

LYON COUNTY AUDITORS OFFICE
August 13, 2019

ROCK RAPIDS, IOWA

Chairman Mark Behrens convened the adjourned session with Feucht, Koedam, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

Lyon County Economic Development Director Steve Simons requested Board of Supervisors support for a Department of Commerce (Economic Development Administration) Commercial/Industrial Infrastructure grant application. Also present were Jim Hoye, Rock Rapids Municipal Utilities General Manager and Eric Schuler, Vos BioTech President. If the competitive grant application for federal funds is approved, the grant would provide \$1.6 million of the \$3.2 million natural gas pipeline project construction cost. Simons proposed utilizing county Tax Increment Financing dollars for the utility infrastructure project. Rock Rapids Municipal Utilities would contribute the remainder of the \$3.2 million construction cost. The project route would extend from the northern Natural Gas pipeline West of Rock Rapids through Lester and Larchwood and to the Vos BioTech (formerly Elanco) site two miles West of Larchwood. The County would be supporting the project in the amount of \$900,000 only if the competitive grant is received. The Board tabled a decision until the August 27th meeting. Simons and Hoye thanked the Board for their time and discussion.

Simons talked about how the County previously terminated the TIF agreements with Elanco, including the horse facility project. Eric Schuler, President of Vos BioTech talked about how the project is still continuing at the site but is now using cattle instead of horses. Schuler states that the facility is still fulfilling the same items of the agreement and will continue to through contract. As the prior agreements were terminated with Elanco, the Board can create new development agreements with Schuler as the new owner. Motion by Feucht, second by Koedam to have John Danos write up a TIF Development Agreement for the East Ashley site (prior horse facility) for the remaining years of the TIF with legal fees to be paid from the first payment. Motion carried.

Gina Myers and Amy Jurich with Innovative Business Consultants joined the Board meeting, as well as Deputy Auditor LeAnn Krull. Myers and Jurich presented recommended plan design changes to the health insurance plan that would take effect 1-1-2020. Myers informed the Board that the plan design needs to be determined in order for IBC to receive hard quotes on insurance costs for 1-1-2020. The Board agreed to two different plan designs. One that will follow the current/traditional insurance plan and one that is a high deductible plan allowing an employee to set up a HSA. IBC will quote a self-funded option as well as a fully insured option. The plan design for 1-1-2020 traditional plan include leaving the provider network as Alliance Select PPO, increasing deductibles to \$2,000 single/\$4,000 family (currently \$500/\$1000), increasing coinsurance to 20% (10% current), increasing Out of Pocket Maximum to \$4,000 single/\$8,000 family (\$1,500/3,000 current), Office visits will be \$20, and \$45 for specialist (currently 10% of cost), increase to 20% of emergency room cost after deductible (10%), county will cover all preventative services at 100%, pharmacy will change to Blue Rx Value Plus (Blue Rx Complete), increase drug copays to \$10, \$20, \$45, and \$100 specialty Rx (\$5, \$20, \$40), drug costs for employee will now go to Out of Pocket Max for medical (had own OPM for drugs). For the high deductible plan: deductible of \$4,000 single/\$8,000 family, Out of Pocket Max \$4,000/\$8,000. All costs would go to deductible until met, then all costs covered at 100%.

The Board did not make any decisions on employee contribution rates as no hard numbers have been received yet. IBC recommends increasing both employee contribution rates as well as the portion the county funds the plan at. It is certain that there will be a change to the employee/employer contribution rates as of 1-1-2020, but without hard quotes, IBC recommends waiting until quotes are received. IBC will be sending the plan designs out for quotes and expect to have quotes for the 9-10-2019 Board meeting.

Kyle Peters, Assistant to Engineer, shared the bid letting numbers for L-FEMA A50 SLIDE-73-60 on A50 just West of Beech Avenue. Bids received were: L.A. Carlson Contracting, Inc. \$38,285.00, Midwest Contracting, LLC \$52,707.00, and Nelson & Rock Contracting, Inc. \$59,620.00. Motion by Feucht, second by Koedam to approve low bidder of L.A. Carlson Contracting, Inc. at \$38,285.00. Motion carried.

Peters also presented the one sealed bid received for the top soil. The bid was from Kendall DeGroot for \$4,000.00. Motion by Herman, second by Birkey to approve the sealed bid amount of \$4,000.00. Motion carried.

Peters also gave plans to the Board for the LFM-A34 Shoulder Widening-7x-60 project. This project will run from Dove Avenue to East of Eagle Avenue. Motion by Koedam, second by Feucht to approve and sign the plans. Motion carried.

Supervisor Herman and Koedam asked Peters about the status of the Lester bridge. Peters was asked to call Dixon and get some answers as to when the bridge will be done.

The minutes of the July 23, 2019 meeting were reviewed. Motion made by Feucht to approve minutes, seconded by Herman. Motion carried.

The damaged bridge item on the agenda was tabled.

The Board needs to approve and sign the 509A Certificate of Compliance for the FY19 health insurance fund. Motion by Birkey, second by Koedam to approve the certificate and have Chairman sign. Motion carried.

Corrections to FY19-20 salaries previously printed: Lance Iwen should be \$22.30/hr.

Employment changes: Health Services of Lyon County hired Jessica Meyer as a homemaker. Meyer started employment on 8-1-2019 at the hourly rate of \$12.01/hr. with 7-20 hours per week as client load indicates.

The Board discussed an HR training for department heads with Katherine Beenken. Beenken will be in Cherokee doing a HR training on September 6th and can hold a training in Lyon County either before or after that training. Beenken would go over hot topics in employment law as well as address other topics that department heads feel are important. The cost of the in-person training would be \$2,640. The Board agreed to the training and request the morning of September 6th. Auditor Smit will let Beenken know of the date and will also send an email to department heads making them aware of the training and the Board's expectation that department heads will make every effort to attend.

Supervisor correspondence: Behrens-Sioux Rivers Mental Health and the Lyon County Riverboat Foundation; Koedam-Seasons Center mtg.; and Feucht-Conservation mtg and Farm Bureau meeting.

Handwritten claims dated 7-29-2019 in the amount of \$64,738.35 were reviewed and approved. Check sequence #141327-141330.

Bouma Excavating Verlyn Bouma	6" Road Crossing	2000.00
IBC Innovative Business Consul	7/22-7/28/19 Flex Claims	584.36
Roll Out Docks	48 Ft Dock & Ramp	5914.00
Wellmark BlueCross BlueShield	7/20-7/26/19 Medical Clai	56239.99
Grand Total		64738.35

General Basic Fund	5,914.00
Secondary Road Fund	2,000.00
Health Insurance Fund	56,239.99
Flex Benefits Account	584.36

Payroll dated July 30, 2019 was reviewed and approved.

Payroll Warrant Register in the amount of \$221,959.02 is listed by fund.

General Basic Fund	139,418.82
County MHD Services Fund	2,848.02
Rural Service Basic Fund	20,257.98
Economic Development Fund	3,591.66
Secondary Road Fund	42,702.12
Emergency Management Services	2,631.30
Co. Assessor Agency Fund	10,509.12

Payroll Disbursement Register in the amount of \$283,869.63 is listed by Fund.

General Basic Fund	101,662.60
General Supplemental Fund	52,089.00
County MHD Services Fund	2,736.06
Rural Services Basic Fund	34,641.08
Economic Development fund	4,304.44
Secondary Road Fund	72,692.31
Emergency Management Services	3,155.37
Co. Assessor Agency Fund	12,588.77

Handwritten claims dated 8-6-2019 in the amount of \$67,433.23 were reviewed and approved. Check sequence #141331-141332.

IBC Innovative Business Consul	7/30-8/4/19 Flex Claims	995.57
Wellmark BlueCross BlueShield	8/1-8/2/19 Medical Claims	66437.66
Grand Total		67433.23

Health Insurance Fund	66,437.66
Flex Benefits Account	995.57

Conservation claims dated 8-8-2019 in the amount of \$27,580.07 were reviewed and approved. Check sequence #141333-141364.

Advanced Systems	Copier Contract	130.00
Advanced Systems, Inc.	Copy Overages April-July	106.05
Alliance Communications	LPRA Phone, LD & Internet	137.00
Arctic Glacier Ice Payment Pro	Ice	983.27
Campbell Supply	Housing Kit, Elbow, Ball	39.79
Chesterman Company	Pop Order	273.75
Cooperative Farmers Elevator	Roundup, Class Act	547.67

D & K Door, LLC	Garage Doors - Justin's H	1872.00
Denny's Sanitation Inc.	Monthly Garbage Service	400.00
George Office Products	Cardstock, Post in Notes	71.36
Greenworld	Chelated Liquid Iron	23.95
Heiman Inc.	Annual Fire Extinguisher	233.16
Hiller Lumber	Shims	2.90
John Deere Financial	Universal Joint/Shaft/Spi	511.11
KO Bait & Tackle	Crawlers, Wax Worms, Cups	174.00
Lyon & Sioux Rural Water	123,000 Gallons Water	493.70
Lyon County Treasurer	RE Taxes	11920.00
Lyon Rural Electric Coop	LPRA Electric	5101.78
Menards	Caulk, Jamb Leg, light bulbs	70.17
Nutrien Ag Solutions	Transline	780.00
Emily Ostrander	Cell Phone Stipend	150.00
Premier Communications	Office Phone, LD & Intern	92.87
Rock Rapids Ace Hardware	Refrigerator Handle	39.99
Schwan's Attn: HSAR	Ice Cream	241.33
Heather L. Serck	Cleaning Cabins:29 Large	1260.00
Sioux River Goblin Ghosts c/o	1/2 Table Sponsorship	275.00
Stensland Creamery	Cheese Curds	139.65
Sturdevant's Auto Parts	Air Filters, Oil Filters,	80.34
Sunshine Foods	EE Supplies	25.76
Todd's True Value	Stain.lighter fluid,charcoal	458.45
US Bank - Purchase Card Purcha	Postage,concrete block,fuel	808.19
Verizon Wireless	Cell Phone	136.83
Grand Total		27580.07

General Basic Fund 27,580.07

Claims dated 8-13-2019 in the amount of \$804,475.90 were reviewed and approved. Check sequence #141429-141597.

Acme Products	Containment Boom/Chem.Spi	1064.77
Advanced Systems, Inc.	5/7-8/6/19 copier,overage	264.65
Steven Ageson	work jeans, gloves	64.83
Ahlers & Cooney, P.C. Attn: Ac	June handbk updates,HR issues	1483.50
Air Conditioning & Heating Inc	New Stainless Steel Toile	2983.01
Alliance Communications Attn:	Aug 911 Recurring	150.00
Arrow Manufacturing, Inc.	Power Cot Repairs A2 & A3	676.00
Nikki Baatz	July Mileage (894)	447.00
Barco Municipal Products Inc	sand bags	207.92
Ben Blauwet	gloves,steel toe shoes	155.63
Paul Blotz	Rent Assistance - #36-022	200.00
Bound Tree Medical, LLC	Burn Supplies	71.04
C.J. Cooper & Associates	pre-employment drug scree	35.00
Calhoun-Burns & Associate Inc.	bridge design 11W,inspection	10053.80
Campbell Supply	shop supplies,weed killer	355.39
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	June/July inmate meals 943@ \$6	5658.00
Century Link	911 Recurring 712-233-001	388.85
Century Link - Business	June/July Long Distance	240.37
City of Alvord	utilities	50.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	38.70
City of Rock Rapids City Offic	Util.,Traffic Signal OverRide	11471.29
Clearview Windshield Inc.	Windshield Chip Repair 60	65.00
Clerk of Superior & Magistrate	Certified Judgments	10.50

Computer Clinic	Hosting Renewal to 8/1/20	249.00
Cooperative Energy Company	July Fuel,DEF,puptires,service	34027.02
Cooperative Farmers Elevator	10 pk grease	41.25
Corner Service Merlin VerSteeg	Service 607 Silverado	61.90
Natalie Cross	July Mileage (1,395)	697.50
D-P Tools Inc.	Creeper, Jumper Cables RR	266.71
Dakota Data Shred DDS	7/9/19 Shred 672 lbs	172.97
Denco Highway Construction Inc	Slurry Leveling	272574.30
Denny's Sanitation Inc.	July Garbage Service	744.20
DJ's Service	27 gal gasohol,1208G diesel	2880.52
Doon Press	Brd Min.,Weed notice,Conf notice	596.80
Connie Douglass	July Mileage (100)	50.00
Electronic Engineering	Aug 911 Radio Maint	735.00
Equipment Blades Inc.	Carb Grader Bits, snap ri	4316.03
Fabers Farm Equipment, Inc.	mower blades	48.36
Frontier	Aug 911 Recurring,GE phone	195.79
GALLS LLC	Baton & Handcuff Pouch,holster	34.16
George Office Products	Office supplies,ink cart,paper	1174.83
Graves Construction Co. Inc.	Bridge 17R,18R,19R	90911.71
Graves Construction Co. Inc.	L-(FEMA RW)-73-60 payment	145660.28
H & S Homebuilding Center	#60 Mortar Mix, caulk	38.82
Hanson Silo Company	3 panels, dowels - RR sal	5332.00
HCC Life Insurance Company	Aug Transplant Ins 25 S/64F	1626.05
Heather Hernandez	July Mileage (28)	14.00
Micah Hoogendoorn	gloves	25.66
Russ Hopp	Reimb:Hotel NACCTFO 7/9-7	785.73
Hydraulic Solutions	seal kit,labor	220.76
I-State Truck Center	elbow, coupling,windshield	1312.61
IBC Innovative Business Consul	July Benefit Services (88	2117.30
Image Trend, Inc	Annual License-toughbooks	400.00
Institute of Iowa Certified As	2 Registrations 9/23-9/26 Mt	610.00
Insurance StrategiesConsulting	FY18/2019 509A Study	975.00
Iowa Dept of Natural Resources	NPDES General Permit	175.00
Iowa State University Attn: B	reg fee - Jackson - IA St	170.00
ISAC	Annual Conf 8/21-8/23 Roc	210.00
Jack's Uniforms & Equipment	New Boots 605	129.95
JCL Solutions-Janitors Closet	T.Tissue,Gloves,bleach	355.60
Jim Hawk Tr Trailers Inc.	brakes,valve,draw eye bar,	2728.68
Keith's Korner	July Fuel - 82.23 G Gasah	208.01
Shannon Klarenbeek	July Mileage (930)	465.00
Jeffrey S Kruse	gloves	25.64
Marilyn Lafrenz	July Mileage (732)	366.00
Maggie Landegent	June DefComp deduction re	50.00
Larchwood Quick Stop	124 gal gasahol	312.24
Little Rock Free Lance	7/2&7/9 Mowing Reminder	24.00
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	64.00
Lyon County News	7/4&7/11 Mowing Reminder	60.20
Lyon County Sheriff Dept.	Sheriff Fees	767.28
Lyon Rural Electric Coop	8/9/19 UPS MattParrot Env	13.46
Matheson Tri-Gas Inc	7/18/19 Oxygen Cylinder	28.68
Steve Maurer	steel toe shoes	111.81
MidAmerican Energy	acct 71790-18012	113.20
Midwest Scaffold Service	6/24-7/21 Rental,move,setup	15456.07
Mike's Sales & Service Michael	nozzle, parts - RR shop	86.15
Miner County Sheriff	Sheriff Fees - Immediato	50.96
William Minor	Reimb:7/22/19 Fuel 21.21	53.00
Modern Gas Company	100.6 gal LP gas	95.47

Myrl & Roy's Paving Inc.	11.87 tons 3/4" backfill	89.03
Nelson & Rock Contracting Inc.	L-(2RTIF2019)--73-60 - pm	27215.10
New Century Press	SemiAnnual rep,brd min,ads	703.42
North American Truck & Trailer	exhaust pipe, clamp #10,labor	2037.70
Nyhart Attn: Finance Departmen	Balance FY2019 Interim GA	1100.00
Oak Street Station	Fuel,DEF,tire repair,service	1025.20
Osceola Rural Water	water - Little Rock Shop	35.27
Palo Alto Co. Sheriff	Sheriff Fees - Matheason	42.76
Papik Motors	Service DARE Truck	39.08
Pomp's Tire Service Inc.	prime, pwdr coat #122	152.00
Popkes Car Care, Inc.	July Fuel-91.06 G Dyed Di	204.59
Precision Midwest	Data collector	9219.92
Premier Communications	Aug 911 Recur,phone,internet,	3826.73
Premier Network Solutions d/b/	Aug IT, Kaseya & Web Root	4189.98
Rapid Auto Repair Michael D. K	Service 60-8 F150	23.95
Reserve Account/Pitney Bowes	Postage for Meter	2100.00
Rock Rapids Ace Hardware	Dehumidifier,supplies,paint	583.29
Rock Rapids Municipal Housing	Rental Assistance #75-501	200.00
Lisa R. Rockhill	8/1/19 Meal Holstein Mtg	53.10
Sanford Health Occupational -	2 pre-employ physical, D&	514.00
Marilee Schleusner	7/19/19 Mileage (194) Dis	97.00
Martin J. Schoening	steel toe shoes	45.90
Steve Simons	Reimb:Doon Press,mileage(336)	191.00
Sioux Falls Two Way Radio	antenna mount kit	66.97
State of Iowa Iowa Insurance C	509A Filing Fee FY2019	100.00
Stericycle, Inc.	Monthly Sharps Disposal	69.29
Melissa Stillson	July Mileage (842)	421.00
Storey Kenworthy / Matt Parrot	Plat Book #21	357.14
Sturdevant's Auto Parts	parts,oil,filters,hardware	712.48
Sunshine Foods	July Food for Inmates,supplies	1051.18
The West Lyon Focus	ad - Unused Black Dirt	112.00
Thrifty White Pharmacy	Inmate RX	61.03
TNT Brush Terry Edgar	brooms, wash brush	210.00
Town & Country	garbage service-Little Ro	25.99
TransUnion Risk & Alternative	July Collection Search -	304.30
Two Way Solutions, Inc.	Matching Pagers/LyonCo Am	1411.99
US Bank - Purchase Card Purcha	Fuel,Lodging,Meals,Supplies	10112.65
US Foods, Inc Division #2355	Inmate Food,Dishwasher Test	1578.45
Van't Hul Repair	welding,condenser,orings,labor	1357.03
Brenda VanHofwegen	Meals 7/17-7/18 Conf	8.92
Verizon Wireless	EMA/Sheriff/HSCell Phone	1232.39
Vogel Traffic Services, INC	pavement marking	29548.80
Wall Street Printers	Sheriff Envelopes	79.50
Warntjes Paint & Body Inc.	DARE Trk Rust Repair on F	1031.74
WeedCope, Inc	Bare Ground Herbicides-Im	370.00
Wellmark BlueCross BlueShield	July Fees, Claims	57033.77
Ziegler Inc.	injectors,waterpump,filters	16076.85
Grand Total		804475.90

General Basic Fund	51,069.17
General Basic Sub Fund	20,456.07
County MHD Services Fund	623.58
Rural Services Basic Fund	197.34
Economic Development Fund	294.62
Capital Project-Roadway Fund	90,911.71
Secondary Road Fund	570,399.30
Surcharge on E911	4,434.55

Emergency Management Services	2,349.47
Co. Assessor Agency Fund	787.97
Health Insurance Fund	62,594.82
Flex Benefits Account	357.30

Payroll dated August 15, 2019 was reviewed and approved.

Payroll Warrant Register in the amount of \$85,388.27 is listed by fund.

General Basic Fund	11,013.23
Rural Service Basic Fund	20,542.07
Secondary Road Fund	53,832.97

Payroll Disbursement Register in the amount of \$34,668.80 is listed by Fund.

General Basic Fund	4,263.72
Rural Services Basic Fund	9,304.41
Secondary Road Fund	21,100.67

There being no further business there was a motion by Feucht, seconded by Herman to adjourn. Motion carried.

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.