

LYON COUNTY AUDITORS OFFICE  
November 15, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the October 24, 2016 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Behrens. Motion carried.

Weed Commissioners John Smidstra and John Van Veldhuizen were present to discuss the weed commissioner salary. The 16/17 salary is \$3,600 and it is being requested to raise to \$5,400. Commissioners ride through the county in early spring and throughout the summer to watch for weed outbreaks. The Board will take the request into consideration during budget time for 17/18.

The Board reviewed the weed commissioner report from the West side of US Hwy 75 from John Van Veldhuizen. Motion by Koedam, second by Michael to approve and have Chairman sign report. Motion carried.

Lyon County Economic Development Director Steve Simons reported that the consent to assign will be tabled until the paperwork contains all of the agreements.

Simons also updated the Board on the Lyon County Economic Development Advisory Board meeting.

The Board needs to sign the warranty deed for the conservation property for the FEMA buyout process. The county will be receiving \$53,700 for the property. The City of Rock Rapids will now maintain this property as green space. Motion by Behrens, second by Peters to have Chairman sign warranty deed and other supporting documents. Motion carried.

Engineer Sievers presented utility accommodation applications from Premier Communications on A16 and K52 East to 120<sup>th</sup> in Sections 16, 21, and 22 of Riverside Township and Grant Avenue and 190<sup>th</sup> Street in Sections 19, 29, and 30 of Rock Township. Motion by Peters, second by Behrens to approve and have Chairman sign applications. Motion carried.

Bridge projects BRS-CO60 (114) and (115)-60-60 on A34 need plan approval from the Board. Projects will be let together on Feb. 21, 2017. Motion by Koedam, second by Michael to approve and have Chairman sign plans. Motion carried.

Sievers gave a construction update on bridge projects currently happening in the county.

The Board of Supervisors proceeded to canvass the General Election held on November 8, 2016. Upon completion of the canvass the following candidates listed were declared nominated to County offices and all results are on file in the Auditor's office. Carrie Johnson, Election assistant joined the Board for the General Election Canvass. Supervisor District 2 Merle Koedam;

Supervisor District 3 Mark Behrens; County Auditor Jen Smit; County Sheriff Stewart Vander Stoep; Soil and Water Commission: Robert Ladd, Keith Moser, and Chad TerWee; Ag Extension Council: Ashley Boom, Craig Schneidermann, Diane Peters, and Dennis Winkowitsch.

Supervisor correspondence: Behrens-Landfill mtg and NWIA Care Connections; Peters-Compass Pointe.

Employment changes: Lyon County Sheriff's Office hired Marie Brower as a fulltime dispatcher starting 10-27-2016 at \$15.30/hr.

The Board recessed for lunch at 12:05 p.m.

The Board reconvened at 1:15 p.m. to meet with David Jorgenson with Baker Group and Corey Metzger with Resource Consulting Engineers to discuss project estimates for the courthouse and annex buildings. The cost of estimated projects for the courthouse are at \$1,590,221 and the annex at \$427,832. After much discussion, it was recommended to start the mural project (\$40,005 estimate) as soon as possible. The murals will need to be removed and stored flat, and could need to be stored for as long as a year. The mildew remediation and cleanup is not included in the bids and would be strictly the county's responsibility. It was determined that the Board would like to have a base estimate of projects totaling \$924,782 (2 high efficiency boilers & pumps \$130,683, air cooled chiller \$109,347, Bldg. automation system \$27,337, fan coil replacements \$322,707, courtroom ceiling restoration \$29,337, mural repairs \$40,005, alternate metal dome cap \$220,028, structure repairs to wood frame of dome \$45,339) with alternate bids for: an air handling unit (\$457,391), LED lighting (\$34,692), and a copper dome (\$393,383 instead of \$220,028 for alternative metal). Motion by Peters, second by Michael to move the projects into the design phase with Baker Group in order to take bids. Motion carried. Baker Group recommends letting bids in late summer or fall to not compete with school summer work bids.

Handwritten claim dated 10-25-2016 in the amount of \$20,806.26 was reviewed and approved. Check sequence #124661.

Wellmark BlueCross BlueShield	10-15-16 to 10-21-16 Claims	20806.26
Grand Total		20806.26

Health Insurance Fund 20,806.26

Handwritten claim dated 10-28-2016 in the amount of \$1,639.00 was reviewed and approved. Check sequence #124662.

Iowa Department of Revenue	July-Sept 2016 Excise Tax	1639.00
Grand Total		1639.00

General Basic Fund 1,639.00

Payroll dated 9-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$191,629.58 is listed by fund.

General Basic Fund	119,779.78
County MHD Services Fund	1,214.85

Rural Service Basic Fund	18,712.22
Economic Development Fund	3,330.05
Secondary Road Fund	37,838.20
Emergency Management Services	2,471.53
Co. Assessor Agency Fund	8,282.95

Payroll Disbursement Register in the amount of \$272,845.52 is listed by Fund.

General Basic Fund	98,494.68
General Supplemental Fund	49,102.50
County MHD Services Fund	1,238.16
Rural Services Basic Fund	33,118.82
Economic Development Fund	4,309.64
Secondary Road Fund	73,267.84
Emergency Management Service	3,108.76
Co. Assessor Agency Fund	10,205.12

Handwritten claim dated 11-1-2016 in the amount of \$70,876.62 was reviewed and approved. Check sequence #124792.

Wellmark BlueCross BlueShield	10-22-16 to 10-28-16 Claims	70876.62
Grand Total		70876.62

Health Insurance Fund 70,876.62

Claims dated 11-7-2016 in the amount of \$11,870.65 were reviewed and approved. Check sequence #124793-124812.

Alliance Communications	Alvord telephone	134.48
Century Link	E911 Recurring 712-233-00	398.56
Century Link - Business	LongDistance 9/16-10/15 A	200.20
City of Alvord	utilities	48.50
City of Larchwood	utilities	47.94
City of Rock Rapids Municipal	Sept Utilities	5379.18
I Wireless	10/16-11/15 Cell Phone #6	86.61
Lyon & Sioux Rural Water	water - Lester/LW shop	56.00
MidAmerican Energy	acct 11930-66002	64.43
Premier Communications	Nov phn, internet, cable	4011.48
U.S. Cellular	10/22/16-11/21/16 Cell Ph	140.03
US Bank Equipment Finance	10/9/16-11/9/16 Copier Co	154.32
Verizon Wireless	10/19-11/18 Cell Phone	1148.92
Grand Total		11870.65

General Basic Fund	8,401.83
Rural Services Basic Fund	30.00
Economic Development Fund	88.98
Secondary Road Fund	817.08
Surcharge on E911	2,391.07
Emergency Management Services	92.06
Co. Assessor Agency Fund	49.63

Handwritten claim dated 11-8-2016 in the amount of \$15,736.38 was reviewed and approved. Check sequence #124813.

Wellmark BlueCross BlueShield	11/1/16 to 11/14/16 Claim	15736.38
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Grand Total 15736.38

Payroll dated 11-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$65,014.41 is listed by fund.

General Basic Fund	9,139.95
Rural Service Basic Fund	19,084.32
Secondary Road Fund	36,790.14

Payroll Disbursement Register in the amount of \$34,049.46 is listed by Fund.

General Basic Fund	4,119.39
General Supplemental Fund	4,086.00
Rural Services Basic Fund	9,333.48
Secondary Road Fund	16,510.59

Claims dated 11-15-2016 in the amount of \$702,639.32 were reviewed and approved. Check sequence #124874-125111.

A & B Business Solutions	10/21-11/20 Copier Contra	742.70
Jolene Ackerman	Gen Elec 11-8-16 Abs brd	117.75
Advanced Systems, Inc.	8/7/16-11/6/16 Copy Overa	106.98
Ahlers & Cooney, P.C. Attn: Ac	HR Services through 10/1	892.00
Air Conditioning & Heating Inc	2 Toilet Seats	64.32
Alliance Communications Attn:	Nov 911 Recurring	150.00
Diane Altman	Gen Elect 11-8-16 Prec 8RR	163.00
American Hero Clothing	72 screen print T-Shirts	999.36
Bankers Trust ACH	12-1-16 Int/fees GO Bond	3790.00
Barco Municipal Products Inc	60 72" Flex Delineator	1436.46
Blue Tarp Financial, Inc.	digital fractnl caliper R	31.94
Vicki Borman	Oct Miles(980),cellphn Reimb	505.00
Cheryl Bos	Rock Rapids runner Gen Elec	10.00
Randy Bos	Lester runner Gen Elect	10.00
Rick Bos	LEIN Mileage (530)	265.00
Marlene Bowers	Gen Elec 11-8-16 Prec 8RR	171.00
Lavina Brands	Gen Elec 11-8-16 Prec 3IW	194.00
C.J. Cooper & Associates	2 random drug tests	70.00
Calhoun-Burns & Associate Inc.	bridge inspect/designs	12817.02
Campbell Supply	antifreeze,shop supplies	146.98
Canon Financial Services Inc.	Canon contract	268.00
Christensen Bros. Inc.	L-(64W/66W)--73-60 Est#1	43725.00
City of Doon	water - Doon shop	33.00
City of Rock Rapids Municipal	Labor New Lights Law Enf	546.75
Vicki Clasen	Gen Elect 11-8-16 Prec 7RR	164.00
CMS - EFTPS - Transitional Re	2016 ACA Transitional Fee	4630.50
Cooperative Energy Company	Gasahol,diesel,DEF,cart	
	HTB oil, batteries	24877.42
Cooperative Farmers Elevator	Fuel, tire repairs	634.99
Corner Rexall Drugs	Prisoner RX, office supplies	27.59
Corner Service	tire repair #9	80.00
County Binders, Inc.	Crthouse BluePrints Resto	3421.68
Crittenton Center	Oct Juv Shelter 75 days	3498.75
Culligan Soft Water Serv.	Nov/Dec Rental/Sheriff	70.00

Dakota Data Shred DDS	10/11/16 Shredding 550 lb	126.50
Dakota Fluid Power Inc.	pump repair #15	55.00
Marlys DeBruin	Gen Elec 11-8-16 Prec 7RR	144.50
Melinda DeJong	Oct Mileage (410)	205.00
Denny's Sanitation Inc.	garbage service	105.00
DGR Engineering	Dakota Access Sept Inspec	38431.72
DJ's Service	29 gal gasahol	62.94
Doon Press	Brd Minutes,elec notice	765.69
Connie Douglass	Oct Miles(98),cellphn reimb	83.07
Juanita Dressen	Gen Elect 11-8-16 Prec 3IW	185.00
Dykstra Excavating, Inc.	ditch cleaning Liberal Se	82.00
Elderbridge Area Agency Aging	FY2017 Allocation	7202.00
Electronic Engineering	Nov Maint 911 Radios	735.00
Emergency Medical Products,Inc	Medical Supplies	191.69
Equipment Blades Inc.	Sharq edges	92.80
Farm & Home Publishers	2 Lyon County plat books	89.40
Farm Girl Customs	stone guard laminate	230.00
Sierra Fastert	Gen Elec 11-8-16 Prec 7RR	184.50
Austin Fluit	steel toe shoes	180.00
Franz Digital	Crth Blueprint Copies/upl	229.13
Jan Freerks	Little Rock runner Gen Elec	10.00
Randy Freerks	Miles (17) LR runner Gen Elec	18.50
Frontier	Nov 911 Recurring	129.95
George Office Products	Toner,paper cutter, supplies	1547.74
Nancy Gerber	Gen Elect 11-8-16 Prec 5LT	190.00
Geneva Grooters	Gen Elect 11-8-16 Prec 8RR	163.00
Dr. Beta Hamon, MD c/o Sanford	9-17-16 MedExaminer Fee	121.00
Heiman Inc.	Annual Inspect,2 new ABC ext	222.76
Herm's Sanitation	garbage service July-Sept	51.00
Heather Hernandez	Oct Mileage (19)	9.50
Brad Hinsch	Miles(30)GE Runner Gen Elec	25.00
Sue Hinsch	George runner Gen Elec	10.00
Virginia Hobson	Gen Elec 11-8-16 Prec 2DN	186.00
Marlene Howard	Gen Elec 11-8-16 Prec 1GE	178.50
I-State Truck Center	clamp, hose, seals #26,labor	1109.37
IMAGETek, Inc.	10/13/16 Service/Treasure	37.50
IMWCA	FY2016 Balance WC Insuran	12694.00
Innovative Benefit Consultants	Oct Benefit Services 85x\$	1700.00
Iowa Law Enforcement Academy S	Jailer 20Hr InService(5)/sch	1600.00
Iowa Prison Industries	Road Signs	904.70
Iowa State Sheriffs & Deputies	2017 Membership Dues 12x\$	300.00
ISAC	Fall School - R.Hopp,K.Peters	400.00
Jack's Uniforms & Equipment	New Glock 27	161.94
JCL Solutions-Janitors Closet	Spray	25.70
Jim Hawk Tr Trailers Inc.	strobe light #77,batteries	767.36
John Deere Financial	Parts for 425 JD	19.49
Carrie Johnson	11/8/16 Election Mileage	26.50
Kahler Funeral Home	10-22-16 Transport Body/S	350.00
Keith's Korner	Oct Fuel - 77.66 G Gasaho	159.01
Angie Keizer	Gen Elec 11-8-16 Prec 2DN	144.00
Dr. Diane Kennedy c/o Sanford	10-16-16 MedExaminer Fee	125.00
Connie Kille	Gen Elec 11-8-16 Abs Brd	177.50
Shannon Klarenbeek	Oct Miles(560),cellphn reimb	295.00
Wes Koedam	11/3/16 Mileage LCED Mtg	12.00
Kandace Koll	Gen Elec 11-8-16 Abs Brd	87.75
Kooiker Inc.	new 2 span bridge 35W	47821.20
MarJean Kopischke	Gen Elec 11-8-16 Prec 6LR	178.00

Donna Krahling	Gen Elec 11-8-16 Prec 1GE	178.50
Mariel Krier	Gen Elec 11-8-16 Prec 5LT	183.00
Hedy Kruger	Rock Rapids runnerGen Elec	10.00
Eldon E. Kruse	11/2/16 Mileage Dist Mtg	79.00
Marlys Kruse	Gen Elec 11-8-16 Prec 6LR	178.00
Jeanette Laackmann	Gen Elec 11-8-16 Prec 2DN	162.00
Marilyn Lafrenz	Oct Miles(585),cellphn reimb	307.50
Larchwood Quick Stop	18 gal gasahol	36.50
Jean Leuthold	Gen Elec 11-8-16 Prec 4LW	197.00
Lewis Family Drug, LLC	Sept RX for Inmate S.N.	149.55
Little Rock Free Lance	11-8-16 GeneralElection N	180.00
Carol Lombard	Gen Elec 11-8-16 Prec 3IW	185.00
Lyon County News	11-8-16 GeneralElection N	473.55
Lyon County Sheriff Dept.	Sheriff Fees	468.90
Lyon County Treasurer - ACH I	10/29/16-10/31/16 Claims	27828.79
Lyon Manor & Rehab Center	Oct Jail Meals 297@\$6.00	1782.00
Marcia L. Mahon	Deposition St vs McConnel	55.00
Mail Services. LLC	Nov Renewals/postage- MV	363.84
Marco	Copier Contract 7/27-10/2	118.02
Matheson Tri-Gas Inc	11/10/16 Oxygen	46.70
Maxfield Research, Inc.	2016 Housing Study - fina	2384.46
Shayne Mayer	10/27/16 Mileage SxFalls	33.00
Jackie K. McCarty	Gen Elec 11-8-16 Abs Brd	173.25
Medical Excess	Nov Transplant Ins 21s/64f	1538.71
Sarah Merry-Skoglund	Oct Miles(1,106),cellphn reimb	568.00
Kristy Metzger	Gen Elect 11-8-16 Prec 5LT	172.00
Mary L. Metzger	Gen Elect 11-8-16 Prec 5LT	181.00
Meyer Electric Inc.	repair security lights-RR	140.11
MidAmerican Energy	ALV/IW shops	124.09
Moon Creek Veterinary Clinic	Medicine for Athos	27.90
Anita Muilenburg	11/3/16 LCED Mtg Mileage	21.00
Laura Mulder	Gen Elect 11-8-16 Prec 2DN	186.00
Myrl & Roy's Paving Inc.	111.34 tons backfill mate	445.36
NACO	2017 Yearly Membership Du	450.00
New Century Press	Brd Minutes,Gen Elec notice	1129.43
Roxanne Newborg	Gen Elec 11-8-16 Prec 5LT	172.00
North American Truck & Trailer	washer fluid nozzle #10	9.68
Northern Iowa Construction Pro	18" CMP / 18" bands	8968.00
Northwest Iowa Comm. College N	EMS CEU certificates	215.00
NW IA YES Center	Oct Juv Shelter / 2 days	450.00
Oak Street Station	Fuel 22.695G E10,35G gasahol	119.27
Joleen Odens	Gen Elec 11-8-16 Prec 6LR	178.00
Jackie Olson	Gen Elec 11-8-16 Prec 6LR	203.00
Osceola County Rural Water	water - Little Rock shop	32.32
Margo Pedersen	11/14/16 Spec Prec Gen elec	18.00
Pitney Bowes Inc.	postage machine ink cartr	140.22
Popkes Car Care, Inc.	Oct Fuel - 74.6 G Dyed Di	142.93
Joan Post	Gen Elec 11-8-16 Prec 2DN	177.00
Prahm Construction Inc.	Bridges 14Y,12W,3Y Estimates	87200.48
Premier Communications	Nov Telephone #00063154-7	99.52
Premier Network Solutions d/b/	Nov IT, monitor, adaptors	2744.00
Genna Rath	Gen Elec 11-8-16 Prec 7RR	198.00
RELX Inc DBA LexisNexis	Oct On-line periodical	145.44
Rock Rapids Ace Hardware	Cleaning supplies,keys,paint	405.42
Rock Rapids Machine & Welding	Weld Signs for VA Parking	117.10
Rock Rapids Municipal Housing	Rent Assistance	200.00
Lisa R. Rockhill	Reimb Postage,miles,meals,phn	192.20

Leonard Roemen	Larchwood runner Gen Elec	10.00
Nancy Roemen	Mileage (32) LW runner	26.00
Amy Ryals	Gen Elec 11-8-16 Prec 3IW	217.00
Safety-Kleen	parts washer rent	319.28
Sanford Health	Autopsy, inmate visit	2742.00
Sanford USD Medical Center	Needles,3 epi, RN transfer	238.88
Marilee Schleusner	Vanguard Mtg Mileage (695	695.00
Steve Simons	Reimb supplies,miles,postage	548.08
Sioux Falls Two Way Radio	10 Pagers Inwood Fire,radio	5093.18
Smile Makers	Reward Stickers/Immunizat	53.94
Dawn Snuttjer	Gen Elec 11-8-16 Abs brd	89.75
LaVonne Snyders	Gen Elec 11-8-16 Prec 4LW	191.00
Sara Sprock	10/8/16 Election Mileage	64.00
Stensland Gravel Co.	1350.48 tons sand,load chrg	6989.16
Melissa Stillson	Oct Miles(451),cellphn reimb	240.50
Sturdevant's Auto Parts	Filters, parts, shop supplies	418.67
Sunshine Foods	Food Assist,inmate meals	832.15
Mark Swartz	Gen Elec 11-8-16 Prec 7RR	172.50
Sharon Symens	Gen Elec 11-8-16 Prec 1GE	178.50
SYSCO Lincoln	10/20/16 Food for Inmates	813.79
The Shop	Service 2012 Impala 6011	58.01
Thrifty White Pharmacy	Medication for Inmates	315.97
Pamela R. Tille	11/7/16 LR,GE,LT Mileage	100.75
Todd's True Value	cleaner	5.49
Town & Country	Oct Garbage Service	62.41
Tri-State Ready Mix Inc.	1 yd concrete - bridge re	127.00
US Bank - Purchase Card Purcha	Postage,conf reg,meals,lodging	
	Fuel,Microsoft license	7846.38
Bonnie VandenBosch	Gen Elec 11-8-16 Prec 4LW	189.00
VanderLee Motors Inc.	Repl valve/battery,brakes	1269.37
Tom VanderLee	Miles(18) Lester runner	19.00
Kim VanderPlaats	Gen Elec 11-8-16 Prec 6LR	187.00
James VanderWoude	Gen Elec 11-8-16 Prec 8RR	172.50
J.C. VanderZee D.D.S. Family D	Sharps Disposal	18.00
Ron VanEgdom	Gen Elec 11-8-16 Prec 3IW	185.00
VanHolland Lawn Service LTD Da	Winterize Sprinkler systems	195.00
John C. VanVeldhuizen	May-June 2016 mileage (22	250.00
Lyle VerHoeven	steel toe shoes	171.20
Verizon Business	acct 4512330	4.94
Verizon Wireless	11/7-12/6 Cellphn	181.92
Sue Vinson	Gen Elec 11-8-16 Prec 8RR	163.00
Vogel Traffic Services, INC	yellow paint markings	16215.50
Wall Street Printers	Letterhead / Sheriff	170.00
Bernette Weier	Gen Elec 11-8-16 Prec 1GE	171.00
Steven T. Weier	Gen Elec 11-8-16 Prec 1GE	203.00
Wellmark BlueCross BlueShield	11-5-16 to 11-11-16 Claim	48319.34
Bonnie Wilson	Reimb cellphn,dividers,ltrs	31.58
Linda Wulf	Gen Elec 11-8-16 Prec 4LW	179.00
Wanda L. Wulf	Gen Elec 11-8-16 Prec 4LW	191.00
Ziegler Inc.	8/15/16 Repair Generator	510.47
Ziegler Inc.	CAT 950M Wheeled Loader	234280.00
Ziegler Inc.	Filters,hoses,labor	2227.27
Grand Total		702639.32

General Basic Fund	91,982.42
General Basic SubFund	3,650.81
General Supplemental Fund	10,640.00

Rural Services Basic Fund	250.00
Economic Development Fund	2,965.54
Secondary Road Fund	494,396.40
Debt Service Fund	3,790.00
Surcharge on E911	6,105.95
Emergency Management Services	881.58
Co. Assessor Agency Fund	3,959.28
Health Insurance Fund	84,017.34

There being no further business there was a motion by Michael, seconded by Koedam to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman