

LYON COUNTY AUDITORS OFFICE
February 13, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Bosch, Behrens, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Koedam and Peters were absent.

The minutes of the meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Michael. Motion carried.

Attorney Shayne Mayer informed the Board that the request to extend the union contract has been retracted as the union members voted the extension down.

Sanford Medical Center in Rock Rapids has requested that Dr. Diane Kennedy, Dr. Ryan Becker, Dr. Josephine Dunn-Junius, and Dr. Amy Wingert be appointed as deputy medical examiners for Lyon County. These doctors are practicing physicians in the Sanford Health System and occasionally extend courtesy coverage for Sanford Medical Center in Rock Rapids. Motion by Behrens, second by Michael, to appoint the doctors as deputy medical examiners. Motion carried.

Motion by Michael, second by Behrens to appoint John C. Van Veldhuizen as the West Side Weed Commissioner for a term expiring 2-28-2019. Motion carried.

Motion by Michael, second by Behrens to write-off delinquent ambulance bills in the amount of \$5,263.00. Motion carried.

The Board has been asked to sign a revised 28E Agreement with NW IA Care Connections regarding increasing the hours of the mental health advocate. This increase in hours will make the advocate a full time employee with O'Brien County. Motion by Behrens, second by Michael to approve and have Chairman sign the revised 28E agreement. Motion carried.

Auditor Smit gave a presentation on the status of the general basic fund of the county. In looking ahead, Smit shared the concern of the possibility of the general fund not being able to sustain itself after 18/19 even with the inclusion of the sub-fund dollars. Attorney Shayne Mayer, EMT Amy Borman, EMT Deb Mowry, and Sheriff Vander Stoep were also present for the discussion. History shows that normally more dollars are returned to the fund at the end of the fiscal year and the estimated fund balance is usually much higher than estimated at budget time. However, Smit advised that budgeting below a recommended fund balance of 20-25% puts the county in a hard position to fund the first quarter of the new fiscal year if each department does spend all of the dollars allotted. Smit pointed out that the estimated ending fund balance for 16/17 is \$452,387 which is 9.64% of the expenditures (\$4,693,269.) The general fund would have to be supported by the general sub-fund for the first quarter of 17/18 until tax dollars are received. There was much discussion as to where to find expenditures to cut. Topics for cuts were decreasing the courthouse improvement project cost amount, salary reductions for 17/18, asking department heads to make 2-3% cuts to their 17/18 budgets, and unassigning certain monies set aside for Blood Run. As

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part of the discussion, Sheriff Vander Stoep informed the Board of the possibility of working with Lincoln County, SD to house Lincoln County inmates as their facility is full. Vander Stoep and Mayer have been working with Lincoln County and the State of Iowa to put together an agreement. This collaboration would bring in more revenue to the county as well.

Supervisor Michael feels there are 3 options that the Board can consider

1. Send back 17/18 budgets to department heads with a mandated 3% reduction to general fund expenditures due back to the Auditor's Office by 9:00 A.M. Wednesday morning.
2. Supervisors can rescind the motion to approving 17/18 salaries and hold another meeting this week on salaries for 17/18 or pay freeze.
3. Do both options 1 & 2.

Discussion was tabled to meet with Kyle Peters, Assistant to County Engineer. Supervisors told those present that they would be notified by email today as to their decisions.

Kyle Peters, Assistant to County Engineer presented the numbers from the bid letting held this morning for project L-(2017 MICRO)-73-60. This is a micro-surfacing project on A52 from K30 East 8 miles to K52, and on L14 from Sioux County line North 5 miles to city limits of George. There were 4 bidders. Bids ranged from \$402,556.75 to \$493,275.75. The low bid was from Asphalt Surface Technologies Corp. for \$402,556.75. Motion by Behrens, second by Michael to approve, accept, and sign the low bid from Asphalt Surface Technologies Corp. for \$402,556.75 upon review by County Engineer Sievers. Motion carried.

The Board adjourned to take part in 11:00 a.m. Conference Board meeting and public hearing for the Assessor's FY17/18 budget. Minutes of last meeting were read and approved. Discussion of the 17/18 budget included assessment rate and hiring of new help. Motion by Supervisor Michael to accept the budget with a change to the new personnel to a part time employee up to 29 hours per week keeping the employee under 30 hours, second by Doug Krull. Motion carried. Meeting was adjourned at 11:30 a.m. Motion carried.

Board reconvened meeting at 11:30 to continue budget discussions. Supervisor Peters joined the meeting at 12:15 p.m. to be a part of the discussion. Attorney Mayer and Deputy Auditor LeAnn Krull also joined the meeting. It was asked if the 16/17 appropriations could be reduced or not given in full. Departments were given 90% of their appropriations at the start of the fiscal year and it was asked if the Board could appropriate only another 8% instead of the full 10% left. Attorney Mayer will do some research and let the Board know. After much discussion, there was a motion by Michael to send budgets back to departments with a mandate to reduce 3% of 17/18 budget expenditures in general basic fund, with budgets to be returned to the Auditor's Office by 9:00 a.m. Wednesday morning, second by Behrens. Motion carried.

Motion by Michael to rescind previous decisions regarding salaries of elected officials for 17/18 and place the subject back on the agenda for a meeting to be held February 15th at 6:30 p.m. Motion carried.

There was also a motion by Michael, second by Behrens to unassign the \$200,000 for Blood Run in the sub-fund. Motion carried.

Auditor Smit and Deputy Auditor Krull will put together the budget decreases and get the information to the Supervisors Wednesday afternoon before the meeting.

Correspondence: Bosch- Iowa Early Childhood mtg; Behrens-Landfill mtg.

Handwritten claim dated 2-9-2017 in the amount of \$13,599.64 was reviewed and approved. Check sequence #126362.

Wellmark BlueCross BlueShield	2/1/17 to 2/3/17 Claims	13599.64
Grand Total		13599.64

Health Insurance Fund 13,599.64

Claims dated 2-13-2017 in the amount of \$92,243.28 were reviewed and approved. Check sequence #126363-126457.

A & B Business Solutions	Samsung Contract	140.93
Advanced Systems, Inc.	2/7/17-5/6/17 Copier Main	108.46
Alliance Communications Attn:	Feb 911 Recurring	150.00
Arrow Manufacturing, Inc.	Strobe Bulb A3	39.90
Vicki Borman	Jan17 Miles (947), cellphn reimb	452.50
Boyer Trucks	fuel sender #11	69.75
Campbell Supply	Tools, shop supplies	139.29
Canon Financial Services Inc.	Canon Contract	268.00
Cattoor Oil Company Inc.	55 gal washer fluid	100.51
City of Alford	utilities	48.50
Cooperative Energy Company	851.66G gasahol, 4587G diesel, Oil, tires, labor	15764.19
Cooperative Farmers Elevator	Jan Fuel - 281.36 G Gasahol	636.30
Corner Rexall Drugs	Actidose (2), envelopes	30.37
Dakota Data Shred DDS	1/10/17 Shredding 697 lbs	160.31
Melinda DeJong	Jan2017 Mileage (425)	212.50
Department of Natural Resource	storm water permit bridge	175.00
Diamond Mowers, Inc.	tooth kit - forestry head	2120.16
Doon Press	Brd Minutes, homemaker ad	736.72
Connie Douglass	Jan17 Miles (119), cellphn reimb	74.50
Frontier	George telephone	53.79
Frontier Bank	1/25/17 Snow Removal	67.50
George Office Products	Toner, calendar, labels	624.74
H & H Repair	zerk #78, wiring	29.11
Heather Hernandez	Jan17 Miles (13), cellphn reimb	21.50
Hutchinson County Sheriff	Sheriff Fees - Kotval	71.00
Inwood Hatchery & Feed Store	pwasher hose, coupler - In	88.85
Iowa Emergency Management Assn	Registration 5/10-5/12 EM	125.00
Iowa Secretary of State	Notary Public Renewal-Ste	30.00
Keith's Korner	Jan Fuel - 113.08 G Gasah	252.01

Shannon Klarenbeek	Jan17 Miles (447), cellphn reimb	238.50
Marilyn Lafrenz	Jan17 Miles (616), cellphn reimb	23.00
LexisNexis	Jan online periodical	145.44
Lyon County Clerk of Court	Small Claims Filing	170.00
Lyon County Sheriff Dept.	Sheriff Fees	312.08
Lyon County Treasurer - ACH I	Jan Stop Loss Refund BW	20303.29
Lyon Manor & Rehab Center	Jan Inmate Meals 358x\$6	2148.00
Lyon Rural Electric Coop	security lite repair	195.00
Mail Services. LLC	Feb MV Renewals	351.75
Matheson Tri-Gas Inc	2/2/17 Oxygen	29.10
Menards	4-cast iron casters-sande	21.92
Sarah Merry-Skoglund	Jan17 Miles (1153),cellphn reimb	591.50
Meyer Electric Inc.	harness#741,repair light	879.87
Modern Gas Company	150.1 gal LP gas	179.97
Mold Testing Services LLC Mich	2/3/17 Mold check/Crthous	1353.00
MPH Industries, Inc.	Tuning Forks - Radar	80.05
New Century Press	Pub Hrg,brd mins, Weed Comm as	306.91
Northern States Supply Inc.	hardware	273.16
Northern Truck Equip Corp	jack assy #22	954.00
Northwest Iowa Comm. College N	EMT Class - Chas Zech	1500.00
Northwest Iowa Regional Housin	FY2017 Local Match	5362.00
Oak Street Station	Jan fuel,tire repair,service	419.43
Osceola County Rural Water	water - Little Rock Shop	38.10
PCC, Inc. Physician's Claim Co	Jan Amb Billing	1554.84
Penguin Management Inc	eDispatch 3/1/17-2/28/18	5256.00
Premier Communications	Monthly Phone #00063154-7	79.61
Rock Rapids Ace Hardware	custodial supplies,bulbs	117.82
Lisa R. Rockhill	Jan17 Miles(116),cellphn reimb	73.00
Steve Simons	1/13/17 Career Exp,Jan miles	267.94
Sioux Falls Two Way Radio	2 way radio - #40	747.94
Ron Sipma	Rent Assistance	200.00
Staples Promotional Products	15 Jackets / Amb Squad	1785.47
Melissa Stillson	January Cell Phone Reimb	15.00
Streichers	Door Breaching Rounds for	74.00
Sturdevant's Auto Parts	Windshield Wiper & Wash	9.78
Sunshine Foods	Jan Inmate food, supplies	837.13
SYSCO Lincoln	Meals for Inmates	2111.01
Town & Country	Jan Garbage Service	62.41
Trane	Jan Generator Maint	331.93
U.S. Cellular	1/22/17 - 2/21/17 Cell Ph	140.37
US Bank - Purchase Card Purcha	1095 filing,fuel,lodging, Supplies,ammunition,DARE	7929.62
Verizon Wireless	Cellphns,aircards,equip 605	1293.51
Vermeer High Plains	knife assy - #108, #109	278.02
Wall Street Printers	Requisition Books / Sheri	465.00
Wellmark BlueCross BlueShield	1/28/17-1/31/17 Claims,fees	9630.42
Bonnie Wilson	January Cell Phone Reimb	15.00
Grand Total		92243.28

General Basic Fund	26,991.39
General Basic Sub Fund	1,353.00
Rural Services Basic Fund	75.24
Economic Development Fund	5,629.94
Secondary Road Fund	22,203.30
Surcharge on E911	5,406.00
Development Project Fund	149.88
Emergency Management Services	125.00

Co. Assessor Agency Fund	28.96
Health Insurance Fund	30,280.57

There being no further business there was a motion by Behrens, seconded by Michael to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman