

LYON COUNTY AUDITORS OFFICE
December 12, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Bosch, Behrens, and Koedam present. Motion carried assumes unanimous vote unless otherwise stated. Supervisors Michael and Peters were absent.

County Attorney Shayne Mayer was present to talk about a procurement policy pertaining to federal dollars, specifically FEMA dollars. Mayer explained that the requirement of a procurement policy is a new step in EMA Kopischke completing grant paperwork. The policy is a requirement for the county to receive grant dollars for the County's Multi-Jurisdictional Hazard Mitigation Plan update. County Engineer Laura Sievers voiced a concern about including certain language that would be hard for the county to fulfill. Supervisor Peters joined the meeting at 9:10 a.m. After much discussion it was decided to make slight changes to the wording on page 3, paragraph E as requested by Engineer Sievers so as to make compliance less stringent. Mayer will make the changes requested this morning and send the policy back to Board for signature.

Lyon County Historical Society members Jim Wells, Marvin Arp, and John Kruse were present to go over 2016 revenue/expense reports. The members reported that they started out 2017 with a significant expense, \$16,000 that was not expected as a water pipe needed to be replaced from the depot to the street. Lyon County Historical Society requested \$7,000 for 17/18 and would be very grateful for any amount over this that the Board could give. The Board thanked the group for coming.

Dick Sievers, Mid-Sioux Executive Director was present to review 2016 and ask for 2017 financial support. The request for 2017 is \$7,500 for general services and an additional \$1,500 to help cover the family development program for a total request of \$9,000. The Board thanked Sievers for coming.

The minutes of the November 28, 2016 meeting were reviewed. Motion made by Behrens to approve minutes with changes that Supervisor Behrens and Koedam were absent, not present, seconded by Peters. Motion carried.

The recommended changes in the procurement policy were made by Mayer. Motion by Peters, second by Koedam to approve and have Chairman sign Resolution 2016-40 approving the procurement policy. Rollcall vote: District 1 Absent, District 2 Support, District 3 Support, District 4 Support, and District 5 Support. Motion carried.

The TIF consent to assign was again tabled as no paperwork has been received by the County.

The Board received correspondence from Dianne Bentley the Regional Coordinator for the Iowa 99 County Bible Reading Marathon to inform the Board of the proclamation issued by Governor Terry Branstad on April 26, 2016 which encourages all Iowans to participate in the event. Currently the group has held readings at 89 of the 99 counties in Iowa. Bentley is asking permission

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to use the courthouse lawn December 27-30 to hold the Lyon County reading. Attorney Mayer advised the Board that if the Board allows said reading the Board must then allow any other religious group to hold a similar event if requested. Motion by Koedam, support by Behrens to allow the reading. Motion carried.

The Board reviewed the General Election expenses. The cost of the election was \$19,413.20.

The Board discussed the proposal for the removal of the murals on the 3rd floor. Auditor Smit showed the Board the back vault and explained the idea of storing the murals up in the air over the storage shelves. This would put the murals out of the way and in an air conditioned/heated room. Motion by Peters, second by Behrens to approve and have Chairman sign the proposal from John Canning Perfecting Preservation for \$14,875. Motion carried. In previous discussions with the Baker Group, it is estimated that the mural work could start as early as 30 days after having a signed proposal. Auditor Smit will contact Baker Group and try to get an estimated start date.

The Board met with Speer Financial via phone regarding bonding options for road infrastructure. Engineer Sievers and Deputy Auditor Krull were also part of the discussion. Speer requests a prioritized list of projects and a list of other available sources to pay for bonding for their upcoming visit on January 9th. The Board will prioritize the projects in their respective areas and pass that information to Sievers before January 9.

Employment changes:

Bob Caswell and Nate Engelkes have been hired by secondary roads to work part time this winter in snow removal when needed at \$20.39/hour.

Supervisor correspondence: Peters-Compass Pointe; Bosch-DCAT, Season's Center, NECI; Koedam-Compass Pointe.

Handwritten claim dated 11-29-2016 in the amount of \$24,447.97 was reviewed and approved. Check sequence #125329.

Wellmark BlueCross BlueShield	11-19-16 to 11-25-16 Claims	24447.97
Grand Total		24447.97

Health Insurance Fund	24,447.97
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Payroll dated 11-30-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$198,018.22 is listed by fund.

General Basic Fund	123,754.59
County MHD Services Fund	1,276.14
Rural Service Basic Fund	18,712.22
Economic Development Fund	3,330.05
Secondary Road Fund	39,779.17
Emergency Management Service	2,471.53
Co. Assessor Agency Fund	8,694.52

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Payroll Disbursement Register in the amount of \$277,183.77 is listed by fund.

General Basic Fund	100,883.57
General Supplemental Fund	49,766.64
County MHD Services Fund	1,284.81
Rural Services Basic Fund	33,225.32
Economic Development Fund	4,309.64
Secondary Road Fund	74,327.05
Emergency Management Services	3,108.76
Co. Assessor Agency Fund	10,277.98

Handwritten claim dated 12-6-2016 in the amount of \$13,268.18 was reviewed and approved. Check sequence #125330.

Wellmark BlueCross BlueShield	12/1/16 to 12/2/16 Claims	13268.18
Grand Total		13268.18

Health Insurance Fund 13,268.18

Claims dated 12-12-2016 in the amount of \$547,688.55 were reviewed and approved. Check sequence #125331-125485.

A & B Business Solutions	Samsung Contract	140.93
AB Excavation Inc. Alan Brugge	Three 6" tile crossing	3000.00
Henry M. Adkins & Son Inc. Ele	11/8/16 Election Ballots/	7148.22
Advanced Systems, Inc.	Canon Contract	84.33
Ahlers & Cooney, P.C. Attn: Ac	HR Services thru 11/19/16	144.00
Alliance Communications Attn:	911 Recurring, phone service	283.54
Arrow Manufacturing, Inc.	Whelen LED Light & Instal	290.00
AT & T	911 Recurring 712-233-006	7.11
Baker Mechanical Inc DBA Baker	Htg/Cooling Audit Crth & Anx	6535.00
Vicki Borman	Nov Miles (766), cellphn reimb	398.00
Boyer Trucks	cable assy #13	131.61
C.J. Cooper & Associates	annual admin fee, drug test	165.00
Calhoun-Burns & Associate Inc.	bridge inspection	3501.36
Campbell Supply	parts, shop supplies	244.42
Canon Financial Services Inc.	Canon Contract	268.00
Carpenter Uniform/Promotional	Uniform Shirt 6012	63.10
Century Link - Business	10/16-11/15 Long dist.	228.07
Christensen Bros. Inc.	L-(64W & 66W)--73-60 Est#2	111325.00
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	60.90
City of Rock Rapids Municipal	Utilities	4691.57
Class C Solutions Group	paper towels, plow bolts	1141.89
Cooperative Energy Company	Diesel fuel, gasohol, 300G	
	Oil, tire rep/mnt, service	29060.72
Cooperative Farmers Elevator	267.75G Gasahol, service,	
	Tire mount, lumber, bolts	902.92
Corner Rexall Drugs	Teststrips & Glucose	24.04
Corner Rexall Drugs	Medical Assistance	49.49
Crittenton Center	62 days Juv Shelter	2892.30
Dakota Riggers & Tool	tiedown straps, grizzly bars	233.00

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Melinda DeJong	November Mileage (460)	230.00
Denny's Sanitation Inc.	garbage service	105.00
DJ's Service	27G gasohol,975G diesel	1867.45
Duininck Bros. Inc.	50,000 tons gravel Vandes	225000.00
Electronic Engineering	Nov Radio Maint/Ambulance	265.00
Fabers Farm Equipment, Inc.	drive shaft, ball bearing	201.89
Frontier	George Telephone Nov&Dec	101.32
George Office Products	Office Supplies	469.45
Gillund Enterprises	diesel fuel antigel	186.88
Glass Doctor - North West IA	Replace Cell Window Jail	330.00
Graham Tire S.F. North	2 Snow Tires,8 Eagle tires	1224.80
Graham Tire Worthington	4 Eagle Tires 605	479.20
Ground Effects LP	Landscaping Plants Jail/Anx	2369.56
Health Service of Lyon Co	2016 Flu Clinic 68@\$25, Hep B Vaccine Jailers	1955.29
Herm's Sanitation	Inwood garbage serv - Oct	51.00
Heather Hernandez	Nov Miles(26),cellphn reimb	28.00
Brad Hindt	IW & LW salt shed approach	10470.00
I-State Truck Center	surge tank #4,replace tank	657.48
IMAGETek, Inc.	Connect Solutions/Imagete	75.00
Innovative Benefit Consultants	Nov Benefit Services 85x\$20	1700.00
Intoximeters	Mouthpieces PBTs	38.00
Iowa Community Services Assoc	FY2017 Membership Dues	50.00
Iowa DARE Association	2017 Membership Dues 60-1	50.00
Iowa Emergency Management Assn	2017 Annual Membership	150.00
Iowa Prison Industries	12 weight limit signs	617.20
Iowa State University Registra	ACE Registration 12/20/16	90.00
Jim Hawk Tr Trailers Inc.	air dryer#60,batteries,code reader	2182.00
Keith's Korner	Nov Fuel - 145.82 G Gasah	282.00
Shannon Klarenbeek	Nov Miles(594),cellphn reimb	312.00
Marilyn Lafrenz	Nov Miles(395),cellphn reimb	212.50
Landegents' Appliance Inc Larr	Repair Wash Machine/Ambul	82.00
Larchwood Lumber Company	wire, tester	17.97
Larchwood Quick Stop	114 gal gasohol,brake fluid	226.78
Little Rock Free Lance	snow ordinance	32.00
Lyon & Sioux Rural Water	water - Lester/LW shop	56.00
Lyon County News	snow removal ordinance	82.00
Lyon County Sheriff Dept.	Sheriff Fees	325.96
Lyon County Treasurer - ACH I	11/26-11/30 Claims,adminfees, Stoploss fees,	46566.66
Lyon Manor & Rehab Center	Nov inmate meals 370@\$6.0	2220.00
Lyon Rural Electric Coop	security light repair	65.00
Mac's Inc.	hardware	4.22
Mail Services. LLC	Dec Renewals /postage	602.70
Medical Excess	Dec Transplant Ins 22s/64	1547.86
Menards	3" casters - sander cart	21.92
Sarah Merry-Skoglund	Nov Miles(908),cellphn reimb	469.00
Midwest Livestock	shop towels	225.00
Mitchell & Huss Excavation	12" road crossing	1226.69
Modern Gas Company	200.2 gal LP gas	196.00
Moon Creek Veterinary Clinic	Dog Care - Athos	50.44
MPH Industries, Inc.	Repair 6012 Radar	71.58
New Century Press	FY2016 Cash Financial Rep,brd minutes, snow ordinance	380.50
Northern States Supply Inc.	hardware	344.93
Oak Street Station	Nov Fuel - 82.35 G E10	343.73

Oden Enterprises, Inc.	20 5gaX30' Sheet Pile	5904.00
Osceola County Rural Water	water - Little Rock shop	35.86
PCC, Inc. Physician's Claim Co	Oct Ambulance Billing	1820.45
Popkes Car Care, Inc.	Nov Fuel - 34.84 G Dyed D	62.00
Prahm Construction Inc.	L-(3Y & 12W)--73-60 Est	15476.30
Premier Communications	Dec Telephone,internet,cable	3960.39
Premier Network Solutions d/b/	Dell 7040 Computer & 22"	1173.00
Radio & TV Center	Solder plug security det/	5.00
Rapid Auto Repair Michael D. K	Service EMA vehicle, A2	95.58
RDO Equipment Company	resistor #54	59.31
Jim Regnerus	Fill Well	313.35
RELX Inc DBA LexisNexis	Nov Online periodical	145.44
Rock Rapids Ace Hardware	Pledge,Clorox,mulch,batteries	177.76
Rock Rapids Machine & Welding	pipe #62	34.98
Rock Rapids Municipal Housing	Rent Assistance	200.00
Lisa R. Rockhill	Nov Miles(28),cellphn reimb	29.00
Kenneth D. Roemen	steel toe shoes	149.99
Sanford Rock Rapids Attn: Pat	10/22/16 Medical Exam Fee	124.00
Sanford USD Medical Center	Jail Visits - Inmates	75.00
Sanitation Products, Inc.	linkage shoe armpivot,pushframe	6585.23
Sheldon Broadcasting Co.	Radio Ad for homemaker pr	227.00
Laura Sievers	meal exp-Sievers - Engr C	44.81
Steve Simons	Nov Miles(508),reimb meal	291.97
State Bar of South Dakota	2017 Annual SD State Bar	415.00
Melissa Stillson	Nov Miles(159),cellphn reimb	94.50
Sturdevant's Auto Parts	parts,filters,shop supplies	972.04
Sunshine Foods	Food Assist, inmate food	795.46
Superior Garage Door Inc	repair overhead door - RR	3956.00
SYSCO Lincoln	11/18/16 Inmate Food	874.85
Town & Country	Nov Garbage Service	62.41
Trane	Nov Generator Maint Agree	331.93
Tri-State Emergency Management	2017 Annual Membership	20.00
Tritech Forensics	Blood/Urine Collection Kit	113.48
U.S. Cellular	11/22-12/21 Cell Phone/tablet	140.03
U.S. Postal Service Postage-By	postage	800.00
US Bank - Purchase Card Purcha	ISAC Conf meals,lodging,fuel,	
	toners,postage,supplies	5930.24
Van's Auto Electric Danny D. A	alternator #58	265.00
VanderLee Motors Inc.	6018 Vehicle Repairs/Ligh	456.08
Vanguard Appraisals Inc.	Renew CONSOL072 License	9289.00
Verizon Wireless	11/19-12/18/16 Cell Phone	1336.35
Wall Street Printers	Amb Run Reports (500)	650.00
Bonnie Wilson	Nov Cellphn reimb,postage	21.47
Ziegler Inc.	socket,v-belt set #77,dryer,	
	Sender, core,filters	4168.31
Grand Total		547688.55

General Basic Fund	44,654.50
General Basic Sub Fund	6,535.00
Rural Services Basic Fund	343.35
Economic Development Fund	294.41
Secondary Road Fund	432,108.67
Surcharge on E911	1,895.26
Emergency Management Services	473.34
Co. Assessor Agency Fund	9,869.50
Health Insurance Fund	51,514.52

There being no further business there was a motion by Koedam, seconded by Peters to adjourn. Motion carried.

ATTEST _____
County Auditor

APPROVED _____
Chairman