

LYON COUNTY AUDITORS OFFICE
October 9, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, and Koedam present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Michael is absent.

The minutes of the September 25, 2017 meeting were reviewed. Motion made by Behrens to approve minutes with correction to correspondence of Behrens not attending the Economic Development mtg., but attending NW IA Regional Housing mtg., seconded by Peters. Motion carried.

The Board discussed the possibility of procuring outside counsel for union negotiations. The Board agreed that they would like to have Attorney Mayer do the union negotiating for fiscal year 18/19. Mayer will reach out to the union representative to start the communication.

Steve Simons Economic Development Director reported to the Board about the Arrow manufacturing tour that took place on Friday with Governor Kim Reynolds and Lt. Governor Adam Gregg.

Lyon County was awarded a Lyon County Riverboat Foundation grant. The \$20,000 grant is to be used for the estimated \$45,000 mural conservation project. The Board will accept the grant and Supervisor Peters will attend the award ceremony on October 17th. A thank you will be sent to the Lyon County Riverboat Foundation for the grant.

AED pad discussion was struck from the agenda.

The FY18/19 Lyon County Economic Development Urban Renewal Area tif dollars will be used to reimburse projects that have already been let in secondary roads. Projects will be bridges 38R and 39R and a culvert project L-(TIF2018)-73-60. The Board will need to discuss what the plans for 19/20 are in order to let Sievers know if secondary roads will be getting reimbursement in 20/21.

Auditor Smit informed the Board that there will be a correction to value on parcel 350000127815000 as of 1-1-2017 on the Auditor's file. There was an error discovered during the Assessor's process of balancing. The taxpayer is aware of the need for a correction. The timing of the error was after the abstract filing with the State for the assessor so the correction must be made to the Auditor's file. The correction will be a reduction to value.

The FY18 1st Quarter quarterly reports for the Recorder and Auditor were reviewed.

Calico Skies Vineyard and Winery submitted a Class C native wine liquor license with outdoor service and Sunday sales. Motion by Koedam, second by Behrens to approve and Chairman sign liquor license.

Engineer Sievers asked for plan approval on bond bridge project L-(4R)-73-60 located just north of Larchwood on Ashley Avenue. There will be notes put on

the letting that the bridge cannot be removed unless work continues on the project so that the contractor cannot remove the bridge this fall without replacing it before spring. Motion by Koedam, second by Peters to approve and sign project plans for bridge 4R. Motion carried.

Sievers invited the Board to a local road safety audit meeting tonight. The meeting goes through the data of crashes and gives recommendations as to how to possibly reduce crashes. Sievers stated it creates good discussion for departments involved with road traffic such as deputies, engineers, fire, and ems.

The new Rock Rapids main shop was discussed as to looking for an architect. Sievers will invite MGA and CMBA to have them available for questions for the Board. The sand/salt shed will not be moved until the new property is built.

Sievers informed the Board that due to the October retirement out of the George Shop and no internal applications being received, Sievers will be advertising for the position. Sievers plans to do the usual newspaper ads but also asked for other ways to get the position notice out to the public. It was agreed to use a radio station and the possibility of posting the position to the website.

Shoulder material on A34 East of George is having compaction issues. Sievers noted that the DOT may negotiate how much is paid for the project at the end.

Employment changes:

A retirement letter was received on October 2 from Wayne Jepsen. Jepsen is retiring from his position of courthouse security officer effective immediately.

A retirement letter was received from Rick Denekas. Denekas plans to retire from his secondary road position with October 21, 2017 being his last day of work.

Supervisor correspondence: Peters- plans from DGR for Law Annex parking lot. The plans include a sidewalk on the west side of the parking lot, an 8'x5' stoop by VA/Conservation bldg. The parking lot will be 6" deep with sidewalls being 4". The estimated cost was given by DGR of \$87,000 which is the competitive quote threshold. Peters will talk to Justin Christensen at DGR to find out if the engineering fee is included in the \$87,000. Peters also met with Engineer Sievers regarding architects for the Rock Rapids shop, and attended Compass Pointe mtg; Behrens-Mental Health regional meeting, Arrow tour with Governor.

Handwritten claim dated 9-27-2017 in the amount of \$11,432.68 was reviewed and approved. Check sequence #130174.

Wellmark BlueCross BlueShield	9/16/17-9/22/17 Claims	11432.68
Grand Total		11432.68

Health Insurance Fund	11,432.68
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Payroll dated 9-29-2017 was reviewed and approved.

Payroll Warrant Register in the amount of \$207,349.56 is listed by fund.

General Basic Fund	131,179.67
County MHD Services Fund	1,570.96
Rural Services Basic Fund	19,360.68
Economic Development Fund	3,408.57
Secondary Road Fund	40,498.99
Emergency Management Service	2,504.85
Co. Assessor Agency Fund	8,825.84

Payroll Disbursement Register in the amount of \$286,153.94 is listed by Fund.

General Basic Fund	105,593.97
General Supplemental Fund	48,731.59
County MHD Services Fund	1,576.68
Rural Services Basic Fund	33,613.91
Economic Development Fund	4,364.24
Secondary Road Fund	78,083.86
Emergency Management Service	3,135.11
Co. Assessor Agency Fund	11,054.58

Claims dated 10-9-2017 in the amount of \$288,234.39 were reviewed and approved. Check sequence #130310-130442.

A & B Business Solutions	Samsung contract	144.55
Alliance Communications Attn:	Oct 911 Recur,phone service	285.23
ARC American Resource Consulta	New Stand DN Polling Plac	62.08
Arrow Manufacturing, Inc.	Stryker PowerLoad Arm Cov	76.00
Baker Mechanical Inc DBA Baker	Progress Bill 04	12500.00
Bierschbach Equipment & Supply	portable concrete saw - R	63.00
Blue Tarp Financial, Inc.	wheels for DEF cart	87.96
Vicki Borman	Sept Mileage (461)	230.50
Boyer Trucks	brakes drum, shoes #22	619.14
Calhoun-Burns & Associate Inc.	Bridge inspect/design	56423.35
Care Initiative - Lyon Manor	Sept Inmate Meals 114x\$6.	684.00
Cattoor Oil Company Inc.	270 gal DEF,175G 10W-30	1852.55
Century Link	9/13-10/12 911 712/233-00	395.51
Century Link - Business	8/16-9/15 Long Distance	280.01
City of Larchwood	utilities	37.88
City of Rock Rapids Municipal	August Utilities/Assitance	5854.69
Compass Pointe	2nd Q FY2018 Prevention	2936.25
Cooperative Energy Company	Gasahol,Diesel,Tires,DEF	31443.14
Cooperative Farmers Elevator	Fuel,Service, tire balance	796.05
Dakota Alignment & Frame Servi	drag links #22,alignment	609.79
Dakota Fluid Power Inc.	16" cylinder #115	160.89
Denny's Sanitation Inc.	July-Sept Garbage Service	398.00
DGR Engineering	bridge topo,K30 PCC overlay	15189.22
DJ's Service	538 gal diesel fuel	1232.00
Connie Douglass	September Mileage (47)	23.50
Lowell Drenth	2 Elgin Twp Mtgs	30.00
DRG PLBG HVAC	Install new toilet - Larc	415.00
Elanco US Inc Eil Lilly and Co	Replacement Tax Credit 08	611.52
Electronic Engineering	Oct 911 Radio Maint, batteries	1182.00

FleetPride	hoses,air cylinder,differntial	797.34
Frank Dunn Company Frank Dunn	1 pallet hi performance p	789.00
George Office Products	Office Supplies	1244.21
Graham Tire Worthington	4 Eagle Tires 60-5,4 tires#37	1235.08
Randy Hayenga	2 Elgin Twp Mtgs	30.00
Heartland Hardware LLC	glass cleaner	6.98
Heiman Inc.	Recharge Fire Extinguisher	389.14
Heather Heimensen	9/28/17 Mtg Mileage (524)	279.95
Heather Hernandez	September Mileage (13)	6.50
Hiller Lumber	plywood, washers	53.35
Hillyard / Sioux Falls	Custodial Supplies	945.99
IMAGETek, Inc.	9/21/17 Ratchet error/sol	37.50
Innovative Benefit Consultants	Sept Benefit Service (87)	1740.00
Inwood Body Shop	Wheel Alignment 604	65.00
Iowa Association for Education	Sponsor Share FS Scholars	185.79
IA Dept. of Public Safety Attn	July-Sept Terminal Billin	1380.00
Iowa Division of Labor Service	9/20/17 Boiler Inspection	80.00
Iowa Law Enforcement Academy S	9/12-9/14 Jail School-4 regs	800.00
ISAC Group Unemployment Fund I	3rd Q 2017 Unemployment	1478.80
Jebro Inc.	433 gal CRS-2	1515.50
Jim Hawk Tr Trailers Inc.	Parts and supplies	1196.15
Keith's Korner	Sept Fuel 105.344 G Gasah	251.00
Roger R. Klaassen	2 Elgin Twp Mtgs	30.00
Shannon Klarenbeek	Sept Mileage (294)	147.00
Marilyn Lafrenz	Sept Mileage (419)	209.50
Maggie Landegent	Sept Mileage (195)	97.50
Larchwood Quick Stop	111 gal gasahol	255.64
LeLoux Diversified Evan J. LeL	septic pump & disposal -	220.00
Lil' Chubs Corner Stop	30 gal gasahol	66.15
Lyon & Sioux Rural Water	water Lester/Larchwood shop	62.00
Lyon County Treasurer - Insura	Sept Stop Loss Refund	35946.68
Mail Services. LLC	October renewals, postage	344.53
Mainstay Systems Inc.	Oct-Dec IA System PC Main	237.00
Matheson Tri-Gas Inc	9/13/17 Oxygen	90.83
Medical Excess	Oct Transplant Ins 23s/64	1557.01
Sarah Merry-Skoglund	Sept Mileage (877)	438.50
Mills & Miller, Inc.	205.57 tons salt	13156.48
NACO	2018 Annual membership Du	450.00
Brad Nagel	2 Elgin Twp Mtgs	30.00
Neopost USA Inc	10/30-01/29/18 EquipRent	53.85
New Century Press	Zoning BOA Mtg,brd minutes, Legal notices,17 Equalization	346.61
Northern States Supply Inc.	hardware	33.17
NW IA YES Center	Juv Detainment 9/2-9/8 (K	1050.00
O'Brien County Sheriff	Sheriff Fees - Juvenile	57.50
Pitney Bowes Inc.	postage machine rental	53.85
Pomp's Tire Service Inc.	primer & pwdr coat #17	144.00
Popkes Car Care, Inc.	Sept Fuel - 112.095 G Dye	233.04
Premier Communications	Oct Telephone,internet,cable	3733.69
Premier Network Solutions d/b/	Oct IT	2851.00
RELX Inc DBA LexisNexis	Sept Online periodical	149.80
Rock Rapids Ace Hardware	Cust supplies, chainsaw repair	375.74
Rock Rapids Municipal Housing	Rental Assistance	44.71
Lisa R. Rockhill	Sept Mileage (128)	64.00
Sanitation Products, Inc.	tailgate cylinder kit	289.00
Steve Simons	Sept miles (494),reimb postage	266.41
Siouxland District Health Dept	9/7/17 Jail Food Inspecti	100.00

Jennifer Smit	9/27/17 Mileage (240) SEA	120.00
Melissa Stillson	Sept Mileage (140)	70.00
Sturdevant's Auto Parts	Parts, filters,shop supplies	353.70
Sudenga Industries	1st Half Tif 185-001,185-002	17837.63
Sunshine Foods	Inmate food, Coffee, dish soap	370.06
Pamela R. Tille	Township mileage	418.50
Todd's True Value	shop supplies	62.75
Town & Country	garbage service Little Rock	24.96
Trane	9/12/17 Fix Air Condition	2427.56
Van't Hul Repair	parts-repair pup, labor	4731.22
VanderLee Motors Inc.	60-3 Impala Brake issue	44.52
Verizon Wireless	Cell service,aircards,internet	1378.51
Wellmark BlueCross BlueShield	Sept Admin Fees, claims	47478.70
Yamaha Golf & Equipment Co	2 golf cart rentals - PCC	600.00
Grand Total		288234.39

General Basic Fund	32,027.21
General Basic Sub Fund	12,500.00
Rural Services Basic Fund	179.90
Economic Development Fund	267.45
Capital Project-Roadway Fund	38,292.40
Secondary Road Fund	96,266.75
Surcharge on E911	2,899.27
County TIFS-Novartis & Sudenga	18,449.15
Emergency Management Services	111.68
Co. Assessor Agency Fund	518.19
Health Insurance Fund	89,722.39

There being no further business there was a motion by Peters, seconded by Behrens to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman