

LYON COUNTY AUDITORS OFFICE
January 9, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Koedam was absent.

Treasurer Russ Hopp was present to give the Semi Annual Report from 7-1-2016 to 12-31-2016. Investment policies were also discussed and Hopp updated the Board on the named depositories. Hopp stated that the savings accounts are now earning 1.25% instead of 1%. Supervisor Koedam joined the meeting at 9:20 a.m. Chairman Bosch introduced Resolution 2017-03 Naming Depositories.

RESOLUTION 2017-03
RESOLUTION NAMING DEPOSITORIES

Be it resolved by the Board of Supervisors of Lyon County in Lyon County, Iowa: That we do hereby designate the following named banks to be depositories of the Lyon County funds in amounts not to exceed the amount named opposite each designated depository and the Lyon County officials are authorized to deposit the Lyon County funds in amounts not to exceed in the aggregate the amounts named for each depository as follows:

US Bank	Rock Rapids, IA	\$2,000,000.00
Frontier Bank	Rock Rapids, IA Little Rock, IA	\$2,000,000.00
Security Savings Bank	Larchwood, IA George, IA Inwood, IA	\$2,000,000.00
Peoples Bank	Lester, IA	\$2,000,000.00
American State Bank	Alvord, IA	\$2,000,000.00
Premier Bank	Rock Rapids, IA Doon, IA	\$25,000,000.00

This resolution replaces the one dated March 29, 2010.

Approved: /s/Randy Bosch, Chairman, Lyon County Board of Supervisors
Attest: /s/Jennifer Smit, Lyon County Auditor

Dated at Rock Rapids, Iowa, this 9th day of January, 2017.

Motion by Behrens, second by Peters to approve and have Chairman sign Resolution 2017-03. Motion carried.

Motion by Peters, second by Michael to approve and sign the investment policy and the Semi Annual Report dated 7-1-2016 through 12-31-2016. Motion carried.

The minutes of the January 3, 2017 meeting were reviewed. Motion by Michael to approve minutes, seconded by Behrens. Motion carried.

1-9-2017

The Lyon County Fair Board has notified the Auditor that they are unable to be present at the meeting today. They will reschedule for another upcoming meeting.

Cheryl Buntsma with Compass Pointe joined the meeting to review FY16 and inform the Board of the services provided by Compass Pointe Behavioral Health Center. The FY18 request from Compass Pointe is \$1.00/capita of the 2015 census, 11,745, making the FY18 request \$11,475.

The Board reviewed the Auditor and Veteran Affairs quarterly reports for the 2nd quarter.

As there is a vacancy on the Board of Adjustment, the Board needs to make an appointment to fill the remaining term of Bernie Gisolf until 12-31-2018. Motion by Behrens, second by Peters to appoint Kevin Fluit to the Board of Adjustment for the remaining term of 12-31-2018. Motion carried.

The Board discussed salaries for 17/18, the topic was held until later in the meeting.

Engineer Sievers asked for the Board to accept the lowest bidder from the DOT bids for the following projects: LFM-(A44)-7x-60 is K42 from Doon East to Hwy 75; RC-CO60(109)-9A-60 which will be on Kingbird Avenue in front of Sudenga, this project will use RISE funding of \$188,000, possibly money from Sudenga, and local funds; and STP-S-CO(112)-5E-60 will be on A34 from Dell Street in the City of George East to the Osceola County line. The A34 project will use the STP funds (960,000) and FM funds. Sievers reported that there were 5 bidders with the lowest bidder being Flynn Company at \$3,314,529.78. All projects will be a 6" concrete overlay. Motion by Behrens, second by Peters to approve contracts with lowest bidder Flynn Company for 10.35 miles of concrete overlay for \$3,314,529.78. Motion carried. Sievers states June 19th is the start date in the contract. Motion carried.

70R is a bridge on Dogwood Avenue that closed last year. Sievers is asking for approval of a contract with Calhoun and Burns for preliminary design work on the project. Motion by Koedam, second by Behrens to approve and have Chairman sign contract. Motion carried.

Sievers asked for approval on a consulting engineering contract with Calhoun and Burns for bridges 14R, 15R, 16R, 17R, 18R, 19R, and 20R. These are bridges that are either closed or posted very low. Most of these fall around 160th and Cherry Avenue. Motion by Michael, second by Koedam to approve and have Chairman sign contract. Motion carried, Supervisor Peters was not in the room during the vote.

Sievers explained that when projects use federal dollars, the Board is required to approve consulting engineering contracts. It was asked of the Board if they wish to approve consulting engineering contracts on projects that are not using federal dollars. The Board decided they do not need to approve those contracts as the Board feels that the Engineer's Office will use due diligence in reviewing those contracts before entering into them.

Kim Wilson, Director of Northwest Iowa Care Connections, presented a review of FY16. Wilson reported a fund balance going into FY18. Wilson also introduced a Stepping Up resolution and encouraged the supervisors to approve it at an upcoming meeting. The resolution would support efforts to address the needs of persons with behavioral health issues in county jails. The Board thanked Wilson for coming.

Sheriff Vander Stoep met with the Board to discuss the Sheriff Dept. budget for 17/18. Patrol vehicles, deputy salary percentages, and changes in the department were discussed.

The Board dismissed for lunch at 12:00 p.m.

The Board reconvened at 1:10 p.m.

Larry Burger and Maggie Burger with Speer Financial joined the meeting at 1:30 p.m. to discuss bonding options. After talking with Speer regarding financial statements, the different options for bonding, and the process for moving forward, the Board asked Auditor Smit to contact bond counsel John Danos with Dorsey and Whitney to start the process. If the Board wishes to include a debt service levy for 17/18 a pre-levy resolution needs to be approved. This would involve setting a public hearing date to take comments from the public regarding the pre-levy resolution and to explain to the public the projects to be done. An economic impact statement that includes the projects and possible costs involved would also need to be completed. Speer notes that the pre-levy resolution will also contain "not to exceed" wording as well which allows a higher limit to begin with, but the Board does not have to bond to that limit. All of the documentation and paperwork needs to be finished before April 1st in order to include the debt service levy in the FY17/18 budget. The Board can use other revenue sources to pay the bond payments in addition to using a debt service levy. Speer comments that by issuing bonds as an essential purpose, the public would not have the opportunity to petition for an election. There are federal spenddown requirements when bonding. In the first 18-24 months, 75% of the amount needs to be spent and all has to be spent in 36 months. Bonds over \$2 million require the county to have an independent bond rating done as well. Bonds are let online to investors on bidding day. Speer would be present at the county on bid day to administrate the bids, put them together for Board presentation, and administer the Board with accepting the lowest bid. The Board will have to make a decision on bid day whether or not they wish to proceed. Speer estimates it takes about 3 full months from the start of the bonding process to when the county would have the money to expend. The county can reimburse any projects let/bid out from 60 days prior to the pre-levy resolution being signed at the public hearing. There was discussion as to the spenddown requirements and what items could be paid for with bond dollars. Speer recommends using bond dollars first if the project is listed in the economic impact statement and if the expense is a permanent fix. The Board created a subcommittee to work together with Speer, County Engineer Sievers, Auditor Smit, and bond counsel. The Board members chosen were Supervisor Peters, Supervisor Behrens, or Supervisor Bosch. Two of the supervisors will attend the meetings depending on who is available at the time.

The Board continued discussion on FY17/18 salaries. There was much discussion regarding the compensation board recommendation. If an amount is lowered, all other elected salaries (besides the Supervisors and Chair) also have to be lowered to a dollar amount equal in percentage of the reduction. Per Iowa Code, the Board can adjust the supervisor and chair salaries as they wish without affecting any of the other elected official salaries. The Board can only decrease the compensation board's recommendation, not increase it. The compensation board's recommendation for 17/18 was as follows:

Auditor	\$1,500 increase to \$60,647	(2.54%)
Recorder	\$1,500 increase to \$60,647	(2.54%)
Treasurer	\$1,500 increase to \$60,647	(2.54%)

Sheriff \$3,000 increase to \$86,476 (3.59%)
 Attorney \$3,000 increase to \$100,324 (3.08%)
 Supervisors \$ 800 increase to \$26,987 (3.05%)
 Chairman \$ 800 increase to \$28,062 (2.93%)

After much deliberation, the Board decreased the recommendation of the Auditor, Recorder and Treasurer by \$317 or by 21.14%, thereby having to also decrease Sheriff and Attorney the same 21.14% of the dollars recommended. Motion was made by Michael, second by Peters to approve salaries for FY17/18 as follows:

Auditor \$60,330 (increase of \$1,183 or 2%)
 Recorder \$60,330 (increase of \$1,183 or 2%)
 Treasurer \$60,330 (increase of \$1,183 or 2%)
 Sheriff \$85,842 (increase of \$2,366 or 2.83%)
 Attorney \$99,690 (increase of \$2,366 or 2.43%)
 Supervisors \$26,449 (increase of \$262 or 1%)
 Chairman \$27,535 (increase of \$273 or 1%)

Motion on salaries for 17/18 carried.

Claims dated 1-9-2017 in the amount of \$350,449.76 were reviewed and approved. Check sequence #125811-125937.

A & B Business Solutions	Samsung Contract	140.93
Ahlers & Cooney, P.C. Attn: Ac	HR Service thru 12/19/16	162.00
Alliance Communications	Larchwd,Alv,Lester,Inw phn	133.36
Blue Tarp Financial, Inc.	ext ratchet,grinder	149.97
Vicki Borman	Dec Miles(856),cellphn reimb	443.00
Boyer Trucks	radiator #11, labor	1975.54
Calhoun-Burns & Associate Inc.	63W & 38W bridge design	1931.00
Campbell Supply	parts,shop supplies	449.64
Century Link	E911 Recuring 712-233-001	398.56
Century Link - Business	11/16-12/15 Long distance	224.91
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	89.91
City of Rock Rapids Municipal	Nov Utilities	5594.57
Clerk of the District Court Do	Certified Copies of 2 jud	9.00
CLIA Laboratory Program	CLIA Fee 6/1/17-5/31/19	150.00
Compass Pointe	3rd Q FY2017 Prevention	2920.75
Continental Research Corp	graffite,polyshine,degrea	1001.29
Cooperative Energy Company	Dec Fuel-Gasahol/nolead	91.85
Cooperative Farmers Elevator	24 gal gasahol	45.18
Corner Service Merlin VerSteeg	tire repair #9	40.00
Culligan Soft Water Serv.	Water/Salt 10/14/16-12/23/16	409.75
Cutting Edge Mfg	flat iron #751, oxygen	114.49
D-P Tools Inc.	spark plug tester, jack	312.90
Dakota Fluid Power Inc.	adapter,union,elbow #15	54.72
Melinda DeJong	Dec 2016 Mileage (195)	97.50
Denny's Sanitation Inc.	Garbage service	312.00
DGR Engineering	Dakota Access Nov Inspect	3493.88
Dorsey & Whitney LLP Attorneys	Matter No. 445469-00009	10000.00
Connie Douglass	Dec 2016 Cell Phone Reimb	15.00
Driveline Service, Inc.	u joint, end yoke #11, labor	120.18
Elanco US Inc Attn: Mr. Doug J	1st Half Tif	26998.01
Electronic Engineering	Jan Amb Pager Maint	180.00
EOR Iowa LLC EOR/Griggs	Wetland mitigation monito	2680.00
Equipment Blades Inc.	4' sno shock blades, stra	5156.07

1-9-2017

Frontier Bank	12/17/16 Snow Removal Ann	90.00
George Office Products	Office Supplies	1020.71
Graybar	LED Bulbs / Crthouse	133.70
H & S Homebuilding Center	schlage lock - Larchwood	181.57
Heather Hernandez	Dec Miles(13),cellphn reimb	21.50
Hiller Lumber	lumber	37.38
Hillyard / Sioux Falls	Towels & Tissue	179.38
Hound Dog Promotions Leslie	Career Exploration Pens,e	1349.11
I-State Truck Center	air dryer, door seal #5	387.01
IMAGETek, Inc.	Cloud Backup Jan-Aug 2017	474.00
Innovative Benefit Consultants	Dec Benefit Services 86x\$20	1720.00
Iowa Plains Signing Inc.	9 rollup signs - RWA	1953.50
Iowa Secretary of State	Renew Notary	30.00
ISAC Group Unemployment Fund I	4th Q 2016 Unemployment	326.82
ISACA Travis Weipert	Annual 2016 Dues	225.00
I.S.C.I.A. Iowa Sex Crimes Inv	2 Registration 1/30-2/1 602	300.00
ISU Extension - Lyon County	Commercial Pesticide-Smid	35.00
Jaymar Business Forms Inc	W2, 1099 & envelopes	168.77
Jim Hawk Tr Trailers Inc.	brakes #13, mirrors	560.67
Shannon Klarenbeek	Dec Miles(640),cellphn reimb	335.00
Marilyn Lafrenz	Dec Miles(627),cellphn reimb	328.50
Larchwood Quick Stop	113 gal gasahol	226.28
Lyon & Sioux Rural Water	water Lester/Larchwood shop	56.00
Lyon County Fair	FY2017 Allocation	16000.00
Lyon County Historical Society	FY2017 Allocation	7000.00
Lyon County Recorder	2017 UTV Renewal	17.75
Lyon County Sheriff Dept.	Sheriff Fees	354.84
Lyon County Treasurer - ACH I	Dec Stop Loss refund	21434.17
Medical Excess	Jan Transplant Ins 22s/64f	1547.86
Sarah Merry-Skoglund	Dec Miles(1093),cellphn Reimb	561.50
Mid-Sioux Opportunity Inc	FY2017 Allocation	9000.00
MidAmerican Energy	acct 11930-66002	409.31
Miller Loaders	cutting edges #83, labor	1064.00
Missouri LTAP	Reg fee MINK2016 - L Siev	60.00
Modern Gas Company	100.2 gal LP gas	108.12
Modern Marketing	Sheriff ColoringBooks for	237.98
Mouw Motor Company	battery upgrade #43	10.00
MT Firearms Travis DeWeerd	12 S & W BodyGuard handgu	900.00
New Century Press	12/12/16 Brd Minutes,ads	244.49
Northern States Supply Inc.	hardware	49.02
Oak Street Station	20 gal gasohol, 40 G unlead	131.75
PCC, Inc. Physician's Claim Co	Enrollment Fee IA Medica	100.00
Pitney Bowes Inc.	postage machine rental	53.85
Popkes Car Care, Inc.	Dec Fuel - 120 G Dyed Die	253.65
Prahn Construction Inc.	L-TIFF(69R)--73-60 Est #1	110535.86
Premier Communications	January Phone service	2931.95
Premier Network Solutions d/b/	Dell E6540 Laptop - Mayer	1455.00
Premier Network Solutions	Jan IT	2415.00
Prevent Child Abuse America	HF Affiliation Fee Jan-Ju	875.00
RDO Equipment Company	10G 10W30, clamp, filters	1063.10
Regional Transit Authority	FY2017 Allocation	2400.00
RELX Inc DBA LexisNexis	Dec OnLine Periodical	145.44
Reserve Account/Pitney Bowes	Postage for MV / postage	1900.00
Richarz Repair LLC	speed sensor kit #10, labor	207.33
Rock Rapids Ace Hardware	Microwave,crockpot,shop	
	Supplies,office supplies	628.38
Rock Rapids Machine & Welding	sq tubing #68,steel,labor	25.14

Lisa R. Rockhill	Dec Miles(210),cellphn reimb	120.00
Sanford Rock Rapids Attn: Pat	11/26/16 Medical Exam Fee	105.00
Sanford USD Medical Center	Inmate Jail Visit - RR	25.00
SEAM Secure Enterprise Asset M	Electronic Disp,shred drives	439.25
Steve Simons	Dec Mileage (276)	138.00
Sioux Falls Two Way Radio	Handheld Radio EMA/Sherif	3565.53
Melissa Stillson	Dec Miles(180),cellphn reimb	105.00
Storey Kenworthy / Matt Parrot	Filler paper/Absentee Boo	71.48
Sturdevant's Auto Parts	parts,filters,supplies	1358.63
Sudenga Industries	1st Half BPT Credit #185-	1283.19
Todd's True Value	shop supplies,hardware	146.55
Town & Country	garbage service - Little	23.66
U.S. Cellular	cellphone,tablet	140.03
VanderLee Motors Inc.	2017 Chev Silverado Pickup	31832.00
VanderLee Motors Inc.	Service Tahoe,Impala,Explorer	640.18
Verizon Wireless	Cell Phone, Hotspot	192.06
Wall Street Printers	#10 Envelopes	48.50
Wellmark BlueCross BlueShield	Claims,admin fees,stoploss	47948.54
Bonnie Wilson	Dec 2016 Cell Phone Reimb	15.00
Youngs	Bathroom Repair supplies	336.15
Ziegler Inc.	oil hose, sensor #68	1726.66
Grand Total		350449.76

General Basic Fund	63,906.67
Rural Services Basic Fund	273.57
Economic Development Fund	139.38
Secondary Road Fund	177,909.74
Surcharge on E911	5,702.24
County TIFS-Novartis & Sudenga	28,281.20
Development Project Fund	1,349.11
Emergency Management Services	92.06
Co. Assessor Agency Fund	145.22
Health Insurance Fund	72,650.57

There being no further business there was a motion by Behrens, seconded by Koedam to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman