

LYON COUNTY AUDITORS OFFICE
April 9, 2018

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the April 2, 2018 meeting were reviewed. Motion made by Koedam to approve minutes, seconded by Behrens. Motion carried. Note made that agenda stated March 26th, should be April 2nd.

Ronda Arends and Jill Funke were present on behalf of Relay for Life. Arends requested the use of the courthouse square for this year's event. The committee is planning on June 14th, the Thursday night of Heritage Days. The request included: the use of the North entrance area for entertainment, sidewalk chalk art, possible use of lawn tents for teams and games, and a luminary sendoff around dusk. The Board approved the use of the courthouse square for the Relay for Life upon receipt of Certificate of Liability naming the County as an insured.

Jason Boer of Alford has submitted a parade route for the 125th Celebration of Alford on June 9. Boer reports that Sheriff Vander Stoeop has driven the route and sees no issues with the intended route. Vander Stoeop has stated that the road will not be closed for the parade and deputies will assist with traffic control. Smit will contact Boer regarding the liability insurance to make sure the County is listed as additionally insured. Board will put it back on the agenda for April 23rd to make final decision.

Zoning Director Pam Tille joined the meeting to answer questions regarding Ordinances 2018-01 and 2018-02. The Ordinances and the changes they include were discussed. Smit stated that the ordinances will be in the paper this week and property owners within 500' of areas of change have been mailed notification as well. The first reading of the ordinances was held and the Board set April 23rd at 9:30 as the public hearing date to take comment on the ordinances. Motion by Peters, second by Behrens to set April 23rd at 9:30 a.m. as the public hearing date for Ordinances 2018-01 and 2018-02. Motion carried. Tille stated no one attended the public hearing held by the Zoning Board regarding the changes. Smit will have copies of the ordinances available to the public at the Auditor's Office.

Board disapproved the paying of CMBA for the \$2,400 request by MEP Engineering concerning the courthouse project.

The Board has received notice that Wellmark has determined a maximum allowable fee for ambulance services. If approved by the Board, as of 7-1-2018 this would increase the charge of A0429 BLS Emergency Transport to \$595.00 from \$560.00, and increase A0425 Loaded Ground Mileage to \$13.00/loaded mile from \$12.00/loaded mile. Motion by Peters, second by Behrens to increase the charges as allowed as of 7-1-2018. Motion carried. The Board requested a letter be sent to PCC (ambulance billing company used by County) stating the displeasure of not being made aware of the opportunity

to increase charges in between now and the last time charges could have increased. Smit will be in contact with PCC.

Chairman Bosch introduced Resolution 2018-08 authorizing the rural service fund transfer for secondary roads.

Resolution 2018 - 08

Authorization to Transfer Funds to the Secondary Road Fund

Whereas, Iowa Code Section 331.429(1)(b) provides for a transfer of funds from the Rural Service Fund to the Secondary Road Fund.

Rural Service will transfer \$2,109,299 in fiscal year 17/2018 to the Secondary Road Fund. This is the maximum allowed by code. The first half of this transfer was made October 23, 2017. The second half of this transfer is \$1,054,649.

The transfer is not effective until authorized by resolution of the board.

THEREFORE BE IT RESOLVED by the Lyon County Board of Supervisors to authorize the following transfer:

- Transfer \$1,054,649 from the Rural Service Fund to the Secondary Road Fund.

Passed and approved this 9th day of April, 2018.

ATTEST:/s/Jen Smit
Lyon County Auditor

/s/Randy Bosch, Chairman
Lyon County Board of Supervisors

Motion by Michael to approve and Chairman sign Resolution 2018-08, second by Koedam. Motion carried.

Auditor's quarterly report was reviewed.

Engineer Sievers and the Board discussed the low bid of \$1,883,000 from G.A. Johnson and the other costs associated with the Rock Rapids Shop Project. Other estimated costs are: dirt work \$28,000, civil work \$13,200, \$1,500 retaining wall, indoor Crane (tool needed for working on equip)\$75,000, and CMBA percentage \$113,000. Chairman Bosch stated he sees the need and recognizes that no comments were received from the public. However, Bosch has had multiple private conversations with constituents on how those dollars could be used for miles of paving, and with other shops needing repair/maintenance Bosch is having a hard time putting \$2.5 million in one place. Peters mentioned doing it in stages and fears that by doing it in stages costs may increase over time resulting in higher bids than the current ones. Supervisor Michael spoke to having a hard time supporting the project not because it isn't needed, but due to the general message during budget time that conservatism was extremely important. Motion by Behrens to award bid to low bidder of G.A. Johnson at \$1,883,000 and sign contract, second by Koedam. Discussion - Sievers stated that the current shop is in a flood way,

not flood plain and therefore the County is not able to obtain flood insurance and possibly wouldn't receive similar funding (FEMA) if the County is to have another significant flooding event. Sievers stated that if the sheriff office, ambulance, or other county department were in a similar flood location it would be moved by now. Secondary roads is just as vital as any other county department. Chairman Bosch called for a rollcall vote. Rollcall: District 1 No, District 2 Support, District 3 Support, District 4 No, District 5 Support. Motion carried.

Sievers presented the 2019 Iowa DOT 5 year construction program and budget. Motion by Peters, second by Michael to approve and sign the 5 year construction program and 2019 budget. Motion carried.

Sievers asked the Board for an opinion of using bond dollars that are left to include bridges 17R, 18R, and 19R on Buchanan Avenue. These were damaged in the 2014 flood event and therefore fit the specifications of projects eligible for bond projects. Sievers states that farmers have no North/South gravel road currently to move grain to Larchwood as bridges are posted or closed. The Board agrees with using bond dollars still available to replace these bridges. Sievers will move ahead with plans for these bridges.

Sievers wanted to know if there is anything else to discuss regarding driveways. Sievers isn't looking to decrease services, but to get more gravel roadways rebuilt. Board would rather see Sievers tell those who call for the service the secondary roads timeline, and give residents the option of being on a list or finding another contractor to do the work. Sievers uses Northern Iowa Construction to supply culverts, however has received a quote from Metal Culverts, who supply all counties in Iowa. Metal Culverts will do it for \$75,158.50, which is less than Northern Iowa Construction (\$76,447.46). The culverts can be cut in 20' and 30'. The current policy for driveways does include wording to charge residents the replacement cost of the culverts.

Sievers reported that funding has been received for L14 South of George at \$825,000 through the FAST Act funding. Sievers has been approached by the Mayor of George on how to apply for funding to tag into the project when it happens. Sievers will be in contact with the Mayor to help the City of George hopefully secure funding.

Due to so many utility companies replacing fiber in Lyon County this summer season, Sievers voiced concern on the possibility of roadways being in danger of damage due to multiple contractors doing work and not being conscious of where utilities are placed.

Sievers received utility accommodation applications from Lyon Sioux Rural Water Systems. Multiple locations are listed on applications and can be reviewed at the Lyon County Engineer Office. Motion by Michael, second by Koedam to approve and Chairman sign utility applications. Motion carried. Supervisor Peters left at 12:00 and was not part of this motion/vote.

Heartland Communications submitted utility accommodation applications. There are numerous sites listed on the applications which can be reviewed at the Lyon County Engineer's Office. Motion by Behrens, second by Koedam to approve and Chairman sign applications. Motion carried.

Employment changes:

Jeff Schmidt submitted a retirement letter as an employee from the secondary roads department. Schmidt's last day will be May 4, 2018, with 31 years of service to Lyon County.

Jacob Wordekemper resigned from secondary roads with a last day of work as April 6, 2018.

Smit has been contacted by EMC and local agent Jason Boer regarding quoting the county's liability/work comp insurance. A written notice of the County's intention of obtaining a quote must be sent to ICAP within 60 days of renewal date. Smit stated that there have been no issues with using ICAP and IMWCA over the last 20 years. The Board would like to see a quote done. Smit will reach out to Boer to get the letter wording and will reach out to Sam Chase as the local agent for ICAP.

Supervisor correspondence: Michael - committee getting together to discuss what goes into handbook regarding secondary roads; Behrens - NWIA Care Connections meeting; and Bosch - informed the rest of the Board that the Ambulance Director position will be posted today. Smit added that the position details can be found on the county website at www.lyoncountyiowa.com under the employment tab.

Handwritten claim dated 3-28-2018 in the amount of \$30,688.29 was reviewed and approved. Check sequence #133021.

Wellmark BlueCross BlueShield	3-17-18 to 3-23-18 Med.C1	30688.29
Grand Total		30688.29

Health Insurance Fund 30,688.29

Payroll dated 3-30-2018 was reviewed and approved.

Payroll Warrant Register in the amount of \$199,918.03 is listed by fund.

General Basic Fund	122,867.49
County MHD Services Fund	1,304.07
Rural Service Basic Fund	19,913.31
Economic Development Fund	3,526.79
Secondary Road Fund	40,171.07
Emergency Management Services	2,548.83
Co.Assessor Agency Funds	9,586.47

Payroll Disbursement Register in the amount of \$274,785.86 is listed by Fund.

General Basic Fund 97,290.39

General Supplemental Fund	52,190.90
County MHD Services Fund	1,260.25
Rural Services Basic Funds	33,507.68
Economic Development Fund	4,245.05
Secondary Road Fund	71,109.94
Emergency Management Services	3,091.13
Co. Assessor Agency Fund	12,090.52

Claims dated 4-9-2018 in the amount of \$678,396.37 were reviewed and approved. Check sequence #133151-133332.

A & B Business Solutions	Samsung contract	148.53
Access Systems	Monthly copier lease - As	217.54
Henry M. Adkins & Son Inc. Ele	4/3/18 NCC Election	3358.96
Airgas USA LLC	welding supplies	473.83
Alliance Communications Attn:	April 911 Recur,shop phones	169.24
Ameritas Life Insurance Corp.	2017 Annual Base Fee #242	800.00
Arrow Manufacturing, Inc.	Repair/Lube Rear LatchDr	175.00
Autry Reporting Teri Lea Autry	Deposition St vs Bauer	248.40
Baete-Forseth HVAC	Crthouse HVAC Voucher #6,7	165482.45
Baker Group	Crthouse-Progress Bill #7	17832.67
Lora Berg	March Mileage (659)	329.50
Eric Borman Construction	Window Repairs/Amb garage	530.00
Vicki Borman	March Mileage (603)	301.50
Butler Machinery Company	radiator, eng coolant,labor	5273.54
Calhoun-Burns & Associate Inc.	bridge design 30R,inspect	1477.50
Campbell Supply	Tools & Supplies	257.45
John Canning & CO. LTD	25% Restore 4 Lunette Mur	8750.00
Canon Financial Services Inc.	Canon contract	268.00
Care Initiative - Lyon Manor	March Inmate meals (441)	2646.00
Cattoor Oil Company Inc.	275 gal DEF	327.25
Century Link - Business	2/16-3/15 Long distance	220.92
City of Alvord	utilities	48.50
City of Doon	2nd 1/2 FY18 Lib.,utilities	4193.00
City of George Attn: Library D	2nd Half FY2018 Library A	6624.00
City of Inwood	2nd Half FY2018 Library A	7956.00
City of Larchwood	2nd ½ FY18 Lib, utilities	6866.60
City of Little Rock	2nd Half FY2018 Library A	4100.00
City of Rock Rapids Municipal	Feb Util,2nd ½ FY18 Lib	17841.31
Vicki Clasen	4/3/18 Election RR Precin	177.00
Compass Pointe	4th Q FY2018 Prevention	2936.25
Computer Clinic	Dell Laptop,renew domain name	983.00
Cooperative Energy Company	Diesel,gasohol,veh service	30836.86
Cooperative Farmers Elevator	Fuel, grease, lumber	782.75
Corner Rexall Drugs	Actidose-10 sod Chloride	66.80
CoZO Tom Blake	5/23-5/25 Registration	250.00
Natalie Cross	March Mileage (519)	259.50
Culligan Soft Water Serv.	Filter, salt, water,rental	327.75
D-P Tools Inc.	impact wrench, plier	388.05
Dakota Riggers & Tool	2 slings #29	30.23
Denny's Sanitation Inc.	Jan-March garbage service	414.00
District III Treasurer's Assn.	4/17/18 Conf Registration	20.00
Dixon Construction Company	Bridge 4R Voucher #5	79695.20
DJ's Service	86 gal gasohol,822G diesel	2195.63
Elanco US Inc Eil Lilly and Co	2nd Half Tif #080-001	25761.94
Electronic Engineering	April 911 Radio Maint	735.00

Equipment Blades Inc.	grading bits	1714.00
Frontier	April 911 Recurring,GE shop	202.97
Glen Geerdes	3 Dale Twp Mtgs	45.00
George Office Products	Office Supplies	846.99
Greg Getting	3 Dale Twp Mtgs	45.00
Bobby Gruis	meal exp - PCC Cert Class	21.72
H & H Repair	parts #22	14.03
H & S Homebuilding Center	bridge repair lumber	129.88
HCC Life Insurance Company	April Transplant Ins 24/6	1566.16
Heartland Hardware LLC	socket extensions	46.94
Richard Heidloff	4/3/18 Election GE Precin	187.00
Heather Hernandez	March Mileage (49)	24.50
Hiller Lumber	lumber, wood screws	22.18
Hillyard / Sioux Falls	Custodial Supplies-Crth	106.08
Virginia Hobson	4/3/18 Election DN Precin	202.00
David Huff	3 Dale Twp Mtgs	45.00
I-State Truck Center	belts,windshield,labor	587.85
IBC Innovative Business Consul	March Benefit Service,flex	2133.09
Iowa County Attorney Ass'n.	18/2019 Assoc. Dues	423.00
Iowa County Attorney's - Case	Additional ProLaw User	631.00
Iowa Law Enforcement Academy S	3/12-3/16 40 Hr School R.	350.00
Iowa Secretary of State	240 NCOA Cards	77.87
ISAC Group Unemployment Fund I	1st Q 2018 Unemployment	3341.68
ISACA Roxanna Moritz / Auditor	2018 Annual Dues	225.00
Jack's Uniforms & Equipment	2 Handcuffs	86.89
Delores Keegan	4/3/18 Election DN Precin	187.00
Keith's Korner	March Fuel - 126.12 G Gas	313.00
Connie Kille	4/3/18 Absentee Precinct	44.00
Shannon Klarenbeek	March Mileage (311)	155.50
Kandace Koll	4/3/18 Absentee Precinct	67.00
Marilyn Lafrenz	March Mileage (530)	265.00
Maggie Landegent	March Mileage (180)	90.00
Larchwood Lumber Company	shop supplies	49.89
Larchwood Quick Stop	92G gasohol,airbrake antifre	234.34
Laser Technology, Inc.	3 TruSpeed Radar Units	4185.00
Jean Leuthold	4/3/18 Election WL Precin	193.00
Little Rock Free Lance	4/3/18 NCC Election Ballo	48.00
Lyon & Sioux Rural Water	water Lester/Larchwood shop	62.00
Lyon County Engineer	Jan-March Well Admin 8W/1	675.00
Lyon County Sheriff Dept.	Sheriff Fees	175.00
Lyon County Treasurer - ACH I	March Stop Loss Refund	50568.96
Lyon Rural Electric Coop	security light repair,rental	992.80
Matheson Tri-Gas Inc	3/22/18 Oxygen	171.53
MidAmerican Energy	Doon Shop	382.63
Modern Gas Company	124.8 gal LP gas	172.10
Mouw Motor Company	Repairs 2014 Ford Explore	617.25
Laura Mulder	4/3/18 Election DN Precin	176.00
Neopost USA Inc	Equip Rent 4/30-7/29	53.85
New Century Press	Brd Min,NCC ballot,Prop Tx	539.77
Northwest Iowa Planning &	LEPC Admin / Mitigation	1030.00
NW IA YES Center	Feb Juv Detenton (10) day	1500.00
Oak Street Station	Fuel, DEF,vehicle service	416.85
Joleen Odens	4/3/18 Election LR Precin	176.00
Jackie Olson	4/3/18 Election LR Precin	202.00
Osceola County Rural Water	water - Little Rock Shop	38.96
Margo Pedersen	4/3/18 Absentee Precinct	50.00
Kyle Peters	8 gal gasahol	20.00

Physio-Control, Inc. formerly	(1)Lifepak 12 DeFib maint	1111.56
Pitney Bowes Inc.	postage machine rental	53.85
Popkes Car Care, Inc.	4 New Tires A3	775.71
Prahm Construction Inc.	Bridge 20R Voucher #4,92Y	81533.83
Precision Auto, Inc.	parts, paint, repair	5914.77
Premier Communications	April Phone,internet,cable	3628.20
RELX Inc DBA LexisNexis	March on-line periodical	149.80
Rock Rapids Ace Hardware	Shop supplies,paint	380.39
Rock Rapids Machine & Welding	angle iron #17	180.23
Lisa R. Rockhill	March Mileage (268)	134.00
Amy Ryals	4/3/2018 Election WL Prec	213.50
Marilee Schleusner	3/21-3/23 Mtg Mileage (21	105.00
Bob Schoo	3 Dale Twp Mtgs	45.00
SEAM Secure Enterprise Asset M	3/29/18 Electronic Dispos	292.65
Steve Simons	March miles,Reimbursables	219.78
Sioux Falls Two Way Radio	4 Pagers RR Fire	1700.00
LaVonne Snyders	4/3/18 Election WL Precin	127.00
Melissa Stillson	March Mileage (293)	146.50
Sturdevant's Auto Parts	parts,Vehicle Blades,Fluid	876.73
Sudenga Industries	2nd Half Tif #Grant 185-0	17285.73
Sunshine Foods	March Food/Provisions Inm	621.98
Mark Swartz	4/3/18 Election RR Precin	188.00
Terry Tausz	4/3/18 Election RR Precin	177.00
Todd's True Value	paint	13.57
Town & Country	garbage service - LittleR	25.74
Trane	Humidity Sensors Dome/Att	2710.24
TransUnion Risk & Alternative	March Service	150.30
Lorna Van Maanen	reimb retirement gift	151.03
Bonnie VandenBosch	4/3/18 Election WL Precin	118.00
Vander Haag's Inc.	tool box #12	382.39
VanderLee Motors Inc.	Battery,solenoid,veh service	602.77
Kim VanderPlaats	4/3/18 Election LR Precin	176.00
Verizon Wireless	Cell Phones 3/19-4/18	1352.47
Wall Street Printers	4 Bx Windox/2Bx Regular E	170.00
Bernette Weier	4/3/18 Election GE Precin	176.00
Steven T. Weier	4/3/18 Election GE Precin	203.00
Wellmark BlueCross BlueShield	March Admin,stoploss,claims	71113.09
Bonnie Wilson	March Mileage (28)	14.00
Ziegler Inc.	4 batteries 60/68,lamps,glass	3118.40
ZOLL Medical Corporation	LifeBand 3Pack,Autopulse batt.	1272.25
3D Security Inc.	1yr Alarm System service	1080.00
Grand Total		678396.37

General Basic Fund	47,827.38
General Basic Sub Fund	193,882.83
Rural Services Basic Fund	41,771.28
Economic Development Fund	269.37
Capital Project-Roadway Fund	161,229.03
Secondary Road Fund	59,047.94
Surcharge on E911	4,333.71
County Tifs-Novartis & Sudenga	43,047.67
Emergency Management Services	1,155.11
Co. Assessor Agency Fund	500.75
Health Insurance Fund	125,332.21
Flex Benefits Account	49.09

There being no further business there was a motion by Michael, seconded by Koedam to adjourn. Motion carried.

ATTEST _____
County Auditor

APPROVED _____
Chairman