

LYON COUNTY AUDITORS OFFICE
April 10, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the March 27, 2017 meeting were reviewed. It was requested to also list Dan Riley in the minutes as John VanGammeren's son-in-law as he spoke on behalf of VanGammeren. Also Supervisors Michael and Peters were not present at the meeting after reconvening after lunch for the audit review. Motion made by Koedam, to approve minutes with additional information added, seconded by Behrens. Motion carried.

The Board has received information from George Recreation Trail member Kristi Landis informing the Board of their annual 5K run that will be held on July 1st, 2017. The race route will be the same as years past with law enforcement leading the race to the bike trail and the GEMS Gator following behind all racers. The Board had no issues with the event.

Chairman Bosch introduced Resolution 2017-12 authorizing the signing of an agreement with Northwest Iowa Planning and Development for the writing of the 2017 Multi-Jurisdictional Hazard Mitigation Plan.

RESOLUTION NO. 2017-12

A RESOLUTION OF THE LYON COUNTY BOARD OF SUPERVISORS TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION.

WHEREAS, Lyon County has agreed to the Intergovernmental Cooperation Agreement creating the Northwest Iowa Planning and Development Commission (hereinafter called the Planning Agency) and is a member in good standing; and

WHEREAS, the County wishes to engage the Planning Agency to provide certain technical and professional services in connection with **Development of a Multi-Jurisdictional Hazard Mitigation Plan**.

WHEREAS, Article III.E of the Intergovernmental Cooperation Agreement gives the Planning Agency the responsibilities outlined in Chapters 28H and 28I, Code of Iowa;

NOW THEREFORE, it is hereby resolved by the Lyon County Board of Supervisors that the Planning Agency be requested to provide staff assistance in the above-mentioned project; and

THAT, the Board of Supervisors understands and will comply with Policy Council guidelines regarding the assessments of costs of the Planning Agency staff assistance.

Passed, approved, and adopted this 10th day of April, 2017.

ATTEST:/s/Jen Smit

/s/Randy Bosch

4-10-2017

Lyon County Auditor

Chairperson
Lyon County Board of Supervisors

Motion by Peters, second by Koedam to approve and have Chairman sign Resolution 2017-12. Motion carried.

The Board signed the agreement with Northwest Iowa Planning and Development for the 2017 Multi-Jurisdictional Hazard Mitigation Plan. The county will be responsible for paying the \$32,500 with \$22,500 being refunded to the county by FEMA.

Public Health Administrator Melissa Stillson was present to receive recognition for 15 years of service to Lyon County. Iowa State Association of Counties gives recognition for anniversaries of county officials on 5 year intervals. Stillson was also present to give an update on the public health agency. Updates included budget overview of 16/17, staffing, and program updates. The Board thanked Stillson for coming and for the great work she is doing with the agency.

Engineer Assistant Kyle Peters presented the bid letting information for culvert project L-TIF(2018)-73-60. The culverts are located in Elgin Township and Doon Township. There were 5 bidders: Henning Construction, Inc. \$98,378; Midwest Contracting, LLC \$116,620; Carlson, L.A. Contracting Inc. \$124,600; Peterson Contractors, Inc. \$152,610; and K&L Construction, Inc. \$188,175. Motion by Peters, second by Behrens to approve Henning Construction, Inc. as low bid at \$98,378. Motion carried.

Assistant Engineer Peters asked for approval and signature on project L-(RR14)-73-60. This project will be erosion control around 8 bridges in the county and will be reimbursed by FEMA up to a certain amount. Motion by Peters, second by Behrens to approve and sign plans. Motion carried. Bridges included are: 2Y Elgin, 17Y Elgin, 28Y Grant, 29Y Grant, 56Y Wheeler, 9W Riverside, 10W Riverside, 3R Sioux.

Assistant Engineer Peters presented the 2018 DOT construction program and asked for signature on the DOT budget forms. Motion by Peters, second by Michael to approve the 2018 construction programs and DOT budget. Motion carried.

A utility accommodation application was received from Alliant Energy for new overhead power line on Hwy 9 crossing Marsh Avenue. Motion by Peters, second by Behrens to approve and sign application. Motion carried.

Chairman Bosch introduced an agreement with Cost Advisory Services for years 17, 18, and 19. The agreement states a cost of \$4,125 for each year. Motion by Behrens, second by Koedam to approve and sign agreement. Motion carried.

Chairman Bosch introduced Resolution 2017-13 authorizing the transfer of TIF funds to secondary roads.

Resolution 2017 - 13

Authorization to Transfer Funds to the Secondary Road Fund Casino TIF

Whereas, Iowa Code Section 403, authorizes counties to establish areas within their boundaries known as "urban renewal areas", and to exercise special powers within these areas. At their November 7, 2011 Board Meeting the Lyon County Board of Supervisors approved an Economic Development Urban Renewal Area. A special revenue fund was created; namely Casino TIF - Fund 33000.

The Secondary Road Fund has paid for all expenditures for the \$420,000 TIF debt certified on November 23, 2015. With the second half of the real estate taxes paid; repayment of \$210,329.15 will be made to the Secondary Road Fund - Fund 20000 for said advances. The payment will be made from the special revenue fund created for the Casino TIF - Fund 33000.

Whereas, Iowa Code Section 331.432 provides for other transfers; said transfer must be authorized by a resolution from the board.

THEREFORE BE IT RESOLVED by the Lyon County Board of Supervisors to authorize a transfer as follows:

- Transfer \$210,329.15 from the Casino TIF fund to the Secondary Road Fund.

Passed and approved this 10th day of April, 2017.

/s/Randy Bosch
Chairman
Lyon County Board of Supervisors

ATTEST: /s/Jen Smit
Lyon County Auditor

Motion by Michael, second by Peters to approve and have Chairman sign Resolution 2017-13. Motion carried.

The Board canvassed the West Lyon School District Special Election results with Election Assistant Carrie Johnson. Public Measure A asking for a \$2.89 million dollar bond for improvements to the school passed with 70.72%. The measure needed 60% to pass. Complete election results are available at the Auditor's Office.

3rd Quarter quarterly reports from Veteran Affairs, Recorder, and Auditor were reviewed.

Melissa Stillson, Public Health Administrator informed the Board that Shelby Fastert was hired as a part time when needed Homemaker as of April 1st with a starting wage of \$11.27/hour.

Supervisor correspondence: Bosch-pipeline safety meeting, NECI meeting; Koedam-Iowa Workforce and Compass Pointe meetings; Behrens-Northwest Iowa Care Connection meeting.

Handwritten claims dated 3-29-2017 in the amount of \$129,148.02 were reviewed and approved. Check sequence #127224-127226.

Auditor of State State Capitol	FY2016 Audit Filing Fee	625.00
DeNoble, Austin & Company PC	FY2016 Audit	58820.00
Wellmark BlueCross BlueShield	3/18/17-3/24/17 Claims	69703.02
Grand Total		129148.02

General Basic Fund	59,445.00
Health Insurance Fund	69,703.02

Payroll dated 3-30-2017 was reviewed and approved.

Payroll Warrant Register in the amount of \$189,302.64 is listed by fund.

General Basic Fund	118,787.66
County MHD Services Fund	1,313.46
Rural Service Basic Fund	18,773.87
Economic Development Fund	3,345.33
Secondary Road Fund	36,412.24
Emergency Management Serv	2,472.18
Co Assessor Agency Fund	8,197.90

Payroll Disbursement Register in the amount of \$270,828.94 is listed by Fund.

General Basic Fund	96,859.22
General Supplemental Fund	49,725.23
County MHD Services Fund	1,355.65
Rural Services Basic Fund	33,251.13
Economic Development Fund	4,295.32
Secondary Road Fund	71,944.11
Emergency Management Serv	3,108.11
Co Assessor Agency Fund	10,290.17

Claims dated 4-10-2017 in the amount of \$170,522.35 were reviewed and approved. Check sequence #127227-127405.

A & B Business Solutions	Samsung Contract	144.55
Jolene Ackerman	WL Spec Election- ALV Prec	210.00
Henry M. Adkins & Son Inc. Ele	4/4/17 Election Ballots/S	2223.14
AED Brands	4 G5 AED Units /1 trainer	6402.00
Ahlers & Cooney, P.C. Attn: Ac	3/16/17 ConfCall handbook	361.00
Airgas USA LLC	rep. gun hose torch/earplugs	130.00
Alliance Communications Attn:	April 911 Recurring,phone	167.32
Barb Arends	WL Spec Election-WL Sch Prec	188.00
Mark A. Behrens	Board Mileage(644)	322.00
Allen Blauwet	3/22/17 LCED Brd Mileage	15.00
Larry Boeve	3/22/17 LCED Brd Mileage	14.50
Vicki Borman	March miles(483),cellphn reimb	256.50
Randy Bosch	Board Mileage(600)	300.00
Bound Tree Medical, LLC	2 Ferno Pedi-Mate Plus	540.26
Boyer Trucks	fuel gauge #11	152.73
Lavina Brands	WL Spec Elect - ALV Precinct	194.00

4-10-2017

C.J. Cooper & Associates	pre-employment drug test	35.00
Calhoun-Burns & Associate Inc.	2 bridge design,bridge inspect	5336.83
Campbell Supply	Shop supplies,tarp,bulbs,paint	220.80
Canon Financial Services Inc.	Canon Contract	268.00
Cattoor Oil Company Inc.	250 gal DEF	297.50
Century Link - Business	2/16-3/15/17 Long dist	217.88
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	79.82
City of Rock Rapids Municipal	Feb Utilities	6332.90
Compass Pointe	4th Q FY2017 Prevention	2920.75
Computer Clinic	Domain Name Renewal to 4/	35.00
Cooperative Energy Company	5756G diesel,656G gasohol,oil DEF, tire repairs	16985.33
Cooperative Energy Company	Fuel,vehicle service	565.45
Cooperative Farmers Elevator	343.36G Gasahol,2G unlead	769.99
Corner Rexall Drugs	Medical Assistance	163.07
Corner Service Merlin VerSteeg	tire repairs,mt&dismt tires	496.50
Dakota Alignment & Frame Servi	alignment #2	115.54
Melinda DeJong	March Mileage (390)	195.00
Denny's Sanitation Inc.	Jan-March garbage service	338.50
DJ's Service	68G gasohol,527G diesel	1175.02
Connie Douglass	March Miles(34),cellphn reimb	32.00
Equipment Blades Inc.	snaprings,grading bits,sharq4'	5879.86
Galls Inc.	Jailer Uniforms	190.40
George Office Products	Office Supplies	510.49
Nancy Gerber	WL Spec Elect- Lester Prec	189.50
Graham Tire S.F. North	11R22.5 tire - #8	369.87
H & H Repair	wiper nozzles #22	4.96
H & S Homebuilding Center	Replace W Window VA Offic	1245.97
Pam Hawf	3/22/17 LCED Brd Mileage	9.00
Heather Heimensen	3/24/17 Mtg Mileage (376)	188.00
Herm's Sanitation	garbage service - Inwood	54.00
Heather Hernandez	March Miles(13),cellphn reimb	21.50
Hiller Lumber	galv roll valley tin - cu	43.92
Hillyard / Sioux Falls	Handsurface Wipes	33.48
Russ Hopp	4/5/17 Dist Mtg Mileage	83.00
IMAGETek, Inc.	Batches not showing	37.50
Innovative Benefit Consultants	March 2017 Benefit Service	1720.00
Iowa County Attorney Ass'n.	FY17/2018 Dues	423.00
Iowa Dept of Natural Resources	Well Permit - Stevens	25.00
ISAC	Spring School Reg fee-Sie	170.00
ISAC Group Unemployment Fund I	1st Q 2017 Unemployment	3195.73
ISACA Denise Fraise	2017 Annual Dues	225.00
JCL Solutions-Janitors Closet	Multipurpose gloves,bleach	332.83
Jebro Inc.	216 gal CRS-2	756.00
Jim Hawk Tr Trailers Inc.	strobe lights,battery,lights	540.04
Keith's Korner	March Fuel - 62.99 G Gasa	136.00
Connie Kille	WL Spec Elect - Absentee Prec	58.00
Shannon Klarenbeek	March Miles(406),cellphn reimb	218.00
DeAnn Klocko	Rental Assistance	200.00
Merle Koedam	Board Mileage (1290)	645.00
Wes Koedam	3/22/17 LCED Brd Mileage	12.00
Mariel Krier	WL Spec Elect-Larchwood Prect	178.00
Eldon E. Kruse	4/6/17 Dist Mtg Mileage	23.00
Marilyn Lafrenz	March Miles(619),cellphn reimb	324.50
Frederick Landis	3/22/17 LCED Brd Mileage	15.50

Larchwood Lumber Company	shop supplies	8.28
Larchwood Quick Stop	150 gal gasohol,9G unleaded	351.56
Jean Leuthold	WL Spec Elect - WL Sch Prect	232.00
Carol Lombard	WL Spec Elect - Inw Prect	171.00
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	66.25
Lyon County Treasurer - ACH I	3/25-3/31 Claims,Fees	37082.94
Lyon Manor & Rehab Center	March Jail Meals 262x\$6	1572.00
Lyon Rural Electric Coop	Security light rental	712.80
Lyon Rural Electric Coop	UPS return used AEDs	64.72
Mainstay Systems Inc.	April-June IA system PC m	237.00
Shayne Mayer	3/30/17 Mtg Mileage(536)	275.75
Jackie K. McCarty	WL Spec Elect-Absentee Prect	36.00
Medical Excess	April Transplant Ins	1547.86
Sarah Merry-Skoglund	March Miles(1296),cellphn reimb	663.00
Mary L. Metzger	WL Spec Elect-Lester Prect	180.50
Modern Gas Company	150 gal LP gas	167.96
Moon Creek Veterinary Clinic	Dog Care - Athos	168.40
Anita Muilenburg	3/22/17 LCED Brd Mileage	21.00
Neopost USA Inc	4/30-7/29/17 postage mete	53.85
New Century Press	Notices, job vacancy,zoning	202.03
Roxanne Newborg	WL Spec Elect - Lester Prect	171.50
North American Truck & Trailer	turn signals #9	76.42
North Central International	breather assy #2,labor	1295.96
Northern Truck Equip Corp	valve #9	122.12
Northwest Iowa Comm. College N	Amb CEU certificates	120.00
Oak Street Station	Fuel,tire mount,service	703.59
Osceola County Rural Water	water - Little Rock Shop	38.44
Osceola County Sheriff	Sheriff Fees - Jacobson	16.00
P & W Paging & Wireless	4 Pagers / GE Fire	1501.50
Margo Pedersen	WL Spec Elect-Absentee Prect	21.00
Kirk J. Peters	Board Mileage (1231)	615.50
Pitney Bowes Inc.	postage machine rent	53.85
Pomp's Tire Service Inc.	tire - #85	580.00
Popkes Car Care, Inc.	March Fuel - 26.335 G Dye	50.01
Prahm Construction Inc.	L-TIFF(69R)--73-60 Est #4	12750.00
Premier Communications	April Telephone,internet,cable	3678.43
Premier Network Solutions d/b/	April IT	2415.00
Rapid Auto Repair Michael D. K	Oil Chg/Transm/A1 service	519.22
RELX Inc DBA LexisNexis	March On-line periodical	145.44
Rock Rapids Ace Hardware	Custodial supplies,bldg needs	154.88
Rock Rapids Machine & Welding	road,angle iron #23,acetylene	85.00
Lisa R. Rockhill	March Miles(73),cellphn reimb	51.50
Gertrude Rozeboom	WL Spec Elect - Alvord Prect	144.00
Kathleen Rozeboom	WL Spec Elect - Inw Prect	162.00
Service Trucks Int'l Ltd.	custom toolbox #43	1845.00
Steve Simons	March Miles(704),postage,conf	
	Regis, LCED mtg expenses	620.41
LaVonne Snyders	WL Spec Elect - WL Sch Prect	155.00
Melissa Stillson	March Miles(128),cellphn reimb	79.00
Storey Kenworthy / Matt Parrot	Supplies/Jute sheets & en	411.31
Sturdevant's Auto Parts	Parts,filters,shop supplies	248.46
Sudenga Industries	2nd Half Tif funds	16145.90
Sunshine Foods	March Inmate food,supplies	491.24
Sunshine Foods	Food Assistance	96.57
The Schneider Corporation	March-June Beacon Hosting	400.00
The Shop	mt truck tire, disposal #	42.00
Thrifty White Pharmacy	Inmate FEB/DEC RX	81.96

Todd's True Value	Parts,shop supplies	104.68
Town & Country	March Garbage Service/She	63.71
Treat America Food Services	3/27/17 Mtg Meals 603	32.72
US Bank - Purchase Card Purcha	Lodging,meals,surfacepro 4,	
	Fuel,sensaphone,passports	6224.64
Lorna Van Maanen	520 miles @ .50 - Solutio	260.00
Bonnie VandenBosch	WL Spec Elect-Larchwood Prect	204.00
Vander Haag's Inc.	cab protector #23	1261.35
VanderLee Motors Inc.	Vehicle service	346.14
Verizon Wireless	3/24-4/23 CellPhones,aircards	1348.05
Beverly VerSteeg	WL Spec Elect-Inw Prect	216.00
Wall Street Printers	SetUp fee Posters Vaccine	27.00
Bonnie Wilson	March Cell Phone Reimb	15.00
Wanda L. Wulf	WL Spec Elect-Larchwood Prect	188.50
Ziegler Inc.	adapters #63	2048.61
ZOLL Medical Corporation	Lifeband / 3 pack	409.19
3D Security Inc.	Yrly Alarm System,repl camera	1527.22
Grand Total		170522.35

General Basic Fund	46,368.21
General Basic Sub Fund	1,245.97
Rural Services Basic Fund	727.23
Economic Development Fund	756.88
Secondary Road Fund	60,729.37
Surcharge on E911	3,270.26
County TIFs-Novartis & Sudenga	16,145.90
Emergency Management Services	304.14
Co. Assessor Agency Fund	623.59
Health Insurance Fund	40,350.80

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman