

LYON COUNTY AUDITORS OFFICE
April 14, 2014

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Koedam was absent.

The minutes of the April 7, 2014 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Michael. Motion carried.

Steve Simons, Lyon County Economic Development Director, was present to meet with the Board regarding his employment contract. The new contract would run through June 30, 2016. Motion by Michael, second by Behrens to approve and have Chairman sign the employment contract for Steve Simons. Motion carried.

Recorder and Auditor's Quarterly reports were reviewed.

Auditor Smit presented the Business Property Tax Credit applications received for approval. The county received 452 applications for the January 15th deadline. Motion by Peters seconded Michael to approve the Business Property Tax Credits for FY 2014/2015. Motion carried.

The Board set a Public Hearing for the rezoning application for Parcel E in 31-99-43 owned by Sudenga Industries, Inc. to move from A1 to I2. Motion by Behrens, seconded by Peters to set public hearing date for 11:00 A.M. on April 28th. Motion carried.

The Board set a Public Hearing for the consideration of Ordinance 2014-01 for a zoning map amendment due to the zoning change for Sudenga Industries, Inc. Motion by Behrens, seconded by Peters to set hearing date for 11:30 A.M. on April 28th. Motion carried.

Jolene Korthals has submitted a letter to change her status to as needed instead of resigning. Korthals will be filling in as a home health aide.

Melissa Van Holland has submitted a letter of resignation from her Administrative Assistant position at Health Services. Van Holland's last day will be May 5, 2014.

Kim Scorza, Seasons Director, was present at 9:30 a.m. to discuss how Seasons will fit into the Mental Health redesign. Seasons has been designated 1400 people for whom they will need to implement into services which will require the hiring of around 30 new employees. Seasons is growing in services and clients at all of their locations. Scorza is hopeful that the Mental Health Regions will contract with Seasons to keep clients near home. The Board thanked Scorza for coming and keeping them informed.

Lyon County Central Point Coordinator, Lisa Rockhill talked with the Board regarding the job descriptions for the CPC's as of July 1, 2014. Rockhill stated the descriptions are very broad and is wondering if they will be narrowed down. There was also discussion on how job evaluations were going to be done as of July 1. As per the contract between the Region and the

county it seems that the county will not have much say in job evaluations. Behrens will bring the topics up at the next governance board meeting.

Rockhill also asked if the County would be willing to again be a fiscal agent for the statewide association. The County had done this last year and it worked fine. The Board would like the topic put on the agenda for the 28th.

Gary Vogel, Road Superintendent and Kyle Peters, Inspector 1, met with the Board in County Engineer Laura Sievers's absence. Kyle Peters asked the Board to approve and sign the FY 15 IA DOT Secondary Road Budget and Construction Budget. Motion to approve and sign the IA DOT FY15 budgets by Peters, seconded by Behrens. Motion carried.

Plans for Project L-2015TIFF-73-60 need Board approval. These culvert/bridge projects are slated for TIFF certification this coming December with a letting date of May 12, 2014. Estimated TIF dollars available are \$440,000. Motion by Behrens, seconded by Peters to approve and sign plans for Project L-2015TIFF-73-60. Motion carried. Kyle Peters left the meeting.

Vogel also updated the Board on repairs to a salt box and possible sale/salvage of an Oshkosh truck. Vogel also stated they would be having a demo with a John Deere maintainer. Gravel contracts were also discussed.

PCC, Inc. has asked for an updated application form for Railroad Medicare filing. Motion by Michael, second by Behrens to sign updated Railroad Medicare application for PCC, Inc. Motion carried.

Behrens and Smit updated the Board on the Occupational Health meeting that they attended on March 28th. After reviewing the options given to the county by Sanford, the Board decided to go with the option to use the DSI option to be performed at Sioux Falls. This would include a physical therapist shadowing an employee to document the body functions of said employee during a normal workday. The therapist then creates a job description based on the essential job functions for that position. This will give the county an opportunity to do pre-employment testing to make sure a candidate is able to perform the job. These types of job descriptions will also prove valuable if an employee gets injured on the job as the doctors/physical therapists will have better knowledge of what the employee has to be able to do to return to work. It will cost \$350 for an average job description to be created. The pre-employment testing will be done in Sioux Falls for \$75 per test. Motion by Behrens, second by Peters to accept the option of creating job descriptions based on essential job functions using the DSI method and pre-employment testing done at Sanford Sioux Falls. Motion carried. Smit will contact Tammy Loosebrock to get the process started.

Supervisor Behrens attended a Landfill and a mental health crisis intervention meeting.

Supervisor Bosch attended a DCAT meeting.

Payroll dated 4-15-2014 was reviewed and approved.

Payroll Disbursement Register in the amount of \$29,889.77 is listed by fund.

General Basic Fund	5,547.37
Rural Service Basic Fund	7,531.50
Secondary Road Fund	16,810.90

Payroll Warrant Register in the amount of \$65,254.02 is listed by Fund.

General Basic Fund	13,836.88
Rural Services Basic Fund	14,973.87
Secondary Road Fund	36,254.27

Claims dated 4-14-2014 in the amount of \$232,009.17 were reviewed and approved. Check sequence #108918-109077.

A & B Business, Inc.	Samsung cont. March/April	273.42
Alliance Communications Attn:	April 911 Recurring/shop util.	426.99
Alliant Energy	GE shop	717.71
AT & T	911 Recurring	40.98
Vicki Borman	March Mi. (1,013)/cellphn reimb	521.50
Calhoun-Burns & Associate Inc.	bridge inspection/prof services	2342.00
Campbell Supply	shop supplies,pwr washer DN,	1184.68
Century Link	911 Recurring	398.61
Century Link - Business	2/16/14-3/15/14 Long dist	242.65
Fred J. Christians	ISAC - Mileage(550),meals	300.59
City of Alvord	utilities	48.50
City of Doon	1/2 FY14 Library Alloc/utilites	4116.00
City of George Attn: Library D	1/2 FY14 Library Alloc	6254.50
City of Inwood	1/2 FY2014 Library Alloc	8336.50
City of Larchwood	utilities/1/2 FY14 Lib. Alloc	7739.83
City of Little Rock	1/2 FY2014 Library Alloc	4136.00
City of Rock Rapids Municipal	utilities/1/2 FY14 Lib. Alloc	10346.86
Companion Excess Risk Reinsur	April Insurance	23874.96
Cooperative Energy Company	985.95G gasohol,2128G diesel, 60.21G dyed dies,oil chg/tires	12695.41
Cooperative Gas & Oil Company	926 gal diesel fuel	3183.32
Corner Rexall Drugs	Patient Supplies	9.85
Crysteel Truck Equipment	paint & seal box #26	6882.24
Dakota Fluid Power Inc.	hoses	390.05
Dakota Riggers & Tool	slings #121	44.38
Dave's Bulk Service	2707 gal diesel fuel	8972.61
DeGooyer Hearing Aid Service	Hearing Test - Moore	50.00
Melinda DeJong	March Mileage (385)	192.50
Denny's Sanitation Inc.	garbage service	224.17
DIY4X	cut bridge beams 51R	1282.25
DJ's Service	Oil Filter,292G diesel,28G gas	1150.05
Doon Press	Brd Minutes, ads	489.35
Enventis	3/25-4/24/14 phone DHS	80.09
Farmers Elevator Co	scale charges	12.00
Jody Folkens	March Mi(180),cellphn reimb	105.00
Frontier	April 911 Recurring, GE phone	173.08
Galls Inc.	Uniform Pants	69.54
GeoComm, Inc.	2 of 3 Annual Dispatch	4220.00
George Office Products	20 cs paper,office supplies,	

	2000 timebooks,cartridges	3955.44
Griggs Environmental Strategie	Emery Cr Mitigation Plan	2500.00
H & H Repair	light, coupler #22	17.69
H & S Homebuilding Center	Ballast Annex/Eng,lumber	491.29
Dr. Beta Hamon, MD	6/24/13 Med Examiner Fee/miles	116.00
Amy Hartter	March Mi (207)/cellphn reimb	118.50
Hiller Lumber	bridge lumber	84.02
Hillyard / Sioux Falls	Custodial Supplies-crthouse/annex	88.45
Dustin J Horstman	steel toe shoes	100.00
Char Huisman	March mi (751)/cellphn reimb	390.50
I Wireless	Sheriff Phone Bill	526.25
Inwood Hatchery & Feed Store	1 gal sprayer	15.50
Iowa Hospital Association Attn	Adv directives for Health	30.00
Iowa Information Inc.	PT RN & Aide Ad	45.36
Iowa Secretary of State	Overseas/Military Env/NCOA	136.77
ISAC	5/1/14 HIPAA Mtg	35.00
ISAC Group Unemployment Fund I	1st Q 2014 Unemployment	2884.57
ISCTA Attn: Denise Emal	May Meeting-Heidloff	150.00
Lance Iwen	4/5/14 70 Miles/Salt Spre	35.00
Jack's Uniforms & Equipment	Deputy Holster	468.74
Jim Hawk Tr Trailers Inc.	solenoid,brakes,gasket,valve	752.46
Keith's Korner	March Fuel 142.23 G Gasahol	478.01
Jolene Korthals	March Mi (1,134)/cellphn reimb	582.00
Marilyn Lafrenz	March Mi (766)/cellphn reimb	398.00
Larchwood Lumber Company	shop supplies	21.86
Larchwood Quick Stop	130 gal gasahol	440.38
Little Rock Free Lance	RE Tax Due Ad 3/2014	11.40
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	56.00
Lyon County News	PT RN & Aide Ad/subscription	40.50
Lyon County Sheriff Dept.	Sheriff Fees	32.30
Lyon County Treasurer - ACH I	April COBRA ins payment	700.00
Lyon Manor & Rehab Center	March Inmate Meals 327	1471.50
Lyon Rural Electric Coop	security lite rental/repair	862.80
Mainstay Systems Inc.	April-June IOWA System Maint	237.00
Matheson Tri-Gas Inc	3/20/2014 Oxygen	63.41
Medical Excess	April Transplant Ins	1734.45
Merck Sharp & Dohme	Hep B Sheriff Dept.	78.52
MidAmerican Energy	DN/AV/IW shop shed	1089.31
Modern Gas Company	125 gal LP gas	225.00
Moon Creek Veterinary Clinic	3/4/2014 Dog Checkup/Vacc	94.87
Neopost USA Inc	Stamp Machine Repair	53.85
New Century Press	Public Hearing-Sudenga/brd min	184.47
Northern States Supply Inc.	hardware	216.02
Northern Truck Equip Corp	swivel connector #15/valve #124	178.47
Oak Street Station	146.36G E10/130G gasoh/tire rep	1084.16
PCC, Inc. Physician's Claim Co	3/4/14-3/31/14 Amb. Billing	1712.53
Kirk J. Peters	ISAC - Miles (487)/meals/lodging	550.88
Kyle Peters	ArcGIS Manual/gas/meals/lodging	493.27
Pitney Bowes Inc.	postage machine rent	53.85
PJGreufe & Associates	February/March HR Fee	1875.00
Popkes Car Care, Inc.	March Fuel 90.26 G Dyed Diesel	295.51
Premier Communications	Phone/internet/fiber/911 recur	2405.41
RB Electric	Ceiling fans/labor for Install	411.65
Xochitl Robison	March Contract Hours	236.50
Rock Rapids Ace Hardware	Sink Parts/helmet/amb supplies	145.79
Rock Rapids Chamber of Commerc	Live Healthy Incentives	50.00
Rock Rapids Development Corp.	Booth at Farm & Home Show	105.00

Rock Rapids Machine & Welding	steel, cutting tips	74.55
Lisa R. Rockhill	March Mileage (1155/meal reimb.	590.77
Sanford Health	2 random drug screens	48.00
Sanford USD Medical Center	March Phy Therapy/Occup Therapy	2306.69
Marilee Schleusner	ISAC - Meal	5.33
Jeffery Schmidt	steel toe shoes	100.00
Laura Sievers	1388mi Moline, IL/ISAC/meal reimb	749.61
Steve Simons	Rep/Herald Subs/meal reimb/suppl	227.22
Stateline Graphics	PT RN/Aide Ad	52.00
Melissa Stillson	March Mi (382)/cellphn reimb	206.00
Sturdevant's	parts/creeper/supplies	288.04
Sunshine Foods	March Inmate Food/dish soap	648.02
Superior Garage Door Inc	service overhead doors/door rem	215.00
The Shop	Tire Repair	76.00
Todd's True Value	shop supplies, grain scoop	84.65
Town & Country	garbage service - LRock	18.80
Trane	April Generator Maint	322.10
Tyco / Simplex Grinnell	5/1/14-4/30/15 Sprinkler Maint	346.46
U.S. Cellular	3/22-4/21/14 WiFi Tablet/cellphn	120.77
United Farmers Coop	March Fuel 159.43 G Gasahol	537.90
United States Postal Service	Business Reply Acct	50.00
US Bank - Purchase Card Purcha	ISAC-lodging, meals/fuel/postage	
	Training/Reg Fees	4537.49
Vander Haag's Inc.	muffler #86	183.55
Chris VanderZee	March Mi (415), cellphn reimb	222.50
Jody VandeWeerd	March Mileage (153), cellph reimb	91.50
Verizon Business	acct 4512330	3.68
Verizon Wireless	3/24-4/23/14 Patrol Air Card	440.11
Vermeer High Plains	knife sharpening	47.53
Wall Street Printers	Ambulance Run Sheets	615.00
WebClimber Services c/o Scott	PT RN/Aide Ad/brd minutes	55.00
Wellmark BlueCross BlueShield	3-22-14 to 3-28-14 Claims, fees	29105.59
Wheeler Lumber LLC	477 bridge planks	45415.95
Ziegler Inc.	hose, charge accumulator, supplies	283.98
General Basic Fund		27,748.04
Mental Health Fund		1,248.13
Rural Services Basic Fund		39,371.83
Economic Development Fund		415.99
Secondary Road Fund		100,623.74
Surcharge on E911		5,704.28
Emergency Management Services		334.12
Co. Assessor Agency Fund		1,148.04
Health Insurance Fund		55,415.00

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman