prisoners regularly. With the census of the jail being so high there has been an increase to inmate food costs as well as jail supplies. Vander Stoep commented that the contract with Lincoln County is going great. Lincoln County is charged the federal prisoner rate of \$74/day per inmate. There was discussion regarding the possibility of opening the 2nd floor of the jail, pros and cons of using the 2nd floor, and additional staff that would be needed. Discussion moved to vehicle purchases. Vander Stoep will purchase 2 vehicles from rural service and 1 vehicle from general basic in FY20. One vehicle was purchased in FY19 and just received. Vander Stoep also informed the Board that a new door system(\$100,000) is needed in the jail area. This system could also include an alarm system (\$5,000) that would notify dispatch and jail communication center when a jailer is in a bad situation inside the inmate area. The total system will cost \$105,000. Vander Stoep plans to use per diem fees(\$20,000) and the commissary account (\$85,000) to cover the cost of this system so there will be no cost to the tax payer as these two accounts are generated by inmate fees. Discussion moved to salaries of staff. The Board and Vander Stoep discussed the freeze for FY19 and how this affected the step program Vander Stoep uses for deputies. The Board stated they would discuss the salaries and step agreement from 2004 and meet with Vander Stoep again.

The Board discussed the Mental Health budget. Sioux Rivers sent a suggested budget which included a fulltime position. Krull reworked the budget to

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reflect the part time position that Lyon County currently has. Sioux Rivers has requested \$22.58 per capita or \$266,263 from Lyon County for FY20. Each county retains administration costs to pay salary (Rockhill) and other administrative expenses. It was questioned if Lyon County could use some of the fund balance currently accrued to lower the levy rate to raise the requested dollars. Smit will contact the Dept of Management and look at the 28E agreement with Sioux Rivers.

The Board visited with Lyon County EMA Arden Kopischke regarding FY20 budgets for emergency management and E911. Kopischke stated that for FY20 each city in Lyon County will be contributing \$500 to the emergency management budget. This is to help fund the next hazard mitigation plan. A new plan is needed every 5 years. In the past FEMA has paid for a portion of the plan, but Kopischke reports that FEMA has stated that they will not be funding any of the cost for the next plan. The current plan update this year will cost \$40,000 with FEMA covering about half. This contribution from the cities will also help decrease the county contribution to the budget.

The Board recessed for lunch at 12:15 with plans to reconvene at 1:15 to continue budget work.

The Board discussed the levies and dollars expected to be generated thus far in the budgeting process. It was explained that the conservation budget needs to be inputted yet, but otherwise all budgets as received are inputted. Funds and levy rates were discussed.

Chairman Behrens brought up the correspondence received from Sanford notifying Lyon County of the termination of medical examiner services as of April 30, 2019. Smit will be contacting Avera to start the conversation of getting medical examiner service. It was also discussed that the designated facility for work comp will need to be changed as well.

Auditor Smit asked for Board approval to again do the wellness screenings with IBC. Screenings will again be \$55/participant. This year IBC has offered to include A1C testing for an additional \$10/participant if requested. For participating in the testing employees will receive up to \$50 off of their health insurance premium for one month. The health insurance fund will again pay for the testings. Testing dates have been set as March 14 and 19 and will be held at the Forster Building in the AB Room. Motion by Feucht, second by Herman to approve employee wellness screenings with IBC. Motion carried.

Sharon Fuller has been hired part time at \$16/hr to help with a project in Veteran Affairs. Fuller's first day was 1-1-2019.

Eric Wasson, County Attorney Intern submitted a resignation letter. Wasson's last day will be February 8, 2019.

Julie Joachim started fulltime as a fine collector in the Attorney's Office on February 1, 2019. Joachim's wage remained at \$17/hr.

Supervisor correspondence: Behrens: Farm Bureau annual meeting; Koedam: Seasons Center and IA Workforce Development; Herman: Yes Center and Farm Bureau annual meeting; Birkey: Emergency Management budget meeting, visit with Howard Mogler regarding taking a closed bridge out, and Farm Bureau annual meeting; Feucht: Farm Bureau annual meeting.

Handwritten claims dated 1-23-2019 in the amount of \$27,326.62 were reviewed and approved. Check sequence #138125-138126.

IBC Innovative Business Consul	1/14/19-1/21/19 Flex Clai	570.13
Wellmark BlueCross BlueShield	1/12/19-1/18/19 Medical C	26756.49
Grand Total		32069.09

Health Insurance fund	26,756.49
Flex Benefits Account	570.13

Handwritten claim for secondary road dated 1-23-2019 in the amount of \$4,742.47 was reviewed and approved. Check sequence#138127

Kathryn D. Kooima Revocable Tr	Perpetual Easement SW 27-	4742.47
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Secondary Road Fund	4,742.47
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Handwritten claims dated 1-30-2019 in the amount of \$62,933.95 were reviewed and approved. Check sequence #138265-138267.

IBC Innovative Business Consul	1/23-1/27/19 2019 Flex Cl	473.68
Lyon County Treasurer - ACH In	1/15/19 Salary Correct Fu	3485.57
Wellmark BlueCross BlueShield	1/19-1/25/19 Medical Clai	58974.70
Grand Total		62933.95

General Basic Fund	3,485.57
Health Insurance Fund	58,974.70
Flex Benefits Account	473.68

Payroll dated 1-30-2019 was reviewed and approved.

Payroll Warrant Register in the amount of \$208,718.82 is listed by fund.

General Basic Fund	129,299.15
County MHD Services Fund	1,436.69
Rural Service Basic Fund	20,641.69
Economic Development Fund	3,541.83
Secondary Road Fund	40,819.50
Emergency Management Services	2,554.43
Co. Assessor Agency Fund	10,425.53

Payroll Disbursement Register in the amount of \$275,269.40 is listed by Fund.

General Basic Fund	98,788.80
General Supplemental Fund	50,373.00
County MHD Services Fund	1,377.97
Rural Services Basic Fund	35,580.27
Economic Development fund	4,257.97
Secondary Road Fund	69,468.80

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Emergency Management Services	3,104.13
Co. Assessor Agency Fund	12,318.46

Claims dated 2-5-2019 in the amount of \$308,225.71 were reviewed and approved. Check sequence #138268-138314.

Steven Ageson	Hi-vis sweatshirt	48.14
Airgas USA LLC	carbon dioxide/argon gas	163.82
Alliant Energy	acct 9912001000	873.12
Barco Municipal Products Inc	yellow tape	329.74
Jerry L. Birkey	Lodging-1/16-1/17 NewOffi	300.89
C.J. Cooper & Associates	2 random drug tests	70.00
Calhoun-Burns & Associate Inc.	Bridge 17R Dec/Jan Servic	6116.42
Century Link	911 Recurring 712-233-001	387.65
City of George	utilities	27.75
City of Rock Rapids Municipal	utilities - old shop	2804.96
CMBA Architects	professional services	917.50
Crane Service & Sales	hoist columns - RR shop	4500.00
DGR Engineering	K-30 PCC Overlay	7212.50
Joshua A Feucht	Lodging 1/16-1/17 New Off	513.66
George Office Products	label - Dymo printer	80.43
Gerald Grave Jr.	steel toe shoes	255.59
Graves Construction Co. Inc.	Bridge 17R Voucher #2	231895.74
Heartland Hardware LLC	shop supplies	48.21
Steve Herman	Lodging 1/16-1/17 New Off	256.87
Russ Hopp	Mileage (475)1/16-1/17 NO	252.50
Hydraulic Solutions	pump, hoses	3848.15
Eldon E. Kruse	Meals 1/16-17/ NewOfficer	12.07
Little Rock Free Lance	job vanancy - PT snow plo	24.00
MidAmerican Energy	acct 11930-66002	406.68
Modern Gas Company	150.5 gal LP gas	180.45
Mouw Motor Company	2019 Ford Explorer 60-2 V	25545.00
Colette Nath	Mileage (18) Dec HomeInsp	165.50
Pfizer Inc.	10 doses of Prevnar 13	1764.62
Plak Smacker	NFrinse Packets/School	44.98
Premier Network Solutions d/b/	Feb IT - Crthouse	3477.50
Sanitation Products, Inc.	sander parts	446.05
Steve Simons	Career Exp Day reimb,mileage	523.81
Sturdevant's Auto Parts	parts	929.75
Todd's True Value	shop supplies	319.96
Vander Haag's Inc.	tool box #14	406.58
Verizon Business	acct 4512330	5.10
Verizon Wireless	1/19-2/18 Cell Phone service	4368.28
Wellmark BlueCross BlueShield	2-1-19 Medical Claims	8431.97
Ziegler Inc.	coolant, serv supplies #7	269.77
Grand Total		308225.71

General Basic Fund	33,577.73
Economic Development Fund	355.00
Capital Project Roadway Fund	233,149.94
Secondary Road Fund	31,896.74
Surcharge on E911	387.65
Development Project Fund	168.81
Emergency Management Services	92.37
Co. Assessor Agency Fund	165.50
Health Insurance Fund	8,431.97

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There being no further business there was a motion by Koedam, seconded by Herman to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.