

LYON COUNTY AUDITORS OFFICE
July 27, 2015

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, and Koedam present. Supervisor Michael attending via speaker phone. Supervisor Behrens absent. Motion carried assumes unanimous vote unless otherwise stated.

County Attorney Shayne Mayer requested to enter a closed session under IA Code 21.5(1)c. Motion by Peters, second by Koedam to enter into closed session under IA Code 21.5(1)c per recommendation of Attorney Mayer. Rollcall vote by District: District 1 via phone support, District 2 support, District 3 Absent, District 4 support, and District 5 support. Motion carried. Supervisors, Attorney Mayer, Sheriff Vander Stoep via phone, and ICAP Attorney Chris Madsen via phone entered a closed session at 9:02 a.m.

The closed session was ended at 9:26 a.m. Per recommendation of Attorney Mayer, there was a motion by Koedam, second by Peters to allow ICAP Attorney Madsen to negotiate a settlement in regards to pending litigation. Rollcall vote by District: District 1 via phone support, District 2 support, District 3 Absent, District 4 support, and District 5 support. Motion carried.

Mayer discussed the RN agreement with Sanford. The agreement would start on August 1, and has language to clarify salaries with Sanford supplying a salary range each year. Currently the hourly range is \$20.32/hr. to \$33.00/hr. There are also premiums paid for night and weekend shifts. An RN would also be paid 1.5 times the base rate plus premium if called in when not scheduled. Mayer has talked with our liability insurance carrier, ICAP, and they had no concerns. ICAP would like to have us listed as additional insured on Sanford's policy, but Sanford has said no. Mayer recommends signing the agreement if the Board agrees to the terms of the contract. The Board discussed that they felt the agreement should include a cost sharing clause. The Board still feels that all of the cost is still being shifted to the County. It was decided that Mayer would talk with Stan Knobloch, Sanford CFO, and would report that the Board was not willing to sign the agreement due to the compensation paragraph. The Board would like to have a set amount for salary that would be charged instead of a range. This way both entities are paying for the service.

Attorney Mayer received a request in November from an organization that organizes bike rides for charities. This organization will be having a ride on August 1 in Lyon County for MS. Mayer reports that she has spoken with the event director and the event will be well organized and adequately staffed. Mayer has talked with County Engineer Laura Sievers regarding the route the event will take. Mayer and Sievers are recommending that the Board be aware of the event and give thought to a resolution or ordinance for such events in the future. Mayer reported that the county will be added to the event's liability clause, and participants are required to sign waivers. It is a non-alcoholic event as well.

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Mayer also reported that she and Engineer Sievers will be meeting with the union representative to talk about this year's contract negotiation for the upcoming years. Mayer requested that if she is to do the negotiating that she would need full control in order to make it more efficient. Mayer also stated that she is open to the Board using outside counsel for negotiations as well if they so choose. If the Board chooses to use outside counsel, she recommends that they are part of the negotiations from the start. The Board asked Mayer to report back to them after the meeting today.

Disability Service Coordinator Lisa Rockhill joined the meeting. The Board needs to sign a Mental Health advocate 28E agreement as being part of the NWIA Care Connections region. Mayer states that the county has to have an agreement per statute. The mental health advocate will be an employee of the region and Mayer has no concerns regarding the contract. Motion by Peters, second by Koedam to approve and sign 28E Mental Health advocate agreement with Northwest Iowa Care Connections per Attorney Mayer's recommendation. Motion carried.

Mayer stated she has concerns with the letter received from the director of the NW IA Care Connections region regarding Lisa's position. Mayer would like the concerns tabled as she needs more time to gather information and talk with Director Kim Wilson. Mayer recommends leaving Rockhill's salary as is for August as Mayer feels that a two week notice is not a fair timeline for the county to respond.

Engineer Sievers reported that Attorney Mayer recommends that the Board sign the employment contract with Gary Vogel as he is employed by the county not Sievers. It was discussed as to why Vogel receives an employment contract. The contract allows Vogel the same benefits received by union employees. Motion by Koedam, second by Peters to sign and approve employment contract for FY15-16 with Gary Vogel, Road Superintendent. Motion carried.

Sievers stated that FEMA no longer accepts county resolutions as guidelines for disaster repair and as a result would like the Board to consider passing an ordinance. The ordinance would establish a policy for the construction and reconstruction of roadways and bridges for Lyon County. A sample ordinance was given to the Board. Sievers asked the Board to review it and contact her with any suggestions/changes as this is the first draft. Once the final draft is complete, Sievers will work with Auditor Smit to follow the timeline set out for passing an ordinance.

It was reported that the low bidder, Traxx Excavating, on project L-2016TIFF-73-60 has withdrawn their bid from the bid letting on July 13, 2015 where they were awarded the contract. Sievers would like the board to approve the new lowest bidder on the bid letting list, Midwest Contracting, LLC at \$508,449. Motion by Peters, second by Michael to approve and sign contract with Midwest Contracting, LLC for \$508,449 due to Traxx Excavating pulling out their quote from July 13, 2015. Motion carried.

Due to flood event last year, Secondary Roads lost the vehicle (school bus) that was used for asphalt assessment. As most projects are moving to

concrete, they need a concrete testing truck. This truck would need to carry water, equipment for testing and have storage for testing. Sievers reported that they are looking at a 2500 series (3/4 ton) pickup truck. They have looked at both the Chevy and Ford dealers and at STI and maintainer for prices for a flatbed on the back. Price would run around \$60,000 - \$70,000 with testing equipment and fully equipped. It was asked if the vehicle has to be a new vehicle, or if Sievers has explored auction sites for available vehicles. Sievers has not but will consider that option. Sievers stated that the vehicle would only be used for the testing process and not as an everyday vehicle in the fleet. The County is required to do concrete testing on projects as the contract authority. The Board asked Sievers to obtain quotes and bring them to a meeting for discussion.

Sievers presented a utility accommodation application from Interstate Power and Light located on 215th Street off of L14 for a 7200 volt cable under the road to a new riser pole. Motion by Peters, second by Michael to approve and have Chairman sign application. Motion carried.

Lyon Rural Electric Company has a utility accommodation application for installation of a single phase 7200 volt cable crossing on Ibex Avenue and just north of 230th Street. Motion by Peters, second by Koedam to approve and have Chairman sign application. Motion carried.

In regards to the bike event that Attorney Mayer talked about earlier, Sievers has contacted the event organizer and supplied the organizer with a list of road conditions that bikers should be made aware of before the race in order to ride to the condition of the roads. Items such as road cracking, pot holes, narrow shoulders and sight distance issues were documented to the organizer. Supervisor Michael requested that the county receive a copy of the liability insurance for the county's records as well.

Sievers voiced concern with the number of confinements still coming into the county as it increases the number of large heavy equipment using the roads. This type of equipment is hard on roads and her department struggles now to keep the roads in safe condition. Sievers would like to get onto the board for Farm to Market roads to be a voice regarding large vehicle use on county roads. The Board encouraged Sievers to bring her presentation to as many boards as she can.

Sievers updated the Board on issues regarding IT and websites not working when needed. Issues are normally resolved quickly, but is wondering if secondary roads can make a switch to another provider. Auditor Smit will double check the contract and report back to Sievers.

Sam Chase, Lyon County's ICAP local agent, was present to go over the county's insurance renewal for FY15-16. Board was surprised that the work comp mod factor went up instead of down. Chase will look in to the reasons the factor went up and get the information to Smit. Reasons for the increase could be attributed to the last 3 years of claims and the reformulation of the North Central Compensation Bureau's (NCCI) rates. The Board thanked Chase for coming.

The minutes of the July 13, 2015 meeting were reviewed. Motion made by Koedam to approve minutes, seconded by Peters. Motion carried.

The newly hired veteran affairs administrator, Jared Ageson, could not make the meeting today and will try to come to the next meeting to introduce himself to the Board.

Chairman Bosch introduced the pledge letter to Northwest IA Regional Housing Trust Fund, Inc. The funds are used to secure matching funds through other state and federal agencies. Lyon County is pledging \$5,579.00 for FY 15/16. Motion by Michael, second by Peters to approve pledge of dollars for FY 15/16. Motion carried.

The Board discussed moving to different consultants for healthcare and HR. Lyon County's previous account manager is now working for Innovative Business Consultants (IBC) and asked to meet with Lyon County. Supervisor Bosch, Auditor Smit, and Deputy Auditor LeAnn Krull met with IBC last week. Recommendations for moving to IBC include: working with an account manager that has 10 yrs. of previous history with Lyon County, cost savings to county, working with a more local (Sioux City) business. IBC partners with Elite Staffing for HR services. The Board would like to have Attorney Mayer speak/meet with Chris Namanny with Elite Staffing and have Mayer give her thoughts on their services. Smit will put the topic on the next board agenda.

The Board needs to approve the amended levy rates for FY15-16. The townships of Riverside, Allison, Sioux, Doon, Lyon, Liberal, Grant and Dale have been corrected. Motion by Koedam, second by Michael to approve corrected levy rates for FY15/16. Motion carried.

Supervisor correspondence: Peters attended the safety meeting, an incident review team mtg. Peters also met with Lance Iwen, Maintenance director, on where to store the van, mowers, snow equipment and new UTV bought by secondary roads. Peters mentioned that the EMS disaster trailer could be moved to the commercial building at the fairgrounds. Other options would be to move it to the old ambulance garage. Peters will also be meeting with contractors for the windows project on the annex building tomorrow.

Handwritten claim dated 7-16-2015 in the amount of \$45,519.33 was reviewed and approved. Check #116989

Wellmark BlueCross BlueShield	7/4/15-7/10/15 Claims	45519.33
Grand Total		45519.33

Health Insurance Fund 45,519.33

Handwritten claim dated 7-21-2015 in the amount of \$25,347.53 was reviewed and approved. Check #116990

Wellmark BlueCross BlueShield	7/11/15-7/17/15 Claims	25347.53
Grand Total		25347.53

Health Insurance Fund 25,347.53

Conservation claims dated 7-16-2015 in the amount of \$87,900.40 were reviewed and approved. Check sequence #116945-116988.

Alliance Communications	LPRR Telephone, LD & Internet	112.00
Arctic Glacier Ice Payments Pr	Ice	1049.26
Black-Top Paving Company Journ	Parking Lot Overlay Balan	67719.30
Campbell Supply	Supplies	90.87
Chase Companies	Framing for Cabins	1063.91
Chesterman Company	Pop	152.40
City of Rock Rapids Municipal	Utilities - old office	59.32
Clearview Windshield Inc.	Silverado Chip Repair	54.95
Cooperative Energy Company	June Fuel 99.24 G Gasahol	256.87
Crop Production Services	Transline	717.50
Cutting Edge Mfg	Labor	60.00
Dakota Supply Group	Zurn Meter Cartridge	173.11
Denny's Sanitation Inc.	Garbage Service	344.00
DRG Mechanical, Inc.	Water Heater Thermostat-L	101.80
Farmers Elevator Co	Ammonium Sulfate/Roundup	399.16
George Office Products	Laminator Pouches, Paper	105.35
Hillyard / Sioux Falls	Charcoal	95.25
I Wireless	Cell Phones	117.00
IA Natural Heritage Foundation	Membership	150.00
Klein's Corner	Crawlers, Wax Worms	227.56
Leuthold Plumbing/Heating Inc	Water Line	6921.37
Lyon & Sioux Rural Water	122,000 G Water	368.60
Lyon Rural Electric Coop	Electric	3703.38
Menards	Steel Wool Insert, Duct fans	95.37
Menards	Ball valves, life jackets	948.04
Osceola SWCD	Grass Drill - 25 acres	300.00
Premier Communications	Office phone, long dist, int.	114.94
RB Electric Inc.	Fix Security Light & Sire	498.49
Rock Rapids Ace Hardware	Cleaner, Microfiber, cloth	49.47
Schwan's Attn: HSAR	Ice Cream	291.39
Stensland Gravel Co.	14.8 T Rock, 16.22 beach sand	669.77
Sturdevant's	Oil Filters	68.75
Sunshine Foods	Camp Supplies, brd.member supper	123.27
Todd's True Value	Painter's Tape, Paint	61.56
United Farmers Coop	Masonite & Plywood	28.20
US Bank - Purchase Card Purcha	EE Camp supplies	424.00
Valley Sand & Gravel	16.12 T Concrete Fines	184.19
Grand Total		87,900.40

General Basic Fund 87,900.40

Veteran Affairs claims dated 7-16-2015 in the amount of \$937.65 were reviewed and approved. Check sequence #116945-116988.

American Legion Post #103 c/o	Reimb:Flag Emblems	467.06
Jerry M. Baatz	Mileage (20) July Mtg	10.00
Dennis Hansmann	Mileage (30) July Mtg	15.00
MidAmerican Energy	Utility Assistance	241.63
New Century Press	Employment Ads / VA	78.56
Premier Communications	Telephone / VA	77.40
Michael Rothenbuehler	Mileage (96) Miles	48.00
Grand Total		937.65

General Basic Fund 937.65

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Claims dated 7-27-2015 in the amount of \$240,284.90 were reviewed and approved. Check sequence #116991-117076.

Advanced Systems, Inc.	4/23/15-7/22/15 Copy Over	262.78
Alliant Energy	LR/GE shops	180.58
Arrow Manufacturing, Inc.	Reseal Windshield trim A2	120.00
AT & T	911 Recurring 712-233-001	40.64
Vicki Borman	July Cell Phone Reimb	15.00
Buena Vista County EMA	Prom/Ed Region 3 Fair Boo	150.00
Century Link	911 Recurring 712-233-001	439.04
Chase Companies	7/14/15 Photography BusRe	75.00
City of George	utilities	26.25
City of Larchwood	utilities	43.74
City of Rock Rapids City Offic	7/14 Room Rent Business R	75.00
Countryside Auto Body & Graphi	Emergency Bags & Printing	450.00
Culligan Soft Water Serv.	Rock Rapids 4/24/15-7/17/	67.00
Connie Douglass	July Cell Phone Reimb.	15.00
George Office Products	Printer toner, paper, supplies	1289.23
Glen's Sport Center Inc.	2015 Polaris Ranger 900 X, Aluma trailer	28137.00
Group Services	1/2 Aug Healthcare/HR	2881.00
Heiman Inc.	fire extinguisher check	824.46
Hopkins Medical Products	Sharps Containers/Imm Cli	45.00
Russ Hopp	Meal,mileage - NACCTFO	72.00
Char Huisman	July Cell Phone Reimb	15.00
I Wireless	7/16-8/15/15 Cell Phone #	106.59
I-State Truck Center	back window glass #22	137.24
Independent Forensic Services	Balance forensic/Nissen C	5000.00
Iowa Association of County Me	IACME Fall Mtg Registrati	300.00
Iowa DNR Water Supply Section	New Well Const Permits	75.00
Iowa Prison Industries	4 country route markers	146.08
Iowa State Medical Examiner	5/16/15 Autopsy/Tox - Sip	1717.50
JCL Solutions-Janitors Closet	Jail Items - Towels	38.05
Carrie Johnson	Mileage(527),meals,Seat II	289.69
K D Designs	Embroidery on Uniforms(14	104.86
Kooiker Inc.	3 Culverts 2016 #115,315,415	174875.00
LeAnn Krull	7/15/15 IPERS Mtg Mileage	72.00
K2 Awards & Apparel	7/14/15 Business Reg.Plaq	86.82
Marilyn Lafrenz	July Cell Phone Reimb	15.00
Lewis Family Drug, LLC	June Inmate RX	373.63
LexisNexis	June online services	112.00
Lyon County Engineer	4/1/15-6/30/15 Well Admin	731.00
Lyon County News	Ad for PT Homemaker,PT cust	67.65
Lyon County Sheriff Dept.	Sheriff Fees	196.35
Lyon Rural Electric Coop	security light rental Apr	712.80
Mail Services. LLC	July Registrations,MV post	364.72
Marco	Copier Maint 7/14-10/13/1	150.45
Matheson Tri-Gas Inc	Oxygen	111.96
Glen Metzger	Bentonite	112.00
Mid Country Machinery Inc.	repair swing #85	436.80
MidAmerican Energy	Alv/IW/DN shops	177.54
Midwest Radar	Radar Recerts - 9 units	360.00
Minnehaha County Sheriff Dept.	Sheriff Fees	27.15
Joanne Montag	July Cell Phone Reimb	23.67
Myrl & Roy's Paving Inc.	14.29 tons RR Ballast	182.20
New Century Press	1/1/15-6/30/15 SemiAnnual	54.70

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North Central International	brakes #29	513.57
Northwest Iowa Planning &	SHIELD Contract 1st Draw	2000.00
O'Brien County Auditor	FY2016 Juvenile Office	126.00
Oak Street Station	74.54 G E10,66G gasohol, Battery, tire repair#26	513.36
Premier Network Solutions d/b/	Terastation offsite Backup, Fortinet fortigate	7692.44
Rapid Auto Repair Michael D. K	AC Problem w/03 Astro	174.28
RB Electric Inc.	7/2/15 Basement Dryer out	307.60
Sanford Health	pre-employ drug test,bloo	85.00
Marilee Schleusner	Mileage - ICA Mtg 7/14-7/	356.00
Laura Sievers	Mileage 460 mi/meals Ames	247.81
Melissa Stillson	July Cell Phone reimb	15.00
Sunshine Foods	12 Regular Coffee/2 decaf	169.10
United States Treasury -EFTPS	Form 720 PCORI Fee FY2014	502.00
US Bank Equipment Finance	7/9-8/9/15 Printer Contra	148.25
J.C. VanderZee D.D.S. Family D	7/9/15 Sharps Container D	9.00
Jesse VandeStroet	Fill Well	400.00
Verizon Wireless	7/10/15-8/9/15 Cell Phone	330.84
Wall Street Printers	4 Bx Window Envelopes	119.00
Wells Fargo Bank	7/1/15-12/31/15 Admin Fee	750.00
Bonnie Wilson	July Cell Phone Reimb	15.00
Sandy Wissink	July Family Health Ins	163.57
Ziegler Inc.	turbo, core chg, gaskets	3009.91
3D Security Inc.	6/10/15 3rd Fl Alarm issue	255.00
Grand Total		240284.90

General Basic Fund	24,620.29
Rural Services Basic Fund	176,288.98
Economic Development Fund	244.82
Secondary Road Fund	36,045.96
Surcharge on E911	479.68
Emergency Management Services	150.00
Co. Assessor Agency Fund	512.67
Health Insurance Fund	1,942.50

There being no further business there was a motion by Peters, seconded by Koedam to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman