

LYON COUNTY AUDITORS OFFICE
January 25, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Koedam, and Behrens present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Michael was absent.

The minutes of the January 18, 2016 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Koedam. Motion carried.

Zoning Administrator Pam Tille presented the zoning budget for 16/17. Tille also gave an update of the zoning meeting last week at which home based businesses were discussed.

Alvin Smidstra and George Meyer represented the Lyon County Fair Board Association and the FY16/17 request. There was discussion regarding the racetrack and how it is run as well the many volunteers from the fair association that help make the track work. The Fair Association requested \$16,000 for FY16/17. The Board commended the Fair Board on all their work.

County Attorney Shayne Mayer presented the attorney budget for FY16/17. Mayer talked about the fine collection and how her office is working to collect unpaid fines.

County Engineer Laura Sievers presented the secondary roads budget for FY16/17. Public present for the presentation were Marty Knobloch, Morris Metzger and Josh Sievers. Sievers discussed the constant challenge of maintaining the road system and not having adequate funding to do so. Knobloch and Metzger spoke to the importance of the county fixing and replacing older structures. Both gentlemen thanked the Board and Sievers for the commitment to upgrading such structures. The Board thanked the gentlemen for coming in and voicing their concerns.

Board recessed to take part in the Assessor Conference Board meeting at 11:30 a.m. to review the FY16/17 Assessor budget. In attendance were: Marilee Schleusner, Assessor, Pam Tille, Deputy Assessor, Scott Lee, West Lyon, David Jans, Central Lyon and Verdonna Kelly, WL Herald. Chairman Bosch called the meeting to order. Minutes from the last meeting (2-17-2015) were read and approved. Motion by Peters, second by Lee to reappoint Paul Metzger to the Board of Review (until 12-31-2020) and appoint Cory Peters to fill the term currently held by Arden Kopischke until 12-31-2016. Schleusner introduced Bob Ehler, President with Vanguard Appraisal systems. Ehler explained a proposal to do a county revaluation of commercial parcels. (proposal details in Assessor Conference Board meeting minutes 1-25-2016 in Assessor Office). A portion of the cost for the proposal would be designated each fiscal year for the next few years as the project would not start until 2019 and finish in 2021 The Conference Board discussed salaries and other budget items. Motion by Peters, second by David Jans to set the public hearing for the assessor's budget for 11:00 a.m. on February 22, 2016. Motion carried. Motion by Behrens, second by Scott Lee to adjourn. Motion carried.

1-25-2016

The Board recessed at 12:25 p.m. for lunch and reconvened at 1:00 p.m. for budget work.

Lyon County Ambulance presented the FY16/17 budget. In attendance were Amy Borman, President, Sara Sprock, Stan Knobloch, and Jen Miller. Borman presented that the squad would like a policy change to include drivers as county employees so they can be paid. Borman explained a fireman at times will cover some call when no other EMT is available. In this situation, it is up to the EMT to pay the fireman as currently they are not considered employees. The firemen added would be: Eric Borman, Ed Reck, Tanner Vogel, and Jay Vogel. The squad will also be using Arden Kopischke and Chas Zech as drivers on a more scheduled basis to free up an EMT. Drivers are CPR certified and are given a driving training by Borman. Motion by Peters, second by Behrens to allow drivers and to pay the drivers retroactive to 1-1-2016 at 3.50/hour for on call time and \$7.25/hour for being on a call. Motion carried. Borman will contact the drivers to let them know to complete the paperwork and fill out a timesheet. The squad also asked for a raise to \$4.00/hour on call and \$10.00/hour for being on a call. The last increase they received was in 2012. Borman also requested a one hour minimum pay for calls. These requests would go into effect as of 7-1-2016. The Board will discuss the raise more during additional budget meetings and let the squad know. The Board thanked the squad for coming and for the work they do.

The Board received a construction permit from Pork Hock Farm in section 13 of Riverside Township. As there were no comments received regarding the permit, there was a motion by Peters, second by Behrens to approve and sign the permit. Motion carried.

Engineer Sievers returned to have the Board go over the agenda items. Sievers asked for signature on the L-(A22)-73-60, STP-S-CO60(107)-5E-60 and FM-CO60(108)-55-60 projects which were let and approved at the 1-11-2016 meeting. This project will be the PCC overlay of A22 from the junction of Hwy 75 to County Road K52, and L26 from intersection of L26 to Osceola County line and L26 from the intersection of A46 to Hwy 9. Chairman Bosch signed the contract and bond with Flynn Construction.

Sievers also asked for plan approval for project L-(3Y)-73-60 FEMA bridge (#247-LOKFC05) on Jackson Avenue in Midland Township about 2 ½ miles North of Hwy 9. Sievers estimates the cost to be \$600,000. Motion by Peters, second by Behrens to approve and sign the contract plans. Motion carried.

Plan approval was also needed for project L-(14Y)-73-60 FEMA bridge (#249-LOKFC06) on Larch Avenue in Elgin Township about 2 ½ miles North of Hwy 9. This bridge is estimated to be around \$300,000. Motion by Peters, second by Behrens to approve and sign the contract plans. Motion carried.

The Board and Sievers discussed funding, including bonding, for the critical needs of the secondary roads system as well as a new Rock Rapids shop/office. The Board told Sievers a priority plan would be required listing the immediate needs of secondary roads in order to start the process.

The Weed commissioner position was discussed and Attorney Mayer was asked to review the statute and report back to the Board regarding her opinion on the position.

Supervisor Correspondence: Bosch - Farm Bureau, Season's Center and Emergency Management budget meetings; Peters - Safety; and Koedam - Zoning, NW IA Planning, and League of Cities meetings.

Employment Changes: Jacob Wordekemper has been hired for a full-time position with the Secondary Roads Department starting 1-25-2016. Wordekemper will start at \$19.63/hr. with \$.50 increase to his wage every 3 months until his anniversary date at which his pay will be \$21.63/hr. or the negotiated Union pay for the position.

Handwritten claim dated 1-19-2016 in the amount of \$85,989.54 was reviewed and approved. Check sequence #119955.

Wellmark BlueCross BlueShield	1/9/16-1/15/16 Claims	85898.54
Grand Total		85898.54

Health Insurance Fund	85,898.54
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Claims dated 1-25-2016 in the amount of \$328,481.10 were reviewed and approved. Check sequence #119956-120029.

Advanced Systems, Inc.	Copier Maint/overages	368.25
Ameritas Life Insurance Corp.	2015 Annual Base Fee #242	800.00
AT & T	911 Recurring 712-223-001	40.78
Cooperative Energy Company	Fuel 439.04G Gasahol,service	963.65
Corner Rexall Drugs	RX Assistance	31.95
Culligan Soft Water Serv.	Jan/Feb Softner Rental	22.00
Dakota Fluid Power Inc.	hose assembly, disconnect	124.30
Doon Press	Ads, brd minutes, notices	722.37
Mark Dorhout	60-11 Jacket (Cosco)	21.19
DRG Mechanical, Inc.	Repair Mens RestRoom/Anne	206.88
Erv's Farm Repair	skid plate #22	33.50
Frontier Bank	12/26 & 29/15 Snow Removal Ann	135.00
George Office Products	Calculator,ergo chair,rack	698.63
GeoTek Engineering & Testing	TapeTest lab results 3rdF	210.00
GlaxoSmithKline	10 Doses TDap/Tetanus Cli	341.30
Hillyard / Sioux Falls	50 - 50# Bags Ice Melt	526.50
I Wireless	1/16/16-2/15/16 Cell Crth	99.31
IOVA - CP	2 Year Membership	20.00
Iowa Dept of Natural Resources	4 Well Permits	100.00
Iowa Law Enforcement Academy S	Short Course-A. Stoner	300.00
ISAC	3 Spring Sch registrations	680.00
I.S.C.I.A. Iowa Sex Crimes Inv	3 Registrations 2/15-2/17	450.00
ISU Extension - Lyon County	Leadership 2016 Mtg	50.00
John Deere Financial	Repair JD Snowblower	122.82
Lewis Family Drug, LLC	Dec Inmate RX	176.12
Little Rock Free Lance	New Years Ad,HS ad	82.00
Lyon County News	New Years Ad, HS ad	113.98
Lyon County Sheriff Dept.	Sheriff Fees	213.58
Lyon Manor & Rehab Center	Dec Jail Meals 231@\$6.00	1386.00
Mainstay Systems Inc.	Jan-March IA System Maint	237.00

1-25-2016

Marco	1/14/16-4/13/16 Copier Ma	150.45
Joel Moser	7/1/15-12/31/15 Mileage	535.00
MSAB Inc. Crystal Plaza One	XRY License 2/5/16-2/5/17	2995.00
Neopost USA Inc	Postal Equip Rent 1/30/16	53.85
New Century Press	Brd Minutes, notices	559.54
Northern States Supply Inc.	hardware	8.51
Northwest Iowa Comm. College N	17 Amb Mtg Cert	85.00
NW Iowa Care Connection % O'Br	FY2016 2nd Q Allocation	127061.64
PCC, Inc. Physician's Claim Co	12/1/15-12/31/15 Amb Bill	2234.93
Physio-Control, Inc. formerly	DeFib Maint 1/1/16-12/31/	3249.96
Prairie Reporting Stacy L. Wie	Depositions-State vs John	528.50
Prevent Child Abuse America	HF Fee Jan-June 2016	775.00
Print Express	Shirts/Amb Squad (18)	421.70
Reserve Account/Pitney Bowes	Meter Postage - Elections	500.00
Riverside Hoop Barns Inc.	LittleRock Salt Shed Hoop	8132.00
Rock Rapids Chamber of Commerc	Booth Rent Farm&Home Show	80.00
Rocky Schlichter c/o Joyce Feld	Rent Assistance	200.00
Sanford Health	Inmate Medical/newhire tests	1552.00
Sanford Health Occupational -	12/9/15 6018 JobFunction/	145.00
Sanford Rock Rapids Hospital	Dec Emergency Grant	5416.54
Sanitation Products, Inc.	Vohl DV4000 SnowBlower	157135.00
Sioux County Auditor	FY2016 DHS Service	3500.00
Stateline Graphics	Ad for PT Resource Advoca	84.00
Sturdevant's	Battery Maint SRT Van	32.79
Sunshine Foods	Dec Food for Inmates #159	461.67
SYSCO Lincoln	12/10/15 Inmate Food	723.90
Thrifty White Pharmacy	Oct-Dec Inmate RX	443.64
Pamela R. Tille	1/15/16 Dist mtg Mileage	106.00
Trane	Jan Generator Maint	322.15
United Healthcare Attn:Recover	Overpayment/payment error	76.00
Vander Lee Motors	A-2 Replace Lenses/Wiper	200.72
Verizon Wireless	1/10/16-2/9/16 Cell Phone	137.70
Woodward Youth Corporation c/o	Dec Juv Shelter #2632796F	1295.80
Grand Total		328481.10

General Basic Fund	34,697.17
Mental Health Fund	127,061.64
Rural Services Basic Fund	635.00
Secondary Road Fund	165,465.30
Surcharge on E911	40.78
Emergency Management Services	54.99
Co. Assessor Agency Fund	526.22

There being no further business there was a motion by Peters, seconded by Behrens to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman