

LYON COUNTY AUDITORS OFFICE
February 10, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the February 1, 2016 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Behrens. Motion carried.

Emergency Management Director Arden Kopischke presented the EMA budget for 16/17. The county is being asked to increase the contribution from the general fund to \$64,518 for 16/17 compared to \$42,951 from 15/16. Kopischke also talked about the possible change in the HazMat agreement with Sioux City. Currently the county pays \$.85/population and the agreement is looking to go to \$1.00/population. Kopischke is looking into possibly moving to a group out of Sioux Falls, SD. The Board approved the EMA budget for 16/17.

Jed DeSmet was on the agenda but did not appear for his appointment.

The Board approved delinquent ambulance write offs for: 2012 \$3,059.80; 2013 \$1,013; 2014 \$2,061.17; and 2015 \$1,392.80 for a total amount of \$7,526.77. Motion by Michael, second by Peters to write off ambulance amounts presented for a total \$7,526.77. Motion carried.

Budget discussion:

Secondary Roads: Auditor Smit explained to the Board that the health insurance and deferred comp amounts are overstated in the re-estimate and 16/17 numbers. Smit has called Sievers but has not yet been able to talk with Sievers regarding changing it. Smit would also like to get a copy of proposed construction projects for 16/17 as well.

Ambulance - Board approved the 16/17 budget including increasing EMT pay to \$4.00/hour on call and \$10.00/hour for active pay, and to pay a minimum call pay of one hour for calls less than an hour. These changes start 7-1-2016.
Dept. 50 Board Control - Board approved the request from EMA for a county contribution of \$64,581 for FY16/17. The Board also approved leaving the rural service levy at the max of 3.95 and allocating \$600,000 for projects for secondary roads. The Board requests a plan of the projects from Engineer Sievers before the budget hearing.

Dept. 55 FY15/16 changes: The Board approved increasing FY15/16 dollars to \$115,000 (from \$100,000) for repair and maintenance line to include mildew restoration and installation of fans to increase air movement in dome. The Board also moved the \$13,715 housing study, \$2,000 natural gas study, and \$2,000 strategic planning dollars to Fund 32000 to be used out of the economic development fund. (total \$17,715)

FY16/17: Board approved budgeting \$100,000 for: Mural restoration, original blueprint restoration, sprinkler systems at sheriff office and annex building, and for work to be done in the parking lot by Veteran Affairs/Conservation. The Board also approved \$75,000 for an East shelter renovation at Lake Pahoja. Dollars to be designated for 16/17 are: Blood Run

2-10-2016

\$50,000, Rock Rapids Sec Rd Shop \$150,000 and Conservation Nature Center \$125,000.

Dept. 99 Non Departmental - FY 16/17 The Board again budgeted for a safety program but have not yet determined as to whether or not they will continue in the Shield program or create their own. The Board also approved a fee for service proposal from Ahlers & Cooney Law firm. It is intended to use the firm for advice/consultation when needed regarding HR, ACA and other employee issues should they arise. A handbook revision with Ahlers and Cooney was also approved.

All other budgets were approved as presented in prior meetings. Fund balance Assigned designated for a purpose: General Basic/General Basic Sub-fund: \$150,000 ambulance rig; \$200,000 Blood Run, \$125,000 Conservation Nature Center, and \$150,000 New Rock Rapids Secondary Road Shop.

Levies for 16/17: General Basic Levy 3.50 (max), General supplemental .91580 (FY 15/16 1.00605), Mental Health .28403 (FY15/16 .30256), Rural Service 3.95 (max), Debt Service levy .25925 (FY15/16 .27984).

The board recessed for lunch at noon and reconvened at 1:00 p.m. Supervisor Michael did not return for the afternoon session.

A phone conference with Larry Burger, Maggie Burger, and Charlotte Nielsen with Speer Financial was held at 1:00 p.m. to discuss bonding options for infrastructure in Lyon County. Speer affirmed that the county will have no financial obligation to Speer until bonds are issued. It was explained that the next step in the process would be to meet with the Engineer and a couple of the Board members to figure out what projects should/would be done. This step needs to be done before Speer can make any type of repayment schedule. After projects are decided and a plan is in place, then the Board would need to work with Speer and a bonding attorney to lay out the options on approving debt issuance. It was decided to move ahead with the process to see what options Speer would recommend. Motion by Peters, second by Behrens to approve and have chairman sign the financial services agreement allowing Speer to work with Lyon County. Motion carried. It was also decided that Supervisors Peters and Behrens would sit on the bonding work committee.

Employment changes:

Ambulance- Lyon County Ambulance has Rebecca Bickerstaff enrolled as a student in the hybrid EMT course through NICC. Class started January 11th and will be done mid-May.

Sheriff- Michael J. DeBruin has been hired as a courthouse security officer as of Jan 11, 2016 at \$23.97/hour.

Courthouse- Hourly wage for Virginia Wibben, part time custodian, will increase to \$12.00/hour as of Feb. 1, 2016.

Claims dated 2-10-2016 in the amount of \$60,937.19 were reviewed and approved. Check sequence #120192-120298.

A & B Business Solutions

1/21/-2/20/16 Copier Cont

554.74

2-10-2016

Advanced Systems, Inc.	2/7-5/6/2016 Copier contr	92.16
Alliance Communications	LW,AV,IW and LT telephone	132.51
Auditor of State	FY2015 Audit Filing Fee	625.00
Kristi Baker	2 Doon Twp mtgs	30.00
Michael Boer	2 Doon Twp mtgs	30.00
Vicki Borman	Jan Miles(751),cellphn reimb	390.50
C.J. Cooper & Associates	pre-employ drug test	35.00
Carpenter Uniform/Promotional	Uniforms 601	136.30
Century Link - Business	12/16-1/15/16 Long dist	212.89
City of Rock Rapids Municipal	Dec Utilities	6380.48
Consolidated Communications fo	Monthly Telephone,911 recurr	1381.43
Corner Rexall Drugs	First Aid Kits restocked/	41.73
Corner Service	ATF fluid	8.40
Melinda DeJong	January Mileage - 300 Mil	150.00
Denny's Sanitation Inc.	Jan Monthly Garage Servic	177.00
Connie Douglass	January Cell Phone Reimb	15.00
Electronic Engineering	Headlight Flashers,console, Repeater maint	1073.32
Equipment Blades Inc.	4-4' one way blades/strap	1808.00
Frank Dunn Company Frank Dunn	1 pallet hi performance p	789.00
George Office Products	Office Supplies,ergo chair	1748.60
H & S Homebuilding Center	drill bits	15.01
Health Service of Lyon Co	Flu Shot 1/8/16	25.00
Char Huisman	January Cell Phone Reimb	15.00
IMAGETek, Inc.	Cloud Backup Feb2016-July	474.00
Innovative Benefit Consultants	Jan Benefit Services 85X2	1700.00
Iowa DARE Conference Registrat	2016 Membership Dues	50.00
Iowa Secretary of State	NotaryPublic Application-	30.00
Jack's Uniforms & Equipment	New Boots 608 Minor	143.94
Jim Hawk Tr Trailers Inc.	wheel stud #6,brakes,lights	820.24
Jurrens Funeral Home	Transport, funeral assit	2000.00
Shannon Klarenbeek	Jan Miles(157),cellphn reimb	93.50
Eric Kupferschmid	Reimb:Postage 1/30/16 Pag	7.35
Marilyn Lafrenz	Jan Miles(823),cellphn reimb	426.50
Larchwood Quick Stop	24 gal gasahol	42.06
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	60.25
Lyon County Sheriff Dept.	Sheriff Fees	198.90
Mac's Inc.	gorilla tape	19.98
Mail Services. LLC	February Renewals postage	352.04
Marco	10/27/15-1/26/16 Copier M	87.62
Matheson Tri-Gas Inc	1/28/16 Oxygen	114.40
Medical Excess	Feb Transplant Ins 22s/63f	1526.82
Sarah Merry-Skoglund	Jan Miles(292),cellphn reimb	161.00
Modern Gas Company	225.1 gal LP gas	200.34
Joanne Montag	Jan Mile(138),cellphn reimb	84.00
New Century Press	Semi-annual,brd minutes,zoning	142.65
Northwest Iowa Regional Housin	FY2016 Local Matach	5579.00
OakLeaf Property Management	Rent Assistance	100.00
P & W Paging & Wireless	911 Share of 5 Pagers/GE	1476.00
Popkes Car Care, Inc.	Jan Fuel 59.53 G Dyed Diesel	121.77
Premier Communications	February Telephone	2462.25
Premier Network Solutions d/b/	2 25' Cat 5e Cable,Feb IT	2371.00
Wayne Ranschau	2 Doon Twp mtgs	30.00
Rapid Auto Repair Michael D. K	Service A1,A2 & A3	209.85
RB Electric Inc.	1/14/16 2 ballast in Crth	110.98
Xochitl Robison	Jan Interpreter Hrs/5.25	115.50
Rock Rapids Ace Hardware	PVC, paint, filters	326.64

Lisa R. Rockhill	Jan Miles(146),cellphn reimb	88.00
Sanford USD Medical Center	Inmate jail visits	100.00
Sara's Sewing	Sew Patches/Jailer unifor	52.00
Secure Benefits System	2016 Yearly Flex Plan Fee	132.25
Steve Simons	Jan Miles(919),paper sub.	479.50
Sioux Falls Two Way Radio	Replace Radio Antenna/Bas	396.94
Melissa Stillson	Jan Miles(96),cellphn reimb	63.00
Sturdevant's	parts,anti seize lub,supplies	152.74
Sunshine Foods	coffee - RR shop	6.99
Superior Garage Door Inc	repair RR shop overhead dr	1008.42
The Shop	headlight 604	18.02
Troy Thiessen	2 Doon Twp mtgs	30.00
Todd's True Value	clevis,cleaner,silicone	99.25
Town & Country	garbage service - LRock	22.88
U.S. Cellular	1/22/16-2/21/16 WiFi Tabl	140.16
U.S. Postal Service CMRS-TMS #	Postage/Sheriff	500.00
United States Police Canine A	Narcotic Training 4/11-4/	75.00
US Bank - Purchase Card Purcha	Microsoft ProPlus,lodging,meals	743.05
US Bank Equipment Finance	1/9/16-2/9/16 Copier Cont	154.32
Vander Haag's Inc.	Wheel, Rear Hub #6	500.00
Vander Lee Motors	Service,new alt,batteries	1245.86
Verizon Business	acct 4512330	4.96
Verizon Wireless	1/19-2/18/16 Cellphn,hotspot	142.15
Gary Vogel	meal expense - Recert Cla	7.27
Wall Street Printers	Immunization Handouts	137.50
Wellmark BlueCross BlueShield	2-1-16 to 2-5-16 Claims	15309.06
Wells Fargo Bank	Jan-June2016 Custodian Fe	750.00
Bonnie Wilson	January Cell Phone Reimb	15.00
Woodbury County Auditor	FY15/2016 CrtAdmin Office	648.03
ZOLL Medical Corporation	Autopulse bands/CPR	409.19
Grand Total		60937.19

General Basic Fund	25,594.05
Rural Services Basic Fund	161.80
Economic Development Fund	6,059.60
Secondary Road Fund	5,964.76
Surcharge on E911	4,346.09
Emergency Management Services	92.11
Co. Assessor Agency Fund	157.90
Health Insurance Fund	18,560.88

There being no further business there was a motion by Peters, seconded by Behrens to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman