

LYON COUNTY AUDITORS OFFICE
January 30, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, and Koedam present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Michael was absent.

Attorney Shayne Mayer and Attorney Micah Schreurs (via phone) joined the meeting to discuss a possible vacation of a portion of Main Street in the unincorporated town of Edna. This portion of Main Street lies in between two parcels currently owned by Lester Feed & Grain and Schreurs explained that they would like to have it vacated to clean up the property title. The Board did not see the vacation to be a problem and agreed to hold a public hearing to take public comment on the vacation and subsequent sale of the property to Lester Feed and Grain. Motion by Behrens, second by Peters to set a public hearing date for Feb. 21 at 9:00 a.m. to receive public comment on proposed road vacation request and subsequent sale. Motion carried.

Attorney Mayer discussed her FY18 budget with the Board. Mayer proposed the possible hiring of a part time person to work strictly with the fine collection program her office has instituted within the FY18 budget. The rest of Mayer's budget remained mostly the same with the exception of fees being increased for the ProLaw system.

The minutes of the January 23, 2017 meeting were reviewed. Motion made by Koedam to approve minutes, seconded by Peters. Motion carried with Behrens dissenting.

Lyon County EMA Arden Kopishcke was present to discuss the E911 and Emergency management budget for FY18. Kopischke informed the Board that the county was awarded the grant for the Hazard Mitigation project and will receive reimbursement of \$22,500 of the \$32,500 total.

Steve Simons gave the Board an overview of how Career Exploration Day 2017 went. Simons thought everyone involved did a great job.

The Osceola County Engineer Aaron Holmbeck joined the meeting with Lyon County Engineer Laura Sievers as he is new and wanted to see how other engineers interact with their Boards.

Engineer Sievers introduced Micah Freese, Rock Rapids Development Director to the Board. Freese talked about the land the County is trying to purchase for the new location of a Rock Rapids Secondary Roads shop. Freese stated the land will be sold as a 7 acre lot to which the RR Development will put in a paved 36' x 950' road, sewer and utilities in phases. Freese commented that the timeline would start with RR Development sending plans to DOT and hoping for their approval by 3-1-2017. The best case scenario to have the lot ready be July 1, 2017 and feels that October 1, 2017 would be worst case scenario. There were questions regarding what zoning ordinances the county would need to comply with such as fencing around the property. Attorney Mayer will follow up with the City to see what the specifics are. Mayer spoke to the

fact that the way the current contract reads the county would be paying in full without any safeguards. Freese stated that the city cannot do the improvements without the payments for the property. It was discussed that it will take a good faith effort on both sides to make this project work.

Engineer Sievers presented the FY18 secondary roads budget. Sievers reports that due to no transfer from rural service, there will not be any extra projects done.

Discussion turned to the building of a new Rock Rapids secondary road shop. Sievers was planning on having it designed similar to the Dickinson County shop. Sievers was hoping for a total of 12 doors, with 2 of those for the mechanic. The Board asked if the design of the building would allow for future additions (cold storage, administration). Sievers stated that the current thought was to just build a main shop, no sign shop, no administration, no cold storage. It was discussed that the current building could be used as cold storage instead of being sold right away.

Sievers asked for plan approval on bridge project L-(TIF38R,39R)--73-60. The project has a letting of Feb 27th planned. Motion by Koedam, second by Behrens to approve and have Chairman sign plans. The project will be for 2 bridges on 210th St. on Buchanan and Cherry Avenues.

Project STP-S-CO60(88)-5E-60 needs Chairman approval to allow DOT to take the Farm to Market money from the county's account. Motion by Peters, second by Behrens to approve and sign assurance and testing costs for that project. Motion carried.

Auditor Smit informed the Board that the West side Weed Commissioner position will be expiring the end of February and an ad was put in the paper for applications. Applications are due by 4:30 on February 10th.

The Board approved amended valuations for 1-1-2016. Motion by Behrens, second by Koedam to approve valuations as of 1-1-2016. Motion carried.

The Board discussed the secondary road budget. Supervisor Peters will talk with Sievers before the end of the week regarding the estimates for the building project. The Board would like to see the amount closer to \$1 million instead of 1.5 million.

Board recessed at 12:20 for lunch.

The Board reconvened at 1:30 to meet with David Jorgenson with Baker Group to give an update on the courthouse project. Jorgenson explained that after reviewing the estimate submitted from OPN Architects for the design work he felt it was somewhat high. Due to this Jorgenson requested an estimate from CMBA Architects out of Sioux City. Motion by Peters, second by Behrens to approve CMBA Architects bid for the design work for the courthouse improvement project and signature of contract when received. Motion carried.

Motion by Peters, second by Behrens to approve and sign the agreement with Baker Group for the courthouse improvement project using Baker Group as a

construction manager and adviser. Motion carried. Jorgenson also discussed the suggested timeline of the project. The murals will begin to be taken down February 13th. This work is estimated to take a week. The murals will be stored in a vault in the Board room until they are cleaned, restored and put back up after the total project is finished.

Auditor Smit also informed the Board that Mike Meyer with MTS will be coming to the courthouse the end of the week to do air testing before the courthouse improvement project is started.

Supervisor correspondence: Koedam-Iowa Workforce meeting and 2017 Career Exploration Day; Bosch-Seasons; Peters and Behrens-2017 Career Exploration Day.

Handwritten claim dated 1-25-2017 in the amount of \$35,696.25 was reviewed and approved. Check sequence #126146.

Wellmark BlueCross BlueShield	1/14/17-1/20/17 Claims	35696.25
Grand Total		35696.25

Health Insurance Fund 35,696.25

Payroll dated 1-30-2017 was reviewed and approved.

Payroll Warrant Register in the amount of \$188,947.73 is listed by fund.

General Basic Fund	121,026.95
County MHD Services Fund	1,346.55
Rural Services Basic Fund	18,777.14
Economic Development Fund	3,345.38
Secondary Road Fund	33,691.63
Emergency Management Service	2,472.18
Co. Assessor Agency Fund	8,287.90

Payroll Disbursement Register in the amount of \$272,764.12 is listed by Fund.

General Basic Fund	99,184.51
General Supplemental Fund	49,733.72
County MHD Services Fund	1,370.60
Rural Services Basic Fund	33,283.35
Economic Development Fund	4,295.28
Secondary Road Fund	71,588.38
Emergency Management Service	3,108.11
Co. Assessor Agency Fund	10,200.17

There being no further business there was a motion by Peters, seconded by Koedam to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman