

LYON COUNTY AUDITORS OFFICE
May 8, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Koedam, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Behrens was absent.

The minutes of the April 24, 2017 meeting were reviewed with spelling error to be corrected. Motion made by Peters to approve minutes, seconded by Michael. Motion carried.

Chairman Bosch introduced Resolution 2017-15 authorizing 100% department appropriations for 16/17.

**Resolution 2017-15
Increase Department Appropriations FY 16/2017**

Whereas, Iowa Code Section 331.434 provides for department appropriations.

With the end of the fiscal year coming to a close, some departments currently at a 90% appropriation, will need a 100% appropriation for fiscal year 16/2017.

THEREFORE BE IT RESOLVED by the Lyon County Board of Supervisors to approve a 100% appropriation for all departments

The remaining appropriation amount will be \$1,596,587; for a total of \$20,039,722 for fiscal year 16/2017.

Passed and approved this 8th day of May, 2017.

/s/Randy Bosch, Chairman
Lyon County Board of Supervisors

ATTEST: /s/ Jen Smit
Lyon County Auditor

Motion by Michael, second by Koedam to approve and sign Resolution 2017-15. Motion carried.

County Engineer Laura Sievers introduced Cole Knudson as the new Engineering Technician. Knudson will be starting today. Knudson graduated from Southeast Technical Institute with Land Surveying and Civil Engineering Technology degrees on May 5. Knudson's starting wage will be \$23.08/hour.

Osceola Rural Water System submitted utility accommodation applications for 50' ft. east of 110th Street and Kiwi Avenue, and one on Log Avenue and 130th Street. Motion by Peters, second by Michael to approve and sign applications. Motion carried.

On A34 a paving control point has been removed by a land owner. These points are for the upcoming paving project from the East side of George City limits to the Osceola county line. One of two have been removed from the property. A letter was sent to all property owners along the paving route explaining the paving project. Sievers asked for any other advice on how to notify land owners of the importance of not removing the points. The points are set every 500 ft. along the 6 mile project. The property where the point was

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removed also has concerns of now having drainage issues due to dirt being moved by the property owner from a previous bridge project. The Board agreed that Engineer Sievers should make the property owner aware that the county knows dirt has been moved and are concerned with the possibility of flooding and drainage issues.

Chairman Bosch introduced Resolution 2017-16 to create a capital projects roadway fund in relation to the upcoming bonds the county will be selling for road and bridge work.

**Resolution 2017-16
Create a New Fund named Capital Project Roadway Fund**

Whereas, Iowa Code Section 331.431 states that a county may establish other funds in accordance with generally accepted accounting principles. The condition and operations of each fund shall be included in the annual financial report as required in Section 331.403.

Lyon County is in the process of selling General Obligations Bonds in the amount of \$4,500,000 to finance road projects in the county. The sale of the bonds is scheduled for May 15, 2017.

Construction will begin mid-May 2017 and the contractor will need to be paid timely. There is a need to set up a new fund for expenditures and the revenue from the sale of the General Obligation Bonds. The fund shall be named "Capital Project Roadway Fund". Interest earned in this fund will remain in this fund.

THEREFORE BE IT RESOLVED by the Lyon County Board of Supervisors to authorize the following:

- Create Fund 17000, "Capital Project Roadway Fund", it will be a Budgetary Capital Project Fund.

Passed and approved this 8th day of May, 2017.

/s/Randy Bosch, Chairman
Lyon County Board of Supervisors

ATTEST: /s/Jen Smit
Lyon County Auditor

Motion by Peters, second by Michael to approve and sign Resolution 2017-16.
Motion carried.

As the Lyon County Riverboat Foundation is accepting mini grant applications, those entities wishing to apply are required to have Board support through resolution. County entities wishing to apply are: Lyon County Ambulance \$1,925 Stair chair; Lyon County Auditor's Office \$1,800 Rolling totes for elections; Lyon County Secondary Roads \$2,000 AED and accessories; Lyon County Economic Development \$2,000 website upgrade and redesign; and Lyon County Sheriff's Department \$2,000 Speed trailer. The Board asked a member of the public at the meeting to draw slips to decide who would get to submit an application for this grant cycle as the Riverboat Foundation only allows 3 applications from an entity. Resolution 2017-17 was introduced as support to the applications. Entities drawn were: Lyon County Ambulance Service, Lyon County Economic Development, and Lyon County Auditor's Office.

COUNTY OF LYON, IOWA
RESOLUTION 2017-17

A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYON COUNTY, IOWA APPROVING THE APPLICATION(S) FOR THE PURPOSE OF RECEIVING BENEFITS FROM THE LYON COUNTY RIVERBOAT FOUNDATION.

WHEREAS, the Lyon County Riverboat Foundation has grant funds available that target Community Development and Beautification, Economic Development, Education and Arts, Human and Social Needs, and

WHEREAS, the Lyon County Riverboat Foundation has a grant application cycle that ends May 10, 2017 and

WHEREAS, the County of Lyon is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the County of Lyon, and/or from organizations with projects that will take place on county property, will be submitted to the Lyon County Riverboat Foundation by the May 10, 2017, deadline,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Lyon County, Iowa that the County of Lyon authorizes the following grant applications to be submitted to the Lyon County Riverboat Foundation for the May 10, 2017, application cycle:

1. Lyon County Ambulance-Stair chair \$1,925.
2. Lyon County Auditor's Office-Rolling canvas totes for elections \$1,800
3. Lyon County Economic Development-Website upgrade and redesign \$2,000

Passed and adopted this 8th day of May, 2017.

ATTEST: /s/Jen Smit
County Auditor

/s/Randy Bosch, Chairman
Lyon County Board of Supervisors

Motion by Michael, second by Peters to approve and sign Resolution 2017-17.
Motion carried.

Rock Rapids Gun Club has submitted a Class C Liquor License application.
Motion by Peters, second by Michael to approve and have Chairman sign application. Motion carried.

Grand Falls Casino and Resort has submitted a Class B Liquor License and Class B wine permit application. Motion by Michael, second by Koedam to approve and have Chairman sign application. Motion carried.

Supervisor correspondence: Peters-Compass Pointe; Bosch-Seasons.

Due to concerns by the engineer and architect involved with the courthouse improvement project, the dates set by motion at the 4-24-2017 meeting are no longer valid as the design phase will need to be complete before the public hearing is held. Auditor Smit will be receiving formal documentation from Attorney Danos to set the public hearing date for the project. On Friday (5-5-17) doorway size holes were cut into the West wall of the 4th floor jury room and in the wall of the attic. The holes were needed in order for the engineer and architect to be able to see the open space between the walls in

order to be clear in the bid specifications. A public hearing date will be set on May 22, 2017.

Handwritten claim dated 4-24-2017 in the amount of \$125,000 was reviewed and approved. Check sequence #127590.

Rock Rapids Development Corp.	Downpayment New RR Shop	125000.00
Grand Total		125000.00

Secondary Road Fund 125,000.00

Handwritten claim dated 4-26-2017 in the amount of \$42,556.33 was reviewed and approved. Check sequence #127591.

Wellmark BlueCross BlueShield	4/15/17-4/21/17 Claims	42556.33
Grand Total		42556.33

Health Insurance Fund 42,556.33

Payroll dated 4-28-2017 was reviewed and approved.

Payroll Warrant Register in the amount of \$192,774.96 is listed by fund.

General Basic Fund	121,368.67
County MHD Services Fund	1,351.11
Rural Services Basic Fund	18,782.03
Economic Development Fund	3,345.33
Secondary Road Fund	36,981.69
Emergency Management Serv	2,472.18
Co Assessor Agency Fund	8,473.95

Payroll Disbursement Register in the amount of \$275,056.41 is listed by Fund.

General Basic Fund	98,814.56
General Supplemental Fund	49,748.00
County MHD Services Fund	1,357.97
Rural Services Basic Fund	33,605.50
Economic Development Fund	4,295.32
Secondary Road Fund	73,789.88
Emergency Management Serv	3,108.11
Co Assessor Agency Fund	10,337.07

Claims dated 5-8-2017 in the amount of \$539,934.21 were reviewed and approved. Check sequence #127721-127858.

Ahlers & Cooney, P.C. Attn: Ac	April Handbook Review	684.00
Alliance Communications	IW/AV/LW/LT telephone	134.30
Alliant Energy	Utility Assistance -	200.00
Vicki Borman	April Mileage (545)	272.50
Business Forms & Systems Co.	1000 Envelopes Tax Statem	45.45
Calhoun-Burns & Associate Inc.	bridge inspection/design	21338.47
Campbell Supply	Scotts Weed/Feed	367.36

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Century Link - Business	3/16-4/15 Long Dist	229.95
Christensen Bros. Inc.	L-(64W/66W)-73-60 Estimates	10578.44
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	66.33
City of Rock Rapids Municipal	March Utilities	6723.44
Class C Solutions Group	safety glasses	80.34
Cooperative Energy Company	April Fuel,tire change	576.32
Cooperative Farmers Elevator	April Fuel,service,tire mount	923.19
Corner Rexall Drugs	Batteries,ambulance supplies	34.46
Corner Service Merlin VerSteeg	Service 60-7 Crown Vic	45.50
Corsteel Truck Equipment Inc	repair & paint box #10	2748.80
Culligan Soft Water Serv.	May/June Rental	44.00
Dakota Data Shred DDS	4/11/17 Shredding 446 lbs	102.58
Dakota Fluid Power Inc.	quick disconnect,hose	141.95
Dakota Riggers & Tool	cable chain	125.56
Melinda DeJong	April Mileage (405)	202.50
Denco Highway Construction Inc	Class A Bridge Deck Repai	163779.51
Denekas Electric Inc.	Plug-in for new Cooler/Fr	247.73
Denny's Sanitation Inc.	garbage service	105.00
DGR Engineering	Service thru 3/31/2017	130.00
District III Recorder's Assn.	FY2017 Dues	50.00
DJ's Service	860 gal diesel fuel	1764.64
Connie Douglass	April Cell Phone Reimb	15.00
Dusty's Auto Body David Dreesm	Tow abandoned vehicles (3)	375.00
Electronic Engineering	May PSAP Maint Agreement	735.00
Employee Data Forms of MO LLC	calendar forms	23.00
Equipment Blades Inc.	blades	1987.60
Shelby Fastert	April Mileage (182)	91.00
George Office Products	Office Supplies,office chair	727.47
Glen's Sport Center Inc.	Maintenance on UTV	37.50
Graham Tire Worthington	4 New Tires - DARE Truck	663.32
Hancock Concrete Products Co	box culvert - Richland 26	28695.70
Heather Hernandez	April Mileage (13)	6.50
Hiller Lumber	quick coupler	21.98
Hills Telephone Company Attn:	May 911 Recurring	150.00
I-State Truck Center	power steering reservoir	230.58
Innovative Benefit Consultants	April Benefit Services (8)	1720.00
ISCTA Attn: Linda Zuercher	May School 5/16-5/19 Hopp	130.00
Jack's Uniforms & Equipment	Uniform Items 60-8	228.84
Jim Hawk Tr Trailers Inc.	alternator,brakes,seal	1638.03
K D Designs Stacey DeBoer	2 Emb Shirts - Virginia	20.00
Keith's Korner	April Fuel 140.24 G Gasah	309.00
Shannon Klarenbeek	April Miles(531),conf reimb, Cellphn reimb	320.62
Ron Kuyper	Fill Well	500.00
Marilyn Lafrenz	April Miles(788),cellphn reimb	409.00
Larchwood Lumber Company	tin snips	13.99
Larchwood Mini Mart	April Fuel - 15.052 G Gas	32.50
Larchwood Quick Stop	76 gal gasahol	168.15
LeadsOnline LLC	1 year renewal 7/2017-6/2	1758.00
Little Rock Free Lance	job vacancy notice	32.00
Lyon & Sioux Rural Water	water - Lester/LW shops	62.00
Lyon County Treasurer - ACH I	April Stop Loss Refund -	31681.89
Lyon Manor & Rehab Center	April Inmate Meals 292x\$6	1752.00
Mail Services. LLC	May Renewal Printing	402.18
Marco	Copier Maint Fee 1/27-4/2	95.70

Master Roof Innovations Martin	resealing roof - RR shop	240.00
Matheson Tri-Gas Inc	4/20/17 Oxygen	102.80
Shayne Mayer	4/20/17 Mileage NW Care(1	142.00
Debra M. McKeever, CSR,RPR McK	Depositions StVsVandeKief	169.20
Medical Excess	May Transplant Ins 22s/64f	1547.86
Sarah Merry-Skoglund	April Mileage (570)	285.00
MidAmerican Energy	acct 11930-66002	178.89
Midwest Card and ID Solutions	Ink/Ribbon Card Laminator	485.75
Midwest Livestock	shop towels	270.00
Mouw Motor Company	2017 Ford Explorer / 60-1	28395.00
MPH Industries, Inc.	New Radar 6010	2110.00
Myrl & Roy's Paving Inc.	265.41 tons RR Ballast	3384.00
New Century Press	Aband Veh Ad,budg amend	200.99
Northern Truck Equip Corp	cylinder #13	354.50
Northwest Iowa Comm. College N	Amb Mtg Certs,CPR,CPR instr.	204.00
NW Iowa Care Connection % O'Br	1 st , 2 nd ,3 rd QtrFY17 Alloc.	162346.01
Osceola County Rural Water	water - Little Rock shop	32.42
Kyle Peters	HP Deskjet 3752 printer	69.00
E.H. Philip Law Firm Attorney	Attorney Fees - Kotval	2309.85
Pitney Bowes Inc.	Red Ink Cartridge	65.44
Popkes Car Care, Inc.	April Fuel - 70.906 G D.D	139.11
Premier Communications	May 911 Recur,phone	3727.21
Premier Network Solutions d/b/	May IT Consulting	2450.00
Rapid Grow Lawn Service	DeThatch Lawns	120.00
RELX Inc DBA LexisNexis	April on-line periodical	145.44
Reserve Account/Pitney Bowes	Postage for Meter	550.00
Rock Rapids Ace Hardware	Custodial Supplies,paint	303.03
Lisa R. Rockhill	Meals PCA Conf,miles(104), Cellphn reimb.	83.61
Sanford Health	3/9/17 TB Test,Inmate Medical	8268.82
Laura Scott	mow Tri-State Marker 2016	325.00
Steve Simons	April Miles(529),Batteries	269.30
Melissa Stillson	April Mileage (234)	117.00
Storey Kenworthy / Matt Parrot	Minute Book #24	219.62
Sturdevant's Auto Parts	Parts,filters	363.11
Subway	HS Certificates Immunization	200.00
Sunshine Foods	April Meals for Inmates	380.84
Thomson Reuters - West Payment	2017 IA Criminal Law & Ru	288.00
Todd's True Value	shop supplies	54.31
Town & Country	April Garbage Service-She	63.71
Trackside Repair & Towing - D	Tow Abandoned Vehicles	375.00
Lorna Van Maanen	Reimb reg feeICE00 dist,miles	80.00
VanderLee Motors Inc.	Service 60-3 Impala	60.18
Verizon Wireless	4/19-5/18/17 Cell Phone	1436.31
Vogel Traffic Services, INC	pavement markings	19500.00
Wellmark BlueCross BlueShield	April Admin Fees,claims	9048.63
Jacob Wordekemper	steel toe shoes	180.00
Ziegler Inc.	filters	1435.90
Grand Total		539934.21

General Basic Fund	39,453.24
County MHD Services Fund	162,346.01
Rural Services Basic Fund	28,925.00
Economic Development Fund	270.85
Secondary Road Fund	261,985.36
Surcharge on E911	2,503.76

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Emergency Management Services	92.06
Co. Assessor Agency Fund	359.55
Health Insurance Fund	43,998.38

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman