

LYON COUNTY AUDITORS OFFICE
March 26, 2018

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the March 12, 2018 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Behrens. Motion carried.

Chairman Bosch introduced Resolution 2018-07 to approve the transfer of funds from Casino TIF fund to the Secondary Road fund.

Resolution 2018 - 07

**Authorization to Transfer Funds to the Secondary Road Fund
Casino TIF**

Whereas, Iowa Code Section 331.432 provides for other transfers.

The Secondary Road Fund has paid for all expenditures for the \$484,000 TIF debt certified on November 28, 2016. The first payment of this transfer, \$291,807 was made 10-23-2017. The remaining balance of this TIF transfer is \$192,193.

The transfer is not effective until authorized by resolution of the board.

THEREFORE BE IT RESOLVED by the Lyon County Board of Supervisors to authorize the following transfer:

- Transfer \$192,193.00 from the Casino TIF fund to the Secondary Road Fund.

Passed and approved this 26th day of March, 2018.

ATTEST: /s/Jen Smit
Lyon County Auditor

/s/Randy Bosch, Chairman
Lyon County Board of Supervisors

Motion by Koedam, second by Michael to approve and have Chairman sign Resolution 2018-07. Motion carried.

Liquor license applications have been received by Grand Falls Casino and Resort. One is for a craft fair event with possible wine vendors being held 4-7-2018, the other is a one year Class E license. Motion by Michael, second by Behrens to approve Class E license. Motion carried. Motion by Michael, second by Peters to approve the event license for 4-7-2018. Motion carried.

Auditor Smit informed the Board that the murals were shipped to John Canning Studio in Connecticut last Saturday by UPS. Smit has received correspondence that the murals were received by John Canning on Tuesday of this week. A contract has been sent by John Canning Studios in relation to the mural renovation. The contract is for \$35,000 with \$8,750 to be paid upon

3-26-2018

acceptance of the contract. The contract budgets \$8,000 to \$10,000 (above the \$35,000) for costs for mounting the murals on aluminum panels. Motion by Peters, second by Behrens to approve and have Chairman sign the contract with John Canning Studios. Motion carried.

The employment contract for economic development director was discussed and will be brought to the Board at an upcoming meeting for approval.

Chairman Bosch opened the public hearing at 10:00 a.m. to receive public comment on the upcoming new secondary roads shop being built in Rock Rapids. Terry Glade, architect with CMBA, New Century Press Reporter Melissa Klein, County Engineer Laura Sievers, and Attorney Shayne Mayer were present. No other public was present. Glade informed the Board that bids are to be turned in by April 2nd at 10:00 a.m. at the County Engineer's office with bids to be opened shortly thereafter. Glade anticipates prices to come in around \$2.3 to \$2.4 million. The project has one alternate bid for a front apron and concrete slab in front of all the doors, and steel barriers to protect the doors. Civil work onsite is being done by the secondary roads department and Glade gave an estimate of \$150,000 to \$200,000 of cost if that would have been part of the project bidding. Supervisors raised the question if the HVAC system is possibly overstated per comments from bidders, and asked if there is another IA Code section that this would fall under. Glade will have the Code double checked in regards to that part of the project. The Board decided to hold a special meeting at 10:00 a.m. on April 2nd in order to attend the bid opening at the Engineer's Office. The Board will reconvene at 11:30 on the 2nd to discuss the bids after the opening in order to be able to make a decision regarding the bids at a regular meeting on April 9th. The Board will meet in the boardroom at the 11:30 time. The public hearing was closed at 10:40 a.m.

Glade also gave a short update on the courthouse project. Final pay applications will be finalized in the next week or two, and operation manuals will be put together and delivered to the County. Glade also informed the Board that in the contract with CMBA it states a deduction to the amount if the lighting upgrade is not part of the project. That has been deducted. However, in speaking with Corey Metzger, MEP Engineering, Metzger states there was a conversation between Daave Jorgenson and Metzger that swapped \$2,400 from the lighting upgrade to the lighting design work for the courtroom during the planning stage. Glade stated that neither Metzger or Glade have documents to prove this conversation, but Glade would like the County to consider including that back into the contract so CMBA can pay MEP Engineering. The Board tabled the decision in order to research the topic more. Auditor Smit will contact Jorgenson to see if there are any documents that Baker Group may have that document this conversation/agreement.

Engineer Sievers presented a utility accommodation application from Lyon Sioux Rural Water System to install a water line North of 210th St. in Rock Township Section 31 two miles west of Hwy 75. Motion by Koedam, second by Michael to approve and sign application. Motion carried.

Engineer Sievers would like the Board's opinion on secondary roads no longer constructing driveways and entrances as it takes personnel and equipment away from rebuilding gravel roads. This would allow local contractors to have more work and the County could move the dollars spent on these services on much needed road improvements. Currently Sievers estimates that the County is losing money by continuing this service. The Board would like to know how other counties in Northwest IA handle these requests. Sievers will gather the information from other counties. The Board suggested that Sievers inform people who call for the service of the current work schedule of secondary roads and the possible wait time for driveway/entrance work.

Supervisor Michael stated that Conservation Director Craig Van Otterloo will be unable to join the meeting for the conversation regarding use of county equipment. It seems there was a conversation between conservation and secondary roads regarding conservation borrowing the wood chipper machine. Sievers states that secondary road equipment by IA Code is equipment that is to be used within the road right of way, and is purchased solely from secondary road funds. Other "county" equipment is mainly purchased from the general fund or rural services fund. Sievers stated that the UTV was purchased with both secondary road funds and general basic funds and that is how it can be used by other departments. Sievers stated that a swap was proposed to Van Otterloo in where conservation could help secondary roads and spray areas around bridges for weeds and then conservation could use the chipper machine hour for hour spent spraying. Another option was a fee rental schedule at the federal rate of \$22.00/hour. Attorney Mayer was asked to research the issue and report back to the Board on how to best handle such requests.

Supervisor correspondence: Behrens-Landfill mtg., NWIA Regional Housing Authority mtg.; Peters- YES Board mtg.; Koedam- NW IA Planning and Development mtg., RIDES mtg., and Workforce Development mtg.; Bosch-Seasons Center mtg.

Handwritten claims dated 3-14-2018 in the amount of \$19,467.53 were reviewed and approved. Check sequence #132913-132914.

IBC Innovative Business Consul	3/8/18 to 3/11/18 Flex Cl	443.41
Wellmark BlueCross BlueShield	3/3/18-3/9/18 Medical Cla	19024.12
Grand Total		19467.53

Health Insurance Fund	19,024.12
Flex Benefits Account	443.41

Veteran Affairs claims dated 3-14-2018 in the amount of \$250.56 were reviewed and approved. Check sequence #132915-132922.

Jared Ageson	Mileage (68) VA Transport	34.00
Jerry M. Baatz	Mileage (30) March Mtg	15.00
Corner Rexall Drugs	Case #0012 Prescriptions	20.94
Douglas W. Hilbrands	Mileage (30) March Mtg	15.00
Little Rock Free Lance	Advertising	16.00
Lyon County News	Advertising	22.55

New Century Press	Advertising	48.00
Premier Communications	Office Phone	79.07
Grand Total		250.56

General Basic Fund 250.56

Payroll dated 3-15-2018 was reviewed and approved.

Payroll Warrant Register in the amount of \$67,516.18 is listed by fund.

General Basic Fund	10,029.04
Rural Service Basic Fund	20,026.09
Secondary Road Fund	37,461.05

Payroll Disbursement Register in the amount of \$28,571.00 is listed by Fund.

General Basic Fund	3,892.62
Rural Services Basic Fund	9,087.10
Secondary Road Fund	28,571.00

Handwritten claims dated 3-22-2018 in the amount of \$43,570.18 were reviewed and approved. Check sequence #132923-132924.

IBC Innovative Business Consul	3/14/18-3/18/18 Flex/Dep care	1179.36
Wellmark BlueCross BlueShield	3/10/18-3/16/18 Med claims	42390.82
Grand Total		43570.18

Health Insurance Fund	42,390.82
Flex Benefits Account	1,179.36

Claims dated 3-26-2018 in the amount of \$302,426.55 were reviewed and approved. Check sequence #132925-133020.

A & B Business Solutions	Copier Contract 3/21-4/20	619.27
Advanced Systems, Inc.	Copier Maint 3/22-6/21/18	110.77
Alliant Energy	GE/LR shop	1092.68
AT & T	911 Recurring 712-233-001	42.71
Ron Bos	2 Richland Twp Mtgs	30.00
C.J. Cooper & Associates	post accident drug test	35.00
Calhoun-Burns & Associate Inc.	bridge design 61Y	2265.50
Century Link	911 Recurring 712-233-001	396.11
City of George	utilities - Feb & Mar bil	150.00
Cooperative Energy Company	34.92 G Gasahol	87.74
Dakota Alignment & Frame Servi	alignment #4	417.64
Dakota Fluid Power Inc.	cylinder repair #64	684.17
Dixon Construction Company	Bridge 4R Voucher #4	44920.27
Dusty's Auto Body David Dreesm	A2 Windshield	220.90
Teryl Ebright	3/5/18 Lyon Twp Mtg	15.00
Lonnie Egdorf	Fill Well	500.00
Equipment Blades Inc.	Cat bit boards 48" #63	4097.46
Erv's Farm Repair	steel #12	61.70
Frontier	911 March Recurring	129.95
Frontier Bank	3/6/18 Annex snow removal	67.50
George Office Products	Office Supplies	131.85
GIS Workshop	software support	700.00

