

LYON COUNTY AUDITORS OFFICE
JANUARY 2, 2013

ROCK RAPIDS, IOWA

Auditor Elect Smit presided as Temporary Chairman and convened the session with Peters, Bosch, Michael, Behrens and Koedam present.

Oaths of Office were given by Judge Petersen to the newly elected officials: Merle Koedam, Supervisor District 2; Mark Behrens, Supervisor, District 3; Jen Smit, County Auditor and Stewart Vander Stoep, County Sheriff.

Motion by Michael to nominate Randy Bosch as Chairman of Lyon County Board of Supervisors for 2013 session and that nominations cease. Motion was seconded by Peters. All "Aye" motion carried.

Motion by Peters to nominate Steve Michael as Vice Chairman of Lyon County Board of Supervisors for 2013 session and that nominations cease. Motion was seconded by Koedam. All "Aye" motion carried.

Chairman Bosch introduced Laura Sievers who has been hired as the new County Engineer. She will start January 22, 2013 at a salary of \$90,000.00 with an increase of 1.5% after the first three months of employment and an increase of 1.5% after six months. Both increases being at the sole discretion of the Board after job reviews. The contract states the engineer will also receive four (4) weeks of vacation per year (20 working days). The engineer shall also be granted insurance benefits, sick leave, paid holiday and all other fringe benefits granted secondary road crew employees with the exception of compensation time. The contract was discussed with Attorney Mayer also present. Supervisor Peters asked for a change in the date of the contract in section 9. The contract was drawn up as a 2 year contract and should only have been for one year. Sievers was in agreement with the change. There was discussion on the Engineer using the county vehicle. It was stated that the previous agreement was it should be left at the office and only used during work hours. The other question Sievers had was regarding section 12 and the 6 month period to move to Lyon county. She wanted the Board to know she was a little concerned about selling their house in that amount of time. The Board stated that the wording in the contract was such so as to give them an option if there had been no attempt at moving. Sievers assured the Board she had already started the process, but was just concerned of the wording. Chairman Bosch asked if there were other questions regarding the contract, there being none, Peters made motion for the the Board and Laura Sievers to sign the 1 year contract. Motion was seconded by Michael. All "Aye", motion carried. Sievers was asked to stay until the Board went to the Annex to count cash and they would introduce her to her staff. Sievers said she was able to stay and thanked the Board.

Attorney Mayer told the Board she is waiting on their designation on a Title Six Coordinator and then she can finish up the paperwork and send it off. Mayer stated she would also bring Sievers up to date on the requirements of Title Six. Sievers stated she was aware of the Title Six requirements in order to use federal dollars on any road projects. Mayer stated that when

the Board made their decision she would fill it out and the Board could sign it. The Board thanked Mayer for being in attendance.

At 9:30 a.m. Dick Sievers with Mid-Sioux spoke to the Board regarding their funding request. Sievers stated that Mid-Sioux had serve around 418 homes in Lyon County this past year. They have been working with Atlas of Lyon County for food and clothes distribution. They are also working with Rock Rapids Kids Club in their hopes of expanding as Mid-Sioux has land behind their building that is currently open for building. They hope to be able to share resources and that the project can benefit both programs. Mid-Sioux is requesting \$7500.00 again this fiscal year. The Board thanked Sievers for coming and they would keep his request in mind during budget time. Mr. Sievers thanked the Board for their time.

The minutes of the December 17, 2012 meeting were reviewed. Motion by Koedam, seconded by Peters to approve the minutes. All "Aye" motion carried.

The Supervisors counted cash in all departments except the Treasurer's tax department and motor vehicle department, which will be later in the morning.

The Auditor's office received applications from the Lyon County Reporter, Doon Press and the Little Rock Freelance to be the official county newspapers for calendar year 2013. According to Iowa Code 349.4 a contest does exist. Auditor Smit stated she has contacted all the papers and let them know that they must provide a listing of their Lyon county subscribers with their address of delivery and the mode of delivery. Smit said as of Monday, none of the papers had withdrawn. Being there is a contest the Board tabled the decision of official newspapers until the next meeting on the 14th.

Engineer Julius, Gary Vogel, Kyle Peters and Lori Van Mannen joined the Board meeting. Vogel reported that the interviews went well. The new mechanic for the Rock Rapids shop will be Jared Van Engen from Little Rock. His drug and alcohol testing will be done this week and he will start on January 14th at a salary of \$19.18 per hour. Both Julius and Vogel stated they were very pleased with the interviews and that Van Engen will be a great addition to the Department. Julius commented that one of the first things now would be to have Van Engen set up an inventory of the shop and have an inventory tracking system.

Van Maanen brought the gravel contracts with Duinick, Inc to be signed. The contracts are for 120,000 tons of gravel at \$3.68 / ton for a cost of \$441,600.00. It was discussed that by going with Duinick it will be a savings of around \$80,000.00 to the county. The amount is payable 7-1-2013. The Supervisors asked Van Maanen to please give the Treasurer's office advance notice when payment would be coming through. Van Maanen stated she would contact the Treasurer's office to give them notice before filing the bill. Motion to sign contract for crushing gravel by Behrens, seconded by Michael. All "Aye", motion carried.

Kyle Peters addressed the Board regarding two bridges that have been closed on Ibex Avenue south of 210th Street. One is between 210th and 220th and the

other is between 220th and 230th. Both have been closed due to the deficient bridge notification by Calhoun-Burns and Associates who do our bridge inspections. Peters stated there is a 3rd bridge just west of the intersection of Ibex and 220th that will be closed soon also due to severe deterioration. Peters discussed the options with the Board. One option, would be to rechannel the Emery Creek costing around \$500,000.00 with a hopeful 80% of that cost being funded by federal dollars. Another option that was discussed would be rebuilding at least the two closed bridges with the possibility of including that 3rd bridge. This option is estimated to cost around \$350,000.00 for all three bridges. The bridges would be rebuilt with a steel substructure and a timber superstructure. The Board asked the Engineer's office to compile all necessary information on the options. The Engineer's office said they would complete all research and then asked if an informational meeting should be held to inform the residents of that area of the options. The Board agreed that an informational meeting would be a good idea and asked the Engineer office to let the Board know of the date also.

Engineer Julius recommended to purchase a 12M2 model of motor grader for the George shop. The only difference between the 12M2 and the 140's that the county currently uses will be a 20hp difference, but in demo's Julius said it is not noticeable. The difference in cost is also a factor as the 12M2 was quoted at \$219,000 and the 140 at \$240,220. The Board agreed with Julius's recommendation and approved Julius to order it. It will be invoiced as of 1-1-2013 but not payable until next fiscal year.

Julius asked how long the Board would like him to continue helping out Lyon County in the Engineer capacity. The Board asked if Julius would be willing to stay thru the month of January. Julius said he would be open to that and would continue through January.

Chairman Bosch adjourned the meeting at 12:00 p.m. for lunch to be reconvened at 1:15 p.m.

Chairman Bosch reconvened the meeting at 1:15 pm and introduced Resolution 2013-01 Construction Evaluation for Confinement Feeding Operations - Master Matrix. The Board needs to sign the Resolution if it wishes to comment on any new or expanding confinement operations. Motion by Koedam to approve and have Chairman sign Resolution 2013-01, seconded by Behrens. All "Aye", motion carried.

Auditor Smit presented the DOM Online TIF Report for Board approval. Smit stated that because of House File 2640 any entity that collects TIF dollars has to complete the new online reporting system. The report must be filed and approved before December 1st of the current year in order for the entity to have it's budget approved by the State. Being this is the first year, and a Presidential Election year, the State has been lenient in the deadline for filing. Lyon County has certified that it currently has \$2,406,092 in TIF dollars yet to collect and that it received \$80,479 in FY 11/12. Being there were no other questions, Peters made motion to approve report, seconded by Michael. All "Aye", motion carried.

Treasurer Heidloff met with the Board and counted the cash from the tax office and motor vehicle office. The interest rates and fund balances were discussed. Heidloff also mentioned that the ad for the construction work to be done in the Tax Department was in the paper this week. He said he has already had some calls. There will be a meeting to discuss and review the project on January 14th at 1:00 p.m. in the Tax Office with bids due by 4:00 on January 25th. He invited the Supervisors to attend.

Riverside Township still needs a clerk and a trustee. Jerry Kracht and Dave Griesse were both mentioned as possible replacements. Chairman Bosch asked Auditor Smit to contact the names that were given to see if they are interested. Smit she would do so and report back on the 14th.

The Board of Supervisors makes various appointments to different Boards to do County business. Motion by Michael, seconded by Peters to approve the following appointments and committee assignments. All "Aye" motion carried.

Committee	Member	Alternate
Conference Board	All Supervisors	
County Building & Grounds	Behrens and Peters	
County Safety & Wellness - Shield Board	Peters	Michael
County Courthouse Security	Michael and Peters	
County Emergency Management & Hazmat Board	Bosch	Peters
County Conservation-liaison - REAP, Blood Run, RC &D	Michael	Behrens
Certified Local Government	Michael	Peters
County Development Consortium	Michael	Bosch
County Library Board - Liaison	Michael	Peters
Decatorization Board and Empowerment Board	Bosch	Koedam
Compass Pointe Board	Peters and Koedam	
Mid Sioux Opportunity	Koedam	
Regional Transit Authority - RIDES	Koedam	Behrens
Third Judicial District Dept of Correctional Services	Michael	Koedam

Seasons Mental Health Center	Bosch and Michael	
NW Iowa Planning & Development	Koedam	Bosch
Iowa Workforce Development	Koedam	
Youth Emergency Services - YES Center	Peters	Behrens
NW IA Contracting Consortium	Behrens	Peters
Synergy (Jackson Recovery)	Peters	Michael
Emergency Medical Service	Michael	Peters
Regional Landfill Board	Behrens	Peters
NW IA Regional Housing Trust Fund	Steve Simons	Michael
IA County Engineers Assoc Service Bureau	Michael and Bosch	
Iowa Emergency Response Commission	Michael	
Empowerment Board	Bosch	Koedam
NW IA Regional Housing Authority	Behrens	
Citizen Advisory Board	Behrens	
Roadside Management	Behrens	
County Hotel-Motel Tax Committee	Simons, Bosch, Koedam, Van Otterloo	
Mental Health Re-Design Governance Board	Behrens	
Economic Development Advisory Board	Michael and Peters	

Lyon County Board of Health Larry Landman 3 year term 1-1-13 to 12-31-15

County Medical Examiner Dr. Chet De Jong 2 year term 1-1-13 to 12-31-14
Dr. David Springer, Alt. 1-1-13 to 12-31-14

Zoning Board of Adjustment Dave Korthals 5 year term 1-1-13 to 12-31-17

County Conservation Board Joel Heidebrink 5 year term 1-1-13 to 12-31-17

County Zoning Commission LeRoy Hasselbroek 4 year term 1-1-13 to 12-31-16

Harley Behrens
Laura Sievers
John Madden

Per Iowa Code 6B.4 the Lyon County "Compensation Commission Board" A/k/a
Condemnation Board.

FARMERS

Russell Pedersen, Rock Rapids
Steve Johnson, Ellsworth, Mn.
Dennis Schrick, George
Arnold VanVelhuizen, Larchwood
Marv ManMaanen, Doon
Arie Blik, Larchwood

REALTORS

David Sieperda, Rock Rapids
Jim Kennedy, Rock Rapids
Tim DeBruin, George
Craig Bruggemen, Inwood
Darrel VandeVegte, Doon
Sam Chase, Little Rock
Julie Vogel, Rock Rapids

CITY PROPERTY

Leonard Hasselman, Rock Rapids
Marlene Bowers, Rock Rapids
Wes Koedam, Alvord
Donald Metzger, Lester
Lyle Grotewold, Larchwood
Eugene Eisma, Inwood
Jason Faber, Alvord
Henry Timmerman, George

BANKERS OR PEOPLE KNOWING

VALUE OF LAND

Jim Cuttell, George
Mark Dominey, Larchwood
Eugene Metzger, Rock Rapids
Scott Postma, Doon
George Schneidermann, Rock Rapids
Sheila Klaassen, Little Rock
Daniel Moen, Inwood
Kathi Wilke, Lester

The Board discussed making Lyon County Engineer's Office and Laura Sievers the coordinator for the Title Six Federal Funding. A motion was made by Peters to designate the Lyon County Engineer's Office and Laura Sievers as the Title Six Coordinator, seconded by Behrens. All "Aye", motion carried. Auditor Smit will get the information to Attorney Mayer.

Supervisor Koedam attended a phone conference with Northwest Iowa Planning & Development. He stated that the State has decided to redo IA Hwy 182 from Hwy 18 north to Hwy 9. There will be no cost to the county. Supervisor Peters attended the County Safety meeting. Supervisor Bosch attended the NECI meeting.

Payroll dated 12-30-11 was reviewed and approved.

Payroll Warrant Register in the amount of \$183,772.92 is listed by fund.

General Basic Fund	122,164.84
Mental Health Fund	2,466.15
Rural Service Basic Fund	17,125.31
Economic Development Fund	3,190.87
Secondary Road Fund	28,040.94

Emergency Management Serv	1,714.55
Co. Assessor Agency Fund	9,070.26

Payroll Disbursement Register in the amount of \$253,379.26 is listed by Fund.

General Basic Fund	89,856.62
General Supplemental Fund	55,920.00
Mental Health Fund	3,155.37
Rural Service Basic Fund	29,111.00
Economic Development Fund	3,869.94
Secondary Road Fund	59,919.78
Emergency Management Serv	1,110.64
Co. Assessor Agency Fund	10,435.91

Claims dated 1-2-13 in the amount of \$186,176.90 were reviewed and approved.

Lyon County Board of Supervisors Claims
Approved January 2, 2013

Alliant Energy	Engineering Services	842.12
Allied Oil & Tire Company	Engineering Services	504.45
Ameritas Life Insurance Corp.	Other Misc. Service or Ch	800.00
Apple Time Inc.	Minor Motor Vehicle Parts	234.16
AT & T Mobility	Telephone Service	54.45
Carpenter Uniform/Promotional	Uniforms	283.77
Century Link	Data Processing Service	393.45
Century Link - Business	Telephone Service	457.44
City of George	Engineering Services	21.25
City of Rock Rapids Municipal	Electric Power	5714.81
Deep Clean Inc. c/o Jerry Smit	Custodial	1208.31
Electronic Engineering	Repair/Maint. Radio Equip	1639.00
Farmers Market Concrete & Exca	Engineering Services	1509.90
Filter Care	Engineering Services	131.35
First Administrators, Inc	12-18-12 Claim Run, ACH	41590.23
First Administrators, Inc	12-31-12 Claim Run, ACH	74714.16
First Administrators, Inc	Jan. Adm. Fees, ACH	25641.98
George Office Products	Office Supplies & Forms	200.92
Wayne Grooters	Mileage & Subsistence	20.00
HickoryTech	Telephone Service	3418.21
I Wireless	Telephone Service	718.76
Inventory Trading Company	Clothing & Dry Goods	300.36
Iowa Communities Assur Pool	Tort Liability Ins.	248.00
Iowa Law Enforcement Academy A	Educational & Training	195.00
ISAC	Educational & Training	130.00
JCL Solutions-Janitors Closet	Repair/Maint Office Equip	360.30
Wayne W. Jepsen	Mileage & Subsistence	155.00
Jim Hawk Tr Trailers Inc.	Engineering Services	1872.00
Lichtenberg Hardware	Engineering Services	29.81
Lyon County Sheriff Dept.	Service & Mileage	20.50
Marco	Repair/Maint Office Equip	68.78
Matheson Tri-Gas Inc	Ambulance-Medical Supplie	75.33
Mid American Energy	Engineering Services	222.79
Michael Modder	Mileage & Subsistence	169.00
New Century Press	Board Proceedings	323.89

Nixle LLC	Other New Equipment	1590.00
Northwest Iowa Planning & D	Planning/Management - Map	7250.00
PCC, Inc. Physician's Claim Co	Billing Service	3907.65
PDI Professional Developers of	Dues & Memberships	300.00
Peters Enterprises, LLC	Repair & Maintenance Buil	275.00
Pitney Bowes	Repair/Maint Office Equip	370.59
Postmaster	Postage & Mailing	180.00
Premier Communications	Repair & Maintenance Buil	850.00
Prevent Child Abuse America At	Dues & Memberships	362.50
Rock Rapids Ace Hardware	Repair & Maintenance Buil	194.10
Lisa R. Rockhill	Mileage & Subsistence	260.00
Kenneth D. Roemen	Engineering Services	50.00
Safety-Kleen	Engineering Services	448.43
Sanford Health	Engineering Services	870.00
Siebring Electric & Lock	Repair & Maintenance Buil	450.00
Vicki Slack	Cleaning Uniforms/Laundry	100.00
Solutions, Inc.	Data Processing Service	673.65
U.S. Cellular	Telephone Service	100.86
Van Diest Supply Company	Engineering Services	1005.00
Vander Lee Motors Inc.	Repair-Motor Vehicle	1029.92
Verizon Wireless	Telephone Service	315.68
Wall Street Printers	Office Supplies & Forms	585.00
WebClimber Services c/o Scott	Repair/Maint. Radio Equip	38.49
Ziegler Inc.	Engineering Services	1240.55
Grand Total		186716.90

General Basic Fund	24,608.98
Mental Health Fund	337.44
Rural Services Fund	5,290.00
Economic Dev. Fund	427.58
Secondary Road Fund	12,271.86
Surcharge on E911	1,513.86
Emerg. Management Serv.	205.08
Co. Assessor Agency Fund	118.73
Health Insurance Fund	141,946.37

There being no further business there was a motion by Behrens, seconded by Peters to adjourn. All "Aye" motion carried.

ATTEST JEN SMIT
County Auditor

APPROVED RANDY BOSCH
Chairman