LYON COUNTY AUDITORS OFFICE August 24, 2015

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the August 10, 2015 meeting were reviewed. Motion made by Michael, to approve minutes, seconded by Behrens. Motion carried.

Veteran Affairs Director Jared Ageson and Commissioner Jerry Baatz joined the Board meeting to discuss increasing the salary of the director to \$16,000 for FY15/16. Ageson stated he was born and raised in Lester and spent almost 16 years in the service including a year tour in Iraq. As Ageson was wounded by IED's in Iraq he used the VA service extensively upon his return to the states. Ageson is passionate about helping veterans learn and navigate the VA system. Ageson will be in the office Monday 8-12, Wednesday 8-3 and Thursday 8-5:30 to fulfill his 20 hr/wk position. The increase in salary would make Ageson's total salary for FY 15/16 at \$16,000. Motion by Koedam, second by Peters to increase the salary to Ageson to \$16,000. Motion carried. The Board on behalf of the County thanked Ageson for his service to our country. Commissioner Baatz commented that it would be nice to have a sitting area at the office for clients to use when Ageson is meeting with another client. Baatz also mentioned the office needs handicap parking near the door. The comments were noted and the Board will look into options.

Lisa Rockhill, Disability Service Coordinator, presented the Board two client service questions. Rockhill has received a request from Northwest Iowa Care Connections Mental Health Region for the county to pay for case management services for a client until services can be received through another program. The Board asked why the region denied the payment. Rockhill stated it is because the region does not offer such services. In the past, the county used DHS for Lyon County's case management and would have covered the costs. Rockhill has been told that the expense will need to come from the General Fund and not mental health. Rockhill estimates the costs to be less than \$180.00/month. Supervisor Behrens suggested waiting to also question Kim Wilson, CEO of the mental health region when she comes at 11:00.

Rockhill also requested payment of a prescription for a client from general relief funds. Lyon County has always tried to have clients use a pharmacy within the county. However, in this instance, the pharmacy is not in the county. Rockhill explained that he general relief ordinance does not state that the county cannot pay entities outside of the county. The client lives in the county and meets the requirements to be eligible for the assistance. The Board gave permission to pay the prescription claim.

Gina Sypersma, Account Manager, Stuart Lee, President/Partner, and Chris Ferry, Partner with Innovative Business Consultants joined the meeting to introduce themselves to the Board. IBC has been hired to work with the county regarding employee health insurance consulting. IBC is willing to not only work hard to make sure the county receives the best rates for insurance

and prescriptions but also feels educating employees on the costs of the benefits they receive is also important. IBC will work with the Auditor's office to set up employee education meetings to make employees aware of the financial benefits of being a Lyon County employee. IBC will also be doing quarterly meetings with the county and will be looking at claims monthly. Sypersma expressed her excitement to be back working in the area and the opportunity to serve Lyon County again.

County Engineer Laura Sievers, County Attorney Shayne Mayer, and Rock River Dairy Agent Brett Kirkley met with the Board to discuss the utility application for the dairy. Attorney Mayer explained that the county does not own the ditch, but simply has an easement to perform work in the ditch. Because the county does not own the right of way, the county can only give Kirkley a license to be in the right of way. However, said license does not give Kirkley authority to do any work (digging, placing of the water line). Mayer explained that the actual landowner would still need to give an easement. Mayer's recommendation to the Board is to deny the license at this time until Kirkley has obtained and recorded the easements needed from all property owners. Once the easements are recorded then the county would relook at the application. Attorney Mayer also suggested submitting a new application including a copy of the recorded easements and a more detailed map of where work would be done in the right of way. Motion by Michael, second by Peters to deny the application on the Attorney Mayer's recommendation. Motion carried.

Engineer Sievers and Gary Vogel, Road Superintendent, discussed the purchase of a 2016 motor grader for the Larchwood shop. The quotes are from Ziegler CAT for a new 140M3AWD at \$259,530 and new John Deere RDO 772GP at \$253,725. The machines are as similar as possible to make going through the quotes easier. More horsepower than normal is needed in this machine as the landscape on the West end of the county has more hills. Sievers commented that a used John Deere was bought last year from the City of Sioux Falls and although the machine works great, it is already showing rust. Sievers is leary of the maintenance it may need in the next few years and would like to eliminate the purchase of further machines from Sioux Falls due to the extreme amount of salt and brine used in the machines by Sioux Falls. talking with county operators, they preferred the John Deere during test drives. The John Deere would also include a full extended warranty of 60 months or 7500 hrs. Motion by Peters, second by Koedam to approve low bid from John Deere of \$253,725 for a RDO 772GP. Motion carried. (Cost \$311,525 with estimated \$57,800 trade in of 2000 CAT 143H)

Two utility accommodation applications from REC were received by the Engineer's Office. The applications are for section 24 in Doon Township and sections 27 & 34 in Larchwood Township. Motion by Koedam, second by Behrens to approve both applications. Motion carried.

Engineer Sievers would like to proceed with the passing of an ordinance for construction/reconstruction of roads and bridges within the county. This ordinance will be used as standards when the county faces reconstruction due

to disasters and working with FEMA. Motion by Michael, second by Behrens to set September 21, 2015 at 10:00 a.m. as the public hearing date for proposing Ordinance 2015-01. Motion carried. Auditor Smit will publish the public hearing announcement and have copies of proposed Ordinance 2015-01 available at the Auditor's Office.

Sievers informed the Board that a final voucher for project BHOS-CO60(98)-8J-60 needs signature by the chairman. Lyon County was informed that the contractor used "foreign steel" on the project and therefore those costs cannot be part of the contract cost. Sievers explained that the steel used was at one point shipped to Canada and therefore voids the Buy America regulations attached to the contract for federal dollars. The contractor, Dixon, has paid the county back. For project to be paid, a signature is needed on the final voucher. Motion by Peters, second by Behrens to approve and have chairman sign final voucher removing \$21,187.50 from the contract price. Motion carried.

Sievers let the Board know that slurry sealing will be starting on A26 and Cherry Avenue North of IA Hwy 9.

Kim Wilson, CEO of Northwest Iowa Care Connections Mental Health Region, Attorney Mayer, and Lisa Rockhill joined the meeting to discuss the restructuring of the mental health region. With restructuring of the region and the duties that Wilson envisions Rockhill doing, Wilson has recommended that Rockhill's time reduce to four (4) days a week and then down to two (2) days a week at the 1st of the year (2016). Questions were asked as to how Wilson plans to approach filling the positions that will be opening up due to employees in O'Brien and Palo Alto counties retiring in the next 6-8 months. Wilson stated that the restructuring is a work in progress and currently there are hours that will need to be filled in those areas. Questions were raised as to what happens when a county decides they don't want to rehire for those positions. Wilson said that those issues are yet to be talked about and will be handled at that time. Wilson stated that the region is looking at using more technology in directing clients to services such as skype. was also questioned as to when regional workers would be regional employees rather than county employees. Currently no region in the state employees their own workers. Attorney Mayer believes the region has the authority to tell the county how many hours an employee is needed as the Board signed a contract with the region which designated a CEO to determine the needs of the region. Mayer recommends if the Board acts on Wilson's request, the downsizing of Rockhill's hours should be done in the same manner as the county has done in the past.

Supervisor Behrens posed to Wilson the question raised earlier by Rockhill regarding the county being asked to pay for a client's case management costs. Wilson agreed that it would be a benefit for the client as the region will not pay for those costs. Motion by Behrens, second by Koedam to approve the case management services for two (2) months. Motion carried.

Arden Kopischke, EMA Director join the board meeting to explain a proposed agreement between the emergency management board and the E911 commission to fund increasing Kopischke's hours to 32 hours a week. The proposed agreement would have the E911 board contract with the emergency management board for E911 services. During discussion, Auditor Smit stated that she had talked with Iowa Homeland Security, the State Auditor's Office, Department of Management and David DeNoble regarding the agreement terms. Smit found that other counties do use this type of agreement but it really isn't allowed according to IA Code chapter 34A as 911 surcharge funds cannot be used for that purpose. Smit also stated that the dollars could be budgeted to emergency management in the same manner that the Board fulfills other organizations requests. Kopischke's boards would like to increase his hours to 32 hr/week in order to compensate him for the 911 work he does. Kopischke's emergency management grant requires 20 hr/wk in order to receive the dollars from the state and does not allow him to use those hours on 911. The Board of Supervisors agrees that Kopischke does a great job and should be compensated for the work he does for 911 but doesn't want to approve an agreement that would be in conflict with the Iowa Code. The supervisors thanked Kopischke for coming and will look into how to increase his hours through an approved process.

Motion by Behrens, second by Peters to approve and have Chairman sign DNR approval letter for Hoogendoorn Brothers Confinement to increase the animal units. Motion carried.

Lyon County EMS has received their training grant for fiscal year 15/16 of \$7,866.00. Lyon County is a fiscal agent for the Lyon County EMS Board.

Auditor Smit informed the Board that the Iowa Judicial Council and Iowa State Association of Counties have recommended that counties form a courthouse and public buildings security committee. The entities have created guidelines the committees should follow. Smit asked the Board to be thinking of people they would like to appoint so those people can be given the information regarding the committee before accepting the appointment.

Employment changes:

Heidi Borer has resigned her position as a dispatcher as of August 19, 2015.

Charles Zech has resigned his position as a deputy sheriff as of August 17, 2015.

Fred Landis has resigned his position as Lieutenant as of August 4, 2015.

Motion by Behrens, second by Peters to approve and have Chairman sign the amended 28E agreement with Northwest Iowa Care Connections. Motion carried.

Resolution 2015-29 was tabled due to no departments applying to the Lyon County Riverboat Foundation.

In regards to the proposed Rock Rapids annexation, the Board has 7 days to submit comments/recommendations to the proposed plan. The Board would like

mentioned the importance of a detailed agreement regarding road maintenance on the roadways involved in the annexation. Auditor Smit also asks that the city annexes a parcel owned by the city which lies directly below the proposed area to make the border less irregular. Auditor Smit will work with Attorney Mayer on drafting the comments and recommendations.

Supervisor Peters brought a quote for an inside entry on the South side of the annex building. The quote came from Geel's Glass in the amount of \$2,520. Peters also commented on the progress of the current brick/window project at the Annex.

Supervisor correspondence: Michael - Conservation meeting; Behrens - Northwest Iowa Regional Housing, Landfill, and mental health regional meeting; Peters - Annex building project meetings and consultation meeting for proposed Rock Rapids annexation; Bosch - consultation meeting for proposed Rock Rapids annexation; Koedam - Rides meeting.

Payroll dated 8-24-2015 was reviewed and approved.

Payroll Warrant Register in the amount of \$76,274.61 is listed by fund.

General Basic Fund	9,382.68
Rural Service Basic Fund	26,040.36
Secondary Road Fund	40,851.57

Payroll Disbursement Register in the amount of \$38,504.27 is listed by Fund.

General Basic Fund	3,707.80
Rural Services Basic Fund	16,110.87
Secondary Road Fund	18,685.60

Handwritten Claim dated 8-11-2015 in the amount of \$18,985.36 was reviewed and approved. Check sequence #117339.

Wellmark BlueCross BlueShield	8-1-15 to 8-7-15 Claims	18985.36
Grand Total		18985.36

Health Insurance Fund 18,985.36

Veteran Affairs claims dated 8-12-2015 in the amount of \$2,371.75 were reviewed and approved. Check sequence #117402-117411.

Jared Ageson	Mileage (110 Miles)	70.00
Jerry M. Baatz	Mileage (20) - Aug Mtg	10.00
Doon Press	Help Wanted Ads	60.00
DRG Mechanical, Inc.	Install heat pump	1733.86
Dennis Hansmann	Mileage (30) Aug Mtg	15.00
Home-ology	Funeral Arrangement	53.50
MidAmerican Energy	Utilities Assistance	194.00
New Century Press	Help Wanted & Business Cards	110.56
Premier Communications	Phone	76.83
Michael Rothenbuehler	Mileage (96 Miles)	48.00
Grand Total		2371.75

Conservation claims dated 8-18-2015 in the amount of \$18,504.69 were reviewed and approved. Check sequence #117412-117453.

City of Rock Rapids Municipal U Cooperative Energy Company Countertop Pros Cutting Edge Mfg Denny's Sanitation Inc. Dusty's Auto Body David Dreesm H & S Homebuilding Center Heiman Inc. Hometown Powersports Joan Hoogendoorn Hound Dog Promotions Leslie O TACCB c/o Linn County Conserva IAN Treasurer Todd VonEhwegen Inwood Hatchery & Feed Store Iowa Department of Revenue - A John Deere Financial Klein's Corner Lyon & Sioux Rural Water Lyon Rural Electric Coop Marco Menards Oak Street Station Osceola SWCD Premier Communications Rock Rapids Ace Hardware Schwan's Attn: HSAR Sioux River Goblin Ghosts NWTF Stan Houston Equip Co Inc Sturdevant's Sunshine Foods The Shop Todd's True Value	Copy Stilities—old office July Fuel 138.66 G Gasaho Install Countertop/Kyle's Labor — remove bolt Garbage Service Parts and Repair CCA 2x10x8 Fire Extinguisher Service Kubota Repair Mattress Covers Triathlon Trophies, Medals Fall Conference Registrat Summer IAN Workshop Wood chips April—June Excise/hotel Tax Cross Bearing Assembly, Sp Crawlers, Wax Worms 296,000 Gallons Water Electric Copier Contract Lighter Fluid, steam mop Fire Repair Batwing Mower Office Phone, LD & Intern Lightbulbs, Garb Bags, peatmoss Ice Cream 1/2 Table Sponsor Glue for Plaques Oil Filters EE Supplies Fires for Golf Cart Paint, Brushes, Tape, Repa	112.80 63.02 363.65 750.00 60.00 352.00 260.57 29.66 222.88 106.99 38.06 1735.45 195.00 76.00 36.00 1504.00 714.70 555.56 785.10 4863.03 105.30 424.18 33.00 140.00 110.24 100.09 437.35 250.00 60.00 29.26 32.42 204.00 56.46
The Shop Todd's True Value PTri-State Ready Mix Inc. R	Tires for Golf Cart	204.00

General Basic Fund 18,504.69

Handwritten claims dated 8-18-2015 in the amount of \$23,873.86 were reviewed and approved. Check sequence #117454.

Wellmark BlueCross BlueShield	8/8/15-8/14/15 Claims	23873.86
Grand Total		23873.86

Conservation handwritten claims dated 8-18-2015 in the amount of \$156.42 were reviewed and approved. Check sequence #117455.

Iowa Department of Revenue	-	April-June Penalty/Int	156.42
Grand Total			156.42

General Basic Fund 156.42

Handwritten claim dated 8-21-2015 in the amount of \$89.49 was reviewed and approved. Check sequence #117456.

Treat America c/o ILEA	Meals-40 Hr Telecomm. Sch	89.49
Grand Total		89.49

General Basic Fund 89.49

Claims dated 8-24-2015 in the amount of \$150,499.65 were reviewed and approved. Check sequence #117457-117548.

Advanced Systems, Inc. Alliant Energy Alliant Energy AT & T Campbell Supply Century Link City of Alvord City of Doon City of George City of Rock Rapids City Offic Continental Research Corp	Canon Clr Imagerunner Copier Utility Assistance GE/LR shop utilities 911 Recurring 712-233-001 Googles, tar remover, supplies 911 Recurring utilities water - Doon shop utilities Recycle Cans for Sheriff' degreaser	6781.00 200.00 119.42 40.54 170.13 418.63 48.50 33.00 26.25 40.00 233.45
Cooperative Energy Company	10,853G diesel,370G gasohol, 118 G unlead,tire disposal	25486.28
Cooperative Energy Company Corner Service	682.8G gasohol,oil chg tire repair #9	1937.44
Culligan Soft Water Serv. Dakota Fluid Power Inc.	May/June Salt - Jail/IW shop hoses #59,cylinder repair	210.75 390.31
Melinda DeJong Denco Highway Construction Inc	Reimb:Childhood Trauma Co pressure grouting & mudjack	25.00 13750.20
Denny's Sanitation Inc.	garbage service-RR/LW/GE shops	99.00
Diamond Mowers, Inc. Dollar General Corporation Att	bearing - retriever Fair Supplies & Water	743.84 102.66
Doon Press	SemiAnnual, notices, brd mins	661.85
Electronic Engineering Emergency Medical Products, Inc	8/1/15-7/31/16 Vehicle Co 1 Cs Adult Nasal Cannula	6000.00 19.40
Farmers Elevator Co Frontier	weed spray/scale charges August 911 Recurring/phone	311.80 177.12
GCC Alliance Concrete Inc. George Office Products Heather Heimensen	33 cy grout - mudjacking Office Supplies 8/13/15 Mileage Cherokee	4380.00 60.22 77.00
Hillyard / Sioux Falls Russ Hopp	Tissue 8/12/15 Tax Sale Mtg Mile	55.78 220.00
I-State Truck Center IDALS - Pesticide Bureau	condenser, accumulator #2 License Fee for Weed Comm	596.34 15.00

Iowa County Attorney Ass'n. IA Dept. of Public Safety ATTN ISAA c/o Wayne Schwickerath Jebro Inc. Jim Hawk Tr Trailers Inc. John Deere Financial Jeffrey S Kruse Larchwood Quick Stop Lewis Family Drug, LLC LexisNexis Lyon County Clerk of Court Lyon County Engineer Lyon County Engineer Lyon County News Lyon County Recorder Lyon County Sheriff Dept. Lyon Manor & Rehab Center Lyon Rural Electric Coop McCarty Motors Medical Excess MidAmerican Energy Minnehaha County Sheriff Dept. Moon Creek Veterinary Clinic Colette Nath	10/2/15 VictimWitness mtg July-Sept Terminal Billin 2 Registrations 9/27-9/30 216 gal CRS-2 jack - #124 idler,valve,compressor #8 steel toe shoes 81 gal gasahol July RX/medical for Inmat July on-line service Garnishment Fee/S.Meinert FY2015 911 Sign Work UTV attachments/20% cost Charges for Wellness Ad license/title for Ranger Sheriff Fees July Inmate Meals 145@\$4.50 utilities - Lester/LR shop gas cap August Transplant Ins 24s Alv/Inw/Doon shops Service of Civil Papers/ Medication for Athoes 8/13/15 Solutions Mtg Mil	65.00 1380.00 550.00 756.00 162.00 1362.31 179.99 209.06 51.43 112.00 25.00 3000.00 8863.40 36.90 34.25 177.58 652.50 86.98 7.65 1503.04 173.76 25.00 69.07 289.50
NW Iowa Care Connection % O'Br NW IA YES Center Oak Street Station	FY2015 4th Q SSBG April Juv Detainment 4/9- Fuel, tire repair, service	7267.00 4500.00 355.09
Osceola County Rural Water	water - Little Rock Shop	33.07
PCC, Inc. Physician's Claim Co Pictometry International Corp	7/7/15-8/7/15 Amb Billing 1 Year Pictometry Connect	1521.49 1500.00
Pitney Bowes Inc.	3 ink cart - postage mach	199.96
PJGreufe & Associates	HR Consulting	6700.00
RB Electric Inc.	Electrical Work Atty/8/4/15	450.77
Rock Rapids Machine & Welding	rod, flat iron #122	36.04
Sanford Rock Rapids Hospital	HPP May BT Grant Claim	1596.91
Sanford USD Medical Center	7/13/15 25 Adult Electrod	7.50
Shield Technology Corporation	SWCAD Communication Packa	10600.00
Sioux Falls Two Way Radio	radio repair #67	50.49
Solutions, Inc.	July Firewall Issues/6.24	3153.43
State Hygienic Laboratory	2 Well Tests	39.00
SYSCO Lincoln	7/16/15 meals for jail	965.60
The Schneider Corporation	GIS Address Point Layer	13700.00
Trane	August Generator Maint	322.15
United Farmers Coop	19 gal gasahol	51.00
US Bank - Purchase Card Purcha	Fuel, 2 PCs, supplies, gazebo	4000.21
Valley Industrial Powder Coat	powder coat lite bracket	25.00
Verizon Wireless	8/10/15-9/9/15 Cell Phone	330.84
Wall Street Printers	Requisitions Sheriff's Of	450.79
Ziegler Inc.	12 filters 1R-1808,AC repair	718.12
Grand Total		150499.65

General Basic Fund	51 , 676.05	
MH - DD Services Fund	7,267.00	
Rural Services Basic Fund	71.16	
Secondary Road Fund	59 , 753.78	

Surcharge on E	1911	27,889.12
Co. Assessor A	lgency Fund	2,339.50
Health Insuran	ice Fund	1,503.04

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman