

LYON COUNTY AUDITORS OFFICE  
September 23, 2013

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the September 13, 2013 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Behrens. Motion carried.

Attorney Shayne Mayer discussed the pending issues on the George property. She is recommending that a survey and appraisal be done before the real estate is offered for public auction. Discussion was also held on a minimum bid, purchase price, cost of survey and appraisal.

Economic Development Director Steve Simons has received the county-wide housing study. Maxfield Research will be at the League of Cities meeting scheduled for October 17 at the Rock Rapids Forster Building to discuss said study. Lyon County Riverboat Foundation is scheduled to meet September 24 to review grant applications for this period and Northwest Iowa Developer Partner is scheduled to meet October 9 with Governor Branstad and Iowa Economic Development Authority Debbie Durham to speak. Simons will be gone Sept 25-September 27 attending the Professional Developers of Iowa Conference in Cedar Falls.

The Central Lyon School Election Abstract has been corrected; signatures are needed by all board members.

The City of George Law Enforcement Contract has been tabled. Paragraph #5 of the contract needs clarification on the liability issue for ICAP. City Administrator, Laurie Koerselman will get the appropriate language for the county to review. Tabled until the county reviews documentation.

Discussion was held regarding adding immunizations to the county's insurance plan; it was agreed by the board that if it did not affect our grandfather status, it should be added as a benefit to the health plan. The Auditor's Office will contact First Administrators to get the process started.

The Courthouse/Annex Security System is not working again. The camera system is down and the panic buttons needed to be reset. Supervisor Peters will contact Electronic Engineering as will Sheriff VanderStoep to correct the issues.

A budget amendment is needed for the county; October 28, 2013 at 10:30 a.m. has been set for said hearing. Department heads have been notified.

Engineer Laura Sievers reported on the Long Bridge Deck Overlay. Engineer Sievers presented an Agreement for the Board and Lincoln County, South Dakota to sign. She currently has an oral agreement with Lincoln County but prefers paper documentation. The preliminary cost last year on the bridge deck overlay was approximately \$800,000. Engineer Sievers is estimating the cost anywhere from \$800,000 to \$900,000. 80% of the cost will be Federal Funding and the remaining 20% will be split 50/50 between Lyon County and Lincoln County. Motion to sign agreement for the bridge deck overlay made by Michael, seconded by Koedam. Motion carried. Engineer Sievers also had the Federal-aid Agreement for this project with the Iowa Department of

Transportation (Project No. BHS-C060(97)-63-60) Bridge Deck Overlay - A18-over the Big Sioux River. Chairman Bosch signed said document with Auditor Smit's signature needed. Board action was done at a previous board meeting.

Supervisor Michael asked about the micro-seal on K-12 going into Inwood. The road seems a little rough. Engineer Sievers stated that the road received one layer or one lift which gives the road a rougher ride but keeps the cost down and allows the county to do more road projects. Discussion was held on asphalt vs concrete on road projects. The general rule is asphalt will last approximately 12 years and concrete 20-25 years. The K-40 project scheduled next year has an estimated cost of \$978,000 for concrete and \$954,000 for asphalt. The project will be a 5" concrete overlay. A 5" overlay will be used only on roads that have a wide shoulder due to the increased height of the finished road. It was also noted that the railroad crossing on K-30 will be done this week also.

Engineer Sievers has received bids from three (3) dealerships namely McCarty Motors (2014 Ford Explorer XLT \$29,934), VanderLee Motors (2014 Chevrolet Traverse AWD \$30,475) and Papik Motors (2014 GMC Terrain AWD \$30,631) for a new county vehicle. The current 2004 Chevy Trailblazer has approximately 150,000 miles on it. McCarty Motors has the lowest bid. Sievers will purchase a 2014 Ford Explorer bid price of \$29,934 less trade-in of \$3,000 = \$26,934. Motion to accept the lowest bid made by Michael, seconded by Peters. Motion carried.

Discussion was held with Engineer Sievers regarding the delinquent billings with the Cities on Farm to Market roads/bridges. On a legal stand point it appears that the county can only collect on projects that are no later than 10 years out. Letters have been sent out to the cities regarding payment and/or to get a payment plan set up. The Engineer's Office has received payment from the City of Larchwood in the amount of \$32,211.42; the check represents full payment on the road projects in 1996 and 2002. The check should be deposited in the Secondary Road Fund.

The current policy for Farm to Market roads to city limits is 75% county and 25% city cost. With the exception of Little Rock who previously signed a 28E Agreement that they receive their farm to market funds. It was in agreement with the board and Engineer Sievers that there needs to be two (2) policies in place for the county. (1) Farm to Market Bridges in city limits and (2) Road width - 22 or 24 feet.

The farm to market-bridge projects generally have federal funding that a city can apply for. The board asked Engineer Sievers to prepare draft policies for their review so that they can proceed as soon as possible with new policies that the county and the cities can approve.

Supervisor Peters noted that Little Rock has a city meeting scheduled for October 7; Supervisor Peters and Engineer Sievers will attend. Discussion was held that Little Rock might want to revoke their 28E Agreement with the county regarding farm-to-market projects.

Discussion was held on the upcoming union negotiations. Supervisor Michael, Supervisor Peters, Engineer Sievers and Attorney Mayer will meet to discuss the counties position.

Engineer Sievers needs the board to meet briefly on Monday, September 30, 2013 at 10:00 a.m. to open bids for the Emergency Repair Projects Bid Letting. The board will meet Monday to open said bids and will then adjourn.

Supervisor Behrens attended a Mental Health Re-Design meeting on Friday. Kim Wilson (current Clay County CPC) now the new CEO for the new Region discussed salary and other items. O'Brien County will be the fiscal agent for our region and will receive \$11.00 per check issued. A 28E Agreement will be forthcoming.

Chairman Bosch attended a Board of Health Meeting.

Supervisor Peters attended a Safety Meeting and YES Center Meeting.

Veteran Affairs Claims dated 9-17-2013 in the amount of \$2,322.97 were reviewed and approved. Check sequence #105687-#105697.

Jerry M. Baatz	Mileage (20) Sept Meeting	10.00
Doon Press	Advertising (52 Weeks)	780.00
Dennis Hansmann	Mileage (30) Sept Meeting	15.00
Corey Heimensen	Office Space Rent Oct 201	160.98
HickoryTech	Telephone - August	43.28
Little Rock Free Lance	Advertising (52 Weeks)	208.00
Lyon County News	Advertising (52 Weeks)	608.40
Marco	Quarterly Copier Maint	284.31
MidAmerican Energy	Utility Provision - #0008	173.00
Wilma Miller	Mileage to Melvin to Fair	40.00

General Basic Fund            \$2,322.97

Claims dated 9-23-2013 in the amount of \$394,923.58 were reviewed and approved. Check sequence #105698-#105752.

Alliant Energy	acct 93-34-018-0450-01	133.71
Barnes Distribution	safety glasses	141.41
Amy Borman	2 Garmins for Amb Rigs	149.77
City of George	utilities	21.25
Clasen Excavating Harlan Clase	100' erosion fabric	235.00
Conference Technologies, Inc.	Equipment/Furniture Rent	305.00
Dakota Alignment & Frame Servi	shop materials #20	205.64
Electronic Engineering	5 Jail Camers	2896.00
First Administrators, Inc. ACH	Sept Ins 21s/69f	30954.66
George Office Products	Election Pens 4 Bx	137.87
Allen D. Hansman	August Transportation	1020.00
Hope Haven	August Service	12336.11
I Wireless	9/8-10/7 Cell Phone #6619	696.39
ISCTA Attn:Christine Kleinmeyer	10/15-10/16 Leadership Mt	55.00
Jebro Inc.	219 gal CRS-2	766.50
Jim Hawk Tr Trailers Inc.	adapter,oildrainvalve #11	605.77
John Deere Financial	Edger Blades (6)	62.40
Jurrens Funeral Home	Funeral Assistance - Mars	1500.00
Kooiker Inc.	Twin 60" - Lib 13/Grant18	45450.80
LeAnn Krull	Mileage 9/20/13 Mtg (160)	96.02
Eldon E. Kruse	Dist#3 Mtg - 157 Miles	78.50
Lewis Family Drug, LLC	RX Assistance - Espinoza	184.19
LexisNexis	August Online Services	106.00
Little Rock Free Lance	9/10/13 School Election N	74.10
Marco	Repair Lexmark Photo Unit	202.33
MidAmerican Energy	acct 11930-66002	50.34
Deb Mowry	Reimb:Background Check EM	35.00

New Century Press	9/3/18 Brd Minutes R0911-	180.18
Northwest Iowa Comm. College N	7/15/13 Amb training cert	105.00
PCC, Inc. Physician's Claim Co	8/2-8/31 Amb Billing	1553.44
Pitney Bowes	July-Sept postage meter 1	370.59
Pitney Bowes Inc.	postage machine rental	53.85
Postmaster	Stamps / 2 Rolls	184.00
Raman Tree Service Inc.	tree removal-DanVanGinkel	1765.50
Royle Technology Corp	steel #19	235.84
Russell Tiling LLC	6" tile crossing	1500.00
Sanford Health	3 random drug tests	72.00
Marilee Schleusner	Mileage VanGuard Mtg(690)	345.00
Scotty's Paint & Body c/o Scot	windshield #19	307.50
Seasons Northwest Iowa Mental	September Consultation	6750.00
Vicki Slack	Sept Amb Laundry 4x\$25	100.00
Sta-Bilt Construction Company	Micro Surface K-12	276360.10
Trane	Sept Generator Maint	995.07
Treasurer State of Iowa ATTN:	FY2014 CoJuv Base	1783.00
U.S. Cellular	7/22-8/21 Cell Phone #403	226.77
Ultramax	Ammo	1421.30
Verizon Wireless	acct 586802200-00001	261.93
Village Northwest Unlimit	August Service	467.92
Ziegler Inc.	alternator #60	1384.83
General Basic Fund	12,875.17	
Mental Health Fund	21,061.00	
Economic Development Fund	85.89	
Secondary Road Fund	329,566.86	
Emergency Management	35.00	
Co.Assessor Agency Fund	345.00	
Health Insurance Fund	30,954.66	

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST \_\_\_\_\_  
Deputy County Auditor

APPROVED \_\_\_\_\_  
Chairman