3-26-2018

Glen's Sport Center Inc.	wiring, winch carrier #10	384.24
Heartsmart.com	8 AED's for Patrol Cars	13560.00
Heiman Inc.	Grant - UST6 Helmet w/lit	363.70
Heather Heimensen	3/13/18 Mileage GE (30)	15.00
Interstate Power Systems, Inc.	fan, fanbelt, surge tank	2382.59
Inwood Furniture	Couches for new cabins	2000.00
Iowa County Attorney Ass'n.	Spring Registration 6/10-	325.00
Iowa Dept of Natural Resources	br #228250 Lyon Co-demoli	100.00
Iowa Prison Industries	signs and posts	3954.25
Iowa Secretary of State	Notary Renewal Fee	30.00
Jack's Uniforms & Equipment	Hat,Gloves,Pant 60-5	140.80
JCL Solutions-Janitors Closet	Jail Custodial Supplies	225.90
Jim Hawk Tr Trailers Inc.	lights & brakes #121	815.82
Randy Kock	Sept2017 Richland Twp Mtg	15.00
Dale Kollis	2 Richland Twp Mtgs	30.00
Eldon E. Kruse	1/3 ISAC Parking,meals	22.27
Little Rock Free Lance	RE Taxes Due Ad Feb 2018	26.00
Lyon County Sheriff Dept.	Sheriff Fees	86.20
Lyon Rural Electric Coop	utilities Lester/Little Rock	866.86
Mail Services. LLC	April Renewals / postage	332.01
Matheson Tri-Gas Inc	Oxygen	106.26
McNab Apartments	Rental Assistance	200.00
Sarah Merry-Skoglund	March Mileage (337)	168.50
Meyer Electric Inc.	Outside Light by Ramp	450.42
MidAmerican Energy	Alvord/Inwood shops	788.67
Cornelia Minor	3/5/18 Lyon Twp Mtg	15.00
Joan Minor	3/5/18 Lyon Twp Mtg	15.00
Modern Gas Company	200 gal LP gas	289.78
National Sheriffs' Association	Jail Officer Program - Tj	139.03
New Century Press	Zoning Mtg,RRshop hring	309.69
North American Truck & Trailer	air filter, rubber elbow	156.74
Northern States Supply Inc.	hardware	38.12
Northern Truck Equip Corp	hydraulic lever #22	103.94
Northwest Iowa Comm. College N	10/16/17 KED Brd Refreshe	85.00
Northwest Iowa Area Solid Wa	3/8/17 Fl Bulb Disposal/M	235.54
Nyhart Attn: Finance Departmen	50% Fee FY2018 GASB 75	1850.00
PCC, Inc. Physician's Claim Co	Feb Amb billing	2230.18
Prahm Construction Inc.	Bridge 58R, Bridge 92Y	192233.63
Premier Network Solutions d/b/	2 Dell PCs, April IT, laptop	9429.77
Rapid Auto Repair Michael D. K	A2 Service, A1 Service	525.81
RDO Equipment Company	20 gal 10W30 oil	279.48
Rensink,Pluim,Vogel & Huyser	Attorney Fee MH 500091	66.39
Norman Rentschler	2 Richland Twp Mtgs	30.00
Reserve Account/Pitney Bowes	Postage for Meter - Zonin	625.00
Sanford Health	PreEmploy test,Clinic Inmate	301.59
Sanford USD Medical Center	Dr. Jail Visits,RN transfers	393.79
Sanofi Pasteur, Inc.	10 Doses of Polio Vaccine	243.90
Sensaphone, Inc	Vaccine Monitoring System	71.40
Sioux City Insulation, Inc	Mechanical Pipe Insulatio	2395.00
Jennifer Smit	3/13/18 Region 3A Mileage	96.00
Snow Removal & Sanding Arthur	Feb Snow Removal 20.50 Ho	1332.50
Subway	65 Certificates/Immunizat	162.50
Thrifty White Pharmacy	Meds - Inmates	1008.51
US Bank Equipment Finance	Copier Contract 3/9-4.9/1	252.61
Van't Hul Repair	repair water leak #2	337.20
Verizon Business	acct 4512330	5.81
Verizon Wireless	3/10-4/9/18 Cell Phones	579.97

Wall Street Printers	4 Boxes (2000) Window Env	120.00
Western Iowa Tourism Region	2018 LCED Annual Dues	150.00
Jacob Wordekemper	safety glasses	229.85
Ziegler Inc.	Generator-Level I PM Insp	1922.11
Grand Total		302426.55

General Basic Fund	37,474.50
General Basic Sub Fund	2,545.00
Rural Services Basic Fund	791.06
Economic Development Fund	52.28
Capital Project - Roadway Fund	237,163.90
Secondary Road Fund	20,681.67
Surcharge on E911	568.77
Emergency Management Services	363.79
Co. Assessor Agency Fund	672.67
Health Insurance Fund	1,850.00

There being no further business there was a motion by Michael, seconded by Behrens to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman