

LYON COUNTY AUDITORS OFFICE
January 18, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Behrens was absent.

The minutes of the January 11, 2016 meeting were reviewed. Motion made by Koedam to approve minutes, seconded by Michael. Motion carried.

Economic Development Director Steve Simons reminded the Board of the League of Cities meeting on Thursday Jan. 21st at 7:00 p.m. Simons also introduced the micro loan program being started by the Lyon County Economic Development Consortium. The loans will be a minimum of \$2,000 with a maximum of \$20,000 per loan with a total of \$60,000 total to loan. Simons also reported that there was a good turnout for the Blood Run workshops held last week in Rock Rapids.

Veteran's Affairs Director Jared Ageson presented the quarterly report. Ageson reported that he has had made progress in the time that it takes to get veterans into programs.

Ageson presented the FY16/17 budget. The administrator salary was presented at \$21,600 an increase from 16,000. Ageson needs to work at least 20 hours per week per IA Code. Ageson stated the salary was increased to put it more in line with the surrounding counties. Ageson will be getting certified with NACVSO this May and then plans to become certified in TRIP and SEP. TRIP is Training, Responsibility, Involvement, and Preparation of claims and SEP is the Stakeholders Enterprise Portal which when certified will make Ageson able to access the VA computer system. These additional trainings will give Ageson the access to paths that will speed the process of getting veterans the help they need within the VA system. Ageson also feels that his board members are invested in the mission of veteran affairs and put in hours of service besides the monthly board meetings. The Board approved the budget as submitted.

Public Health Administrator Melissa Stillson reports that the Board of Health has approved both the re-estimation and the FY16/17 budget. Some highlights Stillson pointed out were: the homemaker clients are increasing the days of service wanted, grants look to remain about the same for FY16/17 with a possible small (\$100-300) decrease, and the drug testing program has increased with adding local businesses as clients using the program. The Board commended Stillson on her budget work and approved the budget.

Assistant Engineer Kyle Peters joined the board for the L-(36W)-73-60 Project letting. Assistant Peters stated there were 3 bidders: Prahm Construction at \$404,415.75, Graves Construction Co., Inc. at \$422,336.30, and Christensen Bros., Inc. at \$468,067.50. Assistant Peters recommended approving the lowest bidder. This is a FEMA bridge project from the 2014 flood. The bid states a late start date of April 15, 2016 with 70 work days for completion. Motion by Peters, second by Michael to approve bid of \$404,415.75 with Prahm Construction and to sign contract when it comes. Motion carried.

The Board broke for lunch at 12:15 p.m. and reconvened at 1:00 p.m. to continue budget work.

Conservation Director Craig Van Otterloo and board member Jeff Schram were present to present the 16/17 budget. Van Otterloo plans to overlay two sections of road in the park this summer. The roads have not been overlaid in the last 18 years. There was much discussion on the future plans for a nature center at Lake Pahoja including funding. The Board encouraged Van Otterloo and the conservation board to look into private donors and other fundraising efforts. Van Otterloo stated that the conservation board plans to have a schematic drawing done in April to give the public an idea of what the center would look like. Van Otterloo feels this will be an aide when talking with possible donors as it paints the picture of what donors would be contributing too. Conservation requested (1) Year round cabin rental at 100%, (2) Permanent camping site revenue \$34,200, and (3) 30% of Park Fees to be put into the 71000 fund for FY16/17. The Board agreed to the request for 16/17 and will continue to review such requests yearly.

Auditor Smit presented the auditor's budget for FY16/17. There was discussion involving raising the 82% limit on deputy pay. Smit would like to see a different scale used which would involve years of service and employee evaluations used. The supervisors were very hesitant on this topic as they don't want to see all other officials follow suit. Smit stated that due diligence would be used in her office before moving deputies over the long standing 82%.

As the East side weed commissioner position will expire the end of February, the Board talked about the possibility of combining the position into one. The discussion was tabled until the next meeting.

Payroll dated 1-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$71,877.77 is listed by fund.

General Basic Fund	8,717.56
Rural Service Basic Fund	18,989.18
Secondary Road Fund	44,171.03

Payroll Disbursement Register in the amount of \$33,739.67 is listed by Fund.

General Basic Fund	3,517.25
Rural Services Basic Fund	9,249.53
Secondary Road Fund	20,972.89

Conservation claims dated 1-12-2016 in the amount of \$2,060.21 were reviewed and approved. Check sequence #119884-119898.

Alliance Communications	LPRa Telephone, LD & Inte	74.00
Campbell Supply	Gloves, door hinge	53.61
CCDA c/o Scott Nelson	Association Dues	40.00
Cooperative Energy Company	Dec Fuel 66.76 G Gasahol	128.19

