

LYON COUNTY AUDITORS OFFICE
January 23, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, and Koedam present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Michael was absent.

The minutes of the January 16, 2017 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Koedam. Motion carried.

Economic Development Director Steve Simons updated the Board regarding Career Exploration Day 2017. Simons noted that he had been contacted to see if Ellsworth High School could attend as well. With the addition of Ellsworth, Simons states that there are 316 kids registered to attend.

Hugh Lively, Executive Director with RIDES-Regional Transit Authority was present to request FY18 funding. Rides is asking for \$2,400 for FY18 which is the same amount as past years.

Gina Sypersma with Innovative Business Consultants joined the meeting at 9:30 a.m. to give an overview of the health insurance plan. Sypersma informed the Board that if the Board wishes to increase employee contributions again or make any changes to the plan itself, the plan would lose grandfather status. Losing the status means covering all preventative services at 100% including immunizations. Sypersma explained that the county plan is a very rich plan with low deductibles that aren't even available anymore in the health insurance world. The Board asked Sypersma what she feels the insurance rates will do for renewal. Sypersma anticipates an 8-10% increase for self-funded plans. However, increases are based on the experience of each individual plan. If the county's plan has had a good year, increases may be less. Sypersma anticipates some changes in the health insurance world due to a new president. Supervisor Michael joined the meeting via phone at 10:00. There is thought that a possible risk pool may be started for those with health problems and more benefits for using HSA's or HRA's. The board thanked Sypersma for coming.

Motion by Michael, second by Behrens to appoint Craig Van Otterloo to the Loess Hills Development Authority. Motion carried.

The Board again discussed the request for an ambulance bill reduction by Justin Schwarz. The Board decided to reduce the bill to \$500 if Schwarz pays to this amount. Auditor Smit will have a letter sent to Schwarz regarding this decision.

A letter was received in the Auditor's Office from poll workers requesting a wage increase. The Board discussed poll worker pay. The last increase was for 16/17 to \$144 for a full day (based on 16 hr at \$9.00/hr) and \$90 for a half day election (10 hours at \$9.00/hr). Motion by Peters, second by Koedam to increase poll worker pay to \$176 for full day election (16 hrs at \$11/hr) and \$110 for half day election (10 hrs at \$11/hr). Motion carried. This

will also increase the pay for school of instruction to \$22 and return of supplies to \$11/hr.

The Board received correspondence from Jack Reed with Iowa Negotiation and Consulting asking if the Board would be interested in his services. The Board decided they are currently happy with the Ahlers & Cooney firm and the assistance they receive from them. Auditor Smit will let Reed know the Board is not looking for services at this time.

Auditor Smit explained that the Safety Committee thought it was important to let the employees know how thankful the county is that employees are taking safety more seriously. Currently the county has reached 570 days with no lost work days due to injury. This is very important as it means employees are staying safe and it helps to lower premium costs for worker's compensation insurance. It was decided by the safety committee to bring rolls and coffee to employees to show their appreciation.

The Board recessed to take part in the Assessor Conference Board meeting at 11:00 a.m. to review the FY17/18 Assessor budget and other appointments needed by the Conference Board. In attendance were: Tim Mantel, Doug Krull, Gerald Brands, Jim Cuttell, Dan Gerber, Dean Snyders, Verdonna Kelly, Scott Lee, and David Jans. The Conference Board reappointed Corey Peters to the Assessor's Board of Review for a 6 year term expiring 12-31-2022. Assessor Schleusner explained importance of using chief deputy wording when speaking of the deputy position in the office to correctly correspond with Iowa Code, reviewed the FY18 budget and answered questions relating to the FY18 budget. Schleusner included adding another employee to her office in the 17/18 budget and discussed the duties this employee would have. Supervisor Michael left the meeting at 11:20 a.m. Conference Board set February 13th at 11:00 a.m. as a public hearing date to certify the FY18 budget. Meeting was adjourned at 11:30 a.m.

The Board discussed increasing the weed commissioner salary. It was noted that one of the commissioners still needs to file a 2016 weed report as it is delinquent with the State. Motion by Koedam, second by Behrens to increase salary to \$4,500 for 17/18. Motion carried.

Board recessed at 12:30 for lunch.

Board reconvened at 1:30 p.m.

Engineer Sievers joined the meeting at 1:30 p.m. to get approval for project L-(2017 MICRO)-73-60 on A52 from K30 over to K52 and L14 from George south to Sioux County. The resurfacing will cover 12.98 miles. Sievers states a letting is scheduled for Feb 13, 2017. Sievers estimates costs to be around \$33,000 to \$45,000 per mile depending on what other work the bidders can lock in around the project. Motion by Behrens, second by Peters to approve and have Chairman sign plans. Motion carried.

Sievers also distributed a 5 year equipment plan and possible projects for the upcoming construction season. Sievers will be presenting the FY18 budget on the 30th.

At 2:00 p.m. the Board talked with John Danos via a phone conference regarding the projects identified for bonding. Supervisor Michael joined the meeting via phone at 2:00 p.m. Steve Simons was also present for the discussion. Of the 7 projects identified, five are disaster related and the others support economic development. The projects are: Bridge 4R on Ashley Avenue just South of 120th St, Bridge 15R on 160th St. just East of Buchanan Avenue, Bridge 20R on Buchanan Avenue just S of 160th St., Bridge 70R on Dogwood Avenue South of 260th St., Bridge 92Y on Marsh Avenue just North of the Sioux Co. line, Road A34 from Dell St. in George to the Osceola Co. line (6.6 miles), Road A34 North to 200th St and E 1,025' on 200th St. (1.2 miles). The projects are estimated at \$4,204,953. Danos felt the projects have the documentation necessary to fulfil the Code requirements. The next step would be for the Board to decide the bond dollar amount and move forward with setting the public hearing. Danos recommended letting Speer Financial know of the dates so Speer can also prepare the needed documents and inform the Board of the procedural process going forward. Danos will prepare the needed documents for the Board as well and forward those to Auditor Smit.

Danos also explained that if the Board were to enter into any financial agreement pledging county funds extending over multiple fiscal years (ie. loan, purchase agreement, real estate contract) the Board would need to hold a public hearing and allow for a reverse referendum option to the citizens of the county. This would be the case for using financing through the Baker Group. As the courthouse project involves real property, the reverse referendum also has special requirements and deadlines. If the Board has funds available that do not include a financial agreement, the Board can budget those dollars to pay the project without a public hearing. The Board thanked Danos for his time and guidance.

The Board had discussion regarding paying the bond payment and the funds available to do so. The debt service levy was also discussed as it is set to drop off at the end of this fiscal year. The Board plans to hold a public hearing regarding extending that levy with a pre-levy resolution. The Board's thoughts are to continue to levy the same amount of dollars (\$250,000 to \$240,000) as have been levied over the last 10 years. The Board is also contemplating have Dept. 55 make some of the bond payment. Depending on the financial worksheets received back from Speer Financial, the Board is thinking the payment could be around \$250,000 for the next 8 to 12 years depending on the bond length.

There was also discussion regarding financing the courthouse project through Baker Group or using Dept.55 fund balance to pay for the project. By paying for the project through Dept. 55, it would be a clearer view and move a payment/project out of the upcoming fiscal years allowing a better view of what is available to use as a possible bond payment in the future.

Rural service fund was also discussed as the county will receive an audit comment for 15/16 as to the max levy and the LOST dollars collected. It was noted by the auditing firm that the county used the max levy (3.95) for rural services and also collected LOST dollars. This action is allowable, but the auditor pointed out that because the ballot language for the LOST dollars was for 100% tax relief, the Board should consider lowering the rural service levy in order to not take in more dollars as a whole (rural service dollars levied plus LOST dollars) than the rural service levy itself can generate. As a result of lowering the rural service levy, this may decrease the dollars given to secondary roads for rural service projects as was done in FY16 and 17.

The Board would like to leave \$1.2 million as a fund balance in Dept. 55 and asked Deputy Auditor Krull to put together options for FY17 and FY18 budgeting. The plan should include bond payments and the courthouse projects along with the \$300,000 for FY18 for a Rock Rapids shop.

The Board discussed the FY18 request from the library association. Motion by Koedam, second by Behrens to increase funding to \$80,000 for FY18 (previous years was \$77,500). Motion carried. Koedam, second Behrens.

Correspondence: Koedam attended RIDES and Northwest Iowa Planning and Development meetings.

Handwritten claim dated 1-18-2017 in the amount of \$26,399.66 was reviewed and approved. Check sequence #126097.

Wellmark BlueCross BlueShield	1-7-17 to 1-13-17 Claims	26399.66
Grand Total		26399.66

Health Insurance Fund	26,399.66
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Claims dated 1-23-2017 in the amount of \$14,917.58 were reviewed and approved. Check sequence #126098-126145.

Advanced Systems, Inc.	1/21/17-4/20/17 Copier Co	181.22
Alliant Energy	LR shop	354.83
AT & T	911 Recurring 712-233-001	41.46
Capital Armament Co, LLC	2000 rounds / 380 ammo	519.60
City of Alvord	utilities	48.50
City of George	utilities	26.25
Class C Solutions Group	hardware, hand cleaner	565.16
Corner Rexall Drugs	40 Folders for HF Program	12.00
DGR Engineering	Bridge Topo Surveys 70R	1305.90
Doon Press	Job Posting PT Homemaker	18.00
George Office Products	Black toner, office supplies	524.88
Hillyard / Sioux Falls	Custodial Supplies - sher	235.35
Iowa Communities Assur Pool	add'l liability insurance	542.29
Iowa Narcotics Officers Ass'n.	INOA Conf 3/28-3/30 - Mun	200.00
ISAC	ISAC Conf 3/9-3/10 3 regs	510.00
JCL Solutions-Janitors Closet	Cleaning Supplies / Jail	208.93
John Deere Financial	JD 425 Parts	11.12
K D Designs	Uniform Tops for Staff	190.00

1-23-2017

KLQL - FM / Alpha Media USA	Advertising Homemaker pro	240.00
Piet J. Koene	Translation Services 1/12	83.16
KONE Inc	12/16/16 1st/2nd Fl butto	600.37
Little Rock Free Lance	Job Posting PT Homemaker	10.00
Lyon County News	Job Posting PT Homemaker	41.00
Lyon County Sheriff Dept.	Sheriff Fees - Deng	421.88
Matheson Tri-Gas Inc	1/12/17 Oxygen	29.10
MOCIC Membership	2017 Annual Membership Fe	150.00
New Century Press	1/3/17 Brd Minutes	145.86
PCC, Inc. Physician's Claim Co	Dec Amb Billing	1684.80
Physio-Control, Inc. formerly	Lifepak12 DeFibMaint 2017	2223.00
Rapid Auto Repair Michael D. K	A-3 Tires, service	930.47
Rock Rapids Ace Hardware	Bolts JD, hose caps	24.29
Sanford Rock Rapids Hospital	Oct/Nov Emergency Prepare	321.67
Sanford USD Medical Center	Dr. Inmate visit, RN transfer	241.50
Sanitation Products, Inc.	parts for snowblower #741	1074.17
Secure Benefits System	2017 Yearly Flex Plan Fee	127.00
Union County Sheriff	Subpoena Fee	20.00
United States Postal Service	BRM Acct - NCOA mailing	100.00
US Bank Equipment Finance	1/9-2/9/17 Ricoh Copier M	161.00
Verizon Wireless	1/10-2/9/17 Cell Phone At	584.80
Verizon Wireless - LERT B	Investigate-phone preserv	50.00
Wall Street Printers	Envelopes & Printing	74.50
Youngs	30 Key cabinet	83.52
Grand Total		14917.58

General Basic Fund	10,113.75
Economic Development Fund	180.98
Secondary Road Fund	4,400.17
Surcharge on E911	41.46
Co. Assessor Agency Fund	181.22

There being no further business there was a motion by Koedam, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman