

## **RESOURCE MANAGEMENT**

### **I. PURPOSE**

The most important aspect in emergency management and response is the ability to apply existing resources in the most efficient and productive manner possible. The purpose of the resource management system is to:

- A. Determine which offers of help will be accepted.
- B. Catalog available resources.
- C. Establish and administer holding areas for resources physically available but not immediately useable.
- D. Direct available resources to areas of need.
- E. Coordinate with the agency responsible for emergency feeding to see that volunteer workers are fed.

### **II. SITUATION**

County and local governments do not possess the capability and resources to cope with a major disaster without outside help and resources. Private sector organizations and groups would be relied on to provide some resources.

### **III. ASSUMPTIONS AND PLANNING FACTORS**

During an emergency period many resources of all types, both from within and from outside the county, will become available to County Government. Private sector organizations and groups will be an important part of the resource management system

### **IV. ORGANIZATION and RESPONSIBILITIES**

- A. In the event the disaster involves both county and one or more cities, the resource management systems will be combined, if possible. Prior to a disaster or emergency, the County Emergency Management Coordinator shall have prepared and maintained a resource inventory listing resources by source and quantity for the county.

- B. The County Emergency Management Coordinator shall establish exact staging areas. These will be identified for pooling resources to ensure that materials and supplies will be where they are needed, when they are required. When these staging areas are utilized, security will be established by the Sheriff.
- C. The Board of Supervisors through the PIO will use the media to try to minimize the disruption caused by volunteer resources within the disaster area and by the unrequested appearance of resources from without the disaster area.
- D. It shall be the responsibility of the County Emergency Management Coordinator to ensure that only those resources with a good potential for utilization will be retained in the staging areas.
- E. If the available resources are inadequate to meet the need of the agencies involved, the Board of Supervisors and the agencies concerned will determine the allocation of the resources within the following priorities:
  - 1. Maintenance or reestablishment of government authority and control to restore and preserve order, and to assure direction of emergency operations essential for the safety and protection of the people.
  - 2. Procurement and distribution of survival items, and provisions of services essential to continued survival and rapid recovery. Communications and transportation services needed to carry out the above activities.

These include:

- a. temporary shelter,
- b. feeding,
- c. clothing,
- d. emergency health services,
- e. water, fuel, and power supply, and
- f. emergency repair & restoration of damaged vital facilities.

#### **IV. CONCEPT OF OPERATIONS**

The local government is responsible for providing administrative guidance concerning resource management and systems and utilizing volunteers.

As volunteer personnel and equipment arrive at the staging area, a record log (attachment 3) will be filled out and signed, and the information relayed to the Emergency Operating Center (EOC).

Using agencies will request personnel and equipment through the EOC through existing communication nets.

**V. ADMINISTRATION AND LOGISTICS**

- A. Records will be maintained for accounting of materials and supplies used and funds expended in support of emergency or disaster operations for possible reimbursement by the federal government.
- B. Emergency support services obtain appropriate protective equipment, instruments, and clothing (as necessary) to perform assigned tasks and to deal with hazards in their jurisdictions.
- C. Resource Management SOPs required.

**LIST OF ADDENDA**

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<u>ANNEX M</u>		
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**RESOURCE MANAGEMENT  
EMERGENCY RESPONSE CHECKLIST**

**PREPAREDNESS PHASE**

**COUNTY EMERGENCY MANAGEMENT COORDINATOR**

- \_\_\_\_\_ Maintain local resource list
- \_\_\_\_\_ Establish resource coordination methods/procedures with other agencies
- \_\_\_\_\_ Develops basic public information announcements concerning vital resource materials

**RESPONSE PHASE**

**COUNTY EMERGENCY MANAGEMENT COORDINATOR**

- \_\_\_\_\_ Implement resource management procedures
- \_\_\_\_\_ Provide overall coordination of resource management activities
- \_\_\_\_\_ Document any costs related to used resources

**RECOVERY PHASE**

**COUNTY EMERGENCY MANAGEMENT COORDINATOR**

- \_\_\_\_\_ Coordinate return of resources obtained under mutual aid
- \_\_\_\_\_ Determine resource needs to sustain recovery
- \_\_\_\_\_ Determine costs

**RESOURCE PRIORITIES**

<u>Position</u>	<u>Name/Address</u>
Resource Management Coordinator	
Members; Resource Group	
Construction and Housing (to include Roads)	
Economic Stabilization	
Electric Power	
Food	
Petroleum, Gas and Solid Fuels	
Health (Medical)	
Industrial Production (Sustenance less Food)	
Manpower	
Transportation	
Water	