

LYON COUNTY AUDITORS OFFICE
January 27, 2014

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the January 20th, 2014 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Peters. Motion carried.

The Board acted on designating the Official County Newspapers. There was a contest per Iowa Code 349.6; however the Little Rock Freelance has respectfully withdrawn their application. The remaining applications are from the Doon Press and the Lyon County Reporter. Motion made by Koedam to designate the Doon Press and the Lyon County Reporter as official county newspapers, seconded by Michael. Motion carried.

Chairman Bosch presented Resolution 2014-04:

Resolution 2014-04 Authorization to Transfer Funds

General Basic Sub-Fund

Whereas, Iowa Code Section 331.432 provides for other transfers.

During the audit process for fiscal year July 1, 2012 to June 30, 2013, DeNoble & Co. discovered that revenue in the amount of \$104,574.41 was incorrectly deposited in the General Basic Fund. Said deposits are as follows:

- Hotel Motel Tax 3/18/2013 \$ 17,051.27
- Hotel Motel Tax 6/17/2013 \$ 17,510.85
- Hotel Motel Tax - 50% Collected for Tourism 3/18/2013 \$ 17,051.26
- Hotel Motel Tax - 50% Collected for Tourism 6/17/2013 \$ 17,510.85
- RiverBoat Foundation Quarterly Distribution 3/22/2013 \$17,467.75
- RiverBoat Foundation Quarterly Distribution 6/24/2013 \$17,982.43

This revenue should have been deposited in the General Basic Sub-Fund (Fund 01001). Therefore a transfer is required; said transfer must be authorized by a resolution from the board.

THEREFORE BE IT RESOLVED by the Lyon County Board of Supervisors to authorize a transfer as follows:

- Transfer \$104,574.41 from the General Basic Fund to the General Basic Sub-Fund.

Passed and approved this 27th day of January, 2014.

ATTEST: _____
Jen Smit, Auditor

Randy Bosch, Chairman of Board

Motion by Michael, second by Behrens to approve and have Chairman sign Resolution 2014-04. Motion carried.

After a very lengthy discussion, the Board decided to consider changing the 37.5 hour work week to a 40 hour work week effective 7-1-2014. The Board asked Smit to have the Department Heads poll their employees whether they want to start the day at 7:30 a.m. with an hour lunch or start at 8:00 a.m. with a half hour lunch, with both options ending at 4:30 p.m. Smit will gather the information and have it available for the Board at their next meeting.

Craig Van Otterloo, Conservation Director presented his FY14-15 budget to the Supervisors.

Alvin Smidstra with the Lyon County Fair Association joined the meeting to request the annual funds (\$16,000) for the Lyon County Fair.

Wilma Miller, Veterans Affairs Administrator, was present to go over the FY14-15 budget. Miller states Lyon County uses a majority of the funds every year and any extra money goes back to State. The Board thanked Miller for coming and commended her on her good work.

Lisa Rockhill, CPC, joined the meeting to discuss mental health budgeting for FY14-15. There was discussion regarding pooling all of Lyon County's mental health dollars with the other counties in the new region. The Board is not comfortable handing over Lyon County's fund balance for mental health if current services and/or staff will be cut by the region. The Board will continue discussing the best option for Lyon County.

Engineer Laura Sievers joined the meeting to present a possible policy regarding future city/county projects on Farm to Market roads. Sievers will check into how the dollars are divided by the State and allotted to the cities.

Engineer Sievers has been looking at the Emery Creek project after being made aware of possible downfalls by DNR. She will send the Board information that they can share with legislators regarding the DNR and this project.

Attorney Mayer presented her FY14-15 budget.

Supervisor Bosch attended a Seasons meeting.

Claims dated 1-21-2014 in the amount of \$958.67 were reviewed and approved. Check sequence #107716-107723.

Alliant Energy	Utilities Provision	506.84
Jerry M. Baatz	Mileage (20) Jan Mtg	10.00
Enventis	Telephone - December	40.37
Dennis Hansmann	Mileage (30) Jan Mtg	15.00
Corey Heimensen	Office Space Rent (Feb 20	170.46
Iowa Association of County Co	Registration Fee/Education	60.00
MidAmerican Energy	Utilities Provision	156.00

General Basic Fund

958.67

Claims dated 1-27-2014 in the amount of \$28,012.69 were reviewed and approved. Check sequence #107724-107752.

Advanced Systems, Inc.	1/23-4/22/14 Copier Maint	88.14
Alliant Energy	GE & LR Shop Utilities	1771.84
Ameritas Life Insurance Corp.	2013 Annual Base Fee	800.00
Bargain Bytes Division of Mill	1/17/14 Electronic Recycle	252.25
Butler Machinery Company	couplings, hoses, labor	99.69
Century Link	911 Recurring	402.53
Clearview Windshield Inc.	replace windshield #55	190.00
Dan's Electric Daniel L. Peder	security lite,diesel pump	91.41
Doon Press	PT Sanitarian Job Vacancy	17.81
George Office Products	Folders,paper, supplies	83.23
I Wireless	1/16-2/15/14 Cell Phone	191.09
Iowa County Recorder Assn. Att	2014 Research & Ed Dues	200.00
Iowa Department of Justice Att	10% of money forfeited	128.32
ISAC	2 ISAC Spring Registrations	280.00
Marco	1/14-4/13/14 Copier Maint	110.10
Matheson Tri-Gas Inc	1/16/14 Oxygen	94.89
MidAmerican Energy	Doon shop	426.24
MPH Industries, Inc.	2 Radars for Patrol Cars	3998.00
NADAguides	2014 Title & Reg Books	178.00
Northern States Supply Inc.	hardware	42.83
Sanford Health	2 hearing tests	60.00
Vicki Slack	Jan Amb Laundry	125.00
Sunshine Foods	dish soap	2.88
Verizon Wireless	acct 586802200-00001	250.67
Wellmark BlueCross BlueShield	1/11/14-1/17/14 Claims	14135.17
Ziegler Inc.	switch,injectors,labor,filters	3992.60
General Basic Sub Fund		6,034.81
Rural Services Basic Fund		17.81
Economic Development Fund		85.89
Secondary Road Fund		7,068.16
Surcharge on E911		402.53
Sheriff Assesst Forfeiture		128.32
Co. Assessor Agency Fund		140.00
Health Insurance Fund		14,135.17

There being no further business there was a motion by Michael, seconded by Koedam to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman