

LYON COUNTY AUDITORS OFFICE  
October 13, 2014

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, and Koedam present. Supervisor Michael was absent. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the September 29, 2014 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Koedam. Motion carried.

Attorney Shayne Mayer presented an agreement with Group Services for \$3,000 to conduct HIPPA and sexual harassment training. Group Services will come to Lyon County and hold 2 sessions for department heads. Department employees will need to take the training online as well. Mayer will contact Group Services to schedule the training time to be held in the next couple weeks. Motion by Behrens, second by Peters to approve and have Chairman sign agreement. Motion carried.

Wilma Miller, Veteran's Affairs administrator, joined the meeting asking about the remodel for the new office. Supervisor Peters stated that the remodel should be done in the next week. Miller also had questions regarding signage to direct veterans to the new office. Miller would like to have a sign on the street as well as one on the building directing veterans. The Board agreed that signage will be needed and will discuss that with conservation as well.

Miller stated Michael Rothenbuehler was offered the Veteran's Affairs Director position. Rothenbuehler is a veteran and has prior experience with veteran's affairs with the State of South Dakota. Rothenbuehler will be meeting with the commission for their November and December meetings.

The Board discussed items related to the remodel of the old ambulance garage for conservation and veteran's affairs with Conservation Director Van Otterloo and Custodian Lance Iwen. The name of the building will be Law Enforcement Annex. The utilities will be billed accordingly by the use of the building. They will be split 50% Sheriff's office, 40% Conservation, and 10% Veteran's Affairs. This split may be adjusted after a couple months of actual usage. As far as snow removal, Sheriff Vander Stoep has re-signed a contract with Art Flier for snow removal for the whole Law Enforcement property inclusive of the new Law Enforcement Annex. Van Otterloo and Iwen will also do periodic checks to keep sidewalks clean in a snow event. Mailing address will be 300 S. 4<sup>th</sup> Street and will use Suite 100 for Veteran's Affairs and Suite 200 for Conservation. As for signage, the Board would like to see street signage that could possibly combine both offices. There was also talk of putting the vinyl lettering on the glass doors as well.

Chairman Bosch opened the public hearing at 10:15 a.m. for comments on selling Lots 4, 5, 6, and 7, all in Block 3, in the Town of Little Rock, Lyon County, Iowa by public auction. Present were Verdonna Kelly and County

Engineer Laura Sievers. No comments were received by the Auditor's Office. Chairman Bosch closed the public hearing at 10:27 a.m.

Chairman Bosch opened the public hearing at 10:30 a.m. to take comments and questions on selling the N1/2 of Lot Twenty Two, and all of Lots 23 and 24, all in Block Three, Town of Little Rock, Lyon County, Iowa and also that part of Railroad Street lying between the East line of Second Avenue and a Northerly extension of the West line of the alley running in a North-South direction in Block Three, all in the Original Town of Little Rock, Lyon County, Iowa. As no comments were received, Chairman Bosch closed the public hearing at 10:36 a.m.

The Board set the auction date for both parcels as November 20 starting at 4:30 p.m. Klaassen Realty will be the broker and also supply the auctioneer. Motion by Peters, second by Behrens to sell both parcels by public auction and sign agreement with Klaassen Realty to be the auctioneer. Motion carried.

Sievers presented a utility accommodation application for Enventis to bury 2200' of 25 pair copper cable on county road A52 (260<sup>th</sup> St) for new construction at 2642 260<sup>th</sup> Street. Motion by Koedam, second by Behrens to approve accommodation. Motion carried.

Sievers needs plan approval on project FEMA-CO60(DR14)-73-60 for debris removal. There are 183 locations that need debris removal due to the flood. This would be removing cornstalks, gravel, wood and such from culverts and bridges. Motion by Peters, second by Behrens to approve and have Chairman sign plans for FEMA-CO60(DR14)-73-60. Motion carried.

Sievers also asked for approval on project FEMA-CO60(EC14)-73-60 for erosion control around the county. Motion by Peters, second by Koedam to approve and have Chairman sign plans for FEMA-CO60(EC14)-73-60. Motion carried.

The Board also needs to sign the contractor's bond for the ER projects ER-CO60(103)-58-60, ER-CO60(104)-58-60 and ER-CO60(105)-58-60 to fix the slides on A-26, A-18, and the bridge abutment on A-26. Motion by Koedam, second by Behrens to sign contract with Midwest Contracting for the project. Motion carried.

Sievers stated her department needs to purchase another snow blower and would like to do so before the snow comes. The county currently has 3 but always run short in winter. One of the current blowers is not effective in cutting wind driven drifts and would be sold. The new blower was budgeted for this fiscal year. The snow blower will be a Tenco Vohl DV 4000 and the quote is \$157,135. The Board agreed that the blower should be purchased now and the old one sold.

The Board needs to set a public hearing date to start the condemnation process for the Little Rock River bridge project. Motion by Peters, second

by Behrens to set the public hearing date as November 10, 2014 at 10:30 a.m.  
Motion carried.

Sievers gave an update on the Emery Creek project. The West bridge is now closed due to flooding. Because an open structure has been closed due to flooding, FEMA will help replace the bridge. Sievers's office is in the process of putting together costs for repair, replacement of timber structure, and replacement with a concrete bridge. Sievers feels that if FEMA is willing to help pay for replacement of a bridge, it should be something that should be looked at.

Supervisor Behrens left the meeting at 11:30 a.m. due to another meeting scheduled in Spencer.

Motion by Koedam, second by Peters to approve and sign the agreement for the \$3,000 data mapping fee with Group Services. This fee allows Group Services to map Lyon County's health carrier data to Group Services analytic software.  
Motion carried.

Quarterly reports of the Recorder and Auditor were reviewed.

Auditor Smit updated the Board with a change in the deferred compensation match. Currently an employee only had to work 1 hour in 6 months to be eligible for the county match of \$50.00. It has now been changed to be 500 hours in a 6 month timeframe to be eligible. This change will not affect any current employees as once an employee becomes eligible they cannot be removed from the program.

Supervisor Behrens attended a Board of Health informational meeting regarding moving homecare services to a private entity.

Supervisor Peters attended a Compass Pointe meeting and the Lyon County Economic Development Business Recognition Program.

Handwritten claims dated 10-7-2014 in the total amount of \$33,289.53 were reviewed and approved. Check #111978 to Wellmark BlueCross BlueShield for \$12,779.06 for claim runs of 9-20 thru 9-30-14 and September fees. Sequence #111978-111980.

Health Insurance Fund                      33,289.53

Claims dated 10-13-2014 in the amount of \$185,964.18 were reviewed and approved. Check sequence #111981-112175.

A & B Business, Inc.	Samsung Copier contract	134.65
Ability Network, Inc.	Sept Medicare Claim Softw	30.00
Alliance Communications Attn:	Oct 911 Recurring/phone service	433.05
Apple Time Inc.	Fair & 2015 DARE handouts	1022.24
ARC American Resource Consulta	16 Voting Booths	5536.77
AT & T Mobility	8/16-9/15 On Call Cell Ph	20.74
Angie Beek	Sept Mileage(363)/cellph reimb	196.50

Vicki Borman	Sept Mileage(364)/cellph reimb	197.00
Calhoun-Burns & Associate Inc.	bridge inspection	6016.30
Campbell Supply	Trimec Lawn Spray,supplies	272.87
Century Link	911 Recurring 233-0016	401.27
Century Link - Business	8/16-9/15/14 Long Distance	215.65
Chase Companies	10-7-14 Bus.Recg Photographs	75.00
Fred J. Christians	9/28-10/1 ISAA Mileage (5	275.00
City of Alvord	utilities	48.50
City of Doon	utilities	33.00
City of Larchwood	utilities	58.02
City of Rock Rapids City Offic	Rm Rent BusReg/utilities	5763.64
Class C Solutions Group	hardware	238.18
Compass Pointe	2nd Q Prevention FY2015	2895.25
Continental Research Corp	polyshine,liquid graphite	647.60
Cooperative Energy Company	723.96 G gasohol,2891.94G Diesel,106G oil,tires,fuel	15196.28
Cooperative Gas & Oil Company	1640 gal diesel fuel	5302.80
Corner Rexall Drugs	Saline Wound Wash/RX assist	101.64
Corner Service	Oil Change/Service	50.50
Culligan Soft Water Serv.	Aug/Sept Salt jail/rent	230.50
Dave's Bulk Service	2664 gal diesel fuel	8227.40
Melinda DeJong	Sept Mileage(255)	127.50
Denekas Electric Inc.	Install Video System/Patrol	347.73
Denny's Sanitation Inc.	Garbage Service	522.25
Diesel Machinery Inc.	hydr motor #94 - Flood	390.93
DJ's Service	Oil Chg/service,1572G diesel	5209.16
Doon Press	Brd Minutes,notices,ordinances	715.08
Connie Douglass	Postage/mileage/cellphn reimb	101.75
Lowell Drenth	Elgin Twp Mtgs	30.00
DRG Mechanical, Inc.	Amb.Garage Furnace Checked	130.00
Electronic Engineering	Radio Maint/install video equip	7994.60
Emergency Medical Products,Inc	Gloves & Medical supplies	371.99
Enventis	Telephone	1381.07
Fabers Farm Equipement, Inc.	skid plate shoes #95,#96	302.58
Filter Care of Nebraska	cleaned filters	60.35
FleetPride	cylinder and repair #123	772.96
Jody Folkens	Sept Mileage(584),cellph reimb	329.08
Frank Dunn Company	high performance patch	749.00
Frontier	Oct 911 Recurring	176.12
G & S Country Farms, Inc. c/o	Fill Well	400.00
George Office Products	Office supplies,toner,paper	2993.25
Graham Tire S.F. North	4 Eagle Tires 6010	435.40
Group Services	Oct HR Service/mapping fee	5881.00
H & S Homebuilding Center	Evid Rm Brackets,amb remodel	2747.80
Hanson Silo Company	downpay - LR conc panels	3699.50
Bonnie Haviland	10/2/14 Dyed Diesel 33.4	125.00
Randy Hayenga	Elgin Twp Mtgs	30.00
Heather Heimensen	Mileage reimb (606 mi)	303.00
Char Huisman	Sept Mileage(945)/cellph reimb	487.50
Inwood Body Shop	Replace 6010 Car Decals	35.00
Iowa Association for Education	Tuition @NCC/Stillson	91.20
Iowa Division of Labor Service	9/22/14 Boiler Inspect	120.00
Iowa Law Enforcement Academy S	9/25/14 Jail School(4 employees)	640.00
Iowa Prison Industries	911 Plates,signs, posts	3072.00
ISAC Group Unemployment Fund I	3rd Q 2014 Unemployment	1468.49
JCL Solutions-Janitors Closet	Car Wash,gloves	138.63
Jebro Inc.	696 gal CRS-2	2436.00

Jim Hawk Tr Trailers Inc.	antigel	475.20
Carrie Johnson	9/19/14 Mileage/Polls inspect	47.50
Keith's Korner	Sept Fuel - 127.6 g Gasah	404.00
Roger R. Klaassen	Elgin Twp Mtgs	30.00
Eldon E. Kruse	Mileage Dist Mtg (155)	77.50
K2 Awards & Apparel	Business Recognition Plaques	239.90
Marilyn Lafrenz	Sept Mileage(962),cellph reimb	496.00
Larchwood Lumber Company	bug spray	3.49
Larchwood Quick Stop	18 gal gasahol	57.76
Leuthold Plumbing/Heating Inc	Extension Cord/ResponseTr	165.84
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	56.00
Lyon County Sheriff Dept.	Sheriff Fees	262.20
Lyon Manor & Rehab Center	Sept Inmate Meals-248x\$4.	1116.00
Lyon Rural Electric Coop	security light rental	712.80
M.D. Products	fenders #63	1029.02
Mac's Inc.	hardware	70.06
Mail Services. LLC	Oct Renewals	347.02
Mainstay Systems Inc.	Oct-Dec IOWA System Maint	237.00
Marco	9/14-12/13/14 Copier Main	105.59
Martin Marietta Materials	20.89 tons chips	231.88
Matheson Tri-Gas Inc	9/25/14 Oxygen	63.41
Shayne Mayer	Mileage reimb (618 mi)	309.00
David L. McSorley Certified Pu	Medicare CostReport,software	2845.20
Merck Sharp & Dohme	HepB Vaccine /Lyon Manor	195.56
Meyer Electric Inc.	hoist pwr cord rep/welder outlet	842.41
MidAmerican Energy	Inwood/Alvord utilities	104.45
Joanne Montag	Sept Mileage(38)/cellph reimb	78.91
MPH Industries, Inc.	Radar Repair	194.60
NACO	2015 Calendar Year Dues	450.00
Brad Nagel	Elgin Twp Mtg 2	30.00
Neopost USA Inc	StampMachine Repair	53.85
New Century Press	Truck ad,RE tax ad,Brd Minutes	126.41
North American Truck & Trailer	seals#24,fan solenoid #9	113.67
Northwest District of Assessor	District Dues	300.00
Northwest Iowa Planning & D	SHIELD 2nd Draw FY2015	2000.00
Novartis Animal Health US, Inc	1st Half Tif SX/CN Twp	29381.46
Oak Street Station	Sept Fuel,oil chg,tire repair	405.05
Pete's Drainage, Inc.	8" road crossing	1932.50
Phoenix Supply	Inmate Supplies	216.47
Pictometry International Corp	Connect-CA-50 1 yr license	1500.00
Popkes Car Care, Inc.	Amb Fuel - 59.7 G Dyed Diesel	194.24
Premier Communications	Oct phone,internet,cable,911rec	4775.71
Radio & TV Center	Booking Rm Camera	253.50
Rapid Auto Repair Michael D. K	Transmission Repair	32.48
Recorders Association Attn: Su	Mtg Registration 11/14/14	20.00
Richarz Repair LLC.	clutch,starter,labor#18-flood	3386.16
Xochitl Robison	Sept Contract hrs/10.25	225.50
Rock Rapids Ace Hardware	Supplies, totes	606.46
Rock Rapids Machine & Welding	angle iron,flat iron,Ibeam hngr	178.60
Rock Rapids Municipal Housing	Rent Assistance	200.00
Lisa R. Rockhill	Sept Mileage - 656 Miles	328.00
Safety-Kleen	parts washer rental	469.35
Sanford Health Occupational M	Job Function testing/analysis	3222.12
Sanford USD Medical Center	NonReimb Supplies,reimb supplies	117.53
Marilee Schleusner	9/19/14 Mileage DistMtg(147)	73.50
Shari's Kitchen	10-7-14 Meal Bus Recgn.	763.00
Laura Sievers	meal exp - PERB Conf	22.82

Steve Simons	Sept Mileage(828),reimb supplies	515.19
Stan Houston Equip Co Inc	generator (flood)	2425.00
Melissa Stillson	Sept Mileage(365),cellph reimb	240.71
Storey Kenworthy / Matt Parrot	Canvass Book/General	36.60
Sturdevant's	parts, filters, oil drain pan	854.49
Sudenga Industries	1st Half Tif Grant Twp #185	5946.18
Sunshine Foods	Sept Inmate Supplies/coffee	523.55
SYSCO Lincoln	9/11/14 Inmate Food	886.27
The Shop	Oil Change/Service	50.40
Thiesse Family Trust	Rent Assistance	200.00
Pamela R. Tille	Sept Twnp Mileage&mtg miles(833)	416.50
Todd's	Sept Fuel - 23.1 G Gasaho	71.80
Todd's True Value	shop supplies	13.34
Town & Country	Sept Garbage Service	87.58
Trane	Oct Generator Maint	322.16
Tyco / Simplex Grinnell	Sprinkler Nov2014-Oct2015	185.60
U.S. Cellular	9/22-10/21/14 Wifi Tablet/cellph	119.35
United Farmers Coop	Sept Fuel - 86.6 G Gasaho	275.01
US Bank - Purchase Card Purcha	Dell Comp,lodging,mtg meals,fuel	
	Postage,office supplies	5106.78
VanderLee Motors Inc.	Oil Change/Service,trans rep	311.65
Chris VanderZee	Sept Mileage(375)/cellph reimb	202.50
Verizon Business	acct 4512330	4.13
Verizon Wireless	Internet,cellph,patrol air card	531.71
WebClimber Services c/o Scott	Website Post Supv Minutes	55.00
West Lyon Herald	1 yr subscription renewal	45.00
Bonnie Wilson	Sept Cell Phone Reimb.	15.00
Ziegler Inc.	Oilpump,filters,repair flood	5553.16
3D Security Inc.	Heat Detector Boiler Rm	356.57

General Basic Fund	55,741.17
General Basic Sub Fund	2,685.17
Mental Health Fund	1,090.21
Rural Services Basic Fund	589.00
Economic Development Fund	1,670.84
Secondary Road Fund	72,848.81
Surcharge on E911	7,001.27
County TIFS-Novartis/Sudenga	35,327.64
Emergency Management Services	147.81
Co. Assessor Agency Fund	4,421.79

There being no further business there was a motion by Peters, seconded by Koedam to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman