

LYON COUNTY AUDITORS OFFICE
April 9, 2019

ROCK RAPIDS, IOWA

Chairman Mark Behrens convened the adjourned session with Feucht, Koedam, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the March 26, 2019 meeting were reviewed. Motion made by Herman to approve minutes, seconded by Birkey. Motion carried.

Supervisor Feucht attended a meeting for Compass Pointe regarding financials. Compass Pointe is out of money and the agency is considering dissolution by April 15th. Compass Pointe is requesting county contributions to keep doors open until April 30th. After discussion with Attorney Shayne Mayer and North West Iowa Care Connections CEO Kim Wilson, the Board determined that they are not legally obligated to fulfill additional financial requests. The Board agreed that Lyon County would deny any further financial requests. Supervisor Feucht and Herman have a phone conference with Compass Pointe at 1:00 pm today and will inform the Compass Pointe Advisory Board that Lyon County will not contribute.

The Board tabled the annex building air testing.

Dr. Shawn Scholten and Dr. Dayton Vogel, Creative Living Center, joined the meeting to introduce themselves and the services offered at the Center. Lisa Rockhill also joined the meeting. Creative Living Center was founded in 1981 and provides comprehensive mental health services for all ages. Dr. Scholten informed the Board that the Center is looking to lease an office in the Lyon County Annex Building and plan to be ready to serve Lyon County residents by or before 7-1-2019. Creative Living Center is a provider through Sioux Rivers Mental Health Region of which Lyon County will be a part of as of 7-1-2019. The Center has a trauma education team to work with schools and Scholten states the schools in Lyon County are very interested in working with them. It is planned to have a therapist/psychiatrist in Rock Rapids a half a day starting out, and extending that time will depend on demand moving forward. The Board thanked Dr. Scholten and Dr. Vogel for coming and look forward to working with the Center.

Lyon County Economic Development Director Steve Simons informed the Board of upcoming meetings. Lyon County Economic Development Advisory Board April 17th, Blood Run Advisory Board April 18th, League of Cities April 23rd, and Lyon County Riverboat Foundation Mini Grant Ceremony April 25th.

Auditor Smit requested that 3 more PCs be funded from the sub-fund. It has been determined that the current PCs were put down for upgrades when they should be replaced. The upgrades cost \$600, new PCs will be \$2,019 for a difference of \$1,419. The Board agreed to purchase the PCs from the sub-fund.

Auditor Smit explained that counties around Lyon pay a higher fee to their medical examiners. Lyon County currently pays \$150 per event and \$0.50/mile.

Others pay anywhere from \$225 to \$250 including mileage. Sanford will discontinue Medical Examiner services for Lyon County as of 4-30-2019. Smit has sent a letter to Dr. David Springer notifying him that the Board would like to appoint him as Medical Examiner, but hasn't received a response. Avera Merrill has set up an appointment for tomorrow with Smit to discuss the topic. Smit is hopeful that Avera Merrill will want to work with the County. Supervisor Birkey will join Smit at the meeting on Wednesday. Smit is uncertain what will happen if Avera Merrill declines the opportunity. In talking with the State Medical Examiner Office, Lyon County will need to then appoint doctors from another nearby county to fulfill the requirement.

The Board reviewed the Cost Advisory Services certification. Motion by Koedam, second by Birkey to approve and Chairman sign. Motion carried.

County Engineer Laura Sievers asked to discuss the topic of tile crossings. Currently Lyon County allows contractors to cut through gravel roads from May 1 to October 1. The County has done this to help alleviate erosion and keep the road right of way in good shape. Sievers is making changes to the tile crossing permit form and wants to know if the Board wishes to make any changes in the policy at the same time. The County currently pays for this cost. Sievers explained that some counties pay none of the cost and others pay a portion. The option to bore roads instead was discussed. Boring is more expensive, but would be a better option for the road condition in the long run. Sievers reports that motor grader operators state it can take up to 2 years for the road to get back to how it was before the cut. Sievers will reach out to counties who bore roads and obtain information like costs, outcomes, payment policies. The Board would like to have a policy in place by 7-1-2019.

Sievers presented the quotes received for a new motor grader. Sievers noted that quotes were due by April 4th. Ziegler turned in their quote on time, John Deere notified Sievers on April 4th that their quote would not be done until April 5th. The Board discussed and decided that they would not accept John Deere's quote as timely submitted as it was after the stated deadline. Motion by Birkey, second by Herman to accept Ziegler's quote of \$317,440 for a Ziegler Cat 140M3AWD. Motion carried.

Iowa DOT Construction Program and budget was presented to Board. The construction program does not include any maintenance items such as road line painting or crack filling. Sievers walked through the projects for FY20. Motion by Feucht, second by Koedam to approve the Iowa DOT Construction Program FY20 and budget. Motion carried.

Project L(2RTIF2019)-73-60 was let this morning. Bids were: Nelson & Rock Contracting, Inc. \$279,283.88; Dixon Construction Co. \$370,441.50; and Graves Construction Co, Inc. \$376,746. Motion by Feucht, second by Koedam to approve lowest bidder Nelson & Rock Contracting, Inc. \$279,283.88 and for Chairman to sign contract when received. Motion carried.

The liquor licenses listed on the agenda were still pending through the Alcohol Beverage Division so no Board action could be taken.

The 3rd Quarter reports for FY19 from the Recorder and Auditor were reviewed.

Auditor Smit would like to have a document that can be given to groups planning to have a road race or other similar type event in the county to ensure that all groups are being asked to submit the same information. The document was approved.

Employment changes:

Maggie Landegent, RN has submitted her resignation of employment as a school nurse with Health Services. Landegent's last day will be May 31, 2019.

Nikki Baatz has been hired to fill a part time homemaker position with Health Services. Baatz will work 15-18 hours per week at an hourly rate of \$12.01. Baatz started work April 1, 2019.

Supervisor correspondence: Feucht-Compass Pointe, County Health Insurance update; Koedam-IA Workforce Development, MidSioux, County Health Insurance update; Behrens-Sioux Rivers Mental Health, Creative Living Center Advisory Brd, Board of Health; Birkey-FEMA briefing, Sioux Rivers Mental Health; and Herman-FEMA briefing.

Handwritten claim dated 3-28-2019 in the amount of \$4,539.99 was reviewed and approved. Check sequence #139256.

Glen's Sport Center Inc.	Sportsman570 Utility 4 Wh	4539.99
Grand Total		4539.99

General Basic Fund	4,539.99
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Payroll dated March 29, 2019 was reviewed and approved.

Payroll Warrant Register in the amount of \$204,895.49 is listed by fund.

General Basic Fund	120,230.48
County MHD Services Fund	1,348.08
Rural Service Basic Fund	19,750.80
Economic Development Fund	3,541.83
Secondary Road Fund	47,273.28
Emergency Management Services	2,554.43
Co. Assessor Agency Fund	10,196.59

Payroll Disbursement Register in the amount of \$276,141.31 is listed by Fund.

General Basic Fund	95,478.92
General Supplemental Fund	50,388.47
County MHD Services Fund	1,330.86
Rural Services Basic Fund	34,085.60
Economic Development fund	4,257.97
Secondary Road Fund	75,233.36
Emergency Management Services	3,104.13
Co. Assessor Agency Fund	12,262.00

Handwritten claim dated 4-3-2019 in the amount of \$866.56 was reviewed and approved. Check sequence #139257.

IBC Innovative Business Consul	3/27-3/31/19 Flex Claims	866.56
Grand Total		866.56

Flex Benefits Account 866.56

Claims dated 4-9-2019 in the amount of \$358,995.55 were reviewed and approved. Check sequence #139258-139416.

A & B Business Solutions	Samsung Contract	152.91
Advanced Systems, Inc.	4/8-4/7/19 Copier Contrac	48.56
Ahlers & Cooney, P.C. Attn: Ac	Litigation fees	1741.50
Air Conditioning & Heating Inc	split clamp	21.99
Airgas USA LLC	oxygen and welding suppli	440.11
Alliance Communications Attn:	April 911 Recur,Phone service	180.41
American Lung Association of	50 Radon Kits @\$8.00	400.00
Ameritas Life Insurance Corp.	2018 Annual Base Fee #242	800.00
Barco Municipal Products Inc	yellow tape,Green delineator	978.16
Blue Tarp Financial, Inc.	hardware	59.18
Vicki Borman	March Mileage (543)	271.50
Calhoun-Burns & Associate Inc.	bridge inspection,design	5216.60
Campbell Supply	shop supplies	663.86
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	March Jail Meals 380x\$6.0	2280.00
Century Link - Business	Long Distance	241.64
City of Alvord	utilities	50.50
City of Doon	water - Doon shop	33.00
City of George	utilities	53.75
City of Larchwood	utilities	87.05
City of Rock Rapids Municipal	Feb Utilities	9291.18
Compass Pointe	FY2019 4th Q Prevention	2936.25
Computer Clinic	Renew Domain Crth Name 4/	35.00
Cooperative Energy Company	Diesel,Gasahol,grease,oil	
	Vehicle service	44473.84
Cooperative Farmers Elevator	hardware	49.57
Corner Rexall Drugs	Battery	2.69
Cost Advisory Services, Inc.	FY2018 Plan/FY2020 Recove	4125.00
Natalie Cross	March Mileage (1436)	718.00
Dakota Fluid Power Inc.	component rebuild #83	3105.01
Denny's Sanitation Inc.	Garbage Service	328.00
Des Moines Stamp Mfg. Co.	Notary Stamp - J.Smit	32.40
DJ's Service	60G gasohol,1444G Diesel	3714.09
Doon Press	Brd Minutes	541.37
Doon Welding Inc.	weld brackets #56	47.25
Electronic Engineering	April 911 Radio Maint,repairs	1939.00
Equipment Blades Inc.	bits	3221.20
Erv's Farm Repair	grader bracket #63	138.35
Filter Shop, Inc.	Exact Standard Furnace Fi	236.76
Austin Fluit	steel toe shoes	203.25
Frontier	George telephone	55.37
George Office Products	Office Supplies	430.81
GlaxoSmithKline	10 doses Bexsero,Shingrix	2765.22
Bobby Gruis	safety sunglasses	21.39
H & H Repair	door opener belt - Inv Sh	23.44
HCC Life Insurance Company	April Transplant Ins 25s/	1554.27

Hennepin County District Court	Certified Judgment/Dispos	14.00
Heather Hernandez	March Mileage (28)	14.00
Hillyard / Sioux Falls	Custodial Supplies	1301.20
Clayton Huisman	5 Midland Twp Mtgs	75.00
I-State Truck Center	ubolt axle #12,labor	364.17
IBC Innovative Business Consul	March Benefit Service,	
	Wellness screening,flexclaims	6036.94
IMAGETek, Inc.	3/8/19 Batch stuck	37.50
IOVA - CP Sonya Sellmeyer	2yr IOVA Membership	20.00
Iowa County Attorney Ass'n.	FY19/2020 Association Due	423.00
Iowa Emergency Management Assn	5/8-5/10 Registration Uof	150.00
Iowa Prison Industries	Vehicle Marking 608 F-150	197.73
ISAC Group Unemployment Fund I	1st Q 2019 Unemployment	3376.99
JCL Solutions-Janitors Closet	Custodial Supplies Jail	188.65
Jim Hawk Tr Trailers Inc.	battery stud,hubcap,hose	250.20
Keith's Korner	March Fuel - 49.32 G Gasa	120.01
Daryl Klaassen	5 Midland Twp Mtgs	75.00
Shannon Klarenbeek	March Mileage (491)	245.50
Cole Knudson	safety sunglasses,vest	74.73
Merle Koedam	Lodging,parking,meals ISAC	388.49
Gene Kruger	steel toe shoes	139.99
Marilyn Lafrenz	March Mileage (766)	383.00
Larchwood Quick Stop	189 gal gassahol	463.07
LeLoux Diversified Evan J. LeL	pump septic tank - Doon S	470.00
Little Rock Free Lance	HelpWant Ads PT Health Nu	32.00
Lyon & Sioux Rural Water	water - Lester/LWood shop	64.00
Lyon County Engineer	Jan-March Well Administra	210.00
Lyon County Sheriff Dept.	Sheriff Fees	639.66
Lyon County Treasurer - ACH I	March Wellmark Invoice Cr	65702.99
Lyon Rural Electric Coop	security light rental Jan	712.80
Mail Services. LLC	April renewal postage	344.08
Mainstay Systems Inc.	April-June Ia System Main	237.00
Merck Sharp & Dohme	10 doses of Gardisil	2127.86
MidAmerican Energy	Utility Assistance	720.05
Mills & Miller, Inc.	53.06 tons salt	3608.08
Minnehaha County Sheriff Dept.	Sheriff Fees - N.Moss	52.00
Modern Gas Company	76.6 gal LP gas	97.21
MPH Industries, Inc.	Reprogram Radar 603	74.43
New Century Press	Brd Min,HelpWantedAd,Tax Notice	527.96
Northwest Iowa Comm. College N	March Mtg CEU (8) CPR	40.00
NW Iowa Care Connection % O'Br	3rd Q 2019 Allocation	20984.51
Oak Street Station	March Fuel	547.14
Osceola Rural Water	water - Little Rock Shop	38.93
Palisades Propane	Utility Assistance	200.00
Pitney Bowes Inc.	postage machine rental	53.85
Popkes Car Care, Inc.	March Fuel - 64.273 Dyed	162.54
Premier Communications	April Phone,Internet,Sheriff	3771.70
Premier Network Solutions d/b/	April IT	3477.50
Randy's Pumping Service	pump LR shop pits	275.00
RB Electric Inc.	3 Emerg Lights,Ceiling fan	751.77
RDO Equipment Company	John Deere Hydraulic Hamm	9800.00
Norm Reck	2 Midland Twp Mtgs	30.00
RELX Inc DBA LexisNexis	March On-Line periodical	170.66
Rensink,Pluim,Vogel & Huyser A	Atty Fees	168.57
Rock Rapids Ace Hardware	Paint,chainsaw,copper tubing	1012.07
Rock Rapids Machine & Welding	26"/40 roller chain JD Sn	137.08
Rock Rapids Municipal Housing	Rental Assistance	75.00

Lisa R. Rockhill	12/18/18 Mileage SxRivers	165.00
Brooke Rozeboom	March Mileage (185)	92.50
Sanford Health Occupational -	Job function test	63.00
Shield Technology Corporation	SWTracs Citations/Inciden	2250.00
Steve Simons	March Mileage (509)	254.50
Jennifer Smit	4/3/19 Solutions Mileage,meal	225.65
State Hygienic Laboratory	Water Test - L.Venenga	28.00
Stericycle, Inc.	Monthly Sharps Disposal	69.29
Melissa Stillson	March Mileage (171)	85.50
Sturdevant's Auto Parts	Wipers,shop supplies,belts	7115.62
Sunshine Foods	Soap,Inmate Food March	488.00
Todd's True Value	coupler	7.49
Town & Country	March garbage service	64.74
TransUnion Risk & Alternative	March Billing	150.00
US Foods - Sioux Falls	Jail Food	818.54
Verizon Wireless	3/24-4/23 cell phones	933.39
Wellmark BlueCross BlueShield	March Admin Fees/Claims	112056.69
Ziegler Inc.	Level 1&3 Gen Maint,filters	7099.60
3D Security Inc.	1yr-Alarm System,service call	1395.00
Grand Total		358995.55

General Basic Fund	48,907.92
County MHD Services Fund	21,029.51
Rural Services Basic Fund	1,401.23
Economic Development Fund	304.41
Secondary Road Fund	97,947.35
Surcharge on E911	3,707.76
Emergency Management Services	182.82
Co. Assessor Agency Fund	163.66
Health Insurance Fund	182,877.83
Flex Benefits Account	2,473.06

There being no further business there was a motion by Koedam, seconded by Herman to adjourn. Motion carried.

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.