

LYON COUNTY AUDITORS OFFICE
June 10, 2013<p>

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Koedam and Michael present. Supervisor Behrens was absent. Motion carried assumes unanimous vote unless otherwise stated.<p>

The minutes of the May 28th, 2013 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Peters. Motion carried.<p>

The City of Inwood has sent a request for a road closure for their 4th of July celebration. They would like to close West Jefferson St. from the intersection of Maple St. west to the intersection of Garfield St. on July 4th from 7:00 pm until 10:00 pm, with the rain date being Friday, July 5th. Motion to approve road closure made by Michael, seconded by Koedam. Motion carried.<p>

The Board set the public hearing date for the conservation interfund loan for June 24th at 10:30 a.m. Motion to set the date for the public hearing was made by Peters, seconded by Koedam. Motion carried.<p>

Smit stated she had talked with DeNoble & Company regarding their bid for the county's audit proposal. DeNoble clarified that the \$41,000 cost is per year for three years. Smit has contacted the State Auditor's office to request costs of the State doing the county audit but has not heard back from them. The Board discussed the advantages of having a local auditor over using the State. Motion to approve and accept DeNoble & Company's \$41,000 per year proposal for fiscal years 2013/2014, 2014/2015 and 2015/16 made by Peters, seconded by Michael. Motion carried. <p>

Gina Sypersma with First Administrators, Inc. joined the meeting to present insurance renewal and stop loss information with the Board. Sypersma stated the county's projected plan costs for FY 12/13 will be around \$1,464,666. The county's transplant policy will increase slightly from \$17,672 to \$19,829. The administration fees paid to First Administrator, Inc. will also go up slightly from \$14,256 to \$15,396. Sypersma stated there are two companies she believes Lyon County should consider renewing with. Those being Symetra, the county's current provider or Excess Risk a company not previously used by the county. Symetra's quote is at \$1,665,028. Excess Risk offered two quotes. The first quote is \$1,647,383 and the second is \$1,612,108 with a No New Laser option. After much discussion, the Board decided to go with Excess Risk's second quote. Sypersma also talked about new fees that the county will have to pay due to the new healthcare administration act. There will be a transitional reinsurance fee at \$5.25 per member and also a Patient Centered Outcome Research Institute Fee (PCORI) at \$1.00 per member. Sypersma explained that it is per member on the plan not per employee on the plan. The Transitional fees will not be due until January 1, 2014 and the PCORI fees will be due starting July of 2014. The new laws of having to offer insurance to those working 30 hours or more per week were also discussed. Motion to approve the organ transplant policy (\$19,829), to continue insurance administration with First Administrators and

to accept Excess Risk's No New Laser quote was made by Peters, seconded by Michael. Motion carried.<p>

The Public Hearing regarding selling the Doon Shop at public auction was opened at 10:15 a.m. by Chairman Bosch. In attendance was: Laura Sievers, County Engineer and Verdonna Kelly. The auction date is set for July 10th at 6:30 p.m. There being no other comments or questions, Chairman Bosch closed the public hearing at 10:27a.m.<p>

Sievers addressed the Board regarding a project that was slated for A50 to US 18 West to Beloit to be overlaid. The project was to be completed by July 1, but the contractor has contacted Sievers and stated the work won't be done by then due to wet conditions. It is an \$180,000 project and Sievers is requesting permission to do a budget amendment after July 1st to move the money from FY 2012/2013 to FY 2013/2014 to be able to complete the project yet this calendar year or it will be dropped. The Board granted the request.<p>

Engineer Sievers would like to extend Doug Wiarda's retirement date for a while as he is helping with documentation for FEMA on the slides and washouts due to the rain the last few weeks. The Board is willing to let Wiarda continue his employment until the position is filled. Sievers stated the posting for Wiarda's position is currently at the shops per policy before advertising in the paper. <p>

Sievers stated she is monitoring the areas where there were slides and washouts. She will be having a phone conference with DOT to see if she needs to do bids or if she can hire contractors to get the areas fixed. The road crews are working on bad areas and flagging holes. <p>

Chairman Bosch said the Emergency Management Commission has hired Arden Kopischke as the new emergency management director. His start date will be June 10, 2013 at \$24,000 per year. It was discussed that Kopischke will need to complete timesheets so the Auditor's office can track the hours per the new healthcare insurance tracking requirements. <p>

Economic Development Director Simons extended an invitation to the Board to attend the 2013 Lyon County Business Recognition Luncheon at the Forster Community Building on June 25th starting at noon. He also reminded the Board of the next area development meeting slated for June 9th. <p>

Chairman Bosch presented an employment change in the Auditor's Office. Carrie Johnson has been hired as a fulltime clerk. Her starting date was May 31, 2013 with her pay at \$12.00/hour. <p>

Jody Folkens, Director of Health Services notified the Board that Jody Vande Weerd has been hired as a part time Home Care Staff Nurse for Health Services. Vande Weerd will begin June 19th at a wage of \$20.24/hr for approximately 15 hours per week.<p>

The Rock Rapids Gun Club has applied for a 1 year, Class C liquor license with outdoor service and Sunday sales privileges. Motion by Peters to approve and have Chairman sign the liquor license, seconded by Koedam. Motion carried.<p>

Auditor Smit brought questions from Attorney Mayer to the Board regarding a possible new policy allowing Departments to supply meals to boards that meet over a meal period. Mayer has concerns as to dollar limits on meals, what other events are qualified, how many times a year this is allowable. The Board decided to table the food policy until the next meeting to allow more time to think through what they would like specified.<p>

Rob Johnson with Dakota Plains Energy made a presentation to the Board regarding wind power. Johnson was here to let the Board know that there may be possible wind farms being created in Lincoln County, SD. This possible project would like to hook up to the project in O'Brien County which would run transmission lines through Lyon County. Johnson explained that Clean Line Energy is interested in building the transmission lines from Primghar to Lincoln County, SD and hopes that Lyon County will give a wind farm project some thought as it would be a great economic opportunity for the county. Such a project would create construction jobs to set up the turbines and bring extra dollars into the local economy. Once established Johnson said the project would also bring in new residents as there would be jobs created for maintenance of the turbines. The Board thanked Johnson for coming. <p>

The Board discussed changes yet to be made to the safety manual. Supervisor Peters said he would talk with Michael Raner about it. The Board felt the statement in the employee evaluation would suffice for including a safety component. The Board would like to strongly recommend using the evaluation process at the next Department Head meeting on June 24th if all manuals are ready.<p>

The Board would like the notice of weed destruction published in the papers as it has been in the past. They feel this would give them more to go on during a complaint. Auditor Smit said she will get it published. <p>

Supervisor Peters attended a Compass Point meeting, building and grounds meeting and the State Auditor phone conference

Supervisor Koedam attended a Compass Point meeting.

Supervisor Bosch attended the State Auditor phone conference.

Payroll dated 5-30-2013 was reviewed and approved.

Payroll Disbursement Register in the amount of \$266,793.22 is listed by fund.

General Basic Fund	94,763.91
General Supplemental Fund	58,100.00
Mental Health Fund	3,216.62

Rural Service Basic Fund	27,289.46
Economic Development Fund	3,952.58
Secondary Road Fund	67,664.19
Emergency Management Serv	1,156.81
Co Assessor Agency Fund	10,649.65 <p>

Payroll Warrant Register in the amount of \$195,803.48 is listed by Fund.

General Basic Fund	126,206.17
Mental Health Fund	2,404.90
Rural Services Basic Fund	17,323.42
Economic Development Fund	3,108.23
Secondary Road Fund	36,398.71
Emergency Management Serv	1,668.38
Co. Assessor Agency Fund	8,693.67<p>

Claims dated in the amount of \$521,820.08 were reviewed and approved. Check sequence #103813-103970.

Alliance Communications Attn:	June 911 Recurring/shop phones	428.70
AT & T Mobility	4/16-5/15 Cell Phone #416	58.62
Barnes Distribution	hardware	372.88
Harley A. Behrens	3/20/13 Zoning Mtg Mileag	13.00
Robert Blankespoor	3/26/13 Zoning BOA Mtg Mi	13.50
Sheryl Boeve	May Mileage - 231 Miles	115.50
Rod Borer	Emergency 2013 Conference	120.00
Vicki Borman	May Mileage - 925 Miles	462.50
Campbell Supply	Lawn Fert/grass/shop supplies	543.52
Carpenter Uniform/Promotional	Badge&Wallet Badge/uniform pants	289.01
Century Link - Business	4/24-5/23 Long Distance	507.01
City of Alvord	utilities	45.80
City of Doon	utilities	33.00
City of George	FY12/13 EMS Training Cert	273.00
City of Larchwood	utilities	57.12
City of Rock Rapids	April Utilities	5817.27
Cooperative Energy Company	1113.66G Gasahol/102.2G unlead	
	4642G diesel/57.07G dyed dies	
	Repairs/lube/urea	21271.35
Cooperative Gas & Oil Company	1688 gal diesel fuel	5684.06
Corner Rexall Drugs	Supplies	11.01
Corner Service	1 qt oil 30W/brake cleaner	13.98
Culligan Soft Water Serv.	9 Gallon R.O. Tank	110.00
Dave's Bulk Service	2603 gal diesel fuel	8452.60
Melinda DeJong	May Mileage - 300 Miles	150.00
Denny's Sanitation Inc.	garbage service-Larchwood	35.70
Des Moines Stamp Mfg. Co.	Number Stamp	52.00
DJ's Service	1331 gal diesel fuel- Alv	4472.16
DRG Mechanical, Inc.	new heating system-Alvord	1656.88
Darren Dubbelde	Zoning BOA Mtg Mi/well recon.	153.42
Electronic Engineering	June Amb Radio Maint/911 console	880.00
Filter Care	filters cleaned	101.55
Jody Folkens	May Mileage - 395 Miles	197.50
Shanna Geerdes	May Mileage - 101 Miles	50.50

George Office Products	Office Supplies/paper/chair	2121.79
Robert Gerber	3/20/13 Zoning Mtg Mileag	9.00
Bernard Gisolf	6/4/13 Zoning BOA Mtg Mil	1.00
Graham Tire S.F. North	1 Goodyear Eagle Tire	217.48
H & S Homebuilding Center	2# galv nails	5.00
Hancock Concrete Products Co	culvert ties Wheeler 4/9	314.88
Amy Hartter	May Mileage	154.00
LeRoy Hassebroek	3/20/13 Zoning Mtg Mileag	16.50
Heiman Inc.	Annual Extinguisher Inspe	268.89
Herm's Sanitation	garbage service - Inwood	51.00
HickoryTech	5/25-6/24 Phone DHS #1050	73.90
Hillyard / Sioux Falls	Cleaning Supplies	200.08
Anita Hopp	FY2013 BOH Mileage - 90 M	90.00
Char Huisman	May Mileage - 1,108 Miles	554.00
IMAGETek, Inc.	Scanner Maint Treas	37.50
Inwood Body Shop	5/25/13 Tow GrandPrix	125.00
Inwood Rescue	FY12/2013 Certs/EMS day triage	1168.33
Iowa County Recorder Assn. Att	Registration Aug Summer M	85.00
Iowa Information Inc.	PT Nurse Ad 5/18-5/27/201	181.44
ISAC	Dist#3 Registration - Kru	100.00
Jack's Uniforms & Equipment	Raincoat 605	90.94
JCL Solutions-Janitors Closet	Cleaning Supplies	194.92
Wayne W. Jepsen	May Mileage - 235Miles	117.50
Jim Hawk Tr Trailers Inc.	slack adjuster #17	84.80
Keith's Korner	May Fuel 90.5 G Gasahol	334.04
Amy Knoblock	Sx County EMS Day (3)	135.00
Rita Knoblock	Emergency 2013 Conference	120.00
Kooiker Inc.	Culvert projects	173543.17
David Korthals	3/26/13 Zoning BOA Mtg Mi	40.00
Jolene Korthals	May Mileage - 1,116 Miles	558.00
Eric Kupferschmid	5/9/13 UPS Shipping Amb	5.13
Marilyn Lafrenz	May Mileage - 959 Miles	479.50
Larry Landman	FY2013 BOH Mileage	91.00
Larchwood Lumber Company	Lumber	26.08
Larchwood Quick Stop	54 gal gasahol	206.47
LEMS Larchwood Emergency MS	FY12/2013 Training Certif	280.00
Lester Rescue Squad	FY12/2013 Training Cert.	405.00
Little Rock EMS	101 Training Certificates	505.00
Little Rock Free Lance	PT Nurse Ad/Treas office close	41.80
Lyon & Sioux Rural Water	water - LT/LW shop	48.00
Lyon County EMS	EMS day Adult/Child Abuse/certs	2911.81
Lyon County Reporter	Subscription Renewal	42.00
Lyon County Sheriff Dept.	Sheriff Fees	2374.97
Lyon County Treasurer	Short Cash in MV Dept.	10.00
Lyon Manor & Rehab Center	May Inmate Food 271@\$4.50	1219.50
Lyon Rural Electric Coop	security lite rental	712.80
Mac's Inc.	jumbo pry bar/duct tape	33.99
John Madden	3/20/13 Zoning Mtg Mileag	1.00
Mail Services. LLC	July Renewal Notices	399.30
Marco	2/6-5/25 Copy Overage	337.77
Matheson Tri-Gas Inc	5/30/13 Oxygen/supplies	83.49
Midwest Radar & Equipment	Radar Certification - 8 u	320.00
Mike's Sales & Service	rep hi pressure washer RR/DN	58.95
Myrl & Roy's Paving Inc.	50.46 ton RR ballast	567.68
New Century Press	Want Ads/office closures ad	254.04
Carol Nielsen	FY2013 BOH Mileage	75.00
North American Truck & Trailer	a/c condenser #9/snowplow marker	577.06

Northern Iowa Construction Pro	25 - 18" CMP X 30'Bands	6304.20
Northwest Iowa Community Coll	CPR Heartsaver DVD/ supplies	220.50
Oak Street Station	59 gal gasahol	223.32
P & M Electric	repair battery charger	35.00
PCC, Inc. Physician's Claim Co	5/1/-5/24 Amb Billing	1597.99
Popkes Car Care, Inc.	May Fuel - 97.49 G Dyed D	340.14
Premier Communications	June 911 Recur. /cable/LR phone	725.29
Prevent Child Abuse America At	1/2 Yr 2013 Affiliation	362.50
Rock Rapids Ace Hardware	Carafe - Jail/Velcro/fasteners	30.98
Rock Rapids Machine & Welding	steel plate #11/labor/hardware	140.71
Lisa R. Rockhill	May Mileage - 376 Miles	266.96
John Schulte	3/20/13 Zoning Mtg Mileag	8.50
Laura Sievers	Mtg Mileag NACE Conf	245.00
Steve Simons	May Mileage/postage/	487.95
Jennifer Smit	Legal Des Mtg - Mileage/meals	268.26
Solutions, Inc.	ProLaw IT help/fix comp	296.70
Melissa Stillson	May Mileage - 246 Miles	123.00
Sturdevant's	Car Floor Mats 605/filters/parts	297.13
Sunshine Foods	May Inmate Food #159	426.23
Superior Garage Door Inc	door repair - Inwood shop	75.00
The Schneider Corporation	Bootcamp Registration Assr	600.00
The Schneider Corporation	Ag Adjustment Layer	23696.00
Todd's True Value	shop supplies	83.20
Town & Country	May Garbage Service	55.50
U.S. Cellular	5/22-6/21 Cell Phone/Wifi	122.66
United Farmers Coop	18 gal unlead fuel/21 G gasahol	144.91
Bonnie VandenBosch	FY2013 BOH Mileage- 60 Mi	60.00
Vander Haag's Inc.	rear end - truck #17	2550.00
VanDerBrink Designs	Stripes of 3 Patrol Cars	375.00
Janell VanderSchaaf	TV,DVD Wall Mount	460.34
Chris VanderZee	May Mileage - 874 Miles	437.00
VanHolland Lawn Service LTD Da	Start-Up Sprinkler System	
	Replace 6 heads	333.00
Melissa VanHolland	May Mileage - 85 Miles	42.50
John C. VanVeldhuizen	5/18/13 Mileage - 81 Mile	40.50
Verizon Business	acct 4512330 Engineer office	2.59
Verizon Wireless	5/19-6/18 Wireless Hotspot EMA	50.08
WebClimber Services c/o Scott	Website Update - HS/Treas	68.75
Wenzel Repair Douglas Dean Wen	Oil Change/rotate tires #609	61.50
Bonnie Wilson	5/30/13 Mtg Mileage - 35	17.50
Ziegler Inc.	shims, wear strips #56/filters	
	Water pump, core charge #61	2348.94

General Basic Fund	31,504.26
Mental Health Fund	449.37
Rural Services Basic Fund	336.38
Economic Development Fund	501.81
Secondary Road Fund	230,337.39
Surcharge on E911	1,649.74
Emergency Management Services	234.18
Co. Assessor Agency Fund	24,515.84
Health Insurance Fund	232,291.11

There being no further business there was a motion by Peters, seconded by Michael to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman