

LYON COUNTY AUDITORS OFFICE  
January 2, 2020

ROCK RAPIDS, IOWA

Auditor Jen Smit convened the adjourned session with Feucht, Koedam, Behrens, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

Auditor Smit asked for nominations for Chairman for 2020. Motion by Feucht, second by Birkey to nominate Supervisor Mark Behrens as Chairman. Nominations ceased. Motion carried.

Chairman Behrens asked for nominations for Vice Chairman. Motion by Koedam, second by Birkey to nominate Supervisor Josh Feucht as Vice Chairman. Nominations ceased. Motion carried.

The minutes of the December 24, 2019 meeting were reviewed. Chairman Behrens asked Auditor Smit to make the paragraphs regarding the BROS-SWAP-CO60 (8Y) and the STBG-SWAP(122) more clear. Motion made by Herman to approve minutes with clarifications, seconded by Koedam. Motion carried.

Treasurer Russ Hopp was present for the Board to count cash for the 1-1-2020 new year.

Veteran Affairs Director Sharon Fuller and V.A. Commission members Denny Altman, Doug Hilbrands, and Jerry Baatz joined the meeting. Fuller explained to the Board that there is a concern with no waiting room available for the office. The Board talked about possibly moving the North wall out to make a small sitting area, or being able to use the Conservation office when necessary. Fuller stated that she has been quite busy the last few weeks. Fuller also has been helping veterans from other counties as well. Office hours are set at 8:00 a.m. to 3:00 p.m. Monday, Wednesday, and Friday. Fuller states that she does on occasion go in on Tuesday and Thursday to make sure files sent in were received. The Board members will look at the area and talk to Conservation Director Van Otterloo regarding the possibility of using the conservation office when needed.

Chairman Behrens opened the public hearing at 9:00 a.m. for public comment on Resolution 2020-01 Authorization for Non-Current Debt transfer to the Flex Account for 2020. No comments were received. Chairman Behrens closed the public hearing at 9:02 a.m.

Resolution 2020-01 authorizes the prefunding of the County's medical flex spending fund (from 89000 Health Insurance Fund to 91000 Flex Spending Fund). Due to the first deposit into this account being 1-15-2020, but employees may claim funds as of 1-1-2020, the account needs to be funded by an internal load. The amount is \$5,000 and will be repaid by 12-31-2020.

Motion by Feucht, seconded by Birkey to approve and Chairman sign Resolution 2020-01. Motion carried. The full resolution wording can be found at [www.lyoncountyiowa.com](http://www.lyoncountyiowa.com) under the Supervisors tab or at the Auditor's Office.

The supervisors split up and went to the different county offices to count cash at 9:15 a.m.

The Supervisors returned from counting cash, and continued the meeting at 9:50 a.m. Chairman Behrens also reports that he spoke with Conservation Director Van Otterloo and the V.A. Office may use the Conservation Office whenever need. Behrens will let Director Fuller know.

The Board of Supervisors makes various appointments to different boards to do County business. Motion by Herman, seconded by Birkey to approve the following appointments and committee assignments. All "Aye" motion carried. Auditor Smit noted that the gender balance notification was put into the official papers but no applications have been received.

Committee	Supervisor(s)	Alternate
Building and Grounds	Behrens, Herman	
Courthouse Security	Feucht	
County Hotel / Motel Tax	Birkey, Koedam	
DHS Decatorization Board	Birkey	Koedam
Emergency Management Board	Herman	Birkey
Empowerment Board	Birkey	Koedam
Iowa County Engineer Association	Birkey	
Library Board	Feucht	Herman
Lyon County Board of Health	Behrens	Feucht
Lyon County Conservation Board	Feucht	Herman
Iowa Work Force Development	Koedam	
Lyon County Economic Dev Advisory Brd	Feucht, Herman	
Lyon County Economic Development Consortium	Feucht	
MidSioux	Koedam	
NW IA Area Waste Agency	Behrens	Herman
NWIP & Development Board	Koedam	Birkey
NW IA Housing Trust Fund	Feucht	
NW IA Regional Housing Authority	Birkey	
REAP	Feucht	Behrens
Sioux Rivers Mental Health Region	Behrens, Birkey	
Regional Transit Authority	Koedam	Behrens
Roadside Management	Behrens	
Safety & Wellness	Herman	Feucht
Season's Mental Health Center	Koedam, Birkey	
SYNERGY	Herman	Feucht
Third Judicial District Dept. of Corrections	Birkey	Koedam
Youth Emergency Services	Herman	Behrens

Per Iowa Code 6B.4 the Lyon County "Compensation Commission Board" a/k/a Condemnation Board is a yearly appointment. As there are a few people that

FARMERS

Russell Pedersen, Rock Rapids  
 Steve Johnson, Little Rock  
 Dennis Schrick, George  
 Arnold VanVelhuizen, Larchwood  
 Kent Harms, George

REALTORS

David Sieperda, Rock Rapids  
 Tim DeBruin, George  
 Darrel VandeVegte, Doon  
 Sam Chase, Little Rock  
 Damon Pederson, Rock Rapids

Marv VanMaanen, Doon  
Greg DeBoer, Little Rock

Craig Schneidermann, Rock Rapids  
Mike Baumgaars, Inwood

CITY PROPERTY

Leonard Hasselman, Rock Rapids  
Marlene Bowers, Rock Rapids  
Jim Cuttell, George  
Wes Koedam, Alvord  
Donald Metzger, Lester  
Lyle Grotewold, Larchwood  
Eugene Eisma, Inwood  
Jason Faber, Alvord

BANKERS OR PEOPLE KNOWING VALUE OF LAND

Mark Dominey, Larchwood  
Eugene Metzger, Rock Rapids  
Scott Postma, Doon  
George Schneidermann, Rock Rapids  
Sheila Klaassen, Little Rock  
Daniel Moen, Inwood  
Kathi Wilke, Lester  
Anthony Behrens, George

County Board of Health	Barb Pedersen	1-1-2020 to 12-31-2022
Assessor Board of Review:	Clarence Boer	1-1-2020 to 12-31-2025
Compensation Board	Sam Chase, Supervisor	1-1-2020 to 12-31-2021
Conservation Board	Sara Sprock, George	1-1-2020 to 12-31-2024

County Engineer Sievers brought information to the board regarding wage comparisons for positions in secondary roads to the rest of the district. Sievers starts her budgeting process with salaries and the rest of the costs (FICA, IPERS, health ins. etc.) and wanted to share information to let the Board know what she is looking at for FY2021.

The Board directed Auditor Smit to open the applications for the official newspaper bid. There were 3 applications: West Lyon Herald 735 subscribers, Lyon County Reporter 1,291 subscribers, and the Doon Press 341 subscribers. As the two papers with the largest subscription numbers are both under the New Century Press, the Board tabled the appointment of the official newspaper for 2020 until further information is obtained from County Attorney Shayne Mayer regarding IA Code Chapter 349. Auditor Smit will continue to publish county proceedings in the 2019 official newspapers.

Chairman Behrens introduced Resolution 2020-02. This resolution allows the Board to submit to the DNR an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure. The Board will also evaluate each construction permit it receives. Motion by Koedam, second by Birkey to approve and sign Resolution 2020-02. Motion carried. The full resolution wording can be found at [www.lyoncountyiowa.com](http://www.lyoncountyiowa.com) under the Supervisors tab or at the Auditor's Office.

The Board discussed the FY21 Compensation Board recommendation. After discussion on levies, increased valuations, and increased health insurance costs for employees, there was motion by Koedam, second by Birkey to approve the recommendation of the Compensation Board in full. Motion carried. Increases will be: \$2,499 or 4% for Auditor, Recorder, and Treasurer (\$63,684), \$3,485 or 4% for Sheriff (\$90,615), \$1,994 or 2% for Attorney (\$101,684), \$264 or 1% for Supervisors (\$26,666), and \$273 or 1% for Chairman (\$27,535).

Payroll dated 12-30-2019 was reviewed and approved.

Payroll Warrant Register in the amount of \$209,275.72 is listed by fund.

General Basic Fund	126,410.56
County MHD Services Fund	2,848.02

Rural Service Basic Fund	20,408.83
Economic Development Fund	3,713.62
Secondary Road Fund	42,392.69
Emergency Management Services	2,631.30
Co. Assessor Agency Fund	10,870.70

Payroll Disbursement Register in the amount of \$274,536.97 is listed by Fund.

General Basic Fund	95,461.26
General Supplemental Fund	54,876.53
County MHD Services Fund	2,802.58
Rural Services Basic Fund	36,861.02
Economic Development fund	3,449.79
Secondary Road Fund	67,223.46
Emergency Management Services	3,185.07
Co. Assessor Agency Fund	10,677.23

Claims dated 1-2-2020 in the amount of \$145,459.89 were reviewed and approved. Check sequence #143835-143867.

A & B Business Solutions	Copier Contract 12/21-1/2	714.27
Bound Tree Medical, LLC	Disposable supplies for r	95.22
Century Link	911 Recurring 712-233-001	392.00
Century Link - Business	11/15-12/12 Long distance	225.44
City of Larchwood	utilities	77.11
City of Rock Rapids Municipal	Nov Utilities	6975.35
Country Boy Doors, Inc	Fix Door#1 LawAnnex Bldg	212.42
IBC ACH Payment	12/23-12/29/19 Flex Claim	794.48
IMAGETek, Inc.	12/2/19 ReBoot Ratchet-X	37.50
Iowa Prison Industries	Vehicle Markings 6012 & 6	458.15
ISAC Group Unemployment Fund I	4th Q 2019 Unemployment	573.52
I.S.C.I.A. Iowa Sex Crimes Inv	1/27-1/29 3 Mtg Registrations	450.00
Jack's Uniforms & Equipment	New Badge for 604	103.99
Jaymar Business Forms Inc	W-2 & 1099 Forms 2019	193.20
JCL Solutions-Janitors Closet	Jail Supplies	191.65
Lyon County Sheriff Dept.	Sheriff Fees	152.40
Mail Services. LLC	January Renewals/postage	545.40
MidAmerican Energy	Doon shop	516.74
New Century Press	12/17/19 Brd Min/pub hring not.	27.89
Northwest Iowa Comm. College N	Oct/Nov Training Certificates	70.00
Popkes Car Care, Inc.	Dec Fuel - 27.143 G Dyed	68.64
Premier Network Solutions d/b/	Jan IT/Access Point work	1739.98
Rapid Auto Repair Michael D. K	Service 608 F150	23.95
Rock Rapids Ace Hardware	Jail Provisions,office supply	48.08
Sanford Health Plan	Jan Health Insurance	113140.33
Sirchie Finger Print Laborator	Fingerprint Pad & Shippin	79.92
Stryker Sales Corporation	Modem for New LifePak 15	988.10
Verizon Wireless	Cell Phones & Air Cards	901.74
Wall Street Printers	Envelopes for Office	82.50
Wellmark BlueCross BlueShield	12/21-12/27/19 Medical Bi	15579.92
Grand Total		145459.89

General Basic Fund	12,751.39
County MHD Services Fund	14.94
Rural Services Basic Fund	17.16
Economic Development Fund	.42
Secondary Road Fund	2,198.21

Surcharge on E911	392.00
County Attorney Incentive Fund	450.00
Emergency Management Services	92.89
Co. Assessor Agency Fund	28.15
Health Insurance Fund	128,720.25
Flex Benefits Account	794.48

There being no further business there was a motion by Birkey, seconded by Feucht to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.