

LYON COUNTY AUDITORS OFFICE
November 25, 2013

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the November 12, 2013 meeting were reviewed. Motion made by Behrens to approve minutes with corrections, seconded by Koedam. Motion carried.

Chairman Bosch opened the Public Hearing at 9:15 a.m. for the Code of Ordinances. Present at the hearing were Steve Simons and Veronna Kelly. The county ordinances need to be codified every 5 years. There were no comments on the Ordinance. Public hearing closed at 9:21 a.m. The second reading will be held on December 9, 2013. Copies of Ordinance 2013-03 are available at the Lyon County Auditor's Office.

The Board needs to appoint a member to the Judicial Magistrate Committee. Motion by Behrens to appoint Kirk Peters, seconded by Michael. Motion carried.

Deputy Zech has successfully completed his academy training and Sheriff Vander Stoep has recommended Zech's salary to increase to the 73% as of November 1, 2013, as per county policy.

County TIF certifications were presented for Sudenga, Novartis Horse facility and Novartis Development agreement with no new debt to certify. Motion by Michael, seconded by Koedam to approve certifications. Motion carried.

Chairman Bosch opened the Public Hearing for the Lyon County Economic Development Urban Renewal Area Plan Amendment at 9:30 a.m. Steve Simons and Veronna Kelly were present at the public hearing. Simons noted that the consultation meeting was held on November 8 at 2:00 p.m. with no one attending. There were no other comments received. The public hearing was closed at 9:44 a.m. Resolution 2013-32 Amendment to Lyon County Economic Development Urban Renewal Plan Area was brought before the Board.

RESOLUTION NO.2013-32

A resolution to approve urban renewal plan amendment for the Lyon County Economic Development Urban Renewal Area

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa counties by Chapter 403 of the Code of Iowa (the "Urban Renewal Law"), a municipality must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the municipality and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the municipality; and

WHEREAS, this Board of Supervisors of Lyon County, Iowa (the "Board"), by prior resolution established the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, an amendment (the "Amendment") to the plan for the Urban Renewal Area has been prepared which would authorize new urban renewal projects, including the construction of County bridge, culvert and highway improvements; and

WHEREAS, notice of a public hearing by the Board of Supervisors of Lyon County, Iowa, on the proposed Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Board has conducted said hearing on November 25, 2013; and

WHEREAS, copies of the Amendment, notice of public hearing and notice of a consultation meeting with respect to the Amendment were mailed to the West Lyon Community School District; the consultation meeting was held on the 8th day of November, 2013; and responses to any comments or recommendations received following the consultation meeting were made as required by law;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors Lyon County, Iowa, as follows:

Section 1. The Amendment, attached hereto and made a part hereof, is hereby in all respects approved.

Section 2. It is hereby determined by this Board of Supervisors as follows:

A. The activities proposed under the Amendment conform to the general plan for the development of the County;

B. Proposed economic development under the Amendment is necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved November 25, 2013.

ATTEST: _____
County Auditor Chairperson

Approval of resolution moved by Peters, seconded by Koedam to approve and have Chairman sign Resolution 2013-32. Motion carried.

At 10:19 a.m. Chairman Bosch opened the Public Hearing for approving non-current debt and an internal loan in relation to the project in the Lyon County Economic Development Urban Renewal Area Plan Amendment. Steve Simons and Verdonna Kelly were present. No questions or comments were received. The public hearing was closed at 10:25 a.m. Resolution 2013-33 Authorizing Non-Current Debt was brought before the Board.

TIF debt certification for the Lyon County Economic Development Urban Renewal Area was presented. The Board approved the \$440,000 debt certification for the projects listed in the plan amendment attached to Resolution 2013-32. Motion by Michael, seconded by Koedam to approve certification. Motion carried.

Engineer Laura Sievers joined the meeting to present a Mid-American Energy utility application that also runs into the City of Doon. Sievers recommends approval of the application for the part that is in county property. Motion by Koedam, seconded by Michael to approve and have Chairman sign application. Motion carried.

The survey is completed for the parcel the county is thinking about selling near the George shop property. Sievers will talk with Attorney Mayer regarding including statements about property and minimum bid. The Board will need to decide if they want to sell the property by sealed bid or by public auction.

Sievers updated the board regarding the A34 bridge project. The archaeology study is being done right now. Sievers is hopeful the project for a new bridge will be bid next year.

Sievers is going to advertise for an as needed Environmental Health Sanitation position. Sievers preferably would like to see the work done as contract work.

The truck (82 Ford #23 on inventory) used by secondary roads for chipping is in poor condition and does not meet the DOT's regulations. Mechanic Jared Van Engen has found a good replacement. Sievers wanted to let the Board know they plan to purchase it for \$27,000. Sievers will talk to the Auditor's office about cutting a check before the next claim run as she would like to send it as soon as possible. The Board approved Sievers paying for the truck.

Sievers will be holding an informational meeting with the landowners regarding options for Hwy 13.

Mick Tageson, Director of Elderbridge Area Agency on Aging (previously Northwest Area Agency on Aging) was present to give an update of the agency. The cost of services for seniors in Lyon County was \$52.99 per senior. The local match from the county is \$2.70 per senior.

Stacy Gessman with Electronic Engineering was here to talk with the Supervisors in hopes of clearing up misunderstandings in relation to the panic and camera systems. After much discussion it was decided that Gessman would research options to include site notification when a panic button is pushed and better notification to the Sheriff's office as to where the emergency is. The Board decided to order a new DVR (\$1030) to replace the old one rather than repairing the old one (\$725). Gessman stated the price would include installation, reconfiguration and training. The Board thanked Gessman for coming.

Supervisor Koedam attended MidSioux legislative luncheon.

Supervisor Michael attended Lyon County Economic Development Consortium meeting.

Supervisor Behrens attended meetings for Northwest Iowa Landfill, Regional Area Housing Authority, and Mental Health redesign.

Supervisor Peters attended a safety meeting and an Occupational Med. meeting at Sanford.

Supervisor Bosch attended Board of Health, and Early Childhood Development meetings.

Payroll dated 11-15-2013 was reviewed and approved.

Payroll Disbursement Register in the amount of \$26,967.43 is listed by fund.

General Basic Fund	3,331.92
Rural Service Basic Fund	6,767.71
Secondary Road Fund	16,867.80

Payroll Warrant Register in the amount of \$58,289.98 is listed by Fund.

General Basic Fund	8,843.93
Rural Services Basic Fund	13,221.16
Secondary Road Fund	36,224.89

Claims dated 11-12-2013 in the amount of \$7,120.72 were reviewed and approved. Check sequence#106610-106638.

Alliance Communications Attn:	LPRA phone/long dis/internet	39.99
Campbell Supply	Sweatshirt/supplies	36.90
Kyle Ciesielski	Reimburse Dist. 3 registration	10.00
City of Rock Rapids	Office utilities	109.63
Cooperative Energy Company	124.35 G Gasahol	400.21
Denny's Sanitation Inc.	Oct Garbage Service	336.00
Doon Press	Office manager ad	64.00
H & S Homebuilding Center	lumber	11.12
Hiller Lumber	lumber/screws	81.59
I Wireless	Cell phones	116.04
Iowa Outdoors	Magazine renewal	30.00
John Deere Financial	Parts and labor	94.66
Lyon & Sioux Rural Water	39,000 G water	150.65
Lyon County Treasurer	Bank charge - bad check @ park	5.00
Lyon Rural Electric Coop	LPRA Electric	1975.21
Marco	Copier contract	73.05
Menards	lumber/LPRA house repairs	319.02
Miller Loaders	Kit and cylinder repairs	116.00
New Century Press	Office manager ad	118.40
Oak Street Station	Tire repair/oil	150.25
Emily Ostrander	Reimburse Dist 3 regis/binoculars	48.29
Premier Communications	Phone/long distance/internet	98.71

Rock Rapids Ace Hardware	Twine cotton	18.96
Shari's Kitchen	Cookies/meals outdoor class	143.75
Stensland Gravel	Rock	59.67
T-N-T Repair	Drive shaft/shaft/labor/lube	1681.88
Todd's True Value	Foil tape/anti-freeze	73.44
Craig Van Otterloo	Reimburse Dist 3 registration	10.00
US Bank - Purchase Card Purcha	CCPOA-meals,lodging/gasohol	748.30

General Basic Fund 7,120.72

Claims dated 11-15-2013 in the amount of \$58,152.70 were reviewed and approved. Check sequence #106694-106701.

AT & T	911 Recurring 233-0016	40.72
Frontier	Nov 911 Recurring	129.95
Fuller & Sons	Resurfacing @ RR track	29649.20
I Wireless	11/3-12/2 Trac Phone #555	556.25
Traffic Solutions Inc.	Pavement markings@RRtrack	1800.00
Verizon Wireless	11/3-12/2 Cell Phone	29.90
Wellmark BlueCross BlueShield	11/2-11/8 Claims	25946.68

The claims to Fuller & Sons and Traffic Solutions Inc. were approved by Board action on 11-12-2013. Board action was taken after claims had been run so they were paid on 11-15-2013 as shown above.

General Basic Fund	521.25
Secondary Road Fund	31,449.20
Surcharge on E911	170.67
Emergency Management Fund	35.00
Co. Assessor Agency Fund	29.90
Health Insurance Fund	25,946.68

Claims dated 11-19-2013 in the amount of \$1,448.64 were reviewed and approved. Check sequence #106702-106710.

Jerry M. Baatz	Mileage (20) Nov Mtg	10.00
Dennis Hansmann	Mileage (30) Nov Mtg	15.00
Corey Heimensen	Office Space Rent-Dec	164.52
HickoryTech	Telephone - October	47.12
MidAmerican Energy	Utility Assistance - #000	156.00
NACVSO c/o Michael Piepenburg	Dues	30.00
New Century Press	Advertising	832.00
Wheelchair Express	RX Assistance - #0064	194.00

General Basic Fund 1,448.64

Claims dated 11-25-2013 in the amount of \$93,412.25 were reviewed and approved. Check sequence #106771-106785.

AB Excavation Alan Bruggeman	road crossings/2 6"road borings	8980.00
Alliant Energy	Little Rock/George shop	511.98
Larry Bliek	Sioux Twp Mtgs	30.00
Bruce Bonander	Sioux Twp Mtgs	30.00
Amy Borman	Mileage 11/13/13 LEMS (29 mi)	14.50
Marlene Bowers	EMT Hall of Fame Mileage(535 mi)	274.50
Campbell Supply	Concrete Acct#621720	14.36
Carpenter Uniform/Promotional	Security Uniforms	221.03

Fred J. Christians	Mileage-Comm Prop Tx/ISAC (595)	297.50
City of George	utilities	34.25
Corner Rexall Drugs	Office Health Supplies	5.76
Deep Clean Inc. c/o Jerry Smit	November Jail Cleaning	1083.33
Greg Dengler	Rock Twp Mtgs	30.00
Diede Temperature Control c/o	AC oil pressure/CH boiler	829.30
Jim Dieters	Sioux Twp Mtgs	30.00
Doon Press	Ads/pub hrgs/ord pub/minutes	679.62
O. A. Drenth	11/7/13 Rock Twp Mtg	15.00
First Administrators, Inc. ACH	11/19/13 Claim Run	16661.26
Foundation 2	Oct Juv Care	1446.15
Shanna Geerdes	March, April, May Ipers Withld	464.26
George Office Products	office supplies	382.96
H & H Repair	parts #26	21.76
Health Service of Lyon Co	TB Tests/ flu shots (81)	2165.00
Richard Heidloff	ISAC-Mileage(484), meals	267.00
Hillyard / Sioux Falls	Paper Towels/Dispenser	316.84
Iowa DNR Water Supply Section	Well Const Permit	25.00
Iowa Emergency Management Assn	2014 IEMA Membership	150.00
JCL Solutions-Janitors Closet	Polish	6.38
Jim Hawk Tr Trailers Inc.	quick rel valve#11/gasket, cartr.	122.69
Kooiker Inc.	3 guardrail repairs	1557.00
Eldon E. Kruse	ISAC Mileage(533), meals	288.25
Jeffrey S Kruse	steel toe shoes	100.00
Lasting Legacies	Shirts 17	490.70
Lyon County News	GE City Ballot	210.60
Lyon County Sheriff Dept.	Sheriff Fees #8,184	118.59
Lyon Manor & Rehab Center	Oct Inmate Meals 221 @\$4.	994.50
Mail Services. LLC	Dec Renewal Notices/Posta	592.33
Med-Star Paramedic Ambulance	ALS Intercept Fee	300.00
Merck Sharp & Dohme	4 Hep B	254.08
MidAmerican Energy	Doon shop	115.09
Mills & Miller	25 tons salt	1475.00
Modern Gas Company	125 gas LP gas	202.50
Michael Munns	Rock Twp Mtgs	30.00
New Century Press	911 Bldg Bids/brd min/pub hrg	777.99
Oak Street Station	Oct Fuel - 116.88 G Gasah	365.76
Osceola County Sheriff	Sheriff Fees	16.00
PCC, Inc. Physician's Claim Co	10/03-11/4 Amb Billing	2254.93
Premier Communications	Dec IT - Crthouse	1665.00
Sanford Health	19 hearing tests	570.00
Sanford USD Medical Center	Health Supplies/Oct PT&OT	857.41
Sanitation Products, Inc.	jack for sander #6	278.75
Jeffery Schmidt	steel toe shoes	69.87
Laura Sievers	ISAC Mileage(474), meals	277.97
Vicki Slack	Nov Amb Laundry 5x\$25	125.00
Jennifer Smit	ISAC - Mileage(486), meals	260.82
Stensland Gravel Co.	1809.96 tons salt sand	6787.35
Sturdevant's	Mower Fuses	3.69
Sunshine Foods	Coffee 6reg - crthouse	58.81
Superior Garage Door Inc	repair overhead door - RR shop	257.00
Jerry TerWee	Sioux Twp Mtgs	30.00
Trane	Nov Maint	313.25
Tri-State Ready Mix, Inc.	15 yds concrete - K-40	1275.00
US Bank - Purchase Card Purcha	Fuel/meals/lodging/k9 recert	3698.65
Verizon Wireless	acct 586802200-0001	262.02
Wahltek, Inc	Add Radio Frequency	505.00

Wall Street Printers	Envelopes	72.50
Wellmark BlueCross BlueShield	11/9-11/15 Claims	29252.94
Ziegler Inc.	filters,battery,switc,labor	1537.47

General Basic Fund	19,805.90
Rural Services Basic Fund	220.00
Secondary Road Fund	24,462.13
Surcharge on E911	73.76
Emergency Management Services	401.36
Co. Assessor Agency Fund	510.20
Health Insurance Fund	47,939.20

There being no further business there was a motion by Michael, seconded by Behrens to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman