

LYON COUNTY AUDITORS OFFICE
July 15, 2013

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the July 8th, 2013 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Peters. Motion carried.

Attorney Mayer updated the Board regarding the Doon shop auction. Mayer stated she received a phone call from Marvin Post wondering if the County could substitute a different buyer instead of deeding Post the property as Post has decided he no longer needs the property. Mayer pointed out that transferring property, especially government property, has certain statutes that must be followed. It was Mayer's opinion that the property should be deeded to Post as he was the highest bidder at the auction and has posted the \$5,000 bond. Mayer stated that if the Board would choose to accommodate Post, she could prepare a bid relinquishment contract, but still recommended that Post be deeded the property. It was the Board's decision to have Mayer refer Post back to the auctioneer.

Mayer stated there is no update on the piece of land regarding Landis and Estep. Mayer stated she did visit the site to get a better visual of how the land lays. Mayer stated she needs time to do some more research.

Simons invited the Board to join him at the Blood Run presentation at Good Earth Park in South Dakota as Governor Branstad will also be there. Simons also stated that Matt Mullins will be here this week working on the countywide housing study.

Treasurer Heidloff presented the Board with the county's semi-annual report. Motion to approve Treasurer's semi-annual report made by Peters, seconded by Michael. Motion carried.

CPC Lisa Rockhill joined the meeting to discuss the Seasons contract. Rockhill states she would like to do a six month contract due to the unknowns of regionalization taking affect 1-1-2014. In the contract, Seasons is asking the county to pay for services which are not mandated as of 7-1-2013 as they are not part of core services. The Board asked Rockhill to ask Seasons for a six month contract.

Engineer Sievers came to the Board to ask what has been done so far regarding city bills from projects that have not yet been paid. She has received a check from the City of Larchwood for \$32,211.42 and would like to know how to proceed. Sievers would like a clear understanding going forward as to what the Board is going to require on future projects involving cities. Sievers has stated that there will be contracts signed between the county and the city involved in the future to alleviate any questions about costs. The Board understands there may be a statute of limitations for some projects.

In regards to the emergency repairs on A26 east of Klondike, Sievers stated that Caswell Excavating, Inc. has finished the bridge repair and will be starting the slide work soon. The repairs will be paid by federal emergency funds through the state. The total bid will be \$139,341 with the bid price for the berm repair at \$66,000 and the bid price for the slide repair at \$73,341. Motion to approve and sign contracts for a total of \$139,341 made by Michael, seconded by Koedam. Motion carried.

Sievers asked where the Auditor of State bill of \$3,569.42 should be paid out of. Sievers offered environmental health as some of the issues where dealing with septic inspections but some of the audit also dealt with secondary road employees. The Board recommended Sievers talk to the County Attorney and the Auditor's office about it.

Sievers invited the Board to come to the Rock Rapids shop to check out the trucks and inventory. She is concerned about the age/condition of some of the inventory and wonders if they need to revisit the truck purchasing schedule. Some of the trucks will be around 26 years old by the time they come up for replacement on the truck schedule. The Board decided to meet at the shop at 1:15 pm on August 29th.

Ken Oldenkamp has contacted Sievers wondering when Lyon County plans to start doing their own inspections again. Sievers stated they have received three applicants for the new position, but it could take up to six months or more to get the new hire qualified to do the inspections. The Board would like to continue to use Mr. Olkenkamp until the new hire is ready. Sievers will contact Mr. Oldenkamp and let him know.

Jay Masur, owner/CEO and Dana, office manager with MedStar, joined the Board meeting to discuss potential services for Lyon County. Supervisor Michael thanked those from the ambulance squad for coming to the meeting. Michael asked Masur to make a presentation on how MedStar would approach fulfilling Lyon County's ambulance service needs if the Board would decide to go that way. Masur started with describing the type of service that would be available to residents. Service would be classified as an ALS (advanced life support) service. It would be a paramedic/EMT pair. He would plan to have 6 fulltime (3 paramedics/3 EMT's) employees along with a number of parttime and as needed employees. Masur stated MedStar is located about 10 minutes from the county line which would give MedStar and Lyon County the benefit of having additional fully staffed ambulances ready to respond. Masur predicted he would have one here 24/7 with another one in Brandon or in Rock Rapids. Because of the close proximity, it could also be possible to have an ambulance wait at the county line during a busy day. As for staffing, Masur stated that he would offer any of the current EMT's with the county first choice of being employed with MedStar. Along with staffing, the needs for an ambulance station and equipment were addressed. Lyon County currently has a great ambulance garage that MedStar would be interested in leasing or possibly purchasing if the contract for services happened. As far as equipment goes, Masur would look at our equipment to see if there was anything they could incorporate. He stated they will need two ambulances and

is open to looking at the County's to see if they would be something he would be interested in buying. Masur was asked as to the cost or price of fulfilling the ambulance services for Lyon County. Masur responded that in working with preliminary numbers he is proposing an amount somewhere around \$100,000. If the Board is serious about the discussion going further and talking hard numbers, Masur would contact other entities within other counties around Lyon County to see if they too could use any services MedStar offers. This would allow the contract price to possibly come down. The Board thanked Jay for coming and will be in contact with him to let him know if they would like to take the discussion further. The Board agreed that it would be hard to make such a decision without having hard numbers as to what it would cost the county. It was decided that Masur would be asked to prepare more concrete numbers.

The Recorder's quarterly report was reviewed and approved.

Auditor Smit presented the 2012 Assessment Levies. Motion by Behrens to approve levies, seconded by Michael. Motion carried.

Supervisor Behrens attended a landfill meeting and the mental health governance meeting.

Supervisor Peters attended a YES Center meeting.

Payroll dated 7-15-2013 was reviewed and approved.

Payroll Disbursement Register in the amount of \$26,526.94 is listed by fund.

General Basic Fund	3,305.91
Rural Service Basic Fund	6,920.80
Secondary Road Fund	16,300.23

Payroll Warrant Register in the amount of \$60,881.35 is listed by Fund.

General Basic Fund	9,132.43
Rural Services Basic Fund	15,023.14
Secondary Road Fund	36,725.78

Claims dated 7-9-2013 in the amount of \$26,058.15 were reviewed and approved. Check sequence #104425 - 104459.

Alliance Communications	LPRR Phone, LD, & Interne	79.93
Arctic Glacier Ice Payments Pr	Concessions - Ice	481.99
Campbell Supply	Hose & Misc. Hdw, grass seed	341.13
Chesterman Co	Concessions - Pop	153.90
City of Rock Rapids Municipal	Office Utilities	145.85
Cooperative Energy Company	76.71 G Gasohol	288.42
Crop Production Services	Transline-Share	1550.00
Dave's Bulk Service	535G OffRoad Dies, 430G gasohol	3179.25
Denny's Sanitation Inc.	June Garbage	330.45
DRG Mechanical, Inc.	Add to Leach Field for	2354.84

DSG SDS 12-2439	Plumbing Parts	1129.76
Dusty's Auto Body David Dreesm	2011 Chevy Pickup Repairs	612.28
Farmers Elevator Co	Corner Stone	192.47
Ground Hog Promotions	SRT Shirts w/badge-Justin	26.00
Hiller Lumber Company	2x4x10-10 & Screws	62.30
Hillyard / Sioux Falls	Custodial	1255.36
I Wireless	Cell Phone Plan & Phones	168.60
IACCB	2014 Membership	1500.00
Iowa Department of Revenue -	2ndQ 2013 State Excise&Hotel Tax	372.00
John Deere Financial	Parts	215.64
Larchwood Lumber Company	BBs	7.99
Lyon & Sioux Rural Water	168,000 Gal H2O	434.85
Lyon Rural Electric Coop	LPRA Electric	3239.09
Menards	Carpet,deck lumber,supplies	662.51
Moen's Farm Store	Chain, Filter & Misc.	52.81
Oak Street Station	Kubota and Mower Tires	595.75
Reliable Office Supplies	Office Supply	133.04
Sam's Club	Concessions - Candy	228.50
Schwan's Attn: HSAR	Concessions - Ice Cream	195.12
Sioux Falls Two Way Radio	Radio Work	280.72
Sturdevant's	Sprayer Hose,shop lift w/adaptor	2806.78
The Prairie Flower	George Wetland Project	2400.00
Todd's True Value	Misc. Concess. - Lighter	42.00
US Bank - Purchase Card Purcha	USPS - Stamps,supplies	538.82

General Basic Fund 26,058.15

Claims dated 7-15-2013 in the amount of \$702,502.82 were reviewed and approved. Check sequence #104516-104665

Alliance Communications Attn:	July 911 Recurring/phone	429.76
Alliant Energy	Utililty Assistance	200.00
AT & T	June 911 Recurring #233-0	35.32
Autry Reporting Teri Lea Autry	6/27/13 Depositions	40.65
Barnes Distribution	hardware	254.00
Blue Tarp Financial, Inc.	grinder & prep kit	107.94
Vicki Borman	6/17-6/30/13 Mileage 448	224.00
Boyer Trucks	u-joint #22	45.00
Calhoun-Burns & Associate Inc.	public mtg/plan update64W	3968.01
Campbell Supply	elbow,nipple #26,tool organizer	214.00
Carpenter Uniform/Promotional	Uniform Pants/Shirt	239.99
Century Link - Business	5/24-6/23 Phone	339.25
Cerro Gordo County Auditor	FY2014 Precinct Atlas Use	1669.00
Fred J. Christians	NCRAAO Mileage,meals,supplies	379.49
City of Alvord	utilities	45.80
City of Doon	utilities	33.00
City of Larchwood	utilities	49.24
City of Little Rock	trans of juris - Jan-June	7718.82
Clasen Excavating Harlan Clase	clean ditch, driveway	1165.00
Compass Pointe	1st Q FY2014 Prevention F	2895.00
Cooperative Energy Company	1105.3 G gasohol,72.1 G unleaded	
	5601 G diesel,oil chg,217 G oil	
	tires,mounting,battery	27656.59
Cooperative Gas & Oil Company	1735 gal diesel fuel	5760.20
Corner Rexall Drugs	Pens	10.69
Corner Service	2-425/65R22.5 BS20ply #9	1275.52
Countryside Auto Body & Graphi	Repair Vehicle Mirror 601	13.50

Culligan Soft Water Serv.	Rental	152.50
Dakota Fluid Power Inc.	hose assembly #66, clamps	710.07
Dave's Bulk Service	5657 gal diesel fuel	18385.25
Denny's Sanitation Inc.	Garbage service	160.50
Doon Press	5/28/13 Brd Minutes, notices	562.40
DRG Mechanical, Inc.	install faucet -Larchwood	335.33
Duininck Bros. Inc.	120,000 tons gravel@\$3.68	441600.00
Electronic Engineering	911 July Console/Repeater/radios	880.00
Fabers Farm Equipment, Inc.	hyd hose, seal #63	29.99
Frontier	July 911 Recurring, GE phone	171.68
George Office Products	Office Supplies	570.59
Hancock Concrete Products Co	12 culvert ties	204.00
Amy Hartter	6/20-6/30/13 Mileage	71.00
Hi-Way Products, Inc.	guardrail materials	1037.79
Hiller Lumber Company	bridge lumber	149.47
Hillyard / Sioux Falls	4x19 E Entry Floor Mat	372.38
Char Huisman	6/17-6/30/13 Mileage 442	221.00
I Wireless	Cellphones	522.20
Iowa DNR Water Supply Section	2 New Well Const Permit	50.00
ISAC	FY2014 Member Dues	5000.00
ISAC Group Unemployment Fund I	2nd Q 2013 Unemployment	2816.52
JCL Solutions-Janitors Closet	Gloves/CarWash	179.35
Jebro Inc.	466 gal CRS-2	1631.00
JEO Consulting Group Inc	Project Management - 6/21	578.80
Jim Hawk Tr Trailers Inc.	u-joint #22	142.11
JMS Software	Maint WinCivil Software	150.00
K & L Electric	12-40 Watt CFL Bulbs	169.20
Keith's Korner	June Fuel - 48.6 G Gasahol	174.00
Merle Koedam	Brd Mileage - 438 M	537.50
Kooiker Inc.	L-CUL2013 Div 5 ExtraWork	38089.07
Jolene Korthals	6/17-6/30/13 Mileage 395	197.50
Marilyn Lafrenz	6/17-6/30/13 Mileage 428	214.00
Larchwood Quick Stop	74 gal gasahol	260.06
Leuthold Plumbing/Heating Inc	8" road bore	2564.41
Lewis Family Drug, LLC	June Inmate Rx	8.00
Little Rock Free Lance	notice - job vacancy	26.60
Lyon & Sioux Rural Water	water - Lester/LW shop	56.00
Lyon County Sheriff Dept.	Sheriff Fees	62.15
Lyon Manor & Rehab Center	June Inmate Meals 467x\$4.	2101.50
Lyon Rural Electric Coop	Utilites/Overnight UPS	65.61
Mainstay Systems Inc.	July-Sept IOWA System Maint	237.00
Marco	Copier Overage,maintenance	98.42
Maxfield Research, Inc.	June Housing Study	2700.00
Shayne Mayer	June Mileage - 114 Miles	57.00
MidAmerican Energy	IW and AV shop	97.42
Midwest Radar & Equipment	Radar Check 4-5-13	72.50
Moen's Farm Store	flat washer	1.02
Myrl & Roy's Paving Inc.	957.98 tons riprap hauled	1527.98
Colette Nath	Vanguard Mtg meal, GIS mile/meals	325.38
NCC Foundation Northwest Iowa	Pledge 5 of 5 Learning Center	1000.00
Neopost USA Inc	StampMach 7/30-10/29/13	53.85
New Century Press	Job vacancy, Weed Dest Notice	180.81
Northwest Iowa Comm. College N	Amb Mtg Certificates	172.00
Northwest Iowa Development	Annual 2013 Dues/.75 per	8580.00
Northwest Iowa Planning & D	FY14 1st Shield Draw, 2014 dues	7095.64
O'Brien County Auditor	FY2014 Juv Office	126.00
Oak Street Station	258.43 G Gasahol, 31 G diesel,	

	4 tires,oil chg	1346.80
PCC, Inc. Physician's Claim Co	6/15-7/5 Amb Billing	1281.30
Kyle Peters	steel toe shoes	50.00
Popkes Car Care, Inc.	June Fuel-Dyed Diesel/123	430.87
Premier Communications	June Phone	1575.72
Premier Network Solutions d/b/ Quartermaster	July IT Shirt	2362.50 16.80
Randy's Welding & Repair	2 oxygen and tanks	734.56
Rapid Auto Repair Michael D. K	A2 oil change/filter	69.95
Rock Rapids Ace Hardware	Broom,batteries,supplies	26.17
Rock Rapids Car Wash c/o James	70 Wash Tokens	100.00
Rock Rapids Machine & Welding	mower blades #81	162.64
Lisa R. Rockhill	June Mileage	482.85
Safety-Kleen	parts washer rental	447.77
Sanford USD Medical Center	June Physical Therapy	405.66
Marilee Schleusner	Vanguard Mtg-Mil/meal&GIS meals	338.05
Seasons Northwest Iowa Mental	5/22/13 MMPI Test	175.00
Shari's Kitchen	Business Recognition Lunc	707.00
Steve Simons	Mileage, registration,supplies	780.32
Solutions, Inc.	May Computer Error,FY14 view lic.	614.25
Sara Sprock	GIS Mtg - Meals	12.57
Melissa Stillson	6/20-6/30 Mileage - 160 M	80.00
Sturdevant's	parts	265.75
Sunshine Foods	June Inmate Food,coffee,supplies	876.23
SYSCO Lincoln	6/20/13 Inmate Food	764.30
The Schneider Corporation	FY2014 GIS Maint, software	10450.00
Todd's True Value	glass cleaner, 2 clevises	20.36
Town & Country	June Garbage Service	55.50
Trane	July Maint	313.25
U.S. Postal Service Postage-By	postage	600.00
United Farmers Coop	126.6 G Gasahol,4 G unlead	476.80
US Bank - Purchase Card Purcha	Office Supplies,lodging,fuel	2915.61
Lorna Van Maanen	retirement gift - Wiarda	70.21
Vander Haag's Inc.	rebuilt rear end #22	2550.00
VanderLee Motors Inc.	Battery,cable	329.82
Chris VanderZee	6/20-6/30 Mileage - 95 Mi	47.50
Darrell VandeVegte	Mileage 30 Miles Magistra	15.00
Jody VandeWeerd	6/20-6/30 Mileage - 49 Mi	24.50
Vanguard Appraisals Inc.	Ag Soil Import,serv plus contr	2600.00
John C. VanVeldhuizen	June/July Mileage	99.50
Verizon Business	acct 4512330	3.39
Western Iowa Tourism Region	FY2014 Matching Funds	500.00
Ziegler Inc.	balance 12M2AWD CatGrader	69020.00
General Basic Fund	44,261.71	
General Basic Sub Fund	1,078.80	
Mental Health Fund	783.79	
Rural Services Basic Fund	2,850.61	
Economic Development Fund	12,969.43	
Secondary Road Fund	631,507.02	
Surcharge on E911	1,200.27	
Emergency Manangement Services	131.63	
Co. Assessor Agency Fund	7,719.56	

There being no further business there was a motion by Peters, seconded by Michael to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman