

LYON COUNTY AUDITORS OFFICE
October 10, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the September 26, 2016 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Peters. Motion carried.

John Hulshof with Merrill Pioneer Community Hospital Association was present to give an update on the local hospital project and to ask for support of the Board of Supervisors for USDA long term financing. Hulshof pointed out that the current facility is 60 years old and owned by Merrill Pioneer Community Hospital Association. The current facility would need an estimated 4 million dollars of updates due to aging infrastructure. The new project with Avera is estimated to be a \$27 million dollar project. A large part of the new project will be done with a USDA loan of 18.9 million. MPCHA is asking for a letter of support to show the USDA that the community leaders would support such a project. The support letter does not tie the County to any financial responsibilities to the project. Motion by Michael, second by Peters to approve and sign a letter of support for the project. Motion carried. The Board thanked Hulshof for the presentation.

Chairman Bosch introduced Resolution 2016-34 as the Board needs to set a public hearing date for public comment on incurring non-current debt in relation to the Lyon County Economic Development Urban Renewal Area plan amendment.

RESOLUTION NO. 2016-34

Resolution Setting Date for a Public Hearing on the Proposal to
Incur Non-Current Debt

WHEREAS, the Board of Supervisors of Lyon County, Iowa (the "County"), has established the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area") and has established the Lyon County Economic Development Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and

WHEREAS, the County has undertaken a certain urban renewal project (the "Project") in the Urban Renewal Area, consisting of using tax increment financing to support the construction of County bridge and culvert improvements for the promotion of economic development; and

WHEREAS, it has been proposed that the County facilitate an internal advance of funds in the amount of \$484,000 (the "Advance") for the purpose of paying the costs of the Project, and the County desires to make the Advance eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; and

WHEREAS, pursuant to Section 331.479 of the Code of Iowa, it is now necessary to fix a date of meeting of the Board of Supervisors which it is

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proposed to take action to approve the Advance and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Lyon County, Iowa, as follows:

This Board will meet at the Lyon County Courthouse, Rock Rapids, Iowa, on October 24, 2016, at 9:55 o'clock a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to approve the Advance.

The County Auditor shall publish notice of said hearing, the same being in the form attached to this resolution, which publication shall be made in a legal newspaper of general circulation in Lyon County, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for the hearing.

All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

This resolution shall be in full force and effect immediately upon its approval and adoption, as provided by law.

Passed and approved October 10, 2016.

/s/Randy Bosch
Chairperson, Board of Supervisors

Attest:/s/Jen Smit, County Auditor

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS FOR THE
INCURRENCE OF NONCURRENT DEBT IN A PRINCIPAL AMOUNT NOT TO EXCEED
\$484,000
(NONCURRENT DEBT)

The Board of Supervisors of Lyon County, Iowa, will meet on October 24, 2016, at the Lyon County Courthouse, Rock Rapids, Iowa, at 9:55 o'clock a.m., for the purpose of instituting proceedings and taking action on a proposal to incur noncurrent debt (the "Noncurrent Debt") in a principal amount not to exceed \$484,000 for the purpose of constructing County bridge and culvert improvements for the promotion of economic development (the "Project") in the Lyon County Economic Development Urban Renewal Area.

At that time and place, oral or written objections may be filed or made to the proposal to incur the Noncurrent Debt. After receiving objections, the County may determine to incur the Noncurrent Debt.

The Noncurrent Debt will be in the form of an internal advance (the "Internal Advance") of funds from the County's Secondary Road Fund for the payment of costs of the Project and shall be repaid by June 30, 2018. The Noncurrent Debt will be incurred pursuant to authority contained in Chapter 403 and in Section 331.478 and Section 331.479 of the Code of Iowa.

By order of the Board of Supervisors of Lyon County, Iowa.

Jen Smit
County Auditor

Motion by Peters, second by Behrens to approve and sign Resolution 2016-34. Rollcall vote: District 1 support, District 2 support, District 3 support, District 4 support, and District 5 support. Motion carried.

Economic Development Director Steve Simons reminded the Board of the League of Cities meeting Oct. 20 to be held in Larchwood at 7 p.m. Simons also informed the Board that Jan 27, 2017 will be the County Career Exploration Day held for all freshman and sophomore students in Lyon County.

Employment changes:

Alex Waagmeester has passed the Jail Officers Correspondence Training Program. Sheriff Vander Stoep recommends that Waagmeester's pay be increased to \$16.10/hr. effective August 26, 2016.

Engineer Laura Sievers received a utility accommodation application for Osceola County Rural Water System in Elgin Township section 12 & 13 at 110th Street and Marsh Avenue. Motion by Peters, second by Behrens to approve and have Chairman sign application. Motion carried.

Engineer Sievers, Road Superintendent Gary Vogel, and Mechanic Jared Van Engen joined the Board to discuss wheeled loader quotes. Representatives from RDO and Ziegler were also present to answer questions. Sievers presented quotes from Ziegler Cat and RDO John Deere. The Ziegler Cat 950M is a 2016 for \$234,280 and the RDO John Deere is a 2017 at \$240,740. John Deere also has a 2016 with 21 hrs for \$237,595. The loader will be used for loading material at a pit and a snow blower will be installed for the winter months. This loader will be placed on the East end of the county. Motion by Koedam, second by Peters, to accept low bid of \$234,280 from Ziegler Cat for a 950M wheeled loader. Motion carried.

Sievers asked the Board their opinion on the stop sign warranting process. The Secondary Road Office has received requests for stop signs at Lily Avenue and 130th St. and Dipper Avenue and 170th St. The Board discussed how common sense should play a role for residents when driving on roads where intersections have corn growing on all four sides. Putting in stop signs where they aren't truly needed can also cause incidents. The Board gave Sievers permission to use her discretion when receiving requests for stop signs. The Board asked Sievers to do a traffic count on the intersection of Lily Avenue and 130th Street.

Supervisor Behrens left the meeting at 10:45 a.m.

Engineer Sievers gave a short presentation regarding the state of the roads in Lyon County to help give an idea of the priorities of possible bonding and the challenges in making such choices. Sievers stated that to repair all roads over 20 years old it would take an estimated \$21.75 million as well as \$19.1 million to repair all posted bridges. There are multiple areas in the county that have what Sievers noted as deficient bridge clusters. These are

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areas where there are 2 to 5 bridges in a couple miles of each other that all need replacing. This makes it difficult to repair just one or two as residents will still be going around those that do not get updated. Sievers's presentation showed that there are projects that have no funding source. There are 35.5 miles of roads needing an estimated \$10.6 million in repairs and 11 bridges with estimate of \$5.4 million dollars in repairs. Sievers suggested that a starting point for bonding could be around \$16 million. The Board thanked Sievers for the information and asked Auditor Smit to pass the information onto Speer Financial to request their advice as the next steps in possible bonding.

Tom Hazelton of mycountyparks.com gave a presentation on conservation programs in Iowa and the online registration system. Conservation Director Craig Van Otterloo stated that Hazelton will be giving the presentation to the conservation board this evening. Van Otterloo is thinking of moving to the online reservation system January 2017. The online system will be for the cabin reservations at Lake Pahoja. By using the system, residents have the freedom to make reservations anytime of the day. The system allows a 2 year reservation outlook. Reservations are made with a credit card through the website or smartphone app. Reservation charges go to the credit card company and payments are made to a bank account opened by conservation. Conservation would then make a check to the county once or twice a month. Van Otterloo stated there is a \$1,000 upfront fee to get the website system up and running. The Board thanked Hazelton and Van Otterloo for the information.

Supervisor Michael left at 12:00 p.m.

Supervisor correspondence: Koedam: MidSioux meeting.

Handwritten claim dated 9-27-2016 in the amount of \$29,794.96 was reviewed and approved. Check sequence #124175.

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| Wellmark BlueCross BlueShield | 9/17/16-9/23/16 Claims | 29794.96 |
| Grand Total | | 29794.96 |

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| Health Insurance Fund | 29,794.96 |
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Payroll dated 9-30-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$200,357.10 is listed by fund.

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| General Basic Fund | 127,793.92 |
| County MHD Services Fund | 1,354.59 |
| Rural Service Basic Fund | 18,712.22 |
| Economic Development Fund | 3,330.05 |
| Secondary Road Fund | 38,411.84 |
| Emergency Management Services | 2,471.53 |
| Co. Assessor Agency Fund | 8,282.95 |

Payroll Disbursement Register in the amount of \$278,531.79 is listed by Fund.

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| General Basic Fund | 103,149.92 |
| General Supplemental Fund | 49,095.07 |
| County MHD Services Fund | 1,363.19 |
| Rural Services Basic Fund | 33,203.40 |
| Economic Development Fund | 4,309.69 |
| Secondary Road Fund | 74,096.69 |
| Emergency Management Services | 3,108.76 |
| Co. Assessor Agency Fund | 10,205.12 |

Claims dated 10-10-2016 in the amount of \$412,184.81 were reviewed and approved. Check sequence #124309-124468.

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| A & B Business Solutions | 9/21/16-10/20/16 Copier M | 742.70 |
| AB Excavation Inc. Alan Brugge | 3 6" road crossings | 3000.00 |
| Advanced Systems, Inc. | Canon Copier/Scan C3325i | 2854.32 |
| Ahlers & Cooney, P.C. Attn: Ac | 8/17 & 9/6/16 HR Legal Se | 144.00 |
| Alliance Communications Attn: | Oct 911 Recurring, phone | 284.21 |
| Arrow Manufacturing, Inc. | Front Shocks A2,lights | 663.90 |
| Vicki Borman | Sept Mileage - 951 Miles | 475.50 |
| Bouma Excavating Verlyn Bouma | 6" and 8" tile crossings | 1646.22 |
| Calhoun-Burns & Associate Inc. | bridge inspection,designs | 18012.33 |
| Campbell Supply | Hitch, parts,grass seed | 466.47 |
| Century Link | E911 Monthly 712-233-0066 | 434.60 |
| Century Link - Business | 8/16-9/15 Long dist | 223.25 |
| Chanruss Farms #76285 Paul Sic | Perpetual Easement - 14Y | 5200.00 |
| Chief Law Enforcement Supply | Syringe Sharps Tubes | 68.47 |
| City of Alvord | utilities | 48.50 |
| City of Larchwood | utilities | 40.49 |
| City of Rock Rapids Municipal | Aug Utilities,utility assist | 6841.75 |
| Compass Pointe | 2nd Q FY2017 Prevention | 2920.75 |
| Consolidated Communications fo | Phone, 911 recurring | 1384.88 |
| Cooperative Energy Company | Sept Fuel gasohol,diesel | 344.77 |
| Cooperative Farmers Elevator | Sept Fuel, tire repair,seed | 1128.49 |
| Corner Rexall Drugs | Glucose | 10.04 |
| Culligan Soft Water Serv. | 8/31/16 Carbon Filter/Crt | 85.00 |
| D-P Tools Inc. | flashlight lens,bulbs,wrenches | 192.39 |
| Dakota Fluid Power Inc. | couplers #123 | 73.94 |
| Melinda DeJong | Sept Mileage - 405 Miles | 202.50 |
| Denny's Sanitation Inc. | July-Sept Garbage - Annex | 312.00 |
| DGR Engineering | Dakota Access Aug Inspect | 40796.58 |
| DJ's Service | Gasahol, diesel | 2266.60 |
| Doon Press | Ad FT Dispatch,brd min | 658.51 |
| Connie Douglass | Sept Miles(61),cellphn reimb | 54.70 |
| DRG PLBG HVAC | Faucet/WashTub - Sheriff | 212.95 |
| Electronic Engineering | Oct Radio Maint/Ambulance | 1056.00 |
| Frontier | Oct 911 Recurring | 129.95 |
| G & R Controls, Inc | Annex AC unit/new fan | 1018.50 |
| George Office Products | Office Supplies | 931.21 |
| Graham Tire S.F. North | 2 17.5X25 loader tires #7 | 1446.66 |
| Graybar | lights Law Annex | 1048.31 |
| H & S Homebuilding Center | light bulbs | 62.37 |
| Hancock Concrete Products Co | culvert ties,filter cloth | 1151.80 |
| Henning Construction Inc | Culvert 17-73-60,RSculvert17 | 29636.30 |
| Hillyard / Sioux Falls | Hand Soap, custodial supplies | 763.97 |

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| I-State Truck Center | Oil indicator assy #17 | 110.42 |
| Innovative Benefit Consultants | Sept Benefit Services 86x | 1720.00 |
| IA Dept. of Public Safety Attn | Oct-Dec IA Systems Maint | 1380.00 |
| Iowa Dept of Natural Resources | Well Permit VanBriesen #1 | 50.00 |
| Iowa Individual Health Benefit | Annual 2014 Ins Assessmen | 3382.35 |
| Iowa Law Enforcement Academy S | Telecommunicator 40 Hr Sc | 275.00 |
| Iowa Prison Industries | VA Parking Signs (3), signs | 682.20 |
| ISAC Group Unemployment Fund I | 3rd Q 2016 Unemployment | 1405.55 |
| ISCTA Attn: Linda Zuercher | Fall Retreat 10/13-10/14 | 50.00 |
| Jim Hawk Tr Trailers Inc. | hardware, brake cleaner,parts | 123.15 |
| Keith's Korner | Sept Fuel - 70.59 G Gasah | 142.00 |
| Shannon Klarenbeek | Sept Miles(577),cellphn reimb | 303.50 |
| Kooiker Inc. | repair triple box Garf 9/ | 14897.06 |
| Marilyn Lafrenz | Sept Miles(959),cellphn reimb | 494.50 |
| Lampert Yards - US LBM, LLC | rerod, plywood - culv ext | 431.66 |
| Larchwood Quick Stop | 37 gal gasahol | 74.01 |
| Little Rock Free Lance | HelpWant Ad - FT Dispatch | 20.00 |
| Lyon & Sioux Rural Water | water - Lester,Larchwood shop | 56.00 |
| Lyon County News | MV/DL closed,Prop tx due ad | 49.20 |
| Lyon County Sheriff Dept. | Sheriff Fees | 101.72 |
| Lyon Manor & Rehab Center | Sept Jail Meals 223\$6.00 | 1338.00 |
| Mail Services. LLC | October Renewals,postage | 350.78 |
| Mainstay Systems Inc. | Oct-Dec IA System PC Main | 237.00 |
| Matheson Tri-Gas Inc | Oxygen | 79.98 |
| Shayne Mayer | 9/29/16 Mileage OC-66 Mil | 33.00 |
| Medical Excess | Oct Transplant Ins 21s/64 | 1538.71 |
| Sarah Merry-Skoglund | Sept Miles(1106),cellphn reimb | 568.00 |
| MidAmerican Energy | DN shop | 91.49 |
| Mouw Motor Company | Service 60-9 2014 Explore | 464.43 |
| Murphy Family Dentistry Dr. Jo | 8/24 Inmate tooth extract | 192.27 |
| Neopost USA Inc | Postage Equip 10/30/16-1/ | 53.85 |
| New Century Press | MV/DL closed,brd min,disp ad | 785.34 |
| O'Brien County ISU Extension A | 11/16/16 Food Safety Clas | 155.00 |
| Oak Street Station | Sept Fuel, service 6012 | 232.95 |
| Pictometry International Corp | 1 yr Pictometry Connect/o | 1650.00 |
| Pitney Bowes Inc. | postage machine rental | 53.85 |
| Popkes Car Care, Inc. | Amb Fuel,wheel bearing | 194.79 |
| Prahm Construction Inc. | Bridge 12W,3Y, bridge endplt | 169755.10 |
| Premier Communications | Oct phone,internet,cable | 2421.47 |
| Premier Network Solutions d/b/ | Oct IT Consulting | 2451.25 |
| Professional Developers of Iow | Fall 2016 PDI Conf 9/28-9 | 310.00 |
| RDO Equipment Company | gauge #73,gasket #73 | 129.91 |
| RELX Inc DBA LexisNexis | Sept Online Periodical | 145.44 |
| Rent-All Inc | 9/19/16 Rent Tractor/Seed | 213.00 |
| Rock Rapids Ace Hardware | Custodial/office supplies | 355.57 |
| Rock Rapids Machine & Welding | materials culvert extensi | 91.39 |
| Lisa R. Rockhill | Sept Miles(267),cellphn reimb | 150.75 |
| Sanford USD Medical Center | RN transfer,supplies | 76.25 |
| Marilee Schleusner | ISAA Mtg Mileage 548 Mile | 274.00 |
| Laura Sievers | 76 miles @ .50/mi Ankeny/ | 38.00 |
| SII Investments | One-time fee Brokerage Ac | 700.00 |
| Steve Simons | 17 Career Day Mtg, miles | 557.45 |
| Melissa Stillson | Sept Miles(30),cellphn reimb | 30.00 |
| Storey Kenworthy / Matt Parrot | Election Envelopes, freight | 368.56 |
| Sturdevant's Auto Parts | Parts, booster cable,filters | 1695.73 |
| Sudenga Industries | 1st Half TIF 185-001,002 | 16472.48 |
| Sunshine Foods | Sept Inmate meals,supplies | 505.46 |

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| The Shop | Battery 6011,tire repair | 219.48 |
| Todd's True Value | cleaner, phone cord, glov | 27.26 |
| Town & Country | Sept Garbage Service | 62.41 |
| Trane | Oct Generator maint agree | 331.93 |
| Tri-State Ready Mix Inc. | 25.75 yds concrete - culv | 2588.13 |
| U.S. Cellular | 9/22/16-10/21/16 Cell Pho | 140.11 |
| United States Postal Service | 200 Stamps - Absentee Bal | 94.00 |
| US Bank - Purchase Card Purcha | Lodging PDI Conf,postage,fuel | |
| | ISAA mtg,Microsoft licenses | 1297.33 |
| VanderLee Motors Inc. | Service patrol cars,A2 shocks | 822.09 |
| Verizon Business | acct 4512330 | 4.96 |
| Verizon Wireless | Cellphn service,air cards | 1648.09 |
| Wall Street Printers | Perforated Paper 1,000 | 110.00 |
| Wellmark BlueCross BlueShield | Sept Admin Fees,COBRA | 44970.40 |
| Bonnie Wilson | Sept Cell Phone Reimb | 15.00 |
| Ziegler Inc. | cable #66 | 308.17 |
| Grand Total | | 412184.81 |

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| General Basic Fund | 81,135.86 |
| Rural Services Basic Fund | 17,853.08 |
| Economic Development Fund | 1,068.67 |
| Secondary Road Fund | 238,548.29 |
| Surcharge on E911 | 3,187.70 |
| County Tifs-Novartis Sudenga | 16,472.48 |
| Emergency Management Services | 251.00 |
| Co. Assessor Agency Fund | 2,056.27 |
| Health Insurance Fund | 51,611.46 |

There being no further business there was a motion by Peters, seconded by Koedam to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman