

LYON COUNTY AUDITORS OFFICE
January 16, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

Veteran Affairs Director Jared Ageson and Commission members Dennis Altman, Dennis Hilbrands, and Jerry Baatz were present to support the FY18 budget request. The Board asked for explanation of the 15% increase to the director's salary. Ageson and commission explained that Ageson has taken certification classes and attends other meetings to be able to better serve veterans. The certifications allows Ageson access to veterans files in the federal system. This greatly decreases the timeframe that a veteran may have to wait to receive needed services. Ageson would rather find state or federal assistance than give county assistance when possible. County assistance is only situational, whereas state or federal assistance is normally an extension of the system and will be more of a benefit to the veteran long term. It was asked if the increased salary would also include increased hours. Currently the commission is not looking to increase Ageson's hours above the required 20 hours per week. It was asked as to how Ageson plans to increase awareness of the veteran affairs services. Ageson stated that there are plans to use more social media in order to reach the younger veterans and is working on creating a list of veterans in the county. Per regulations, it is up to a veteran if their military service is publicly known and there is not a "list" that Ageson receives from the State due to this regulation. The Board thanked Ageson and the commission for coming and will consider the salary increase for 17/18.

Lyon County Fair Board members Alvin Smidstra, Vice President and Wes DeGroot, President met with the Board to review last years numbers and present the FY18 request. Improvements such as the new addition to the show ring and the concrete pathways were discussed. It was also noted that a committee is working on information for the possibility to build another horse barn. The request for FY 18 is \$16,000. The Board thanked the members for coming.

Conservation Director Craig Van Otterloo and Board member Jeff Schram were present to discuss the Conservation budget for FY18. Van Otterloo moved some projects to 17/18 from 16/17, and others to 16/17 that were not originally budgeted within the 71000 fund. Van Otterloo reported that the 12 person cabin fees will increase to \$225/night (from \$200), small cabins will increase to \$75/night (from \$60), East shelter rental will change to \$100/day or \$300 which includes day passes paid for guests of event, and camping fees increases to a flat \$20/night. Van Otterloo stated that work on a nature center would hope to begin in 2018. Fundraising efforts for the center will be done by the Conservation Foundation and are planned to begin after schematic drawings are complete for the center in order to give donors a visible image of the center. Van Otterloo also requested to keep 30% of the fees for the 71000 account as has been done in the past. The Board thanked Van Otterloo and Schram for coming.

The minutes of the January 9, 2017 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Behrens. Motion carried.

Department 25 General Relief - it was decided that the monthly stipend of \$150 would continue for 17/18 and leave the yearly pay at \$1500.

The Board discussed the ambulance bill reduction request received by Justin Schwarz. The Board tabled the decision until 1-23-2017. Auditor Smit will have Carrie Johnson inform Mr. Schwarz of the Board's action.

Chairman Bosch introduced Resolution 2017-04 Stepping Up brought forward by Kim Wilson, Administrator for Northwest Iowa Care Connections Mental Health Region at the 1-9-2017 meeting.

LYON COUNTY RESOLUTION 2017-04

Lyon County endorses the National Association of Counties (NACo), The Council of State Governments Justice Center, and the American Psychiatric Association Foundation's **STEPPING UP TOGETHER Initiative** that encourages counties to approve County Resolutions supporting efforts to address the needs of persons with behavioral health issues in county jails.

To Step Up to Reduce the Number of People with Mental Illnesses in Jails:

WHEREAS, counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jail each year;

WHEREAS, prevalence rates of serious mental illnesses in jails are three to six times higher than for the general public;

WHEREAS, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders;

WHEREAS, adults with mental illnesses tend to stay longer in jail and, upon release, are at a higher risk of recidivism than people without these disorders;

WHEREAS, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs;

WHEREAS, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families;

WHEREAS, Lyon County and all counties take pride in their responsibility to protect and enhance the health, welfare, and safety of its residents in efficient and cost-effective ways;

WHEREAS, through Stepping Up, the National Association of Counties, The Council of State Governments Justice Center, and the American Psychiatric Association Foundation are encouraging public, private, and nonprofit partners to reduce the number of people with mental illnesses in jails.

NOW, THEREFORE, LET IT BE RESOLVED, THAT Lyon County does hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our county jail, commit to sharing lessons learned with other counties in my state and across the country to support a national initiative and encourage all county officials, employees, and residents to participate in Stepping Up. We resolve to utilize the comprehensive resources available through Stepping Up to:

Convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails;

- Collect and review prevalence numbers and assess individuals' needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making at the system, program, and case levels;
- Examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community;
- Develop a plan with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and service capacity, while considering identified barriers;
- Implement research-based approaches that advance the plan; and
- Create a process to track progress using data and information systems, and to report on successes

Source: <https://stepuptogether.org/wp-content/uploads/2015/05/Stepping-Up-Resolution-Template.pdf>

The above and foregoing resolution was adopted by the Board of Supervisors of Lyon County, Iowa on the 16th day of January, 2017.

Signed:/s/ Randy Bosch
Chair, County Board of Supervisors, Lyon County IA

Attest:/s/ Jen Smit
County Auditor, Lyon County, IA

Motion by Behrens, second by Peters to approve and sign Resolution 2017-04.
Motion carried.

Recorder and Sheriff 2nd quarter reports were reviewed.

Auditor Smit notified the Board about a notice filed by West Lyon School to hold a special election for general obligation bonds for \$2.89 million. The election will be held April 4, 2017. Auditor Smit and election assistant Carrie Johnson will be visiting with WL regarding number of precincts and hours of polls being open.

Public health director Melissa Stillson presented the FY18 budget for public health. Stillson updated the Board on her employee evaluation process and how that directly relates to employees pay increases, explained the changes in expenses for FY17, any noticeable budgeting differences for FY18, and the estimations on grant revenues for FY18. Stillson is always looking to improve the agency and is currently working on being recognized by Wellmark BCBS as a public health agency to be able to be reimbursed for flu shots as well as working with the local hospital on scholarship opportunities to help implement community health needs plans. Board let Stillson know that they are very impressed with Stillson's efforts and the work she has put into the agency.

The Board tabled setting a public hearing date.

Supervisor correspondence, if any Behrens-landfill, Peters-Compass Pointe; Koedam-Compass Pointe;

Board recessed at 12:30 for lunch.

The Board reconvened at 1:30 pm with County Engineer Sievers and Economic Development Director present to talk with bonding Counsel John Danos via phone regarding requirements the county must consider when putting together projects for bonding. The county needs to test each project against the Iowa Code to make sure it fits the legal requirements for either essential county purposes or general county purposes. Danos recommended the subcommittee (Peters and Behrens) work with Engineer Sievers, Economic Developer Simons, and Auditor Smit to identify whether or not a project meets an economic impact creating jobs and wealth, is a disaster related project or would mitigate further disaster if replaced/reconstructed, or is a project that could help economic development in Lyon County in some way in the future if completed. Depending on which condition the project satisfies, this determines the process the county needs to follow in order to bond for the project. The subcommittee decided to meet on January 20th at 9:30 a.m. The Board thanked Mr. Danos for his time and advice.

Conservation claims dated 1-10-2017 in the amount of \$14,816.94 were reviewed and approved. Check sequence #125939-125959.

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| Alliance Communications | LPRR Telephone, LD, Inter | 71.00 |
| Battle Mechanical Inc. | Repair Leak-Justin's House | 65.00 |
| Campbell Supply | Gloves, carb cleaner, supplies | 57.50 |
| Cooperative Energy Company | 44.76 G Gasohol | 92.40 |
| Cooperative Farmers Elevator | Materials for East Shelter | 6298.98 |
| DRG PLBG HVAC | Clean pilot light & flame | 105.00 |
| Iowa Department of Revenue - | Oct-Dec 2016 Excise Tax | 401.00 |
| Lyon & Sioux Rural Water | 16,000 G H2O | 115.25 |
| Lyon County Extension Office | Trainings, Comm. Pest Train | 280.00 |
| Lyon Rural Electric Coop | LPRR Electric | 1142.66 |
| Menards | 1x4,1x8,2x4,4x8 Lumber | 161.49 |
| Mulder Implement Inc. | 4 Way Blade | 2950.00 |
| Oak Street Station | Tires and Tire Sealant | 564.80 |
| Emily Ostrander | Reimb: EE Supplies | 30.58 |
| Premier Communications | Office Phone, LD, Broadba | 89.57 |
| Rock Rapids Ace Hardware | Stockpot-EE,chains | 123.08 |
| Rock Rapids Machine & Welding | Tubing for Sprayer Boom | 3.91 |
| Rock Solid Slingers | 103.17 T Pearock,Int. Bac | 2121.69 |
| Sunshine Foods | EE Supplies | 43.76 |
| Todd's True Value | PVC Piping | 21.69 |
| Verizon Wireless | Wireless Phone | 77.58 |
| Grand Total | | 14816.94 |

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| General Basic Fund | 6,396.27 |
| General Basic SubFund | 8,420.67 |

Handwritten claim dated 1-11-2017 in the amount of \$6,061.92 was reviewed and approved. Check sequence #125938.

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| Wellmark BlueCross BlueShield | 1/1/17 to 1/6/17 Claims | 6061.92 |
| Grand Total | | 6061.92 |

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| Health Insurance Fund | 6,061.92 |
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1-16-2017

Veteran Affairs claims dated 1-12-2017 in the amount of \$470.41 were reviewed and approved. Check sequence #126019-126027.

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| Jerry M. Baatz | Mileage (20) Jan Mtg | 10.00 |
| Corner Rexall Drugs | RX Assistance | 55.92 |
| Doon Press | Advertising | 32.00 |
| Focus Newspaper | Advertising | 56.00 |
| Doug Hilbrands | Mileage (30) Jan Mtg | 15.00 |
| Little Rock Free Lance | Advertising | 16.00 |
| Lyon County News | Advertising | 41.00 |
| New Century Press | Advertising | 172.00 |
| Premier Communications | Office Phone | 72.49 |
| Grand Total | | 470.41 |

General Basic Fund 470.41

Payroll dated 1-13-2017 was reviewed and approved.

Payroll Warrant Register in the amount of \$72,947.17 is listed by fund.

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| General Basic Fund | 9,990.50 |
| Rural Services Basic Fund | 18,878.91 |
| Secondary Road Fund | 44,077.76 |

Payroll Disbursement Register in the amount of \$38,227.84 is listed by Fund.

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| General Basic Fund | 4,391.78 |
| General Supplemental Fund | 4,086.00 |
| Rural Services Basic Fund | 9,080.01 |
| Secondary Road Fund | 20,670.05 |

Claims dated 1-16-2017 in the amount of \$100,102.31 were reviewed and approved. Check sequence #126028-126096.

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| Alliance Communications Attn: | January 911 Recurring | 150.00 |
| Larry Bliet | 2 Sioux Twp Mtgs | 30.00 |
| Canon Financial Services Inc. | Canon Contract | 268.00 |
| Christensen Bros. Inc. | L-(64W)--73-60 Est #4 | 31820.00 |
| Coast to Coast Solutions | 500 Mood Pencils | 319.38 |
| Cooperative Energy Company | 856.26G gasohol,7642G diesel, Grader tires,services | 33902.47 |
| Cooperative Farmers Elevator | 223.64 G Gasahol, service | 546.57 |
| Crittenton Center | Dec Juv Shelter - 36 days | 1679.40 |
| Culligan Soft Water Serv. | Jan/feb auto Rental, salt | 86.36 |
| Jim Dieters | 2 2016 Sioux Twp Mtg | 30.00 |
| Doon Press | Ads, Board minutes | 397.98 |
| Emergency Medical Products, Inc | Tubing, Gloves, Collar | 312.34 |
| Frontier | phone, Jan 911 Recurring | 183.04 |
| I-State Truck Center | covers, motor asy | 130.77 |
| Iowa Secretary of State | 2 Notary Renewals | 60.00 |
| ISAC | 3 ISAC Conf Regs3/9-3/10 | 510.00 |
| Jack's Uniforms & Equipment | Uniforms | 220.60 |
| Keith's Korner | Dec Fuel - 101.62 G Gasah | 209.00 |
| Landegents' Appliance Inc Larr | Replaced PressureSwitch/W | 84.00 |
| Little Rock Free Lance | New Years Ad | 26.00 |

1-16-2017

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| Lyon County Engineer | Well Admin 10/1-12/31/16 | 150.00 |
| Lyon County News | Drunk Driving Ad | 53.30 |
| Lyon County Treasurer | Premier Bk Checks #3551-# | 18.00 |
| Lyon Manor & Rehab Center | Dec Jail Meals 358@\$6.00 | 2148.00 |
| Lyon Rural Electric Coop | utilities, repairs | 1641.69 |
| Mainstay Systems Inc. | IA System Main Jan-March | 237.00 |
| Matheson Tri-Gas Inc | 1/6/17 Oxygen | 64.30 |
| MidAmerican Energy | IW/Alv shed, shop | 815.60 |
| Modern Gas Company | 175.2 gal LP gas | 224.08 |
| James Montag | Fill 3 Wells | 1500.00 |
| Moser Ag LLC | Fill 3 wells | 1173.81 |
| Neopost USA Inc | Equip.Rental 1/30/17-4/29 | 53.85 |
| New Century Press | 12/27/16 Brd Minutes | 261.69 |
| O'Brien County Sheriff | Service of Court Document | 33.00 |
| Oak Street Station | Service 6012 Impala,tires | 673.38 |
| Osceola County Rural Water | water - Little Rock shop | 40.29 |
| P & K Pest Control Inc | 1/12/17 Bi-Monthly Maint/ | 40.00 |
| Pest Control Specialists, LLC | Bat Proofing - RR shop | 551.65 |
| Premier Communications | January Phone,IT,Cable | 864.93 |
| Print Express | Shirts, Jackets, Pants/Am | 701.83 |
| Reserve Account/Pitney Bowes | Postage for Election mail | 200.00 |
| Royle Technology Corp | Dog Door for Rizzo | 65.00 |
| Sanford Health | Autopsy 10/22/16 | 2350.00 |
| Sanford Health Occupational | job function test | 100.00 |
| Sioux County Auditor | FY16/2017 DHS Service | 3500.00 |
| Snow Removal & Sanding Arthur | Nov/Dec Snow Removal 12.7 | 828.75 |
| Sturdevant's Auto Parts | Standard Capsule Light,hose | 48.32 |
| Sunshine Foods | Food for Inmates #159 | 585.32 |
| Jerry TerWee | 2 2016 Sioux Twp Mtgs | 30.00 |
| The Shop | Oil Change 6011,tire rotate | 80.51 |
| Pamela R. Tille | 1/7/16 Mileage (100) | 50.00 |
| Town & Country | Dec Garbage Service - She | 38.75 |
| US Bank - Purchase Card Purcha | Plane tickets,hotel,EE supplies | |
| | Fuel,postage,snowbrushesi | 6821.04 |
| USPCA Region 21 Attn: Robin Mo | 2 Registrations 3/13-3/15 | 100.00 |
| Verizon Business | acct 45123630 | 5.00 |
| Verizon Wireless | 12/24-1/23/17 Cell Phones | 1156.77 |
| Ziegler Inc. | filters,latch,hose,labor | 1930.54 |
| Grand Total | | 100102.31 |

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| General Basic Fund | 23,846.41 |
| Rural Services Basic Fund | 2,963.81 |
| Economic Development Fund | 22.35 |
| Secondary Road Fund | 72,162.63 |
| Surcharge on E911 | 776.83 |
| Emergency Management Services | 160.28 |
| Co. Assessor Agency Fund | 170.00 |

There being no further business there was a motion by Michael, seconded by Behrens to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman