

LYON COUNTY AUDITORS OFFICE  
October 28, 2013

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, and Michael present. Supervisor Koedam was not in attendance. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the October 14, 2013 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Behrens. Motion carried.

Attorney Mayer presented the County's Initial Union proposal to Jeff Kruse, chairperson for Union employees. Mayer gave the Board copies of the proposal and stated that negotiations will begin on November 12<sup>th</sup> at noon. The County's Proposal is as follows:

LYON COUNTY, IOWA  
COUNTY'S INITIAL BARGAINING PROPOSAL  
OCTOBER 28, 2013

Lyon County, Iowa through its representative the Lyon County Board of Supervisors (hereinafter referred to as the "County") proposes the following modifications and changes to the current 2012-2014 agreement:

ARTICLE 2-RECOGNITION: The current contract provides that the Union is the exclusive bargaining representative for the Assistant to the County Engineer. The County would propose this position be taken out of Article 2 and no longer be a position that is subject to the Union contract.

ARTICLE 5-TRANSFER-PROMOTION-JOB SELECTION PROCEDURE: The County requests clarification and possible change to the second sentence of the first paragraph contained in this Article. Specifically, the County requests clarification of what is meant by "substantially equal qualifications."

ARTICLE 7-HOURS OF WORK: The County proposes no changes be made to this Article and the provisions contained therein remain the same.

ARTICLE 11-LEAVE: The County proposes no changes be made to the provisions of this Article concerning vacation and holidays. In regards to sick leave, the County would propose the following: "Outstanding sick leave at the time of separation can be used to extend insurance benefits up to a maximum of 90 days."

ARTICLE 13-GROUP INSURANCE: Paragraph one shall change to read as follows "The Employer shall pay 95% of the employee premium on an individual plan. In the event the employee selects dependent coverage, the employer shall pay all but 14.2% per month for dependent coverage." The benefits as to prescriptions shall remain at a \$5.00 co-pay for generic medications but increase to a \$20.00 co-pay per Formulary Brand Preferred Brand prescription, or a \$40.00 co-pay for Non-Formulary Brand Name prescription. When a generic equivalent is appropriate and available and an employee chooses to get a brand name, the employee shall pay the difference between the cost for a generic drug and the brand name drug in addition to the co-pay amount. The parties understand that the above classifications are subject to the discretion of the Pharmacy Manager and employees will need to speak to their respective medical providers concerning how classification changes affect costs as applied to them. The out of pocket maximum per person per calendar

year shall not exceed \$1,000.00 The out of pocket maximum per family per calendar year shall not exceed \$2,000.00."

ARTICLE 15-HEALTH AND SAFETY: Paragraph 2 shall be changed to read as follows: "Each employee shall be allowed to be reimbursed for the purchase of a pair of insulated and a pair of non-insulated boots. The total reimbursement amount will not exceed \$150.00 every twelve (12) months. The County will, in conjunction with the Safety Committee, draft a Memorandum of Understanding as to the approved safety attire to be purchased by the County."

ARTICLE 23- WAGES: As to wages, the County would propose the following, "Effective July 1, 2014, all employees in all job classifications, shall receive a two-percent (2%) wage increase, across the board. Effective July 1, 2014, the Maintenance Engineer shall receive an additional wage rate of one dollar (\$1.00) per hour. The mechanic shall receive an additional wage rate of fifty cents (\$0.50) per hour."

ADDENDUM: The Union By-Laws shall be attached to the Agreement as an Addendum.

The Board also acknowledged the letter received from Lance Iwen, County Custodian, regarding his interest in exiting the union.

The Auditor's office received a letter stating Pam Tille has resigned as the secretary for Lyon County Conservation as of October 3, 2013. Courtney Boom has been hired temporarily at \$12.00 per hour until a replacement is permanently hired.

Auditor Smit explained that the DVR for the camera/panic button system has died. The Board needs to decide whether or not they wish to replace it with a new one at an estimated price of \$1600 or fix it at an estimated price of \$500.00 per Electronic Engineering. The DVR whether new or fixed will still need to be configured to the county's system and then installed which will add to the price of either option chosen. Due to many different issues with the system, Electronic Engineering will be here on November 12<sup>th</sup> to talk with the Board. The decision on the DVR was tabled until after the Board meets with Electronic Engineering.

Chairman Bosch introduced Resolution 2013-30 which sets a date for a Public Hearing on the amendment to the urban renewal plan for the Lyon County Economic Development Urban Renewal Area.

RESOLUTION NO. 2013-30

Setting date for a public hearing on amendment to the urban renewal plan for the Lyon County Economic Development Urban Renewal Area

WHEREAS, this Board by resolution previously established the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives to be undertaken therein; and

WHEREAS, a proposal has been made which shows the desirability of adopting an amendment (the "Amendment") to the Plan to authorize new urban renewal projects, including the construction of County bridge, culvert and highway improvements; and

WHEREAS, this Board is desirous of obtaining as much information as possible from the residents of the County before adopting the Amendment; and

WHEREAS, it is now necessary that a date be set for a public hearing on the adoption of the Amendment;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Lyon County, Iowa, as follows:

Section 1. This Board will meet at the Lyon County Courthouse, Rock Rapids, Iowa, on the 25th day of November, 2013, at 9:30 o'clock a.m., at which time and place it will hold a public hearing on the proposed Amendment.

Section 2. The County Auditor shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in Lyon County, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for the hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, Steve Simons and the County Auditor are hereby designated as the County's representatives in connection with the consultation process which is required under that section of the urban renewal law.

Passed and approved October 28, 2013.

\_\_\_\_\_  
Chairperson, Board of Supervisors

Attest: \_\_\_\_\_  
County Auditor

Motion made by Peters to approve and have Chairman sign Resolution 2013-30 which sets the hearing date for November 25<sup>th</sup> at 9:30 a.m., motion was seconded by Behrens. Motion carried.

Chairman Bosch next introduced Resolution 2013-31 which sets a date for a public hearing on the proposal to incur non-current debt.

RESOLUTION NO. 2013-31

Resolution setting date for a public hearing on the proposal to incur non-current debt

WHEREAS, the Board of Supervisors of Lyon County, Iowa (the "County"), has established the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area") and has established the Lyon County Economic Development Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and

WHEREAS, the County has undertaken the 2013-2014 Lyon County Highway Improvements Project as an urban renewal project (the "Project") in the Urban Renewal Area in order to facilitate agribusiness and economic development in the Urban Renewal Area; and

WHEREAS, it has been proposed that the County facilitate an internal loan of funds in the amount of \$440,000 (the "Loan") in order to pay the costs of the Project, including the acquisition of raw materials and legal and administrative fees incurred in connection therewith, and the County desires to make the Loan eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; and

WHEREAS, pursuant to Section 331.479 of the Code of Iowa, it is now necessary to fix a date of meeting of the Board of Supervisors which it is proposed to take action to approve the Loan and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Lyon County, Iowa, as follows:

This Board will meet at the Lyon County Courthouse, Rock Rapids, Iowa, on the 25th day of November, 2013, at 10:00 o'clock a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to approve the Loan.

The County Auditor shall publish notice of said hearing, the same being in the form attached to this resolution, which publication shall be made in a legal newspaper of general circulation in Lyon County, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for the hearing.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved October 28, 2013.

\_\_\_\_\_  
Chairperson, Board of Supervisors

ATTEST: \_\_\_\_\_  
County Auditor

Motion made by Behrens to approve and have Chairman sign Resolution 2013-31 which sets the hearing date for November 25<sup>th</sup> at 10:00 a.m., motion was seconded by Michael. Motion carried.

Engineer Sievers told the Supervisors that the snow removal routes have been set for this year. The routes were set for efficiency of the trucks, opening of key roadways, and in hopes that residents can expect snow to be cleared at approximately the same time following a snow event.

Sievers shared information with the Board regarding DOT possible funding concepts for upcoming years.

The velocity study is finished for the Emery Creek project. Sievers stated she will visit with landowners of project before letters are sent to the agencies involved with the project.

Sievers also informed the Board that the IDOT is finished with the HWY 182 project and her office will be inspecting the haul roads for damage.

Chairman Bosch opened the Budget Amendment Public Hearing at 10:30 a.m. with LeAnn Krull, Verdonna Kelly, and Steve Simons in attendance. The Board commended Krull for her work on the explanatory spreadsheet of the amendment. Questions were asked regarding the seal coat project at Lake Pahoja and amounts for the Consortium. There being no other questions, Chairman Bosch closed the hearing at 10:45 a.m. Chairman Bosch introduced Resolution 2013-29.

**Resolution 2013-29 Budget Amendment & Appropriations FY 13/2014**

**Whereas,** Iowa Code Section 331.435 provides for Budget Amendments. Lyon County's meeting for the Budget Amendment was held October 28, 2013 at 10:30 a.m. Notice was published in the Lyon County Reporter on October 16, 2013 and in the Doon Press on October 17, 2013. The required 10 nor more than 20 days for publication has been met.

**Whereas,** Iowa Code Section 331.434 provides for department appropriations. The following department appropriations will change due to the budget amendment:

<u>Changes</u>	<u>Department</u>
158,526	Conservation
503,000	Engineer
8,250	Economic Development
50,000	Board Control
14,900	Board Control Casino
36,640	Non-Departmental
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\$771,316	Total department increases due to amendment

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors:

1. The October 28, 2013 budget amendment is approved.
2. Department appropriations are increased due to the budget amendment.

Passed and approved this 28th day of October, 2013.

\_\_\_\_\_  
Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST: \_\_\_\_\_  
Jen Smit, Auditor

There was a motion by Michael to approve and have Chairman sign Resolution 2013-29, seconded by Peters. Motion carried.

Supervisor Behrens attended a League of Cities meeting and a mental health redesign regional meeting.

Supervisor Michael attended a League of Cities meeting, Seasons Center meeting and the Lyon County Advisory Board meeting.

Supervisor Peters attended League of Cities meeting, Safety meeting, Lyon County Advisory Board meeting.

Supervisors Bosch attended a Seasons Center meeting.

Claims dated 10-15-2013 in the amount of \$23,561.15 were review and approved. Check sequence #106153-106185.

Ageson Trees	11 Trees@\$100 & 5 trees@\$50	1350.00
Alliance Communications	LPRA Telephone, LD & Internet	143.59
Arctic Glacier Ice Payments Pr	Concessions - Ice	64.14
Bakker Taxidermy	Taxidermy Carp/Bass	300.00
Campbell Supply	Flagging Tape, Glue & Rag	110.44
City of Rock Rapids Municipal	Office Utilities	144.74
Cooperative Energy Company	143.64G Gasohol/bury prop. tank	993.38
Custom Tree Movers, Inc.	Move Trees	2200.00
Dave's Bulk Service	530G Gasohol/250G Diesel	2708.40
Denny's Sanitation Inc.	September Garbage	336.00
Doon Press	Permenant Camp Site Adv.	48.00
Hiller Lumber	2x12/tar paper for LP tank	35.68
Hometown Powersports	Polaris Repair	307.12
I Wireless	Cell Phones	116.04
Iowa Department of Revenue -	3rd Qtr13 State Excise/Hotel Tax	681.00
John Deere Financial	Parts	520.09
KC Enterprises	23 Trees @ \$45	1035.00
KHW Excavating, Inc.	Grade Seasonal Pads	7215.00
Lyon & Sioux Rural Water	Water & Sewer	183.15
Lyon County Title Co. Inc	Kanengeiter Abstract Fee	225.00
Lyon Rural Electric Coop	LPRA Electric	2123.74
Menards	Range Hood, Fan & Lights	324.28
New Century Press	Seasonal Camp Site Ads	135.84
Oak Street Station	Tire Repair	36.00
Premier Communications	Office Phone, LD & Broadb	109.22
Rock Rapids Ace Hardware	Batteries	7.99
Stensland Gravel Co.	Rock	219.50
Sturdevant's	Filters	17.97
Todd's True Value	Blade, Cover, Nuts & Bolt	53.04
United Farmers Coop	4 x 4 Posts	50.64
US Bank - Purchase Card Purcha	Tools,uniforms,Dollar General	545.68
Craig A. VanOtterloo	Reimb:District III Reg.	10.00
WebClimber Services c/o Scott	2 Laptops & Set Up	1210.48

General Basic Fund	11,761.15
CS Projects & Acquisition	11,800.00

Claims dated 10-16-2013 in the amount of \$2,489.29 were reviewed and approved. Check sequence #106186-106197.

Alliant Energy	Utility Assistance	295.18
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Iowa Community Services Assoc	FY2014 Dues	50.00
Iowa DNR Water Supply Section	WaterWell Const Permit	25.00
JCL Solutions-Janitors Closet	Custodial Supplies	237.14
John Deere Financial	relay #81/hydraulic oil #73	175.89
Johnson Feed, Inc.	calcium chloride	8316.00
K & L Electric	Wire molding/bulbs/repl.ballast	387.80
Merle Koedam	Brd Mileage - 1080 Mi	540.00
Kooiker Inc.	extend culvert K40 Fig Av	14998.89
Hedy Kruger	10/14/13 Mileage/meal Carroll	171.09
LexisNexis	Sept On-line services	106.00
Lincoln County Sheriff	Sheriff Fees amb	25.86
Lyon County Ambulance Service	Ambulance Service	572.00
Lyon County Engineer	Well/Cistern Admin July-Sept	450.00
Lyon County News	RE Tax Due Ad 9/2013/HF ad	85.80
Mail Services. LLC	Nov Renewal Notices	354.08
Marco	7/14-10/13 copier overage	103.34
Matheson Tri-Gas Inc	10/3/13 Oxygen/welding supplies	257.07
Meyer Electric Inc.	Homelite generator repair	94.50
Steve Michael	Brd Mileage - 485 Mil	242.50
MidAmerican Energy	DN shop	42.69
Mills & Miller	51.98 tons salt	3066.82
Mouw Motor Company	2013 Ford F150 Pickup	22640.00
New Century Press	Pens(600)/Ordinance/Budget Amend	532.07
Northwest Iowa Area Solid	10/23/13 Bulb Disposal	306.48
OakLeaf Property Management	Oct & Nov Rent Assistance	31.00
Kirk J. Peters	Brd Mileage - 1171 Miles	585.50
Pitney Bowes Purchase Power	Ink Cartridge	130.88
Pitney Bowes Inc.	ink cart-postage machine	161.66
Premier Network Solutions d/b/	Nov IT Contr. Sheriff/CH/Annex	2362.50
Wayne Ranschau	Fill Well	325.49
Rapid Auto Repair Michael D. K	10/17/13 A-2 Oil/Filter	69.95
Rapid Flooring	Carpet/Install Annex Bldg	2116.18
Rock Rapids Ace Hardware	Primer/paint/switch covers/putty	57.38
Rock Rapids Municipal Housing	Oct Rent Assistance	56.00
Seasons Northwest Iowa Mental	Oct. Consult/Aug & Sept Service	7365.00
Laura Sievers	144 mi @ .50 Spencer	72.00
Vicki Slack	Oct Amb Laundry	100.00
Solutions, Inc.	10/8/13 Setup new employee	34.50
Square D Farms	Fill 2 Wells	799.80
U.S. Cellular	8/22-9/21 Cell Phone/Wifi tablet	120.39
Jared VanEngen	435 mi @ .50 Ames Auction	217.50
Verizon Wireless	acct 586802200-00001	262.03
Village Northwest Unlimit	Sept Service	467.92
Jay V. Vogel	safety glasses/steel toe shoes	260.00
WebClimber Services c/o Scott	24" Monitor/adaptor & setup	288.50
West Lyon Herald	Subscription Renewal	42.00
ZOLL	2 AutoPulse Batteries	866.06

General Basic Fund	55,270.72
General Basic Sub Fund	1,294.00
Mental Health Fund	18,770.99
Rural Services Basic Fund	1,600.29
Economic Development Fund	85.89
Secondary Road Fund	145,252.51
Surcharge on E911	396.59
Emergency Management Services	35.00
Co. Assessor Agency Fund	267.69

