

LYON COUNTY AUDITORS OFFICE  
August 13, 2018

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the August 6, 2018 meeting were reviewed. Motion made by Koedam to approve minutes, seconded by Michael. Motion carried.

Economic Development Director Steve Simons was present to inform the Board that the County has received a letter from Eli Lilly/Elanco that they are working with a buyer for the Novartis properties. Elanco is requesting to have the current TIF agreements assigned to the new owner once the purchase is finalized. Simons explained that in talking with Attorney John Danos, the supervisors have three options. The supervisors can approve the assignments, reject the assignments, or reject the current assignments as they stand but work with the new owner to create an amended agreement that benefits both the new owner and the county. Simons will be talking to the new owners to find out what their business plans looks like in order to help the Board make informed decisions in the future. The current 2003 TIF has 9 years left and the 2010 TIF has 3 years left.

The Veteran Affairs and Sheriff's Office FY18 4<sup>th</sup> quarter reports were reviewed.

Auditor Smit reviewed the Election Security Policy and updates reflecting current processes. Motion by Peters, second by Behrens to approve and Chairman sign policy. Motion carried.

Auditor Smit informed the Board that the ADA OVI ballot marking devices can no longer take any security updates or software updates due to the motherboard not having the capacity. There are two options that Adkins has recommended in order for the machines to be able to update would be purchasing new screens (\$300/screen) or purchasing FVT's (Freedom Vote Tablets \$2,680 w/out discount). The larger screens would work just like the current machines. The FVT's would operate more like a cellphone or tablet. The machines do not count votes as they are strictly a ballot marking device which prints out a ballot ticket to be inserted into the ballot scanner just like all other paper ballots on election day. The Board tabled the decision until a future meeting. The proposal from Adkins is valid until December 31, 2018. Adkins will also wait for payment until FY20.

Autumn Anderson has been hired as a part-time dispatcher with a starting date of August 13, 2018 at \$15.65/hour.

Supervisor correspondence: Behrens-landfill meeting, Behrens mentioned that the NWIA Care Connections Regional Board has received a request to join the region from Sioux and Plymouth counties. Behrens would like the opinions of the supervisors as to what our county board would like to see happen regarding the request. Peters-Compass Pointe; Koedam-Compass Pointe.

Osceola Rural Water System submitted a utility accommodation application for 110<sup>th</sup> Street near Lily Avenue. Motion by Peters, second by Behrens to approve and Chairman sign application. Motion carried.

Iowa Communication Network submitted a utility accommodation application for work on Harrison Avenue South of Rock Rapids to replace an exposed fiber

optic cable due to erosion. Motion by Peters, second by Behrens to approve and have Chairman sign application. Motion carried.

Sievers asked for plan approval of a bridge replacement project on K30 over Sykes Creek just south of IA Hwy 9 intersection. Project BRS-SWAP-CO60(113)-FF-60 will replace a 40'x20' bridge with 100'x30' bridge. This project will be paid through DOT using federal bridge funds and have a November letting with work starting in spring of 2019. Motion by Koedam, second by Peters to approve and sign project plans. Motion carried.

Sievers also requested plan approval for L-(17R)-73-60 bridge project on Buchanan Avenue over Klondike Creek. This project will be tied to 18R and 19R bridges, but those plan sets are not ready as of yet. This bridge (17R) is the most southern bridge of the 3. The project will replace a 30'x18' timber structure to a 80'x30' concrete structure. These will be bond projects. 17R has an estimated cost around \$300,000. Sievers hopes that having these 3 bridges within very close proximity will help bring a good price from bidders. Motion by Michael, second by Koedam to approve plans for L-(17R)-73-60. Motion carried.

Sievers hasn't heard anything from the State regarding the IA Hwy 9 micro-sealing project slated for this summer. It is hoped that the project will not interfere with the cement hauling for the PCC overlay on L14 West of Rock Rapids and North of IA Hwy 9.

Sievers notified the Board of the L-CO60(A18)-73 A18 slide project letting held this morning. The project was estimated at under \$100,000 by the engineer's office. Bids came in as: Caswell Excavating \$31,773.75, L.A. Carlson Contracting, Inc. \$46,617, and Midwest Contracting, LLC \$63,614.75. Sievers is still in the process of contacting the landowner and renter. Motion by Michael, second by Koedam to approve low bidder, Caswell Excavating, Inc. at \$31,773.75, and for Chairman to sign contract when received. Motion carried.

Supervisor Peters brought up the issue of trees along L26 and 120<sup>th</sup>. Peters believes the trees are still less than a couple inches in diameter and should be able to be removed easily without damaging any crops. Supervisor Behrens also stated there are some bad areas in District 3 as well. Sievers will look into getting the removal work started, but voiced concern with the chance of damaging any crops or harvest machinery due to debris from removal.

Handwritten claims dated 7-25-2018 in the amount of \$17,903.56 were reviewed and approved. Check sequence #135213-135214.

IBC Innovative Business Consul	7/18-7/22/18	DepCare	272.58
Wellmark BlueCross BlueShield	7/14-7/20/18	Medical Clai	17630.98
Grand Total			17903.56

Health Insurance Fund	17,630.98
Flex Benefits Account	272.58

Payroll dated 7-30-2018 was reviewed and approved.

Payroll Warrant Register in the amount of \$211,420.60 is listed by fund.

General Basic Fund	134,131.31
County MHD Services Fund	1,250.89

Rural Service Basic Fund	19,875.73
Economic Development Fund	3,513.25
Secondary Road Fund	40,205.10
Emergency Management Services	2,537.93
Co. Assessor Agency Fund	9,906.39

Payroll Disbursement Register in the amount of \$279,369.71 is listed by Fund.

General Basic Fund	102,604.960
General Supplemental Fund	50,384.97
County MHD Services Fund	1,232.91
Rural Services Basic Fund	34,347.05
Economic Development fund	4,286.55
Secondary Road Fund	70,359.83
Emergency Management Services	3,120.63
Co. Assessor Agency Fund	13,032.87

Handwritten claims dated 8-2-2018 in the amount of \$18,924.87 were reviewed and approved. Check sequence #135364-135365.

IBC Innovative Business Consul	7/25/18-7/29/18 Flex Claims	588.89
Wellmark BlueCross BlueShield	7/21/18-7/27/18 Medical Claims	18335.98
Grand Total		18924.87

Health Insurance Fund	18,335.98
Flex Benefits Account	588.89

Handwritten claims dated 8-8-2018 in the amount of \$41,890.38 were reviewed and approved. Check sequence #135366-135367.

IBC Innovative Business Consul	7/31-8/5/18 Flex/DepCare	837.35
Wellmark BlueCross BlueShield	8/1/18-8/3/18 Medical Claims	41053.03
Grand Total		41890.38

Health Insurance Fund	41,053.03
Flex Benefits Account	837.35

Conservation claims dated 8-9-2018 in the amount of \$16,302.65 were reviewed and approved. Check sequence #135368-135397.

Advanced Systems	July Copier Contract	173.84
Alliance Communications	LPRA Phone, LD, Internet	91.00
Arctic Glacier Ice Payment Pro	Ice	1116.90
Campbell Supply	Welding Wire Air Hose,bits	187.72
Chesterman Company	Pop: Invoice 577677	252.00
Cooperative Farmers Elevator	Round Up, hydraulic fluid	353.53
Cutting Edge Mfg	Plastic Welding	56.25
Dave's Bulk Service	530G Gasohol,491G OffRoad Dies	2640.42
Denny's Sanitation Inc.	Monthly Garbage Service	375.00
Heiman Inc.	Fire Extinguisher Screen/	320.16
Hiller Lumber	2x10x14 Treated	55.20
Inwood Hatchery & Feed Store	Wood Chips	18.00
John Deere Financial	Tube Yoke, Bearing,Door,S	1352.25
KO Bait & Tackle	3 Flat Crawlers,Wax Worms	167.00
Lyon & Sioux Rural Water	128,000 G Water	431.60
Lyon Rural Electric Coop	LPRA Electric	4678.59
Menards	Tub,Cover,faucet,keypad 1	1155.96

Osceola SWCD	Seeder Rental \$2 acre mor	16.00
Premier Communications	Office Phone, LD, Interne	92.26
Rock Rapids Ace Hardware	Supplies, coffee pot	63.46
Schwan's Attn: HSAR	Ice Cream	386.17
Heather L. Serck	Cabin Cleaning 41@\$10/18@	770.00
Sioux Falls Two Way Radio	Replaced battery & BP40 F	200.97
Sioux River Goblin Ghosts c/o	1/2 Table Sponsorship	275.00
Stensland Creamery	Cheese and Ice Cream	256.02
Sturdevant's Auto Parts	Oil & Oil Filter	53.46
Sunshine Foods	EE Supplies	1.00
Todd's True Value	Bug Spray, ammonia, oil	153.74
US Bank - Purchase Card Purcha	94.3 G Gasohol, EE supplies	573.08
Verizon Wireless	Cell Phone bill	36.07
Grand Total		16,302.65

General Basic Fund 16,302.65

Veteran Affairs claims dated 8-9-2018 in the amount of \$1,319.11 were reviewed and approved. Check sequence #135398-135405.

Jared Ageson	Mileage Dist Mtg (196)	113.00
Jerry M. Baatz	Mileage (30) Aug Mtg	15.00
Douglas W. Hilbrands	Mileage (30) Aug Mtg	15.00
Little Rock Free Lance	Advertising	20.00
Lyon County News	Advertising	30.00
New Century Press	Advertising	48.00
Premier Communications	Office Phone, LD, Interne	78.11
The Focus Newspaper	Advertising - 52 weeks	1000.00
Grand Total		1319.11

General Basic Fund 1,319.11

Claims dated 8-13-2018 in the amount of \$764,345.11 were reviewed and approved. Check sequence #135406-135564.

A & B Business Solutions	7/21-8/20 Copier Contract	767.80
Access Systems Leasing	Sharp Copier Lease Paymen	169.73
Advanced Systems, Inc.	Copier contract/Overages	179.66
Ahlers & Cooney, P.C. Attn: Ac	HR service thru 7-19-18	204.00
Air Conditioning & Heating Inc	New Garbage Disposal	482.76
Airgas USA LLC	oxygen hose hardware	7.07
Alliance Communications Attn:	Aug 911 Recurring/shop phones	283.86
Alliant Energy	LR Shop	38.72
Lora Berg	July Mileage 708 Miles	354.00
Amy Borman	Reimb: speaker, cleaners, totes	70.56
Vicki Borman	July Mileage 573 Miles	286.50
Cheryl Bos	7/23/18 GE Car Drive (27)	13.50
Boyer Trucks	hoses #26	133.11
Butler Machinery Company	hose #26	901.71
C.J. Cooper & Associates	3 random drug tests	105.00
Calhoun-Burns & Associate Inc.	4 Bridge Designs, bridge insp.	54677.20
Campbell Supply	shop supplies, snowfence	356.26
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	July Inmate Meals (409)	2454.00
Century Link	911 Recurring 712-233-001	392.71
Certified Testing Services Inc	concrete testing - RR sho	1255.80
City of Alvord	utilities	48.50

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City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	36.97
City of Rock Rapids Municipal	June Utilities	6920.29
City of Rock Rapids	Utility Assistance	200.00
CMBA Architects	professional services -RR	2775.78
Computer Clinic	1 Yr Hosting to 8/1/19 Sh	249.00
Consolidated Management Co.	8/27-8/31 Meals 40Hr disp	86.26
Cooperative Energy Company	Diesel,gasohol,tires	35153.47
Cooperative Farmers Elevator	July Fuel - 256.57 G Gasa	769.09
Corner Rexall Drugs	Aspirin & Glucose	16.02
Corner Service Merlin VerSteege	Service 607 Silverado	57.75
Natalie Cross	July Mileage 566 Miles	283.00
D-P Tools Inc.	socket set,saw blades	310.81
Dakota Data Shred DDS	7/10/18 Shredding 1093 lb	268.55
Denekas Electric Inc.	Annex/Amb-LED Bulbs	129.56
Denny's Sanitation Inc.	garbage service-shops	109.00
DJ's Service	358 gal diesel fuel	925.19
Doon Press	3/26/18 Brd Minutes	152.69
Connie Douglass	July Mileage 62 Miles	31.00
DRG PLBG HVAC	Water Fountain Settings-J	75.00
Electronic Engineering	911 Radio Maint	1470.00
Equipment Blades Inc.	3/4X8X96 Grader Blades	4170.00
Frontier	Aug 911 Recurring,GE shop	203.62
G.A. Johnson Construction Inc.	Rock Rapids Shop - pmt #4	109500.00
GALLS LLC	Jail Uniform pants,shipping	83.98
George Office Products	Office supplies,floor mat	589.49
Glass Doctor - North West IA	Replace Window in Jail	365.00
GlaxoSmithKline	10 doses of Bexsero & Men	2380.72
HCC Life Insurance Company	23s/63f Aug Transplant In	1535.97
Heartland Hardware LLC	power washer soap	15.98
Heiman Inc.	Annual fire extinguisher	753.00
Heather Hernandez	July Mileage 42 Miles	21.00
I-State Truck Center	windshield #4	651.28
IBC Innovative Business Consul	July benefit services	1770.00
Image Trend, Inc	Annual License-Toughbooks	400.00
IMAGETek, Inc.	July-Dec Radix Cloud Back	474.00
Interstate Power Systems, Inc.	belt tensioner,oilleak,pulley	1426.57
Iowa Communities Assur Pool	Add'l Insurance - Mini Ex	217.74
Iowa County Attorney Ass'n.	Registration-8/28-8/29 Ho	135.00
Iowa Secretary of State	Notary Public(4)	120.00
Jenniges Tiling LLC.	8" road crossing	1396.20
Jim Hawk Tr Trailers Inc.	pancake brake diaphragm #1	50.36
Carrie Johnson	7/20/18 Dist Mtg Mileage	121.50
Keith Hagedorn Construction	125085 Tons Gravel @ 3.15	394017.75
Keith's Korner	July Fuel - 69.958 G Gasa	193.01
Shannon Klarenbeek	July Mileage 504 Miles	252.00
Eldon E. Kruse	8/2/18 Dist Mtg Mileage (	77.00
Marilyn Lafrenz	July Mileage 566 Miles	283.00
Larchwood Quick Stop	104 gal gasahol	285.84
Lyon & Sioux Rural Water	water Lester/Larchwood shop	62.00
Lyon County Sheriff Dept.	Sheriff Fees	420.00
Maahs & Walleck	CrtAppt GuardianAdLitem A	198.00
Mail Services. LLC	Aug Renewals/postage	367.32
Marco	4/27-7/26 Copier Maint	117.75
Matheson Tri-Gas Inc	7/24/18 Oxygen	183.49
Shayne Mayer	7/16/18 Mileage (104)	52.00
Debra M. McKeever, CSR,RPR McK	7-13-18 Deposition-St vs	111.75

MidAmerican Energy	Alv/DN/IW shops	174.25
Mike's Sales & Service Michael	Hotsy Coldwater PowerWash	3220.50
Nyron Moore	Reimb:7/9-7/11 Registrati	60.00
Myrl & Roy's Paving Inc.	1,618.05 tons engr backfili	9627.37
New Century Press	Jan-June SemiAnnual,brd min	849.06
Nyhart Attn: Finance Departmen	Balance FY2018 GASB 75	1850.00
Oak Street Station	Rotate Tires,fuel,service	332.76
OakLeaf Property Management	Rental Assistance	200.00
Osceola Rural Water	water - Little Rock Shop	33.78
PCC, Inc. Physician's Claim Co	July Amb Billing	1778.12
Physio-Control, Inc. formerly	Oxygen Sensor A3	255.85
Popkes Car Care, Inc.	July Fuel - 27.424 G Dyed	71.00
Prahm Construction Inc.	Bridge 92Y&70R Voucher #7	43679.39
Premier Communications	Aug 911 Recur,phone,internet	3670.36
Premier Network Solutions d/b/	Aug IT,PC/Monitor,backup	4742.50
RELX Inc DBA LexisNexis	July On-line periodicals	149.80
Rock Rapids Ace Hardware	parts, supplies,LED bulbs	158.42
Rock Rapids Machine & Welding	bushing,housing,hose #123	2676.84
Rock Rapids Municipal Housing	Rental Assistance	125.00
Lisa R. Rockhill	July Mileage 103 Miles	51.50
Sanford Health Attn: Lawson Bi	Inmate visits	364.00
Sanford USD Medical Center	6/27/18 Jail Visits	100.00
Sanofi Pasteur, Inc.	10 doses of Tenivac Vacci	261.24
Steve Simons	July Miles(440),reimbursements	245.47
Melissa Stillson	July Miles(44),Reimb:HF Supplies	539.60
Sturdevant's Auto Parts	parts,filters,wiring adapter	908.84
Sunshine Foods	Food for Inmates	728.04
The Shop	Service 60-4 Ford	90.00
Robert W. Thorbrogger MD	5/8/18 Inmate X-ray	8.07
Town & Country	July Garbage Service	64.74
Traffic Solutions Inc.	rental orange diverters -	903.00
Trane	7/26/18 Fix RoofAir,serv. agr	1082.41
TransUnion Risk & Alternative	July Billing	150.00
US Bank - Purchase Card Purcha	Fuel,Surface Book, NACCTFO,	
	Office supplies,postage	8063.63
Arlis VandeKamp	45 patches Jail Uniforms@	135.00
VanderLee Motors Inc.	Service 608 Impala	44.35
Verizon Wireless	7/9-8/18/18 Cell Phone/Ho	1349.75
Wall Street Printers	1 Box env / letterhead	214.00
Wellmark BlueCross BlueShield	July Health Ins Fees/claims	32904.43
Western Iowa Tourism Region	FY2019 Matching Funds IED	500.00
Wingert Law Office	Atty Fee Guard/Consv R.K.	2221.97
Ziegler Inc.	wear strips,bearing,labor	3254.87
Grand Total		764345.11

General Basic Fund	47,358.29
General Basic Sub Fund	500.00
Rural Services Basic Fund	37.03
Economic Development Fund	376.46
Capital Project-Roadway Fund	77,407.49
Secondary Road Fund	595,924.43
Surcharge on E911	3,761.42
Emergency Management Services	578.52
Co. Assessor Agency Fund	341.07
Health Insurance Fund	38,060.40

There being no further business there was a motion by Behrens, seconded by Michael to adjourn. Motion carried.

ATTEST

APPROVED

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County Auditor

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Chairman