

LYON COUNTY AUDITORS OFFICE  
April 11, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the March 28, 2016 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Koedam. Motion carried.

County Engineer Sievers came to the Board for decisions on how the Board wants to handle the denial of the ROW purchase for FEMA Bridge 12W by Bergs. During discussion Supervisor Bosch talked with Berg which resulted in Berg's agreement to accept the ROW purchase agreement. Engineer Sievers will meet with Bergs in the next half hour to have the agreement signed.

George Mayor Jim Cuttell presented questions to the Board regarding L14 and farm to market roads inside city. Sievers explained that once a farm to market road enters the city limits they are then considered farm to market extensions. The State feels the extensions are to be maintained by the cities. Cuttell would like to request financial help with the 5 blocks of L14 running through George.

Quarterly reports from the Auditor, Recorder, and Sheriff were reviewed and approved.

Jed DeSmet did not show for his 9:30 a.m. This is the 3<sup>rd</sup> appointment DeSmet has missed since February 10<sup>th</sup>, 2016.

Motion by Koedam, second by Michael to appoint Teryl Ebright as Lyon Township trustee effective February 1, 2016. Motion carried.

Lyon County Economic Development Director Steve Simons and Wes Koedam, Chair of Lyon County Economic Development Advisory Board presented the application process to request financial assistance from the Lyon County Economic Development Fund. The LCED Advisory Board put together a process for entities requesting assistance by creating a logical rationale for funding of requests based on the details of Ch. 15A of Iowa Code. The process starts with an application being filled out and submitted to Lyon County Economic Development. The application will then be reviewed by LCED Advisory Board to decide whether or not the application meets the requirements and should be recommended to the Lyon County Board of Supervisors for approval. The LCED Advisory Board would like the Board of Supervisors to approve the application process created. Motion by Peters, second by Michael to approve the application process and application document recommended by the Lyon County Economic Development Advisory Board. Motion carried.

Simons reminded the Board of an April 21<sup>st</sup> League of Cities meeting in Rock Rapids at 7:00 p.m. The speaker will be David Miller from Rock Valley speaking about growing a community. Also, June 28<sup>th</sup> will be the Lyon County Economic Development Business Recognition Program.

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Road Superintendent Gary Vogel and Engineer Laura Sievers presented the information on the wheeled excavators found out by going to different counties to try the equipment. In their research, they found that due to the machines each having different options (DEF, ride control, power differences, warranties, etc.) that their recommendation today is based on what the crew best liked and what is best for the county in the long run. The Bids are: Ziegler Cat M320F \$260,040, RDO John Deere 190GW \$218,250, and DMI Doosan D190W-5 \$199,322. The forestry head is not included in the price and was quoted at \$14,500. There will also be a shatterproof front window (no bid returned yet) that can be removed when not trimming trees. This machine with the forestry head would be used to cut / trim trees, and with a bucket head it can be used as any other excavator. Motion by Peters, second by Behrens to approve the Ziegler Cat M320F quote for \$260,040 as it has the best options for the county. Motion carried. Sievers asked the Board if they would be willing to approve a budget amendment as the 15/16 equipment budget doesn't have the money to purchase the machine. The Board recommended that Sievers talk with Ziegler to see if they would accept payment in July.

Sievers presented the RS-Culvert (2017)-73-60 plan approval. Motion by Koedam, second by Michael to approve and sign plan approval. There are 10 locations in the project throughout the county.

Lyon County Riverboat Foundation members, Jeff Gallagher and Gerald Brands came to inform the Board of new procedures that the Foundation will be implementing in the future. Gallagher explained how the State's Gaming and Racing Commission feels counties with casinos need to be giving money to adjacent counties as there are counties that have passed gaming referendums, but are unable to obtain a permit from the State. The State has requested copies of the Foundations policies dealing with contributing to counties/states outside of Lyon County. In the past, the Foundation has opened up the mini grants to include entities from other counties/states and has awarded to six out of county entities. Gallagher reported that 85% of revenue coming in to Grand Falls Casino comes from Minnehaha and Lincoln counties and the Foundation is feeling pressure to spend dollars in those counties.

Bid letting for FEMA Bridge on 140<sup>th</sup> L-(12W)-73-60 has three bidders as follows: Prahm Construction \$842,948.60, Godbersen-Smit Construction Co. \$906,657.55, and Dixon Construction Co. \$948,170.20. The project will be paid by 75% FEMA, 10% State of IA, and 15% county funds. Motion by Peters, second by Behrens to approve the low bid of \$842,948.60 with Prahm Construction. Motion carried. Sievers also asked if the Board would approve the construction contract with Prahm in order for the contractor to order supplies. Motion by Peters, second by Behrens to approve and have Chairman sign contract with Prahm Construction. Motion carried.

Northern Iowa Telephone Company had multiple applications for utility agreements. Motion by Peters, second by Behrens, to approve and have Chairman sign applications. Motion carried.

Sievers asked for Board approval of plans for project L-TIFF(69R)-73-60 on 260<sup>th</sup> and Dogwood Avenue where a precast odens bridge will be going in. Motion by Koedam, second by Michael to approve plans for TIFF project 69R. Motion carried.

Sievers asked for Board approval of plans for project L-TIFF(1W)-73-60 on 110<sup>th</sup> and Eagle Avenue to replace the bridge with a culvert. Motion by Peters, second by Michaels to approve plans for TIFF project 1W. Motion carried.

Sievers presented the 5 Year Construction Schedule for approval for the DOT. Motion by Michael, second by Peters to approve and sign the DOT 5 Year Construction budget.

Also discussed was the 5 yr secondary road construction program. Motion by Michael, second by Behrens to approve and sign the 5 yr. secondary road construction program. Motion carried.

Sievers asked for approval and signing of the final agreement of work for ER-CO60(106)-58-60. The work is complete and the audit has been completed. Motion by Koedam, second by Michael to approve and sign the final work agreement for ER-CO60(106)-58-60. Motion carried.

Sievers referred to the contract for FEMA bridge 36W. The contract was approved on 1-18-2016 with the approval for the Chairman to sign said contract when it was received. Sievers has received the contract and is requesting Chairman Bosch's signature. Bosch signed the contract.

Andrew McCarty will be an intern for the secondary road department paid \$15.00/hour. McCarty's start date will be April 19, 2016.

The Board asked Sievers to start prioritizing the listing of projects that need to be prioritized for the possible bonding project. The Board would like to keep moving forward with the process.

Chairman Bosch introduced Resolution 2016-10 authorizing the transfer of funds from Rural Service to Secondary Roads.

#### **Resolution 2016 - 10**

##### **Authorization to Transfer Funds to the Secondary Road Fund**

**Whereas**, Iowa Code Section 331.429(1)(b) provides for a transfer of funds from the Rural Service Fund to the Secondary Road Fund.

Rural Service will transfer \$1,878,131 in fiscal year 15/2016 to the Secondary Road Fund. This is the maximum allowed by code. The first half of this transfer was made October 26, 2015. The second half of this transfer is \$939,065.

The transfer is not effective until authorized by resolution of the board.

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors to authorize the following transfer:

- Transfer \$939,065 from the Rural Service Fund to the Secondary Road Fund.

Passed and approved this 11th day of April, 2016.

ATTEST: /s/ Jen Smit  
Lyon County Auditor

/s/ Randy Bosch, Chairman  
Lyon County Board of Supervisors

Motion by Peters, second by Michael to approve and sign Resolution 2016-10.  
Motion carried.

The Board received a construction permit from Glenn Vande Vegte for Section 9 in Richland Township. No comments were received regarding the construction of the swine confinement. Motion by Koedam, second by Michael to approve and sign the DNR letter for Glenn Vande Vegte Construction permit. Motion carried.

Anita Hopp has resigned as a part-time dispatcher as of 3-29-2016.

Assessor Marilee Schleusner has appointed Pam Tille as Chief Deputy Assessor as of 4-11-2016. This appointment will not affect Tille's pay scale, as it is an administrative clarification for the requirements of IA Code.

Supervisor correspondence: Koedam - Compass Pointe and MidSioux; Peters - Lyon County Economic Development Advisory Board mtg.; Behrens - Lyon County Economic Development Advisory Board mtg.

Handwritten claim dated 3-29-2016 in the amount of \$33,157.01 was reviewed and approved. Check sequence #121141.

Wellmark BlueCross BlueShield	3/19/16-3/25/16 Claims	33157.01
Grand Total		33157.01

Health Insurance Fund 33,157.01

Handwritten claims dated 4-5-2016 in the amount of \$91,722.06 were reviewed and approved. Check sequence #121142-121144.

Lyon County Treasurer - ACH I	March Stop Loss Refund -	17964.27
Wellmark BlueCross BlueShield	3/26/16-3/31/16 Claims/fees	10743.29
Wellmark BlueCross BlueShield	4/1/16 Claims	63013.90
Grand Total		91722.06

Health Insurance Fund 91,772.06

Veteran Affairs claims dated 4-7-2016 in the amount of \$276.05 were reviewed and approved. Check sequence#121145-121150.

Jerry M. Baatz	Mileage (20) April Mtg	10.00
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Doon Press	Advertising	32.00
Dennis Hansmann	Mileage (30) - April Mtg	15.00
New Century Press	Advertising	48.00
Premier Communications	Office Phone	87.05
The Focus	Advertising	84.00
Grand Total		276.05

General Basic Fund 276.05

Claims dated 4-11-2016 in the amount of \$388,280.97 were reviewed and approved. Check sequence #121151-121319.

Air Conditioning & Heating Inc	Fix heater in old amb bld	367.30
Alliance Communications Attn:	April 911 Recur/shops	370.02
Arrow Manufacturing, Inc.	HeavyDuty Shock/spring A2	1900.00
Allen Blauwet	3/29/16 LCED Mtg Mileage	13.50
Larry Boeve	3/29/16 LCED Mtg Mileage	14.50
Vicki Borman	March Miles(1057), cellphn reimb	543.50
Butler Machinery Company	fuel inject, labor, dr. glass	6594.37
Calhoun-Burns & Associate Inc.	bridge inspect, 3 designs	27323.25
Campbell Supply	Parts, ladder, supplies	372.08
Canon Financial Services Inc.	Canon lease - 2 months	536.00
Carlson & Stewart Refrigeratio	Shelf & 2 clips for Imm F	303.80
Century Link - Business	Long distance service	222.79
City of Alvord	utilities	48.50
City of Doon	utilities, 2 <sup>nd</sup> Half FY16 Lib	4113.00
City of George Attn: Library D	utilities, 2 <sup>nd</sup> Half FY16 Lib	5940.50
City of Inwood	2 <sup>nd</sup> Half FY2016 Library A	7725.00
City of Larchwood	utilities, 2 <sup>nd</sup> Half FY16 Lib	7434.57
City of Little Rock	2 <sup>nd</sup> Half FY2016 Library A	4022.00
City of Rock Rapids Municipal	Feb utilities	6892.07
City of Rock Rapids	2 <sup>nd</sup> Half FY16 Library alloc	9622.00
Compass Pointe	4th Q FY2016 Prevention	2928.00
Kary Conaway	3/29/16 LCED Mtg Mileage	15.00
Consolidated Communications fo	DHS Monthly Telephone	82.94
Cooperative Energy Company	Fuel, service, tires, DEF	23329.22
Cooperative Farmers Elevator	Fuel, LR shop materials	810.47
Corner Service	Service, tire repair	85.50
Melinda DeJong	March Mileage - 345 Miles	172.50
Denny's Sanitation Inc.	Jan-March garbage service	372.00
DJ's Service	29 gal gasohol, 1352G diesel	2201.80
Doon Press	Brd min, notices, ads	900.77
Connie Douglass	March Miles(167), cellphn reimb	98.50
Electronic Engineering	April Amb radio maint, repeat.	1000.00
Electronic Engineering	New scanner for jail	763.50
Flynn Company Inc.	L-(A22)--73-60 - Est #1	15180.67
Frontier	April 911 Recur, GE shop	178.89
GCC Alliance Concrete Inc.	3.0 cy concrete-culv ext	486.00
George Office Products	Office Supplies, toner, chairs	2032.94
Gillund Enterprises	rust penetrant	198.76
Glen's Sport Center Inc.	oil filter, oil, labor #102	95.07
H & S Homebuilding Center	2x4's / Bits R4s Basement	47.37
Pam Hawf	3/29/16 LCED Mtg Mileage	9.00
Heather Heimensen	Mileage 54mi	54.00
Hiller Lumber	1 2x4 for dog kennel	4.62
Hillyard / Sioux Falls	Boiler Chemical/3 yr supp	465.00
Brad Hindt Getting Around Tuit	full depth path A22-Matlo	32752.00

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Anita Hopp	March IPERS Refund	25.44
Char Huisman	March Cell Phone Reimb	15.00
I-State Truck Center	antifreeze tank,insulators,labor	388.53
IMAGETek, Inc.	Computer SetUp	112.50
Innovative Benefit Consultants	March Benefit Services 87	1740.00
Iowa County Attorney Ass'n.	FY16/2017 ICAA Dues	423.00
IA Dept. of Public Safety ATTN	April-June Terminal Bill	1380.00
ISAC Group Unemployment Fund I	1st Q 2016 unemployment	3100.81
ISACA Treasurer Attn:Rhonda R.	7/20/16 SEAT Mtg 3 regs	150.00
Jack's Uniforms & Equipment	Uniforms 604	264.74
Jim Hawk Tr Trailers Inc.	Brakleen, tail lights	18.80
Johnson County Auditor	9 HP Laser Printers/PrecA	755.00
Keith's Korner	March Fuel - 144.6 G Gasa	272.00
Shannon Klarenbeek	March Mileage - 262 Miles	131.00
Wes Koedam	3/29/16 LCED Mtg Mileage	12.00
Marilyn Lafrenz	March Miles(849),cellphn reimb	439.50
Larchwood Quick Stop	61 gal gasahol	110.75
Lyon & Sioux Rural Water	water - Lester & LWood shops	60.25
Lyon County Sheriff Dept.	Sheriff Fees	80.00
Lyon County Treasurer	3 HP CPU's Recorder	1949.00
Lyon Manor & Rehab Center	March Inmate Meals 116x\$6	696.00
Mainstay Systems Inc.	IA Systems Maint Apr-June	237.00
Matheson Tri-Gas Inc	3/31/16 Oxygen	42.45
McCarty Motors	Mower Oil Filter	8.95
Med-Law Solutions, Inc.	Review of Medical Records	554.40
Medical Excess	April transplant ins 24s/	1545.12
Sarah Merry-Skoglund	March Miles(318),cellphn reimb	174.00
MidAmerican Energy	acct 11930-66002	195.47
Midwest Livestock	shop towels	90.00
Modern Gas Company	100.1 gal LP gas	89.09
Joanne Montag	March Miles(150),cellphn reimb	90.00
Joel Moser	lyr membership National E	95.00
Anita Muilenburg	3/29/16 LCED Mtg Mileage	21.00
Myrl & Roy's Paving Inc.	73.54 tons RR ballast	937.63
New Century Press	Ord 2016-1,brd min,notices	516.94
Novartis Animal Health US, Inc	FY2016 Sx#080 BusTax Cred	1212.15
NW Iowa Care Connection % O'Br	FY2016 3rd Q Allocation	133352.10
Oak Street Station	March Fuel, service	322.41
Osceola County Rural Water	water - Little Rock shop	36.11
Kirk J. Peters	ISAC Mtg-Parking,meals,miles	299.26
E.H. Philip Law Firm Attorney	Attorney Fee Case500073	97.58
Pitney Bowes Inc.	Red Ink Cartridges,tape strips	104.53
Carolyn Plueger Schuetts Repor	Transcription Interview/R	516.00
Popkes Car Care, Inc.	March Fuel-28.154 G Dyed	43.61
Prahm Construction Inc.	L-(51R)--73-60 - Est 3	31334.00
Premier Communications	April Telephone,internet,fax	1494.33
Premier Communications	April 911 recur,LR shop	644.26
RELX Inc DBA LexisNexis	March on-line periodical	141.20
Xochitl Robison	5.25 Hr HF March Translat	126.50
Rock County Sheriff	Sheriff Fees - Baatz	40.00
Rock Rapids Ace Hardware	shop supplies, ladder,tools	488.54
Rock Rapids Cashway Lumber	lumber 2x4/studs	42.24
Rock Rapids Machine & Welding	Frame,dumpbox,labor,ibeam	2968.18
Lisa R. Rockhill	March Miles(64),cellphn reimb	47.00
Sanford Health	2 Autopsies	4630.00
Sanford Health Occupational -	2/11/16 JobFunction Test-	100.00
Sanford USD Medical Center	Medical supplies,RN transfers	901.00

Laura Scott	mow TriStateMarker Aug-Se	405.00
Steve Simons	Water/Napkins,postage,mileage	365.32
SimplexGrinnell LP	05/01/16-4/30/17 Sprinkler	388.91
Sirchie Finger Print Laborator	Meth Kits, test kits	68.78
Snow Removal & Sanding Arthur	Feb-March Snow Removal	861.25
Solutions, Inc.	Evault Backup March-June	400.00
Melissa Stillson	March Miles (56), cellphn reimb	43.00
Sturdevant's	parts,battery,filters	1130.51
Sudenga Industries	2nd Half Tif FY2016	6143.13
Sunshine Foods	Supplies,coffee,food assist, Inmate food	356.24
Superior Garage Door Inc	repair LR shop door - acc	536.00
The Shop	Service, filter, rotate tires	247.54
Todd's True Value	light bulbs,rake,pin punch	53.94
Town & Country	garbage service - Little	23.66
Trane	April Generator Service M	331.97
Tri-tech Forensics, Inc.	Blood/Urine Specimen Kits	113.39
U.S. Cellular	3/22-4/21/16 Cellphn,tablet	140.16
United States Postal Service	100 Stamps/Absentee Ballo	49.00
US Bank - Purchase Card Purcha	ISAC lodging,meals,USPS,blinds, Flyers,fuel,registations,	8739.92
VanderLee Motors Inc.	Service,sensor,brakes,headlight	904.85
Verizon Business	acct 4512330	4.96
Verizon Wireless	Cellphone,hotspot,aircards	1299.61
Gary Vogel	meal expense - equip demo	23.19
Wall Street Printers	Project Alert Handouts	120.00
Western Iowa Tourism Region	2016 LCED Annual Membersh	150.00
Bonnie Wilson	March Cell Phone Reimb	15.00
3D Security Inc.	Annual Alarm Maint thru 5	1080.00
Grand Total		388280.97

General Basic Fund	47,104.15
General Basic Sub Fund	1,142.98
MH-DD Fund	133,368.37
Rural Services Basic Fund	39,384.48
Economic Development Fund	498.87
Secondary Road Fund	151,517.55
Recorders Management Fund	2,061.50
Surcharge on E911	1,779.69
County TIFS	7,355.28
Emergency Management Services	291.14
Co. Assessor Agency Fund	491.85
Health Insurance Fund	3,285.12

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman