

LYON COUNTY AUDITORS OFFICE
March 28, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the March 14, 2016 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Behrens. Motion carried.

The City of Rock Rapids has sent paperwork for the conservation property at 311 1st Avenue East regarding the 3rd round of buyouts for the FEMA program. The possibility of buying back the building from the demolition contractor for use elsewhere was discussed as well as possible costs of doing such. Motion by Peters, second by Michael to approve and have Chairman sign the affidavit for the 3rd round of FEMA buyouts with the City of Rock Rapids. Motion carried.

The emergency services contract for 2016 racing season between Lyon County Ambulance and the Lyon County Fair Association was presented for approval. Motion by Koedam, second by Behrens to approve emergency services agreement with Lyon County Fair Association. Motion carried.

Due to the Medicaid modernization program with DHS, Lyon County Ambulance Service needs to complete paperwork as a provider to receive 100% reimbursement for claims. Motion by Peters, second by Behrens to approve and sign agreements for the Iowa Medicaid modernization program for Lyon County Ambulance. Motion carried.

Iowa State Association of Counties recognizes elected officials and department heads for years of service. Marilee Schleusner and Jen Smit were both recognized for 15 years of service with Lyon County.

Discussion continued on a safety program for the county. The Board feels the county can do a safety program in house just as well and for less dollars than the Shield contract (\$10,090 16/17). The Board decided not to sign the Shield contract for 16/17 and will move forward with creating a county run safety program. A letter will be sent to Northwest Iowa Planning and Development to let them know Lyon County will not be participating in the Shield program for 16/17.

Dakota Access Pipeline has applied for 11 utility accommodation applications for crossings. Sievers reported that the contractor for the pipeline will start in July. The only restriction Sievers recommends would be not allowing a joint under an intersection of roadway. Motion by Michael, second by Koedam to approve the utility accommodation applications with the inclusion of restricting pipe joints in an intersection of roadway. Motion carried.

Lyon REC has applied for a utility accommodation application on Able Blvd. in Section 16 of Lyon Township. Motion by Koedam, second by Michael, to approve and have Chairman sign application. Motion carried.

Mid-American Energy has applied for a utility accommodation application on Buchanan Avenue in Section 26 of 26 Lyon Township. Motion by Koedam, second by Michael to approve and have Chairman sign application. Motion carried.

Osceola County Rural Water System has applied for a utility accommodation application for a crossing at Marsh Avenue and 160th Street of Sections 1 & 2 of Grant Township. Motion by Peters, second by Behrens to approve and have Chairman sign application. Motion carried.

Premier Communications and the Engineer's office are still working on the best placement for Premier's lines. Secondary roads has had some issues with shoulders along L26 and is working with Premier to make sure the placement of lines will not cause any further issues.

Sievers brought the bids for purchasing a wheeled excavator - RDO John Deere 190GW \$218,250 and Ziegler Cat M320F \$260,040. Due to the large difference in bid amounts, Sievers plans to have a few employees drive each machine to compare. The equipment is quoted without buckets. After the equipment is driven by crew, Sievers will report back to the Board.

Sievers gave the Board a map designating roads that are 20+ years old and one of posted bridges in the county. Sievers will prioritize the projects from the engineer's prospective and will ask the Board to assist in final prioritization.

The L-(12w)-73-60 Letting has been tabled and moved to April 11th.

Kim Wilson, Director with Northwest IA Care Connections Mental Health Region and Melissa Stillson, Administrator with Lyon County Public Health joined the Board to give an update on the region and resource advocate. Wilson updated the Board regarding the upcoming 16/17 budget, fund balances, and employee changes. Wilson provided a flowchart which showed services and explained how counties will have access to services going forward. Stillson reported that the resource advocate position is working out tremendously, so much that Stillson has recommended to Board of Health to increase Lisa Rockhill's hours (12/wk) to 19.5 hours per week as of April 1, 2016.

Resolution 2016-09 "Approval of Offer to Purchase Interest in Real Estate Pursuant to Iowa Code 331.212(d)". The project #249-LOKFC06, Bridge 14Y on Larch Avenue needs a Perpetual Easement from property owned by Ann K. Matthiessen Trust, Christopher C. Matthiessen Trust, and Robert M. Matthiessen, Jr. Separate Property Trust Trust for a purchase total of \$5,200.

RESOLUTION 2016-09

APPROVAL OF OFFER TO PURCHASE INTEREST IN REAL ESTATE

PURSUANT TO IOWA CODE 331.212(d)

WHEREAS, the Lyon County Board of Supervisors has previously approved a project to build a bridge, said project being a project to build a bridge, on

Larch Avenue over Tom Creek in Lyon County, Iowa, and hereinafter referred to as "The Project";

WHEREAS, to comply with the requirements set by the Iowa Department of Transportation, and other applicable laws and regulations, the proposed project will contemplate the building of a bridge, and the foregoing interests in real estate are necessary to completion of said project;

WHEREAS, in order to complete The Project, the Lyon County Engineer's Office must obtain a Perpetual Easement. Attached to this resolution is a copy of the Easement Drawing. The Easement Drawing outlines the property and area necessary to the completion of The Project;

WHEREAS, in order to complete The Project, the Lyon County Engineer's Office must obtain a Perpetual Easement, as located on said survey. The said property is owned by the Ann K. Matthiessen Trust, Christopher C. Matthiessen Trust, and Robert M. Matthiessen, Jr. Separate Property Trust;

WHEREAS, said requested Perpetual Easement is legally described as follows:

A perpetual bridge and grading easement located in part of the Southeast Quarter (SE 1/4) of Section 20, Township 100 North, Range 43 West of the 5th P.M., Lyon County, Iowa. Said perpetual easement being more particularly described as follows:

Commencing as a point of reference at the Northeast corner of said SE 1/4; thence South 00°52'33" West (all bearings referenced to Grid North Iowa Real Time Network South Zone), a distance of 360.58 feet along the East line of said SE 1/4; thence North 89°07'27" West, a distance of 33.00 feet to the West right-of-way line of Larch Avenue, said point being the point of beginning; thence South 00°52'33" West, a distance of 600.00 feet along said West right-of-way line; thence North 17°09'52" West, a distance of 184.06 feet; thence North 00°52'36" East, a distance of 200.00 feet; thence North 15°05'33" East, a distance of 232.09 feet to the point of beginning.

Containing 22,800 square feet or 0.52 acres, more or less.

WHEREAS, the Lyon County Engineer, Laura Sievers, has engaged in negotiations to acquire the above described property and hereby informs the Lyon County Board of Supervisors that said Trusts, by and through their respective Trustees, have agreed to convey the Perpetual Easement for a total of \$5,200; and

WHEREAS, stated above the property interest will be acquired for the above project and will be used for a public purpose; to wit: to construct, install, and maintain a concrete slab bridge for use by the traveling public; and

WHEREAS, this Resolution was introduced and Peters moved that said Resolution be adopted. The motion was seconded by Behrens. The roll was called and the vote was: AYES: District 1, District 2, District 3, District 4, and District 5 and NAYS NONE.

NOW, THEREFORE, BE IT RESOLVED by the Lyon County Board of Supervisors of Lyon County Iowa:

1. That the Lyon County Engineer be and is hereby authorized to proceed with the necessary activities to acquire the aforesaid property interest for The Project;
2. That if the above property owner agrees to convey the property interest to the County in the above amount, the Lyon County Auditor's Office is authorized and directed to issue a check in the amount outlined above as necessary to carry out these transactions and to pay any unforeseen additional costs as certified by the Lyon County Engineer's Office; the Lyon County Attorney's Office is authorized and directed to complete these transaction in accordance with Iowa Code.

Passed and approved this 28th day of March, 2016.

/s/Randy Bosch, Chairperson
Lyon County Board of Supervisors

ATTEST:/s/ Jennifer Smit
Lyon County Auditor

Motion by Peters, second by Behrens to approve and have Chairman sign Resolution 2016-09. Rollcall vote: District 1-support, District 2-support, District 3-support, District 4-support, and District 5-support. Motion carried.

Char Huisman has resigned as a part-time homemaker as of March 31, 2016.

Supervisor correspondence: Koedam- NW IA Planning and Development, RIDES; Behrens- NW IA Care Connections Governance meeting; Peters - Zoning; Michael - economic development contract mtg with Steve Simons; Bosch - Seasons Center, wellness committee;

Handwritten claim dated 3-15-2016 in the amount of \$22,101.82 was reviewed and approved. Check sequence #120905.

Wellmark BlueCross BlueShield	3/5/16 to 3/11/16 claims	22101.82
Grand Total		22101.82

Health Insurance Fund 22,101.82

Conservation claims dated 3-15-2016 in the amount of \$10,080.05 were reviewed and approved. Check sequence #120906-120932.

Alliance Communications	LPRA Telephone, LD, Inter	71.00
Battle Mechanical Inc.	Repair Water Leak/J.Basem	85.17
Cooperative Energy Company	84.11 G Gasahol	130.03
Dave's Bulk Service	476 G Gasahol	756.84
George Office Products	Office Furniture-Flood Re	4210.00
Hiller Lumber	Pine Q Round/Corner Mould	32.16
Iowa Prison Industries	Park Signs: Entrance,Fees	352.00
John Deere Financial	Blades	79.41
K D Designs	Hats/Shirts-Flood Replace	456.00
Lyon & Sioux Rural Water	24,000 G Water	139.65

Lyon County Recorder	Boat License Renewal	206.90
Lyon Rural Electric Coop	LPRA Electric	948.26
Marco	Copier Contract-Sharp MX2	128.35
Menards	Light Kit,LED,Glass,Mailb	338.49
Emily Ostrander	Reimb: District III mtg	10.00
Premier Communications	Office Phone, LD, Interne	99.29
Rock Rapids Ace Hardware	Totes - Flood Replacement	83.94
Justin Smith	Reimb: District III Mtg	10.00
Stan Houston Equip Co Inc	18 V Recip Saw	79.00
Sturdevant's	Air Filter	33.99
Sunshine Foods	Eggs	5.37
Three Rivers Pheasants Forever	Gold Sponsor Package	250.00
Ultramax	180 GR FMJ - Flood Replac	250.00
US Bank - Purchase Card Purcha	Stamps,storm oper kit,paper	1007.90
Craig A. VanOtterloo	Reimb: District III Mtg	10.00
Verizon Wireless	Wireless Phone	125.77
VH Marine Service, Inc.	Tiller-Spark plugs,cleane	180.53
Grand Total		10080.05

General Basic Fund 10,080.05

Handwritten claim dated 3-23-2016 in the amount of \$73,500.56 was reviewed and approved. Check sequence #120933.

Wellmark BlueCross BlueShield	3/12/16-3/18/16 Claims	73500.56
Grand Total		73500.56

Health Insurance Fund 73.500.56

Claims dated 3-28-2016 in the amount of \$103,392.09 were reviewed and approved. Check sequence #121057-121140.

A & B Business Solutions	Copier contract 3/21-4/20	554.74
Advanced Systems, Inc.	Canon contract	84.33
Airgas USA LLC	repair torch - RR shop	98.00
Alliant Energy	Little Rock/George shops	783.28
AT & T	911 Recurring 712/233-001	41.26
Bierschbach Equipment & Supply	asphalt blade #101	842.00
Campbell Supply Company	6V batteries	267.78
Century Link	911 Recurring 712-233-006	404.76
City of George	utilities	39.25
Class C Solutions Group	hardware	28.20
Consolidated Communications fo	911 Recurring/SO phone	1299.24
CovertTrack Group, Inc	Renew TrackService 5/15-5	600.00
Department of Natural Resource	Storm Water permit fee -	175.00
Dollar General-Regions 410526	HealthSupply/Equip Child	47.00
Dusty's Auto Body David Dreesm	RockChip Repair X2,towing	120.25
Teryl Ebright	2/26/16 Lyon Twp Mtg	15.00
Frontier Bank	3/1/16 Snow Removal Annex	67.50
George Office Products	Office Supplies/Paper	220.51
GIS Workshop	Simple Signs software	700.00
Grafing Woodworking c/o Brady	Oak Podium/CrtRoom	627.00
Dr. Beta Hamon, MD c/o Sanford	Medical Exam Fee/miles(30)	165.00
I Wireless	3/16/16-4/15/16 Cell / Am	201.34
ICIT Treasurer c/o Alissa Holt	6/15-6/17 Registration	250.00
Interstate Power Systems, Inc.	coolant hose,labor,diag fee	245.87
Iowa Communities Assur Pool	add'l insurance-2016Snowb	246.42

Iowa County Attorney Ass'n.	Registration 6/12-6/16 Co	325.00
Iowa State Sheriffs & Deputies	Civil School 4/17-4/20	125.00
Jack's Uniforms & Equipment	Duty Belt & Holster 608	145.89
Jim Hawk Tr Trailers Inc.	mirrors,taillights	208.20
John Deere Financial	JD425 Blade Parts	286.71
Arden Kopischke	911 NGGIS Mtg 3/9/16 lodg	272.16
David Korthals	3/21/16 Mileage P & Z Mtg	55.00
Eldon E. Kruse	3/22/16 Dist Mtg Mileage	79.00
Lewis Family Drug, LLC	Feb Medication/ AVB	7.40
Lyon County Recorder	Business Checks/Recorder	157.85
Lyon County Sheriff Dept.	Driving Record Check,fees	267.16
Lyon County Treasurer - ACH I	Claims,stoploss,admin fees	26339.20
Mail Services. LLC	April postage/renewals	335.55
Matheson Tri-Gas Inc	3/10&17/16 Oxygen	84.90
MidAmerican Energy	Inwood/Alvord shops	532.65
Mindray DS USA, Inc.	Repair BP/02 Monitor #921	344.93
Corky Minor	2/26/16 Lyon Twp Mtg	15.00
Joan Minor	2/26/16 Lyon Twp Mtg	15.00
Matt Mydland	3/13/16 Centennial Twp mt	15.00
Myrl & Roy's Paving Inc.	14.44 tons concrete rock	191.33
NCRAAO 2016 Attn: John Lawson	6/19-6/22 2016 Conf Regis	290.00
New Century Press	Brd Minutes,prop tax ad	155.93
Northwest District ISAA Attn:	Registration 5/17-5/19 Co	200.00
Pitney Bowes	Jan-March Postge Meter Re	370.59
Pitney Bowes Inc.	postage machine rent	53.85
Prahm Construction Inc.	L-(51R)--73-60 - Est #2	45508.55
Premier Network Solutions d/b/	April IT	2362.50
RDO Equipment Company	breather #62,filters	450.36
Rock Rapids Ace Hardware	Cleaning supplies	82.39
Mary Pat Rosman, D.O. c/o Aver	3/14/16 Medical Examiner	150.00
Sanford Health	post accident,random drug	257.00
Sanford Hospital Attn: DAR	2/17/16 Inmate Visit	25.00
Sanford Rock Rapids Hospital	Jan/Feb 16 Emergency Grant	102.09
Sanford USD Medical Center	Medical Supplies	318.03
Sanitation Products, Inc.	bolts, nuts - Falls Plow	324.48
Marilee Schleusner	3/18/16 Dist Mtg Mileage	108.00
Solutions, Inc.	eVault setup fee (cloud s	500.00
Justin Stensland	3/13/16 Centennial Twp Mt	15.00
Superior Garage Door Inc	Repair garage door/old am	385.00
Pamela R. Tille	3/21/16 P & Z Mtg Mileage	56.50
Trane	March Generator Maint	322.15
Greg Twedt	3/13/16 Centennial Twp Mt	15.00
US Bank Equipment Finance	3/9/16-4/9/16 Copier Cont	245.09
Vanguard Appraisals Inc.	Comm/Industrial Appraisal	4495.00
Verizon Wireless	3/10-4/9/16 Cell Phone	388.49
Wall Street Printers	5000 Window Env,500 reg	432.50
Woodward Youth Corporation c/o	Juv Care July2015-Jan2016	732.35
Ziegler Inc.	sensor,filters,cylinder,	
	Rocker arm, governor,labor	7119.58
Grand Total		103392.09

General Basic Fund	10,166.30
Rural Services Basic Fund	250.00
Economic Development Fund	94.11
Secondary Road Fund	58,715.89
Surcharge on E911	1,569.43

County Attorney Incent Fund	627.00
Emergency Management Services	272.16
Co. Assessor Agency Fund	5,358.00
Health Insurance Fund	26,339.20

Payroll dated 3-30-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$185,414.80 is listed by fund.

General Basic Fund	116,919.18
MH-DD Fund	1,383.13
Rural Service Basic Fund	18,074.27
Economic Development Fund	3,276.28
Secondary Road Fund	35,201.72
Emergency Management Serv	2,478.76
Co Assessor Agency Fund	8,081.46

Payroll Disbursement Register in the amount of \$270,387.03 is listed by Fund.

General Basic Fund	95,466.40
General Supplemental Fund	52,716.17
MH-DD Fund	1,481.05
Rural Services Basic Fund	33,030.96
Economic Development Fund	4,252.63
Secondary Road Fund	70,278.03
Emergency Management Serv	3,112.95
Co. Assessor Agency Fund	10,048.84

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman