

LYON COUNTY AUDITORS OFFICE  
May 12, 2014

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the April 28, 2014 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Koedam. Motion carried.

The Board again discussed the Shield contract for FY14/15. The amount for the year is \$8,852.77. Supervisor Peters explained that the total budget for Raner is divided by the total number of entities Raner serves. Motion by Peters, second by Behrens to sign Shield contract for FY14/15. Motion carried.

Lisa Rockhill, CPC, joined the meeting to discuss reapplying to be a member of the Iowa DD Council. Rockhill had previously asked Kim Wilson permission to reapply and was told yes. Later Wilson told Rockhill that the reapplication permission should come from Lyon County Board of Supervisors not Wilson. Rockhill is the only CPC on the 25 member Board and feels that the experience was an invaluable one due to all the changes of the last year. The Board is in agreement that Rockhill should continue to be on the Governor's Board if Osceola County approves it as well.

Rockhill also gave a quick overview of the HIPPA training she attended last week. The County will need to review their current HIPPA policies and has contacted Greufe and Associates to start that process.

Mark Bohner met with the Board to talk about Project Aware. Project Aware is a program put on by the IA DNR that cleans up a section of an Iowa river every year. This year the project will be starting at Gitchie Manitou and heading down river to Westfield, Iowa. The group will be staying at Lake Pahoja the first two nights. Bohner thanked the Board for their time.

Kyle Peters and Gary Vogel were present for the bid openings for the 2015 TIEFF culvert projects. Bids were opened at 10:00 a.m. There were 5 bids that were received at the Auditor's Office. Bids were as follows: L.A. Carlson Contracting \$568,726; Graves Construction \$730,647; Kooiker \$548,803; Midwest Contracting \$514,597 and Peterson Contractors, Inc \$556,563. Motion by Peters, seconded by Behrens to approve the lowest bid from Midwest Contracting for \$514,597, barring any problems found in the contract by Engineer Sievers. Motion carried.

Vogel presented a Highway Right of Way Utility accommodation application for Osceola County Rural Water System, Inc for an underground water line located in Liberal Townships Sections 15 and 22. Motion by Behrens, second by Peters to approve and have Chairman sign application. Motion carried.

The Board agreed to let Sievers rent a golf cart for the homeowner who needs a way to access their acreage due to construction on K40.

A Class C liquor license application with outdoor service and Sunday sales was received from Rock Rapids Gun Club. Motion by Peters, second by Koedam to approve and have Chairman sign liquor license application. Motion carried.

Health Services has hired Connie Douglass fulltime to fill the Administrative Assistant-Accounting position at \$15.50/hour. Douglass's first day as fulltime will be May 19, 2014.

Health Services has hired Angela Beek as a parttime RN at \$21.85/hour. Her start date will be May 28, 2014.

Resignation letters have been received from Lyle Grotewold, Glen D. Foltz, and Everon Kanengieter in regards to their appointments on the Assessor's Examining Board. There was discussion in regards to new appointments to this Board and how those are made.

Auditor Smit asked the Board to sign the updated Lyon County Courthouse Disaster Plan. The plan has been updated with current elected officials and employees but still needs to be revised. Smit will be working with Arden Kopischke, EMA, to revise the plan. Motion by Michael, second by Behrens, to approve and sign the Lyon County Courthouse Disaster Plan. Motion carried.

Chairman Bosch opened the public hearing at 11:15 a.m. for the Budget Amendment for FY13/14. There was no one in attendance. Chairman Bosch closed the public hearing at 11:35 a.m.

Motion by Peters, second by Behrens to approve and sign Resolution 2014-11 for Budget Amendment and Appropriations for FY 13/14. Motion carried.

**Resolution 2014-11  
Budget Amendment & Appropriations  
FY 13/2014**

**Whereas,** Iowa Code Section 331.435 provides for Budget Amendments. Lyon County's meeting for the Budget Amendment was held May 12, 2014 at 11:00 a.m. Notice was published in the Lyon County Reporter on April 30, 2014 and in the Doon Press on May 1st, 2014. The required 10 nor more than 20 days for publication has been met.

**Whereas,** Iowa Code Section 331.434 provides for department appropriations. The following department appropriations will change due to the budget amendment:

<u>Changes</u>	<u>Department</u>
9,030	Auditor
15,961	Conservation
16,600	Health Services
10,000	Board Control
7,500	Courthouse
4,900	Economic Development
(23,500)	Board Control - Casino
3,700	Juvenile



Handwritten warrants dated 5-9-2014 in the amount of \$2,740.20 and \$18,562.52 to Wellmark BlueCross BlueShield for insurance fees and claims were reviewed and approved. Check sequence #109337-109338.

Health Insurance Fund 21,302.72

Claims dated 5-12-2014 in the amount of \$368,963.24 were reviewed and approved. Check sequence #109339-109499.

A & B Business, Inc.	Samsung Contract	284.56
A & R Snow Removal & Sanding	March&April Snow Removal	292.50
Alliance Communications Attn:	May 911 Recurring/telephone	427.35
AT & T Mobility	3/16/14-4/15/14 Cell Phone	21.29
Avera McKennan Hospital	Fy2013 Avera Management	3403.58
Bankers Trust ACH	Jail G.O. Bond payment	231511.25
Vicki Borman	April Miles (905)/cellphn reim	67.50
C.J. Cooper & Associates	Alcohol tests kits	113.93
Calhoun-Burns & Associate Inc.	bridge design 64W	2278.40
Campbell Supply	Floor dri,hardware,supplies	826.54
Carpenter Uniform/Promotional	3 Shirts, Wallet & shipping	180.26
Century Link - Business	3/16/14-4/15/14 Long dist.	249.31
Fred J. Christians	4/25/14 Dist Mtg Mileage (90 mi)	45.00
City of Alvord	utilities	48.50
City of Doon	utilities	33.00
City of Larchwood	utilities	90.78
City of Rock Rapids Municipal	utilities	7234.34
City of Sioux City, Iowa Sioux	2nd 1/2 Hazmat Contract	4921.93
Companion Excess Risk Reinsur	May stoploss Insurance fees	23311.36
Cooperative Energy Company	28.7G Dyed Diesel,533.75G gasohol	
	tire repairs	1983.92
Cooperative Gas & Oil Company	1340 G diesel fuel	4508.60
Corner Rexall Drugs	General Supplies	63.43
Corner Service	1 qt 30W oil	4.00
Culligan Soft Water Serv.	Salt, rental	353.52
Dakota Data Shred DDS	4/8/14 Shredding/567 lbs.	123.89
Dave's Bulk Service	2836 gal diesel fuel	9529.06
Darwin DeJager	Well Plugging	317.26
Joshua DeJager	Fill Well	400.00
Melinda DeJong	PIO Mtg Lodging/meals/Apr miles	331.42
Denny's Sanitation Inc.	Feb,March,April Service	286.65
DJ's Service	915 gal diesel fuel	3199.69
Doon Press	Brd Minutes/zoning	332.50
Electronic Engineering	May Amb Pager/Radio Maint	265.00
Electronic Engineering	May console/repeater Maint	735.00
Enventis	Phone listing/service	1419.87
Filter Care of Nebraska	cleaned filters	49.35
Jody Folkens	April Miles(134 mi),cellphn reim	128.00
Foundation 2	April Juv Care (30)	1399.50
George Office Products	Binders,toner cart.,supplies	1581.07
Amie Griesse	Solutions mtg-Mileage 476mi	238.00
Griggs Environmental Strategie	Emery Creek Alternatives	2375.00
H & H Repair	tire gauge	28.43
H & S Homebuilding Center	Bulbs/door knobs,screws	230.87
Heartland Hardware LLC	electrical tape	.99
Richard Heidloff	Solutions Mtg Miles(440mi),meals	228.00
Hiller Lumber	hexdrive, starhead bit	7.97

Hope Haven	lath/painted(60 bundles)	1255.00
Anita Hopp	BOH Mileage (90mi)	90.00
Char Huisman	April Miles(1,036),cellphn reimb	533.00
IMAGETek, Inc.	Repair on Scanner	37.50
IA Dept. of Public Safety ATTN	April-June Term Bill/line chg	1380.00
Iowa Dept of Transportation Of	repair beam breaker	50.00
Iowa DNR Water Supply Section	WaterWell Construction Permit	25.00
ISACA Treasurer Attn:Mindy Sch	7/16/14 SEAT Mtg - Auditor off.	140.00
ISCTA Attn: Denise Emal	Cont Ed 5/14/13 Mtg	10.00
Jack's Uniforms & Equipment	Bullet Proof Vests,pants, tint meter	8815.92
JCL Solutions-Janitors Closet	Drain Cleaner	23.88
Jebro Inc.	460 gal CRS-2	1834.00
Carrie Johnson	P.Atlas Training meal/mileage	275.67
Keith's Korner	Fuel 67.04 G Gasahol	230.02
Ben Koerselman	Plug 2 Wells/Fill 1 Cistern	1100.00
Jolene Korthals	April Miles(561),cellphn reimb	295.50
Marilyn Lafrenz	April Miles(849),cellphn reimb	439.50
Larry Landman	BOH Mileage (182 Miles)	91.00
Larchwood Lumber Company	drill bits	26.73
Larchwood Mini Mart	April Fuel - 16.18 G Gasahol	55.00
Larchwood Quick Stop	146G gasohol,6G unleaded	521.65
Lyon & Sioux Rural Water	water - Lester/Larchwood Shop	60.25
Lyon County Sheriff Dept.	Sheriff Fe	179.10
Lyon Manor & Rehab Center	April Inmate Meals 247	1111.50
Mail Services. LLC	May Renewals	373.48
Marco	1/27/14-4/26/14 Copier Overages	30.69
Martin Marietta Materials	43.53 ton 3/8 chips	483.18
Matheson Tri-Gas Inc	4/24/14 Oxygen	89.89
Shayne Mayer	3/31/14 Mileage (104)	52.00
Medical Excess	May Transplant Ins 19s/68f	1692.95
Mid Country Machinery Inc.	tube #85	336.72
MSC Industrial Supply Company	hardware	87.73
Myrl & Roy's Paving Inc.	224.25 tons 3" Wellstone, 149.43 tons surge rock	4025.23
New Century Press	Budget Amend.,brd mins,notices	1025.95
Carol Nielsen	BOH Mileage (30)	15.00
Nixle LLC	2014 Annual Subscription	1590.00
North American Truck & Trailer	exhaust pipe #24	43.33
Northern States Supply Inc.	hardware	17.19
Oak Street Station	112.46 G E10,oilchg,brakepads	1082.72
PCC, Inc. Physician's Claim Co	4/1/14-4/5/14 Amb Billing	1935.19
Barb Pedersen	BOH Mileage (184)	92.00
Kyle Peters	batteries - survey equip	11.76
PJGreufe & Associates	April HR Contract	1500.00
Popkes Car Care, Inc.	105.3 G Dyed Diesel-Amb	358.21
Premier Communications	May Telephn,fiber,fax,911 recur, Internet,cable-jail,LR shop	3103.11
Rapid Auto Repair Michael D. K	rear pinion brg axle seal,labor	553.91
Reliable Office Supplies	Office Supplies	396.87
Richarz Repair LLC.	oil regulator #29,labor	943.59
Xochitl Robison	April Contract Hours 15.2	335.50
Rock Rapids Ace Hardware	Tape,ties,batteries,supplies	62.89
Rock Rapids Machine & Welding	shaft#17,gladhand#15,iron	67.29
Lisa R. Rockhill	April Mileage -1,566 Miles	796.04
Sanford Home Medical Equipment	Medical Supplies Reimburs	99.55
Sanford USD Medical Center	Infant O2 sensors	33.24

Sara Schubert	Reimb:5/19/14 EMS OpenHouse	138.35
Shield Technology Corporation	1stQ-Afterhours Support	150.00
Steve Simons	Reimb mtg supplies,miles(974)	550.54
Sirchie Finger Print Laborator	Evidence Bags & Supplies	422.28
Vicki Slack	May Amb Laundry 5x\$25	125.00
Melissa Stillson	April Miles(402),cellphn reimb	216.00
Sturdevant's	parts,filters,fittings	870.70
Sunshine Foods	Reg Coffee,supplies,inmate food	658.34
SYSCO Lincoln	4/17/14 Inmate Food	864.22
The Shop	tire repair #32	15.00
Todd's True Value	drill bit	4.29
Town & Country	garbage service - LR	18.80
U.S. Cellular	WiFi Tablet,cellphn,new activ	149.02
United Farmers Coop	87.05G Gasahol,oilchg,tire sensor	430.82
US Bank - Purchase Card Purcha	Lodging,meals,postage,laptop,flags, Toner,cellphone	3442.96
Lorna Van Maanen	meal exp - Solutions	5.98
VanderLee Motors Inc.	Oil Change/Service,rotate tires	42.75
Chris VanderZee	April Miles(693),cellphn reimb	361.50
Jody VandeWeerd	April Miles(153),cellphn reimb	91.50
Melissa VanHolland	March Cell Phone Reimb	15.00
Verizon Business	acct 4512330	4.59
Verizon Wireless	New Cell Phone EM,cell service	723.26
Wall Street Printers	1,000 Window Envelopes	77.50
WebClimber Services c/o Scott	April Website Updates	96.25
Bonnie Wilson	Mileage 34 Mi,cellphn reimb,post	71.50
3D Security Inc.	Fire Alarm/Panic Alarm & Maint	13739.29
General Basic Fund	47,158.79	
General Basic Sub Fund	13,379.29	
Mental Health Fund	1,258.31	
Rural Services Basic Fund	1,944.26	
Economic Development Fund	944.93	
Secondary Road Fund	37,784.97	
Debt Service Fund	231,511.25	
Surcharge on E911	4,363.15	
Emergency Management Services	5,205.08	
Co. Assessor Agency Fund	408.90	
Health Insurance Fund	25,004.31	

There being no further business there was a motion by Michael, seconded by Koedam to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman