

LYON COUNTY AUDITORS OFFICE
February 9, 2015

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the February 2, 2015 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Peters. Motion carried.

Dwight Mogler, Chet Mogler, Cassie Mogler and Robert (Bob) Grotewold (neighbor) were present for the Howard Mogler Construction Permit Facility #68359. Chet Mogler led the discussion on describing what type of facility will be built on his grandfather's land. Supervisor Koedam went to the site visit last Thursday and mentioned that the site was perfect for the confinement. The site will be located 650 feet off the gravel road with few neighbors. Chet Mogler and his wife, Cassie will be 1,593 feet from the pit and neighbor Bob Grotewold will be 2,568 feet from the pit. Dwight Mogler, Chet's father started the pig operation back in the 70's and wants to continue and expand the family operation for the next generation. The expansion is a huge financial commitment for the Mogler family. The family wants to be a good neighbor and plan to install a bio-security plan for air control and umbilical cord unit for manure removal. The facility main water source will be a cistern and rural water will be a back-up. The Mogler family plans on an April 1st start date and may be back to request a 14 day waiver from the County. The Board thanked everyone for coming in. The Board of Supervisors scored the Matrix the same as the applicant and recommended approval of the construction permit application for this site. Motion to have the Chairman sign the letter and mail the appropriate documentation to the Iowa DNR office, made by Koedam, seconded by Michael. Motion carried.

Richland township trustee, Ralph Kock has retired and Randy Kock has agreed to be appointed. Motion by Koedam, second by Michael to approve Randy Kock as Richland township trustee effective 2-9-2015. Motion carried.

Alvin Smidstra representing the Lyon County Fair Board reviewed with the board the budget that the fair board had this past year and the new budget year. The fair board is again asking for \$16,000 from the county for FY2016. The fair board received numerous anonymous donations last year due to the flood repairs needed. County residents were very generous. The fair board also received a grant from the Riverboat Foundation to help purchase track equipment. The fair board also receives \$12,000 from the State of Iowa which can only be used for capital improvement not repairs. The two (2) fund raisers that the fair board had last year did quite well. The board thanked Alvin for his time serving on the fair board.

Jody Folgens, Lyon County Health Services Director and Carol Nielsen, Board of Health Chairperson were present to go thru the Health Service budgets. Department #43 - Homemaker-Homecare Aides was first. Discussion was held on whether this program will eventually go to a managed program. Currently Lyon County provides housekeeping and personal care for individuals in the county. Cost per hour is \$77.19 but it is only billed at \$36.00 per hour. The original expenditure budget for department #43 is \$100,924 if the program would go to managed care this budget would drop to approximately \$4,500. Department #23 - County Nurse was next. Discussion was held on the administrator's salary and the salary for a part-time staff nurse. Benefits for an employee going to 30 hours was also discussed. The original

expenditure budget for department #23 is \$289,836 with revenues at \$205,050. Expense and Revenue lines were reviewed in both budgets. Chairman Bosch asked Carol Nielsen if the Board of Health would be interested in implementing a (1) Wellness program for the County and possibly (2) taking over the Environmental/Sanitarian Budget. Carol Nielsen said she would ask the Board of Health. Chairman Bosch commented that Carol Nielsen would be moving out of the county and resigning her position with the Board of Health in the near future; the Board thanked Carol Nielsen for her service with the Board of Health.

Shayne Mayer, Lyon County Attorney presented her budget. Items that had increased in her budget were explained to the board. Ms. Mayer would like to explore improving the technology in the courtroom. She would like to use her County Attorney Incentive Fund for matching funds to obtain a grant. The board hoped that she would be able to use the existing courtroom sound system in this technology.

Laura Sievers, Lyon County Engineer - Gary Vogel, Lyon County Road Superintendent and Jared VanEngen, Lyon County Mechanic were present to discuss the equipment budget for FY2016. The Engineer's budget for FY2016 includes a new motor grader Blade in the Larchwood shop (\$300,000), a Truck Tractor (\$70,000) and a Side Dump (\$30,000). Jared explained that the normal hours to start thinking about replacing a motor grader is 10,000 hours and by 15,000 hours it should be replaced. Normal hours per year is 1,200 hours. Lyon County currently has three (3) motor graders that are over 15,000 hours with two (2) of them being used as spares. Gary Vogel discussed that a new vehicle would have an option to purchase a five (5) year warranty and a motor grader is normally kept for 9 to 10 years. Gary and Jared both stressed the need not to fall behind in the schedule of replacing motor graders in the county. The Truck Tractor the county currently has is a 1994 purchased in 2000; it was purchased with 500,700 miles and currently has 600,000 now. The side dump would be used to haul rip rap. The board thanked Gary and Jared for expressing their concerns. The board is only trying to find options to reduce the Engineer's expense budget for FY2016 due and increase cash flow to pay for the flood damage. With 12 miles as the normal road maintenance in a year; Lyon County is trying to find that money for those miles.

Engineer Sievers had a couple REC Utility Accommodations; but has now discovered that the location in the easement is not on the documents. Engineer Sievers will return said documents and re-submit next week.

Sievers updated the board regarding the two (2) FEMA bridges that she requested RFQ's for. Homeland Security and FEMA have now accepted the bridges to be repaired. Three (3) Consultants bid on the projects. Engineer Sievers will accept the bid with the most qualified not necessarily the cheapest. Engineer Sievers had a Matrix Point Design Schedule to score the bids. The RFQ's scored points as follows: (1) Lyon County Bridge Projects (15 points), (2) Successful at FEMA Reimbursement (15 points), (3) NW Iowa Bridge Projects (5 points), (4) Proposed Timeframe (5 points) and (5) Iowa Bridge Qualifications (5 points). Calhoun-Burns and Associates, Inc. has scored the highest at 42 points. The projects will be let by August. The Engineer would like to proceed with negotiations. Motion made by Peters to have the Engineer negotiate with Calhoun-Burns and to accept the Matrix Point System for these FEMA bridges, second by Behrens. Motion carried.

Engineer Sievers reported that the INS group will be doing inspection work for the pipeline and wanted a Letter of Intent. Sievers stated that DeWild

Grant & Reckert is also interested in doing inspection work. She also noted that when the pipeline is an "approved utility" by the Iowa Utility Board Commission, landowner permission is not needed. The initial meeting that the pipeline had in Lyon County started the process. The County will have to be involved in the condemnation process at that time. Chairman Bosch would like to see what action South Dakota will take.

Engineer Sievers will attend the Farm Bureau meeting Monday, February 16th. Chairman Bosch discussed the option of raising the Rural Service Levy to the max at 3.95 per thousand; this would raise an additional \$600,000. The board would like Engineer Sievers to check to see if there was a certain project that would benefit county residents that would be paid from the Rural Service Levy. Engineer Sievers will review her project list and let the board know.

The board broke for lunch at 12:50 to return in 30 minutes.

Lance Iwen, Custodian requested that the board review last week's decision on a pay increase. Lance would like his salary to be closer to the average for our area which is approximately \$44,000. After discussion, the custodian would receive the raise percentage that the elected offices do each year, plus 4%-year 1; 4%-year 2; 2%-year 3 and 2%-year 4. For fiscal year 2016 this would be a 6.75% increase raising his hourly wage to \$19.55 for a total yearly wage of \$40,633. All board members were in agreement.

Engineer Sievers has returned to the board with a list of 14 possible sites of small culvert projects that the county could do next year. Total estimated costs was \$839,000; the projects are spread out throughout the county not in one area. The only local project that she had previously scheduled next year was by Doon.

The board continued with budget work. Lyon County Conservation has requested (1) 30% of park fees \$65,000; (2) Permanent Camp Seasonal Sites \$34,200 and (3) Year Round Cabin Rentals \$20,000 for a total of \$119,200 to be deposited in Fund 71000 next fiscal year. Lyon County Conservation is trying to raise money for a Nature Center out at Lake Pahoja. In previous years the 30% park fees and the Permanent Camp Seasonal Sites were deposited in Fund 71000. The board was in agreement to deposit these fees in Fund 71000 for FY2016; but it was decided that this request would be done yearly and that Lyon County Conservation would also need to do fund raising events for this Nature Center.

During budget work with Health Services it was discovered that one full-time employee may drop below 37.50 hours per week; but would retain 30 hours per week to retain health insurance benefits.

The board agreed that "Any employee who would drop below full time status (37.50 per week) would be required to use said benefits by June 30th of the following fiscal year". Motion by Michael, seconded by Peters. Motion carried. It should also be noted that Auditor Smit talked with Paul Greufe regarding if the employee would go back to Full Time hours she would start back with her previous full time allotment. The Board was in agreement that they would accept Paul Greufe's recommendation.

The Health Services Budget has been approved by the Board of Health but the Board of Supervisors may decrease the total expenditures in that budget. If the board had control of single line items they would decrease the following: Salary lines in Department #23 -Administrator salary (decrease salary to 2.75% to \$60,128 - a \$1,314 decrease) and Part-Time Staff Nurse (decrease

salary line item to \$15,000 - a \$15,842 decrease; Department #43 salary line for the Homemaker health aides (decrease salary line to \$53,985 - a \$15,000 decrease). The Auditor's Office is directed to refigure the disputed salary line items plus compute the FICA and IPERS in Department #23 and Department #43 and to notify Supervisor Michael of the amount so that the Board of Health can be notified of the reduced funding amount to Health Services for FY2016.

Secondary Road Budget - the board has discussed different options to allow a cash flow for FEMA projects being done in the Secondary Road Budget. It has been decided to delete the local project of \$900,000 and delete the Truck Tractor & side dump in the equipment budget \$100,000 for a total of \$1,000,000. The Rural Service Fund will raise the Rural Service Levy to the Maximum to 3.95 per thousand; this should generate approximately \$600,000 that can be used for the cement culvert projects that Engineer Sievers brought in earlier today.

Chairman Bosch left at 4:20 p.m.

NonDepartmental Budget was discussed regarding the union negotiations line item, Audit bid and the HR contract with Group Services; all transfers to Secondary Road Fund from General Basic and Rural Service are at the maximum. Ambulance budget discussion involved the Re-Estimated line item for new equipment being purchased this year (\$75,150) and the squad wanting a \$50,000 designation toward a new rig. The board would like someone from the squad to come next week to discuss this. In the Treasurer budget the Clerk's salaries will only receive a 1% increase. In the Mental Health budget the Region last week voted to request 48.16 per capita funding from each county, this will decrease the Mental Health budget by \$300,000. Fund Balances were reviewed and Tax Levies were reviewed.

Correspondence:

Supervisor Behrens - Wellmark meeting and Governance Board.
Supervisor Bosch - Wellmark meeting

Claims dated 2-9-2015 in the amount of \$90,493.37 were reviewed and approved. Check sequence #114159-#114290.

A & B Business, Inc.	Sunsung Contract 1/23/15-4/22/15 Copier	152.93
Advanced Systems, Inc.	Maint	162.70
Airgas USA LLC	welding supplies	290.91
Alliance Communications Attn:	Feb 911 Recurring	432.12
Alliant Energy	acct 93-22-027-1735-01 Career Exploration	864.00
Lynn Anderson	Speaker Jan 2015 Mileage-35	3,200.00
Angie Beek	Miless	17.50
Blue Tarp Financial, Inc.	ratchet straps - RR shop Jan 2015 Cell Phone	101.39
Vicki Borman Calhoun-Burns & Associate Inc.	Reimb bridge inspection	77.00 4,489.19

	12/16/14-1/15/2015 LD	
Century Link - Business	Amb	233.98
City of Alvord	Utilities	48.50
City of Doon	water - Doon shop	33.00
City of Larchwood	Utilities	99.05
City of Rock Rapids City	Forster Rental	
Offic	1/26/2015	8,093.69
Cooperative Energy		
Company	Jan Snowblower Fuel 14g	12,010.48
Cooperative Gas & Oil		
Company	1488 gal diesel fuel	3,369.36
Corner Service	Front Brake Pads	218.00
Countryside Auto Body	Career Exploration	
Graphic	Banner	100.00
CoZO Charlie E. Dissell	2015 Annual Membership	75.00
Current Electric	add'l wiring LR shop	529.14
Dakota Fluid Power Inc.	hose assembly #17	74.82
	11/11/14 Medical	
Dr.Chet DeJong	Examiner	119.00
	Jan 2015 Mileage-300	
Melinda DeJong	Miles	150.00
Denny's Sanitation Inc.	garbage - RR shop	102.95
	Install New Battery 60-	
DJ's Service	10	2,334.85
	Printer Toner	
Do-Write Imaging	Cartridges	370.60
	Jan 2015 Cell Phone	
Connie Douglass	Reimb	15.00
	boiler repair -	
DRG Mechanical, Inc.	Larchwood	52.50
Electronic Engineering	Feb Amb Radio Maint.	3,293.95
Emergency Medical		
Products	Medical Supplies	1,242.13
Farmers Elevator Co	scale charges	6.00
Filter Care of Nebraska	filters cleaned	25.80
	Jan 2015 Cell Phone	
Jody Folkens	Reimb	116.94
Galls Inc.	Gloves for Jail	182.94
George Office Products	Office Supplies	1,018.65
Grand Falls Casino	ISU Retail Scapes	
Resort	Program	1,627.80
H & H Repair	coupler, male tip	19.80
H & S Homebuilding		
Center	Trim Screws	356.39
	7/6/2014 Medical	
Dr. Beta Hamon, MD	Examiner	105.00
Heartland Hardware LLC	drill bits, screws	10.09
	RT Mileage to George-29	
Heather Heimensen	M	14.50
Hiller Lumber	screws, bits	8.86
Hillyard / Sioux Falls	Custodial Supplies	356.92
Char Huisman	Jan 2015 Cell Phone	469.50

	Reimb	
I-State Truck Center	hose assy #22	156.09
Iowa County Recorders Assoc. A	2015 Research&Education D	200.00
IA Dept. of Public Safety ATTN	Jan-March Terminal Charge	1,380.00
Iowa Dept of Natural Resources	New Well Permit	175.00
Iowa Narcotics Officers Ass'n.	Membership	185.00
Iowa Prison Industries	signs	145.97
Iowa State Association of Coun	ISAC Spring Conf-Schleusner	320.00
I.S.C.I.A. Iowa Sex Crimes Inv	2/16-2/19/14 Registration	300.00
Jim Hawk Tr Trailers Inc.	hub cap #122 Jan Fuel-41.68g	478.01
Keith's Korner	Gasahol Jan 2015 Cell Phone	74.00
Marilyn Lafrenz	Reimb	502.50
Larchwood Lumber Company	shop supplies - Larch	3.99
Larchwood Quick Stop	71 gal gasohol	155.07
Lyon & Sioux Rural Water Dept.	water - Lester shop	60.25
Lyon County Sheriff Dept.	Sheriff Fees-Freeman	132.25
Lyon Manor & Rehab Center	January Jail Meals (172)	774.00
Marco	10/27/14-1/26/15Maint Con	128.11
Matheson Tri-Gas Inc	1/23/15 Oxygen	66.59
Shayne Mayer	January 2015 Mileage-96 waste oil pump repair-FLD	48.00
Meyer Electric Inc.		457.94
MidAmerican Energy	acct 1193-066002	426.05
Modern Gas Company	125.1 gal LP gas Jan 2015 Cell Phone	185.15
Joanne Montag	Reimb	79.00
NACBHDD	2015 Membership	250.00
New Century Press	1/19/15 Board Minutes 1/1/15-12/31/15	106.18
Nixle LLC	Contract	1,595.00
Oak Street Station	70 gal gasohol	123.31
Osceola County Sheriff	Sheriff Fees-Freeman	16.00
Popkes Car Care, Inc.	Jan Fuel 61.19g Dyed Diesel	267.14
Premier Communications	Feb Telephone - Assessor	2,509.89
Randy's Welding & Repair	steel to mt sander #10	37.26
Rapid Auto Repair	A-3 Repairs/Wheel	
Michael D. K	Bearing	220.87
RDO Equipment Company	light #54	72.44

Recorders Association	Meeting Registration	
Attn: De	3/12	20.00
Xochitl Robison	Jan 2015 Interpreter	187.00
	Utility Knife & Saw	
Rock Rapids Ace Hardware	Blade	369.40
Rock Rapids Chamber	Farm & Home Show Rental	80.00
Rock Rapids Machine/ Welding	angle iron,tubing,hinge	530.73
Rock Rapids Public Library	Career Exploration Day	80.00
Lisa R. Rockhill	Joint Mileage-282 Miles	237.00
Kenneth D. Roemen	steel toe shoes	139.99
	Weather Proof Lock	
Siebring Electric & Lock	Cove/A	53.00
Steve Simons	3 Lexar Memory Sticks	513.52
Sioux Falls Two Way Radio	radio #16	1,235.64
Softree Technical Systems Inc.	RoadEng Annual subscripti	550.00
	12/3/14 Medical	
Dr. Dave Springer	Examiner	120.00
	Jan 2015 Cell Phone	
Melissa Stillson	Reimb	103.50
Sturdevant's	Parts	2,803.51
	8 Regular/1 Decaf-	
Sunshine Foods	Coffee	112.40
The Shop	wiper blades #10	40.00
	shop supplies - Inw	
Todd's True Value	shop	31.93
Town & Country	Jan Garbage Service	78.50
Trackside Repair & Towing - D	towing truck #2 to SFalls	450.00
	Telecommunicator Basic	
Treat America c/o ILEA	Sc	89.49
	1/22-2/21/15 Tablet	
U.S. Cellular	WiFi	126.40
United Farmers Coop	Jan Fuel 63.61g Gasohol	452.39
	Jan 2015 Cell Phone	
Chris VanderZee	Reimb	127.50
Verizon Business	long distance service	3.72
Verizon Wireless	Cell Phone 1/19-2/18/15	91.61
	Property Cards-	
Wall Street Printers	Commercial	65.50
WebClimber Services c/o Scott	Software-Video Editing	89.00
Wellmark BlueCross BlueShield	1/24/15-1/31/15 Claims	16,508.82
	Custodian Fee 1/1/15-	
Wells Fargo Bank	6/30	750.00
	Jan 2015 Cell Phone	
Bonnie Wilson	Reimb	15.00
Ziegler Inc.	hose, tubes #22	6,133.83
Grand Total		90,493.37

General Basic Fund	21,973.43
MH-DD Services Fund	852.03
Rural Service Fund	365.80
Economic Development Fund	6,182.99
Secondary Road Fund	40,951.06
Surcharge on 911 Fund	3,244.74
Emergency Management Fund	91.61
Assessor Fund	322.89
Health Insurance Fund	16,508.82
Final Total	90,493.37

There being no further business there was a motion by Peters, seconded by Michael to adjourn. Motion carried.

ATTEST: _____ APPROVED: _____
Deputy County Auditor Chairman